SELF STUDY REPORT

FOR

ASSESSMENT AND RE-ACCREDITATION

[2ND CYCLE]

OF

GOVERNMENT COLLEGE SEEMA

[ROHRU] DISTRICT SHIMLA, HP

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SUBMITTED TO

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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Preface

Submitting here the Self Study Report (SSR) of Government College Seema, I feel extremely pleased and delighted to present our esteemed college for assessment and re-accreditation by a credible and prestigious organization of the country called National Assessment and Accreditation Council [NAAC]. Doing so, we have wonderful opportunity for self appraisal as well as external evaluation by reviewing and analyzing the institutional progress after the first accreditation and thus we can easily understand the "Quality Status" of our institution in terms of its performance, related to the educational processes and outcomes, covering the curriculum, teaching-learning, evaluation, faculty, research, infrastructure, learning resources, organization, governance, financial well being and student services. This will definitely strengthen us in our quest for Quality and help our college in moving upward on the quality spectrum to improve its standing amongst the best colleges of the nation in subsequent years. Govt. College Seema is perched in the lap of a world famous Chanshal Valley Rohru in District Shimla,HP. It holds a majestic picturesque view and salubrious climate and congenial atmosphere ideally suited for higher studies and excellent results. Beginning its journey in 1988 with a meager strength of just 16 students, this great College, after travelling 27 years of glorious journey has made progress by leaps and bounds and the present student strength is almost touching the figure of 1900, but we still feel that there is a lot more to do. Working with energetic, dedicated, committed and competent faculty supported by a motivated and cooperative non-teaching staff I feel extremely honoured, privileged and blessed to work in a college which is poised for a huge leap forward and stands for academic excellence. With each passing day the college is trying hard to add more gems in the arena of education and college can boast of producing several leaders in various fields like administration, engineering, medicines, teaching, armed forces, industries, banking, business, research, politics, art, culture, theater, sports, agriculture and horticulture etc. Flexibility, dynamism, constant improvement and innovation, and drive towards excellence are inherent in the functioning of the college.

This report is the outcome of the collective efforts of the entire college Community. I would like to put on record the commendable job done by the staff members of the college who were directly or indirectly involved in preparing this report and appreciate their tireless efforts. IQAC of the college deserves full appreciation and applause for doing a wonderful job of developing a system of conscious, consistent and catalytic improvement in the performance of the college. I'm extremely thankful to Dr. J.R.Kashyap, Coordinator NAAC Steering committee and his dedicated team who worked day and night in preparing and compiling this report

I am immensely ecstatic in expressing my conviction that Government College Seema shall flourish, grow and manifest the highest standards of academic excellence. I'm sure the college shall be the harbinger of a new era in the domain of higher education.

Principal
Government College Seema (Rohru)
District Shimla,HP

Principal
P.G. College Seema
Distt. Shimla (H.P.)

Abbreviations

AATC	Army Attachment Training Camp
ACR	Annual Confidential Report
AF	Amalgamated Fund
ATC	Annual Training Camp
B.A.	Bachelor of Arts
B.Com.	Bachelor of Commerce
B.Sc.	Bachelor of Science
BCA	Bachelor of Computer Application
BHU	Banaras Hindu University
BMC	Biodiversity Management Committee
BOS	Board of Studies
CBCS	Choice Based Credit System
CCA	Continuous Comprehensive Assessment
CCE	Continuous Comprehensive Evaluation
CFL	Compact Fluorescent Light
CSCA	College Student Central Association
DFO	Divisional Forest Officer
DIET	District Institute of Education and Training
DS	Dean of Studies
DSW	Dean Students Welfare
ESE	End Semester Examination
HAS	Himachal Administrative Services
HOD	Head of the Department
HPCA	Himachal Pradesh Cricket Association
HPPCL	Himachal Pradesh Power Corporation Private Limited
HPPSC	Himachal Pradesh Public Service Commission
HPSEB	Himachal Pradesh State Electricity Board
HPU	Himachal Pradesh University
IBS	Institute of Business School
ICT	Information and Communications Technology
IFCAI	Institute of Chartered Financial Analyses of India
IGNOU	Indira Gandhi National Open University
INFLBNET	Information and Library Network
IQAC	Internal Quality Assurance Cell
IT	Information Technology
ITK	Indigenous Technical Knowledge
JMC	Journalism and Mass Communication
LCD	Liquid Crystal Display
LED	Light Emiting Diode
MA	Master of Arts
MDU	Mahrishi Dayanand University
MHRD	Ministry of Human Resource Development

Abbreviations

MOEF	Ministry of Environment and Forests
NCC	National Cadet Corps.
NDRF	National Disaster Response Force
NSS	National Service Scheme
OBC	Other Backward Class
OHP	Over Head Projector
OSA	Old Student Association
PA	Public Address
PG	Post Graduate
PGDCA	Post Graduate Diploma in Computer Application
PI	Principal Investigator
PMIS	Personal Management Information System
PTA	Parent Teacher Association
PWD	Public Works Department
RD	Republic Day
RKMV	Rajkiya Kanya Mahavidyalaya
RMSA	Rashtriya Madhyamik Shiksha Abhiyan
RTI	Right to Information
RUSA	Rashtriya Uchhttar Shisha Abhiyan
SC	Scheduled Caste
SCERT	State Council for Educational Research and Training
SIDC	State Industrial Development Corporation
SSA	Sarv Shiksha Abhiyan
ST	Scheduled Tribe
TT	Table Tennis
UG	Under Graduation
UGC	University Grants Commission
WWF	World Wide Fund for Nature

EXECUTIVE SUMMARY

A Prologue

ॐ सह नाववतु सह नौ भुनक्तु
सह वीर्यं कर्वावहै।
तेजस्वि नावधीतमस्तु
मा विद्विषावहै।।
ॐ शान्तिः शान्तिः शान्तिः।। "Let our learning be radiant".

Govt. College, Seema surrounded by Snow- draped Himalayas and thick pine grove forests complemented with the benign presence of Pabbar river, displays a magnificent picturesque of nature's craft. Fusion of Learning with Nature's artistry endorses Govt. College, Seema as an ideal destination for academic romance.

In 1988, with meager strength of sixteen students, Govt. College, Seema embarked on its new tryst with destiny having engraved motto in its heart to "Bring Transformation through Education". 'A Dream-an Urge' was there to cater a stage to the 'Pahari talent' whose echoes were earlier unheard to the world due to the lack of Higher Education in the close locale. Out went the geographical, economical and social backwardness, not surprisingly, faster growth soon followed. Now, this college has emerged as a fully-fledged institution, having Humanities, Commerce, Science, BCA, PGDCA, IGNOU, and various Add-on Courses as major streams of learning. The present College Campus is spread over an area of approximately 9.5 acres, having excellent existing infrastructure like Administrative Block, Arts & Science blocks, Auditorium- cum- Library, Girls & Boys hostels, Playground, Staff Quarters and other supporting infrastructure. The college is expanding its wings slowly and slowly and it is still in growing stage. The year 2013, witnessed the landmark event of completion of twenty five years of its triumphant journey, being commemorated with the observance of grand "Silver Jubilee Celebration-2013" by the college fraternity.

The immortal line by Alfred Tennyson, "the old order changeth, yielding place to new" reflects the vision of the college founders, dreamers, promoters and executors to rigorously 'Step-ahead,' for adding more successful years to the plethora of its golden journey. In present times, a paradigm change is being felt at each aspect of the educational progress. There are enormous geographical, social, and economical challenges; however, growing consistently would require a single-minded consensus about the primacy of education with the clear understanding that with education, it is possible to remove illiteracy, gender imbalance, poverty and deprivations due to marginalization on the basis of caste, class, gender, region, ethnicity etc. that the majority of people suffer from. We strongly believe that students are valuable assets, "the higher they go; the higher goes their Alma mater". Our college ensures quality higher education for the future generations as a key to unlock the golden door of freedom and a way to become promised citizens of land. Today, college has privilege to flaunt various feathers in its cap replicating a rainbow of cultural and social values of 'Pahari Tradition.' However, no institution can rest on its laurels- and who knows it better than we Indians! Whether it is in terms of talent, we need time to demonstrate

to the world what we can achieve given the right environment and policy framework. Govt. College, Seema unnoticed and yet to be articulated by the Indian academia and thought Leaders has entered into a phase where there are signs of its potential for excellence in the field of higher education.

Under the invaluable guidance of Principal, Govt. College, Seema in the midst of its fabulous legendry saga with solid cultural roots and evolutionary strengths, is passionately stepping ahead towards achieving new zenith of Education, making this wonderful journey an-

'Unstoppable Voyage.'

But, History is about self-correction and there are several lessons to be learnt during this journey. With this note, it is celebration- and assessment- time.

CRITERIA I: CURRICULAR ASPECTS

Our Vision, Mission, Objectives and Commitment

Our college under the leadership of dynamic Principal continuously strives to become an institute with difference, which shall continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence. We envision a globalized stage to the students belonging to the majority rural area which is a little socially, economically and educationally backward, falls in border area of Shimla district of Himachal Pradesh. We are committed to this mission of facilitating the coming generations an affordable, accessible, and accountable education with ample opportunities for educational, vocational, professional, social, linguistic and cultural development to the students of all abilities and backgrounds, so that they can discover their potential and fulfill their aspirations. Whole college fraternity is committed to accomplish the vision of to be the nationally known institute with world class facilities, equipping students with skill, knowledge, wisdom, and technology to sense the nerve of the changing global trends. We are progressive with the objectives of expanding the frontiers of knowledge through the provision of excellent conditions for learning & research and extension activities, contributing in the transformation of society through education, awareness, creativity, research and innovation, and ensuring intellectual independence, freedom of enquiry and spirit of scientific temper with the encouragement through self-evaluation, accountability and innovations.

Curriculum Planning and Implementation

At the commencement of the new academic session, the Principal conducts meetings with the faculty of different departments and various strategies are chalked to develop and deploy action plans for effective implementation of the curriculum which is primarily designed by the affiliating university. Academic calendar of affiliating University and of the college is followed by preparing detailed time table for each subject and stream. Action plans are prepared by all the departments so that the syllabus may be completed within the stipulated deadline. An academic schedule is planned by the college which clearly mentions the topics/units to be taught and the

working days allotted to the respective topics. The schedule is strictly followed by each department and regular meetings are held with the faculty and students to take follow up of the curriculum.

For the effective translation, delivery as well as the transaction of the curriculum, our college initiates, supports and encourages teachers to attend various workshops, short term programmes, refreshers and orientation courses conducted by the Academic Staff College Himachal Pradesh University, Shimla or any other institutions of India. On College level, various inter and intra-departmental activities like special lectures, seminars, group discussions, demonstrations and experience sharing programmes are also organized for the benefit of the teachers in improving their teaching practices. Presence of a well stocked library with various text and reference books, journals, and INFLIBNET facility and all these supplemented with ICT training to use modern resources of technology like the Digital podiums, Digital interactive boards, visualizers, LCD's and OHP's in the college, traditional teaching methods of teaching such as lecture methods, group discussions, seminars, workshops and interactive sessions have become more effective, attractive and interesting as well. Our five faculty members of the college are active members of the Board of studies and they provide their feedback and suggestions pertaining to the curriculum. The rest of the teachers constantly remain in touch with their respective Board of Studies for seeking any clarification or to provide their feedback or suggestions regarding the curriculum. The Principal of the college conveys the feedback and concerns of all the stakeholders to the University and to the Department of Higher Education while attending various meetings/workshops/conferences. The college often keeps itself in touch with the university and follows and implements the curriculum in totality.

Further, for providing academic flexibility, a new Choice Based Credit System (CBCS) has been introduced from the academic session 2013-14 which is an internationally acknowledged system with a learner centric approach. The students can freely choose various courses which are available in all the three streams [arts, science and commerce] in the current and subsequent semesters and thus can earn credits, provided with flexibility in lateral and vertical mobility within and across programmes and credit transfer and accumulation facility as well. This programme comprises of four basic components viz. Compulsory Courses, Core Courses, Elective Courses and General Interest and Hobby Courses. Under RUSA system there is provision of conferring certificate or diploma or degree in the student's chosen major subject depending upon the credits earned. If a student leaves a programme without completing it and has accumulated 48 credits (of which 24 credits should be in the subject of the student's chosen major) he/she can be conferred a certificate in the subject of chosen major. If a student has accumulated 96 credits (of which 48 credits should be in the subject of student's chosen major) he/she can be conferred a diploma in the subject chosen as major subject. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 106 credits for an undergraduate degree and 120 credits for UG

degree with honours.

Our college has been trying to supplement the University's Curriculum by implementing aggressive initiatives like introduction of self-financed courses like BCA, PGDCA as well as additional skill oriented programmes namely, "Add-on-Courses" comprising Functional English, Fashion Designing, Marketing Management and Tourism & Travel Management and a diploma course in Human Rights Education. The institution also provides for Distance Mode of education for students to choose the courses/ combination of their choice through the various courses provided by IGNOU. The blending of regular degree courses under RUSA with the above-mentioned courses makes it a complete package of contemporary education which is much focused and future oriented to the needs of skill development, relevant to regional and global employment markets. Diverse types of outreach and extension activities carried out through NSS/Clubs/Societies etc. also help in practically enriching the curriculum. For the effective implementation of the curriculum, feedback is obtained as well as suggestions and concerns of all the stakeholders (Students, Parents, and Teachers) are monitored and assessed in the meetings of all the HODs, Staff Council, PTA and CSCA etc. with the Principal and then finally conveyed to university authority or department of Higher Education.

CRITERIA II: TEACHING-LEARNING AND EVALUATION

With the commencement of the new session, information related to admission for all the PG, UG, BCA, PGDCA and other courses, is provided on the college web site as well as in the college prospectus with all the rules and regulations, procedure of selection, fee structure, subjects to be offered and reservation criteria laid down by the Department of Higher Education, affiliating University and by the college. Information is also disseminated through print and electronic media. The college offers three PG courses in English, History and Political Science and at the UG Level; the department of higher education has introduced CBCS (Choice based Credit System) from the session 2013-14. The admission for major subjects is done on the basis of merit in 10+2. For the minor, compulsory and General Interest (Hobby) subjects, the policy of 'First come First serve' is adopted. Transparency is maintained in the process of admission. A periodical as well as annual review of the admission process and the subsequent analysis of the student profile help in providing fair and equal representation to all sections of the society. The guidelines regarding reservation policies of the government are followed in letter and spirits as per the instructions given by H.P. University and the department of higher education in totality, to ensure that the strategies adopted by the government in the creation of equity and provision of access to the SC, ST and other categories like Persons with Disabilities, are implemented in the admission process. Disability Support Office has also been established to look after the issues related to differently-abled students. In the pursuit of bridging the gap of knowledge, the Career Guidance & Counseling Cell, respective departments, various clubs and societies of the college conduct and organize periodic interactive Sessions, Seminars, Workshops, various Science and

educational tours, functions, Special lectures on the topics such as Horticulture, Computer education, Human Rights, RTI, Marketing Management, Moral Values, Police Administration, Disaster Management, and Environmental Awareness etc.

For the enhancement of Teaching-Learning Process, an Academic calendar is prepared well before the commencement of the new session and gets published in the prospectus of the college containing the detailed information regarding the events which will take place during the entire session, for example schedules of Admission, teaching, House Examinations, University Examinations, Vacations, Co-Curricular activities, Sports activities, Educational Tours, Filling of Examinations forms etc. The institution has established Internal Quality Assurance Cell (IQAC) for quality enhancement and sustenance in the process of teaching and learning. The Principal and the IQAC go hand in hand for the smooth functioning of all curricular, co-curricular as well as extra-curricular activities. It also ensures quality in academics and efficiency in administrative systems for the fulfillment of the objectives of effective teaching-learning processes with student centric approach. Modern teaching aids like Wi-Fi and ICT facilities, e-resources-INFLIBNET, smart class rooms, Computer labs and Seminar Hall etc. are available in plenty. The College library is well stocked with quality books, journals, magazines e-resources, INFLIBNET and news papers for the benefit of students and teachers. To nurture and develop the critical thinking, creativity and scientific temper, various programmes are organized under various clubs/societies, associations, different Inter-college and interdepartmental academic and extracurricular programmes like quizzes, poster-making, poetical symposia, paper-reading, debates, skits, theatre, group discussions, model making, brainstorming, field work or survey, role playing and academic debates etc. which help students in chiseling and strengthening the knowledge of skill formation and managerial skills both at personal and interpersonal levels**.**

The teaching staffs of each college of the State are recruited by the constitutional body-the State Public Service Commission, through the process of competitive exam and interview strictly as per the UGC norms. There are 35 sanctioned posts, one of Principal and 34 posts of teaching staff, out of which 30% of the faculty have qualified NET, SLET, CSIR and UGC exams. Each and every aspect related to the teacher recruitment and posting is addressed by the state Govt. itself, however, whenever required, PTA of the college helps the institution to arrange some of the teachers on temporary basis, recruited with the due permission and requisite process of the department of Higher Education. About 10% staff-members of the college are invited as resource persons in different Workshops/Seminars/ Conferences organized by external professional agencies, whereas, 14% staff-members have participated in various external Workshops/Seminars/Conferences recognized by national/ international professional agencies. Besides this, 10% of the faculty members have presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies. Excellent academic environment of the college, best team work of the staff and the best facilities of the college are quite helpful in achieving the goals.

The institution is not empowered to make any reforms in the evaluation process too. The affiliating university make evaluation reforms time to time and these reforms are effectively implemented. With the introduction of CBCS system, the evaluation patterns have also changed. Now, students are continuously and comprehensively evaluated. Despite this, to address the with reference to evaluation, Grievance Redressal Committees both at University and College levels, are constituted which sort out the problems of the students in this regard. Teaching learning practices are routinely reviewed in the staff council meetings and almost all the stakeholders are involved to maintain transparency and integrity in the process of evaluation.

Due to the effective co-ordination between Head of the institution and IQAC, students are showcasing extraordinary performances in all curricular, co-curricular and extra-curricular activates by engraving their names in the merit list of the university or by fetching top positions in HP University Youth Festival Group III (FOLK DANCE) and Group IV (ONE ACT PLAY) competitions this year, a well evident outcome of their learning.

CRITERIA III: RESEARCH, CONSULTANCY AND EXTENSION

The institution is still on the threshold in the field of research and constantly striving hard to improve the research culture within the institution. Although active research is not the mandate of the college yet, at college level, all the departments (for example Departments like Commerce-Study on apple marketing system in Rohru, Economics-Economics involved in Apple Cultivation, Political Science-Role of Youth in strengthening Political System, Chemistry-Relationship of Chemicals & Apples, Zoology-Fauna of Pubber Valley Rohru etc.) are involved in the research work on local need based/subject related themes having relevance in day to day life. Our collaboration with other departments, institutes like Krishi Vigyan Kendra, Adani, Pharmacy college, Forest department, etc are contributing a lot in developing scientific temper, research culture and aptitude among the students through seminars, discussions, debate, quizzes, field visits etc. Besides this, few faculty members are also actively associated in guiding the MPhil & PhD students of HP and other universities.

Well-equipped Labs, Library, e-resources such as Internet, online journals/ INFLIBNET software, projectors, electronic podium, visualizers besides conference room and auditorium are available for research activities. The institution does not have any separate campus for researchers. However, we receive support from the HP and other Universities whenever request is made. The institution has strategies for planning, upgrading and creating infrastructural facilities like additional rooms for seminars/conferences, digitalization of existing lecture theatre, separate cabin for Teachers, purchasing of more Research software's/equipment, Establishment of Central Instrumentation Centre etc. to meet the needs of researchers especially in the new and emerging areas of research. Besides this, the college is planning to organize

National/International Seminars/Conferences/Workshops in near future. The college is also planning to publish its own journal on ***Himalayan Biodiversitical Spectrum***.
Principal being the crusader of the college has been conferred with three awards of International level and National Level category. Two of our faculty members, Dr. Mahinder Singh, Asstt. Professor in Mathematics received a National Level award "Bharat Shiksha Ratan Award" conferred by Global Society for Health and Education, Delhi as well as 'Young Scientist Award' for Best oral presentation by Indian Academy of Science and Ashwani Kumar Sharma, Assistant Professor, Department of Chemistry too received a 'Young Scientist Award' for best oral presentation by IEC University Baddi in 2015 respectively**.**
At present, we do not have any collaboration and interactive agreement relating to research with any institutes as there is no stated policy so far but, in near future college intends to expand and promote research activities aggressively. Once institution becomes proficient in research and creates adequate research facilities, policy for promoting consultancy can be thought about. In spite of this, different departments of the college provide consultancy services to the agencies like SSA studies (Elementary Education), Human Rights, functioning of BMC in different Panchayats, HP state council of science technology and environment on ITK, SSA/RMSA to DIET Shimla, income tax calculation, IT consultancy/training service like PMIS etc. to the local area. There has been formation of diverse Clubs/Associations/Societies in the college, constituted for constructive/meaningful participation of the students to ensure their holistic development. For instance, साहित्यपरिषद्, Young Artists Club, Young Thinkers & Vibrant Speakers Club, The Planning-cum-Economic Club, The English Literary Club, Seema College Photography Club etc. The NSS, NCC, RANGERS&ROVERS and Various Clubs of the college are striving hard to promote the 'HU' (Holistic & Universal) factor which makes man a HUMAN.

CRITERIA IV: INFRASTRUCTURE AND LEARNING RESOURCES

The present College Campus is spread over an area of approximately 3.35.94 hectare. About fifty percent area has been covered with existing infrastructure like Administrative Block, Arts & Science blocks, Auditorium cum Library, Girls & Boys hostels, Playground, Staff Quarters and other supporting infrastructure etc. In view of the increased strength of the institution, an additional land measuring about 50 bighas is in process of acquisition for the purpose of stadium for outdoor games like football, Hockey and cricket. Further, a new Administrative-cum-academic multipurpose building, canteen and a playground have also been planned so far. Arts block of the College has 13 teaching rooms with sitting capacity of 150 students each, the Science block has 6 lecture halls with an equivalent sitting capacity of 150 students each, 6 science laboratories with two store rooms in each lab and 6 departmental staff rooms. 6 classrooms and Labs in Science block have been equipped with latest technology aided equipments like podiums, projectors, Visualizers, interactive boards & pads to

facilitate effective class room teaching. In pursuance of academic excellence, a Conference Hall with sitting capacity of 60 persons has been established as a common platform for intellectual participation by the teachers, academicians and renowned personalities. Old type-IV and type-II staff quarters are available for the staff and new type-IV staff quarters are under construction and on the verge of completion. The govt. ambulance services, 108 & 102 are available 24x7 to meet any form of emergency in the college campus.

There are two NSS units, 1 NCC Company and 1 Rovers & Rangers Unit functioning in the college. The College has provided separate areas for the Common ancillary facilities available on the campus–spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Career Counseling, Guidance and Placement Cell, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility etc. In addition, a new Students' Activity and Facilities Centre is proposed to be constructed during 2015-16 under RUSA Grant.

There is a big College Library, spread over an area of 750 sq meters with a total sitting capacity of 150 readers. It is well stocked with 9961 textbooks and references, 7892 books from Community Library, e-resources-INFLIBNET, 51 journals and magazines, and 10 Hindi and English Newspapers on its shelves. Separate reading sections dedicated to staff and students, exclusive zone for newspapers, magazines, and display of charts, separate cubicles for students, IT Zone, Photostat facility, property counter are available for the students and staff which are extensively availed by the users. A Library Committee and a Young Readers' Club too has been constituted for the smooth functioning and to suggest measures for upgrading and computerization of Library in view of the technological changes and requirements for making library a real source of knowledge and learning for students and staff. Adjacent to the library, there is availability of an international standard Auditorium, equipped with modern amenities like PA system, Projection and Light system with a sitting capacity for over 1000 people.

The IT Infrastructure of the college comprises a well equipped Computer Lab and separate IT Lab with overhead projector and broadband connections. Presently, College has more than 90 Computers provided with LAN facility. Wi-Fi /Internet Facility are also available in the campus. The overall Computer student Ratio is 1:20. However, during practical in computer labs, the ratio remain 1:1. ICT facilities are made available in all smart class rooms, Seminar hall, Auditorium, library, Computer labs, and girls' as well as boys' hostels and in the college office too. For the benefit of the students' computer labs (IT Labs), career counseling lab, e-learning lab, English lab, aptitude lab with internet facilities has been established.

For the maintenance and upkeep of the college infrastructure, funds are provided by the Government which is being fully utilized for the purpose it is sanctioned. In addition to this, the funds from College A/F, UGC, PTA and Centre pool at Directorate level are also utilized for the maintenance of college infrastructure. Various Annual stock verification Committees and respective departments are involved in the process of verification, maintenance & upkeep, installation under the expertise of technically qualified expert/s whereas CCTV facility is also made

available to keep watch. A transformer of 125 KV has been installed in the campus to ensure uninterrupted power supply. The institution has adequate Water supply for students and staff in the campus, hostels and staff residences. Keeping in mind the future requirements and demands, construction of rain water harvesting structures and installations of solar lights and geysers have been proposed. Various Committees are constituted to inspect, look after, and also for maintenance of all infrastructural facilities. A copy of the master plan is enclosed indicating the present and further plan of extension in near future. An amount of ₹ 1,03,60,65 has been spent on the development and maintenance of infrastructure during the last four years.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The College acknowledges that the co-curricular and extracurricular activities are an important aspect of the higher education experience and part and parcel of well rounded and integral education. The college offers a wide range of activities to the students pertaining to extra-curricular and sports activities. In sports and games we have Athletics, Football, Volleyball, Kabaddi, Kho-Kho, Cricket, Badminton, Table Tennis, Chess, Boxing and Judo etc. for the overall development of the students.

Besides this, diverse type of cultural activities is also organized in the college for the holistic development of the students which have been divided into the four groups:- Group-I (Creativity):- Quiz, Debate, Elocution, on the spot Painting, Collage, Clay modeling, Rangoli and Photography. Group-II: - This group contains light and Indian classical musical items (Instrumental as well as vocal), Group-III (Dance):- Indian classical dance and folk dance are the part of this group and in Group-IV (Theatre):- there are events like One Act Play, Skits, Mime and Mimicry etc.

The H.P. University conducts inter college competitions in these events and students of our college not only participate in these activities but also perform splendidly well. In the month of October 2015, our college organized the biggest event in the field of sports, i.e. inter college Volleyball (Boys) competition, in which 42 teams of various colleges took part. In the month of November 2015, another biggest event in the field of cultural items of the HPU Youth Festival, the Group-III (Folk Dance) was again very successfully organized in which 35 colleges of the state participated. Top positions were bagged by our students in HP University Youth Festival Group III (FOLK DANCE) and Group IV (ONE ACT PLAY) competitions this year.

For the upliftment of students college has provision of various scholarships under different segments. About 8% students are being benefitted by the same. College has also constituted Grievances Redressal Cell, a Women and Sexual harassment cell, anti ragging committee etc., in the campus to address their issues. Various welfare schemes like coaching classes for competitive exams by the Career Counselling Cell, a well stocked library, well furnished computer, add-on courses, proper Medical assistance by the doctor from the civil hospital Rohru, various Educational tours etc., are arranged periodically to expose the learners to the globalized world.

Our College publishes its magazine namely ‘Moraal Dand’ every year, offering students an opportunity for creativity and self–expression. The Career guidance,

Counselling and Placement Cell organizes Placement drives, special lectures on Career opportunities. Lectures of eminent scientists/personalities/ counsellors e.g. Sahitya Acadmi Purskar awardee on career after graduation / post-graduation in various fields as well as presentations/seminars by agencies like IFCAI Business School (IBS), Hyderabad, SIDC, Akashvani Shimla are arranged from time to time for the benefit of students.

The college has a student body i.e. "College Students' Central Association" (CSCA) which functions under the patronage of the Principal. The college has constituted various committees for the smooth functioning of the college affairs where representation to the students is provided: - Discipline committee, Anti Ragging Committee, Tobacco Control Committee etc. This kind of association provides an opportunity to the students to learn the skills of leadership during their stay in the college. As far as the issue of student progression is concerned, although the exact data is not available but, considerable number of students goes for higher studies, got inducted in government /private jobs, whereas, majority are self employed as they are quite proficient in apple cultivation. Several students have qualified Himachal Administrative Services exams, whereas number of old students of the college is working in this institution as Assistant Professors after getting selected through Himachal Pradesh Public Service Commission. Many alumni are successfully pursuing their careers in diverse fields like administration, medicines, engineering, teaching, army, banking, business, industry, sports, culture, agriculture or horticulture etc.

CRITERIA VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

Our college under the magnetic leadership of dynamic Principal continuously strives to become an institute with difference which shall continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence. Under the leadership of the Principal of the college, teaching and non-teaching staff works in cordial relations with each other with great sense of devotion to the institution. The process of integration for the effective governance is done by integrating faculty as well as students' voice as an element of policy thinking and offering opportunities for both to be represented in review, planning, policy making and decision make processes. The Principal, staff and students of the college work as a dedicated team to achieve excellence in every aspect whether it is curricular or co-curricular or extra- curricular activities.

As this college is a government run institution, the role of management is taken by the government. The state government decides the quality policy for all the colleges of the state including this institution. The Principal functions in close coordination with the state government in planning and implementing the quality policy.

Organizational Structure and Decision Making Processes

The management of the institution is headed by the Principal. Dean Students Welfare (DSW), Dean of studies (DS), Head of the Departments, Convener and Co-

coordinators of various committees and staff council along with administrative staff help in effective administration. The advisory committee consisting of the senior and experienced faculty members and IQAC advises the Principal on various important issues from time to time. Besides this, there are various important academic and non-academic committees/cells such as UGC Committee, IQAC, RUSA Cell, Career Guidance Counseling and Placement Cell, Time table Committee, Sports/Cultural committee , etc, which help in decision-making despite wide consultation with the stakeholders like OSA, PTA and CSCA whose opinions and suggestions are given due weight-age in decision making. For this purpose, participatory approach is adopted. The decision making process of the college is transparent and fair. Decisions are taken as per the guidelines of the government and the needs of the institution and its stakeholders. Several quality enhancement initiatives coupled with best facilities are aggressively and sincerely taken in the field of teaching & learning, research & development, community engagement, Human resource management and infrastructure development.

Faculty Empowerment Strategies are prime concern of the college as professional development is an important aspect of any profession. Teachers of the institution are continuously encouraged to attend refreshers courses, workshops, orientation programmes, Seminars and Conferences organized by different Universities and Institutions. Teachers are also motivated for applying major research projects from UGC and other funding agencies as well as for carrying out minor research projects especially focusing on local issues and problems. Freshly recruited teachers undergo Induction training programmes at State Council for Education Research and Training (SCERT) Solan (H.P). The institution itself also conducts workshops for training its staff regarding use of latest computer applications. Non teaching staff also attends different training programmes conducted by the govt. agencies from time to time. Special training programmes are also attended by Programme officers of NSS and NCC and in charges of Rangers and Rovers and same is replicated by them to the students to enhance their skills. Training is also provided at the college level to make faculty competent in ICT skills. The college seeks the self appraisal of the teachers on annual basis. The appraisal is then reviewed and evaluated by the Principal of the college through the system of ACR (Annual Confidential Reports). This process is further done by the higher authorities such as the Director of Higher Education and Principal Secretary (education) to the government of HP. The academic audit is done only through the above said system of ACR (Annual Confidential Reports). After reviewing the self appraisal and the performance, the stakeholders are accordingly guided for improvement which has been helpful in the various aids of teaching & learning and their professional development.

Our college being a government institution, functions according to the various rules & regulations of the government and the affiliating university. The major fund providing agencies are UGC, HP University grants, RUSA grants, self financing and add on courses and different student funds. For the efficient use of available financial resources, there is an institutional mechanism for internal and external audit. Proper record as per set procedures and rules is maintained. The purchase committee, internal audit committee and bursar of the college keeps check on each and every

payment of bills from the funds of different heads of the college, whereas, the external audit of govt. funds is done by the office of the Accountant General of Himachal Pradesh. The audit of funds under self financing courses is done through registered chartered accountant.

The Internal Quality Assurance Cell, since its establishment in 2007, has been effortlessly working in maintaining quality management culture and contributed significantly during the post accreditation phase of the college. Besides this, a perspective plan of the college is prepared in accordance with the changing needs as well as growing strength. The institution has plans to provide teleconferencing facilities, developing an advanced research center, various Research Projects and to make efforts to become 'the college' with potential for excellence having excellent infrastructural amenities.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

In order to sensitize the students and staff about 'Environment,' lot many initiatives have been taken by the college to maintain and sustain the eco-friendliness aura of the campus. Aggressive initiatives, following national norms and standards like Green Audit, use of renewable energy, water harvesting, check dam construction, Carbon neutrality, plantation, hazardous waste management, e-waste management etc., are being sincerely taken. In order to ensure the optimal use of energy with minimum wastage, our college conducts an energy audit of the college facilities on the distribution of the energy consumption, sources and wastage on regular basis. The Purchase Committee of the college does make sure that the electrical, electronic and other power driven appliances are of superior energy efficiency ratings with maximum energy stars to avoid unnecessary wastage of energy. Our college ensures that the campus is polythene free and eco-friendly to comply with the state Government's commitment and policies. In view of ever increasing strength of the students in the campus and in Hostels, a proposal has been sent to the H. P. State Council of Science, Technology and Environment and to PWD, the executing agency, for design and construction of water harvesting tank and system in the college to meet the future shortage of water in the Boys Hostel and the Auditorium-cum-Library building. The major portion of the energy requirements of the college are met by the hydro-power generated electricity, a proven clean and carbon neutral source of energy.

To keep the campus and surroundings clean carbon free, afforestation programmes are regularly organized during the monsoon and winters within and in the forest land of local Gram Panchayat, villages of which have been adopted by the NSS units of the college under Campus-Community-Continuum for multifarious actions and awareness programmes. Tree plantation drive is one of the regular activities of the college in which the students, NSS volunteers, NCC cadets, Rangers and Rovers participate with enthusiasm. Over the last four years, 800 trees and various ornamental plants and more than 500 samplings of the Cedrus deodara have been planted by college students along-with NSS volunteers, NCC cadets, Rangers & Rovers.

Students of the college are sensitized about value of forest for the earth and all living beings with special reference to Mountain ecology and environment through seminars, invited talks by eminent scientists, DFOs, during the celebration of important days e.g. International Mountain Day, World Water Day, WWF – related programmes, NEAC sponsored awareness and action campaigns highlighting importance of forests, its conservation for local ecology. In regard to hazardous waste management, all the concerned departments of the college take appropriate safety measures while handling and disposing of the material with hazardous potential as per the standard procedures and guidelines. In view of e-waste management, due to increasing number of electronic equipments and computers likely to be purchased in time to come, a committee will be formed to explore the scientific measures for the e-waste and hazardous waste management with zero compromise with the environmental issues.

A number of innovations have been introduced during the last four years in teaching & learning, academic & administrative business which have created a positive impact on the functioning of the college. The college has established several new clubs and societies for holistic development through undertaking research by involving students on local and global issues of relevance. Introduction of smart class rooms with ICT based modern teaching- learning facilities, introduction of e-administrative measures, for direct benefit transfer for disbursement of different payments like salary, scholarships, stipends etc. and use of e-mail, text messaging for staff intimations and notices, examination evaluations and award up loading etc. in day to day functioning of the college are few examples. Student Charter is also prepared and implemented that defines and confers rights, responsibilities and privileges of students in the College with the aim of achieving excellence in pursuit of education and learning through quality assurance.

Best Practices

National Service Scheme: - 'Not me but you' is the motto of NSS, which gives a hope that they will work for nation and the fellow citizens. The NSS team of the college comprises of two units, Unit 1 and Unit 2 under the supervision of two Programme Officers in which 350 students are enrolled (against the target of 200). The process of giving maximum exposure to the volunteers include the imposition of tight, value based and diversified schedule of activities and collaboration with various organizations e.g. WWF-India, State forest department, State council of Science Technology & Environment, Local Gram Panchayat, Sub-divisional Paralegal authority, District Electoral Office, Nehru Yuva Kendra, NDRF, Nature Clubs and various societies, Colleges and School etc. Initiatives through the Campus-Community-Continuum programme like Tree plantation drives, Blood donation camps, villages adopted for work & awareness, Disaster Management, AIDS awareness ,Gender sensitization, Forest fire control, Rallies/Nukad natak, celebration of important days, College functions, Campus beautification, cleanliness & polythene eradication drives, Anti tobacco & Cannabis plant removal drives, Systemic voter education & electoral participation (SVEEP Dist Election office) are the few examples of their learning process under the NSS units in the college. They have

represented the college in Republic Day Parade, Pre RD camp, Mega Cultural Camp, Summer/winter adventure camp, Para legal training work shop ,North zone inter State declamation contest etc.

Extensive use of ICT based and other modern technology: - ICT has tremendous power of bridging the gaps and it also has power of making teaching learning system more effective. It helps in outreaching to the society at faster speed and thus helping in its transformation. Because of this reason, our college is making maximum use of ICT to cater to the need of students hailing from the remote villages of the state. This practice is aimed at giving maximum exposure to our students to keep them abreast with fast changing world as majority of our students belong to a typical rural background. Easing the burden of workforce with infusion of interest is another reason behind this technological adoption. Our college encourages the habit of independent learning using e-resources, internet and Wi-Fi. The positive feedback from stakeholders, the results in curricular, co-curricular and extra-curricular activities, are few indicators on the basis of which the success of this best practice prevalent in the college can be evaluated.

Problems Encountered and Resources Required

a) We require a surplus pool of finance and staff to combat technology intensive reforms and to the up keeps & maintenance as well as smooth continuity of above-mentioned practices for sustained results.
b) Requirement of third NSS unit, so that more students may be included and the financial burden may be eased off as enrolment of volunteers is exceeding from the sanctioned limit provided to the 2 Units of NSS in the college.
c) The college has little independence in framing the syllabus to cater to the need of the students.
d) Shortage of Faculty Members: the college also has a shortage of faculty members in several departments as the teacher – taught ratio is high especially those teaching compulsory subjects. More numbers of teachers are required to do justice with the students. The teachers are also over burdened with the work load.

As far as the post accreditation initiatives are concerned, the college administration addressed almost all the issues which were pinpointed by the NAAC Pear Team in 2006. Issues were related to library, play ground, hostel, staff quarters, computer lab, PG classes, Add on courses, research, journals and magazines and documentation etc. The college didn't stop there only, but initiated quality enhancing measures aggressively. Ever since the last accreditation in 2006, Govt. College, Seema has been passionately working on few broad goals and trying its level best to fulfill them with SMART efforts. Success for all students is ensured by effective teaching and learning in the college supported by the adequate equipments and facilities essential for student success. Diverse, inclusive and supportive community that embraces equity for all is being created by implementing proven interventions to reduce the

opportunity and achievement gaps between student groups. A culture of excellence and innovation is being created by championing the currency of knowledge, skills, and scholarship of faculty to ensure excellence in curriculum delivery and pedagogy. The college is ensuring Holistic Development of students and striving hard to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence. All necessary efforts are being made to make our students Capable and Competent, Creative and Committed, Courageous and Confident, Profound and Complete. Outreach, strategic partnerships and community relationships are strengthened through various means and programmes to effectively manage enrollment and enhance the institution's image and value to the community. The college is expanding ICT facilities, career building /workforce education and training so that individuals develop the knowledge, skills and abilities needed for gainful employment. For delivering best results, good infrastructural facilities are also being created. Affordability of our college education is maintained by promoting responsible stewardship of our human, physical, technological and financial resources to support the success of the students. The institution has grown by leaps and bounds since its accreditation by NAAC and is constantly poised for huge leap forward to scale new heights.

SWOC ANALYSIS

The college has unique, pure Himalayan, unprecedented, congenial, spiritual, healthy, refreshing, calm conditions and ideal academic environment for achieving results. Flexibility, dynamism, constant improvement and innovation, and drive towards excellence are inherent in the functioning of the college. Strength of the learners in the college is consistently increasing [16 students in 1988 and 1863 in 2015]. College has well qualified, motivating and dedicated Staff. Proactive role in quality enhancement and its sustenance played by Internal Quality Assurance Cell, availability of adequate and quality infra-structural facilities, usage of modern ICT teaching aids and practices coupled with application of healthy, innovative and ethical practices are helping in excellent academic, co-curricular and extra-curricular results. Carrier counseling and guidance Cell and several clubs/societies/associations along with NSS, NCC and Scouts and Guides ensure holistic development of the learners. The students are sensitized towards society by motivating them to take part in awareness programmes, extension and societal activities aiming at the welfare of all.

Student Charter is prepared and implemented that defines and confers rights, responsibilities and privileges of students in the College with the aim of achieving excellence in pursuit of education and learning through quality assurance. The college at the same time is also well aware about some of the weaknesses especially in the field of research, consultancy, industrial interactions and linkages where immediate and urgent attention is required. Here it will not be out of place to mention that, the college has aggressively initiated some steps to address these unattended issues but, there is still a lot more to do. Additional faculty will be required to ease out the heavy

workload of the existing faculty so that sufficient time is available for carrying out research and extension activities.

Considering the glorious 27 years track record of the college full of accolades and achievements, there are ample scopes and opportunities for further development of the college. Further expansion of the college is a challenge as well as an opportunity. Herculean and smart efforts shall be required for arranging as much land as the college has today to create world class sports and academic facilities so that more opportunities to the students can be made available by establishing world class sports complex and opening new programmes and courses especially vocational ones which are in great demand. The college has full potential for becoming a Centre of Excellence. Vast possibilities for Bio-diversitical Studies are available in the beautiful valley of Pubber in Rohru. Setting up a Museum portraying the unique and Traditional Art, Culture and Life Style of People of Pubber Valley Rohru is also a challenge as well as an opportunity for the college. With the unified commitment, desire for excellence and hard efforts of all, Govt. College, Seema shall face the challenges boldly and achieve excellence. Though the precise pathway to the accomplishment is unclear, full of hurdles and challenges but the attitude and mindset to accomplish is clear. Robert Frost too says,

Woods are lovely, dark and deep,
But I have promises to keep,
And miles to go, before I sleep,
And miles to go, before I sleep.

1. Profile of the Affiliated/ Constituent College

1. Name and Address of the College:

Name	**Govt. College Seema** (Rohru)	
Address	P.O.Seema Tehsil Rohru Distt. Shimla	
City	Pin :171207	State : Himachal Pradesh
Website : Email:	www.gpgcseema.edu.in gcseemahp@gmail.com	

2. For Communication:

Designation	Name	Telephone with STD code/ Fax	Mobile	Email
Principal	Dr. Parmod Chauhan	O:- 01781240167 R	094180-02021	parmodchauhan20@yahoo.co.in
Vice Principal		O:- 01781240167 R		
Steering Committee Co-ordinator	Dr. J.R. Kashyap	O:- 01781240167 R	098164-01431	jeet67.kashyap@gmail.com

3. Status of the Institution:

Affiliated College ✓

Constituent College ☐

Any other (specify) ☐

4. Type of Institution:

a) By Gender

i. For Men ☐

ii. For Women ☐

iii. Co-education ✓

b) By Shift

✓

i. Regular ✓

ii Day

iii. Evening

5. It is a recognised minority institution?

Yes

No ✓

If yes specify the minority status (Religious/Linguistic/any other) and provide documentary evidence. NA

6. Source of funding:

Government ✓

Grant-in-aid ✓

Self-Financing ✓

Any Other

7. a. Date of establishment of the college: 01-04-1988..(dd/mm/yyyy)

b. University to which the college is affiliated/ or which governs the college (If it is a constituent college) Himachal Pradesh University

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	18-04-1994	
ii. 12 (B)	18-04-1994	

(Enclose **the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)**

d. Details of recognition/ approval by statutory/ regulatory bodies other than UGC

(AICTE, NCTE, MCI, DCI, PCI, RCI etc.) NIL

Under Section/Clause	Recognition/Approval details Institution/ Department Programme	Day, Month and year (dd/yy/yyyy)	Validity	Remarks

i.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognised by the UGC), on its affiliated colleges

Yes ☐ No ✓

If yes, has the college applied for availing the autonomous status?

Yes ☐ No ✓

9. Is the college recognised?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ✓

If yes, date of recognition…….(dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes ☐ No ✓

If yes, name of agency……and

Date of recognition…….(dd/mm/yyyy)

10. Location of the campus and area in sq.mts.:

Location*	Rural, Hilly Area
Campus area in sq. mts.	35344 sq. mts.
Built up area in sq. mts.	15000 sq.mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any other specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institution has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium / seminar complex with infrastructural facilities

The College has an Auditorium with a seating capacity of One Thousand and also has a well equipped seminar hall with a seating capacity of 60.

- Sports facilities

  * play ground ✓

*swimming poll NIL

*gymnasium ✓

- Hostel
- Boys' Hostel
  i. Number of Hostels 01
  ii. Number of inmates 41
  iii. Facilities (mention available facilities) **Cots, Chairs, Almirah, Mess, Freezer, TT Room, Common Room, Wash Room and Reading Room**
- Girls' hostel
  i. Number of hostels 01
  ii. Number of inmates 106
  iii. Facilities (mention available facilities) **Cots, Chairs, Almirah, Mess, Freezer, TT Room, Common Room, Wash Room and Reading Room**
- Working women's hostel
  i. Number of inmates Nil
  ii. Facilities (mention available facilities) NA
- Residential facilities for teaching and non-teaching staff (give numbers available-cadre wise) **there are three Type-IV sets for the teaching staff and four type-II sets for the non-teaching staff. Eight Type-IV sets are under construction for the teaching staff.**
- Cafeteria Yes
- Health centre NO

First aid, inpatient, Outpatient, Emergency care facility, Ambulance: **The civil hospital is six kilometres away from the college premises to meet out any emergency. Ambulance facility can be availed 24X7 by dialling at 108. First aid facility is available in the college.**

Health Centre staff-

Qualified doctor Full time Nil Part time Nil

Qualified Nurse Full time NIL Part time NIL

- Facilities like banking, post office, book shops: **The Bank is at the distance of 500 meters away and the post office is also at same distance.**
- Transport facilities to cater to the needs of students and staff: **The Students enjoy the facility of concessional passes of the buses of HRTC. The staff also can prepare Bus passes at concessional rates.**
- Animal house (Not Available)
- Biological waste disposal Yes
- Generator or other facility for management/ regulation of electricity and voltage
  A transformer of 250 KV capacity has been established in the college and a Generators of 25 KV is installed in the campus shortly

- Solid waste management Yes
- Water harvesting **The matter has been taken up with the authority and expected to be through soon.**
- 12. Details of programmes offered by the college (Give data for current academic year)

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved student strength	No. of students admitted
1	UG	BA	3 years	10+2	Hindi/Eng.	Max.120 students per major subject	1221
		B.Com.	3years	10+2	Hindi/Eng.	--do--	221
		B.Sc.	3 years	10+2	Hindi/Eng.	--do--	246
2	PG	English	2years	Graduation	English.	20	31
		History	2 years	Graduation	Hindi/Eng.	20	28
		Political Science	2 years	Graduation	Hindi/Eng.	20	35
3	UG (Self Financing)	BCA	3years	10+2	English	60	59
4	PG Diploma (Self Financing)	PGDCA	1 year	Graduation	English	20	22
5	ADD-on-Courses	Marketing Management	Certificate Course of 1 year duration & 1 year more for Diploma and further 1 year for advanced Diploma	10+2	English	No Limit	Certificate Course (34) Diploma Course (25)
		Functional English	Certificate Course of 1 year duration & 1 year for Diploma and further 1 year more for advanced Diploma	10+2	English	No Limit	Certificate Course (24) Diploma Course (10)
		Fashion Designing	Certifcate Course of 1 year duration & 1 year more for Diploma and further 1 year for advanced Diploma	10+2	English	No Limit	NIL

		Tours and Travel Management	Certificate Course of 1 year duration & 1 year more for Diploma and further 1 year for advanced Diploma	10+2	English		Certificate Course (7) Diploma Course (Nil)

13. Does the college offer self-financed Programmes?

Yes	✓
No	

If yes, how man y? 2+3 =5

14. New programmes introduced in the college during the last five years if any?

Ye	✓	No		Number	3

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Botany, Chemistry, Physics, Zoology, Mathematics	05		Nil
Arts	English, Economics, Geography, Hindi, History, Music, Mathematics, Physical Education, Political, Science, Public Administration, Sociology, Sanskrit, Journalism and Mass Communication	13	English, Pol.Science & History (3)	Nil
Commerce	Commerce	01		Nil
Any other specify	BCA	01	PGDCA	Nil

16. Number of Programmes offered under (Programme means a degree course likeBA, B.Sc. MA, M.Com….)

Nil

a. annual system

b. semester system [7]

c. trimester system [Nil]

17. Number of programmes with

a. Choice based Credit System [4]

b. Inter/Multidisciplinary Approach [Yes]

c. Any other (specifies and provides details) [Nil]

18. Does the college offer UG and /or PG programmes in Teacher Education?

Yes [ ] No [✓]

If yes,

a. Year of Introduction of the programmes(s)…… (dd/mm/yyyy)

b. NCTE recognition details (if applicable)

Notification No.: NA…….

Date :……..(dd/mm/yyyy)

Validity…….

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes [ ] No [✓]

19. Does the college offer UG or PG programme in Physical Education?

Yes [ ] No [✓]

If yes

a. Year of introduction of the programme(s)……(dd/mm/yyyy)

b. NCTE recognition details (if applicable)

Notification No.:

Date :……(dd/mm/yyyy)

Validity……..

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes [ ] No [✓]

20. Number of teaching and non-teaching positions in the institution

Positions	Teaching Faculty						Non. Teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Govt. (Recruited)			06		11	10	10	02	04	00
Yet to recruit					07					
Sanctioned by the Management/society or other authorized bodies (Recruited)					05	04				
Yet to recruit										

*M-Male *F-Female

21. Qualification of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc. D.Litt.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D.	Nil	Nil	02	Nil	04	05	11
M.Phil	Nil	Nil	04	Nil	06	03	13
PG	Nil	Nil	Nil	Nil	01	01	02
Temporary Teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	
M.Phil	Nil	Nil	Nil	Nil	02	04	06
PG	Nil	Nil	Nil	Nil	03	01	04
Part-Time Teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	Nil	Nil	Nil

22. Number of visiting faculty /Guest Faculty engaged with the college: Nil

23. Furnish the number of the students admitted to college during the last four academic years:

Categories	2012		2013		2014		2015	
	Male	Female	Male	Female	Male	Female	Male	Female

SC	170	162	132	179	162	187	208	285
ST	07	07	01	04	02	01	06	08
OBC	01	06	02	04	01	01	01	01
General	624	697	480	704	505	722	471	705
Others								

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M. Phil	Ph.d	Total
Students from the same state where the college is situated	1747	116	------	-----	1863
Students from other states of India	NIL	NIL	NIL	NIL	
NRI Students	NIL	NIL	NIL	NIL	
Foreign students	NIL	NIL	NIL	NIL	
Total	1747	116			1863

25. Dropout rate in UG and PG (average of the last two batches)

UG 7% PG 3.5%

26. Unit Cost of Education

(*Unit cost= total annual recurring expenditure (actual) divided by total number of students enrolled)*

(a) Including the salary component 14658.6

(b) Excluding the salary component 2896.8

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ✓

If yes,

a) is it registered centre for offering distance education programmes of another University

Yes ☐ No ✓

b) Name of the University which has granted such registration.

Nil

c) Number of programmes offered Nil

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher-student ratio for each of the programme/ course offered

Sr. No.	Name of the Programme/Course	Ratio
1.	Bachelor of Arts	1:83
2	Bachelor of Science	1:73
3	Bachelor of Commerce	1:30
4	Bachelor of Computer Application	1:15

29. Is the college applying for

Accreditation: Cycle 1 [ ] Cycle 2 [✓] Cycle 3 [ ]

Re-Assessment: [ ]

(*Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 to re-accreditation)*

30. Date of accreditation*(applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1:13th July, 2006…….(dd/mm/yyyy) Accreditation Outcome/Result…B…….
Cycle 2……..(dd/mm/yyyy) Accreditation Outcomes/Result…….
Cycle 3 …….. (dd/mm/yyyy) Accreditation Outcome/Result……..
*Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year: 237

32. Number of teaching days during the last academic year

(Teaching days means days on which lecture were engaged excluding the examination days) 180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC…07-02-2007……. (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Report (AQAR) to NAAC.

AQAR (i)	2011-12	(23/01/2016)
AQAR (ii)	2012-13	(23/01/2016)
AQAR (iii)	2013-14	(23/01/2016)
AQAR (iv)	2014-15	(23/01/2016)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information)

Criteria 1: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION & MISSION

OUR VISION:

To be a leading institute of the region for academic excellence geared towards meeting societal needs and to produce globally competitive graduates of sound ethical standing.

- To become an institute with difference, this shall continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quali27ty and excellence.
- To be an institute capable of *Equipping students with Skill, Knowledge, Wisdom, Technology, Values,* a*nd Character to lead their lives in a righteous and responsible manner.*
- To be the nationally known institute with *world class facilities* capable of bringing transformation through education in the society and also to be responsive to the changing global trends.
- To produce graduates who are worthy in character and sound judgment.
- To expand the frontiers of knowledge through the provision of excellent conditions for teaching, learning, research and extension activities.
- To contribute to the transformation of society through education, awareness, creativity, research and innovation.
- To provide an affordable, accessible, and accountable higher education.

OUR MISSION/OBJECTIVE AND COMMITMENT TO:

- Provide ideal environment for higher learning to the students belonging to the majority rural area which is a little socially, economically and educationally backward and falls in border area of Shimla district.
- Create a congenial and disciplined environment having academic and spiritual ambience in the college campus which is the backbone of any civilized society.
- Inspire young students to achieve academic excellence.
- Equip all the students with the wisdom to lead their lives in a righteous and responsible manner.
- Encourage and recognize talent in individual students.
- Fostering a team spirit and encouraging a sense of responsibility and self discipline.
- Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- Sensitizing them to reach out to the marginalized and the underprivileged.
- Create awareness that education is a continuous quest.
- Provide an affordable, accessible, and accountable higher education.
- Encourage co-curricular and extra-curricular activities to provide students a practical orientation and help them in developing a holistic and all-inclusive approach, with a widened outlook and broader understanding of life.

- Exposing them to values that are eternal and nurturing them to become beacons of light and ambassadors of harmony.
- To provide opportunities for educational, vocational, professional, social, linguistic and cultural development to the students of all abilities and backgrounds so that they can discover their potential and fulfil their aspirations.
- Promote morality and sobriety of life.
- Develop multidimensional personality of the student by providing an opportunity to participate in social, cultural, co-curricular, theatrical and literary and sports activities.
- Constantly evolve, improve and update it to be one-upping against the challenges of a swiftly changing world environment with globalization and advancements in the social, technological, economical and political landscapes.
- Adjusting the existing educational systems into a system that is universal and holistic.
- Establishing viable and valuable linkage between college campus and community.
- Promote the spirit of sportsmanship.
- Identification of area specific opportunities.
- Value originality and vision, encourage initiative and promote creativity.
- Instilling a sense of pride and achievement of personal accomplishment.
- Promote research activities.
- Building, enhancing and expanding capacities and capabilities of stake holders.
- Encourage digital literacy and e-skills.
- Prevention and prohibition of unfair practices.
- Create infrastructure for transacting education through technology.
- Leverage the potential of ICT in teaching and learning process for the benefit of all.
- Address the regional backwardness in education.
- Bridging Gender and Social Gaps.
- Linking Higher Education to Society by strengthening college's close linkages with the society and fostering social responsibility and engaging in community outreach programmes.
- Integrate student voice as an element of policy thinking and offering opportunities for students to be represented in review, planning, policy making and decision making processes.
- Determine our priorities and programmes in education and research on the basis of `indigenous' thinking and needs.
- Ensure intellectual independence, freedom of enquiry and spirit of scientific temper.
- Encourage self-evaluation, accountability and innovations.
- Continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence.
- To arrange for periodic assessment and accreditation of institutions of higher education.

Communication

The above stated vision and goals are communicated to the students, teachers, staff and other stakeholders through the college prospectus, magazine, college website, print and electronic media, Principal's addresses, formal and informal interactions

with the students, teachers, other stakeholders. These are also communicated to all the stakeholders in numerous curricular and co-curricular activities.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples.

The curriculum is designed by the affiliating university i.e. the Himachal Pradesh University and the college does not enjoy the freedom of designing the curriculum. However, the college faculty provides suggestions for framing the curriculum as and when required. The college ensures the effective implementation of the curriculum by following the academic calendar of the affiliating University and preparing its own detailed time table for each subject of the each stream. At the commencement of the new academic session, the Principal conducts meetings with the faculty of different departments. Various strategies are chalked out to implement the curriculum effectively. Teachers are encouraged to impart the curriculum through innovative teaching methods such as discussions, presentations, workshops, seminars and quizzes apart from the conventional methods of teaching like chalk and talk. Thereafter an action plan is prepared by each department so that the syllabus may be completed within the stipulated deadline. Keeping in view the working days available, the curriculum is divided into units which are to be taught within allocated time frame. Hence an academic schedule is planned by the college which clearly mention the topics/units to be taught and the working days allotted to the respective topics. The schedule is strictly followed by each department and regular meetings are held with the faculty and students to take follow up of the curriculum.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and /or institution) for effectively translating the curriculum and improving teaching practices?

To improve the teaching practices, teachers attend workshops, short term programmes, refreshers and orientation courses conducted by the Academic Staff College Himachal Pradesh University, Shimla or any other institutions of India. In addition, they also attend workshops conducted by the SCERT (State Council for Educational Research and Training) Solan (H.P) and the Inter or Intra-Departmental workshops and seminars organized in the college itself. The institution provides a very congenial atmosphere as it has a very healthy tradition of excellent teacher-student relationship. The teachers enjoy the availability of good library and laboratory facilities. They are also given liberty to explore their creativity for initiatives and innovations. The research interests of the teacher are encouraged and their achievements are specially applauded. Various text and reference books, journals, best possible teaching aids are provided to the teachers to enable them to ensure effective handling of the course content. The college makes efforts to impart ICT training also. Thus, such initiatives of the establishment also contribute in improving the teaching practices.

Special lectures, seminars, group discussions, demonstrations and experience sharing programmes are organised in the college for the benefit of the teachers so as to effectively translating the curriculum and improving teaching practices. Provision of best teaching aids is also made by the college. ICT training is also imparted in the college to make the teaching more effective.

1.1.4 Specify the initiative taken up or contribution made by the institution for effective curriculum delivery and transaction of the Curriculum provided by the affiliating University or other statutory agency?

The College and the faculty have taken initiatives for effective delivery of the curriculum. At the commencement of the new session a time table is framed and each teacher prepares his lesson plan as per the time table and syllabus. The teaching staff is trained to make them familiar with the use of computers so that they are able to use modern resources of technology like the Digital podiums, Digital interactive boards, visualisers, LCD's and OHP's to make their teaching effective, attractive and interesting as well. The traditional methods of teaching such as lecture methods, group discussions, seminars, workshops and interactive sessions are also practiced for the effective delivery of the curriculum. The progress of the student is evaluated by the unit tests, assignments, quiz competitions, presentations and seminars.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum.

The institution interacts with the nearby industries and research bodies such as Adani Agri Fresh, Horticulture, IBS, SIDC, Atal Bihari Mountaineering Institute, HPPCL, Fishery farm and Krishi Vigyan Kendra. Science Tours and industry visits are arranged to keep students acquainted with the latest trends. The department of the Commerce in collaboration with the career counselling cell of the college organises Industry training programmes occasionally and they also go to the Trade fair at Delhi. The college often keeps itself in touch with the university and follow and implement the curriculum in totality.

1.1.6 What are the contributions of the institution and/ or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback, provided specific suggestions etc.

Following faculty members of the college are active members of the Board of studies and they provide their feedback and suggestions pertaining to the curriculum:-

Sr. No.	Name of The Teacher	Board of Studies
1	Dr. Gopal Dutt Sharma	Public Administration
2	Prof. Harish Sanjta	History
3	Prof. Rajesh Azad	Zoology
4	Prof. Chander Sen Chauhan	Physical Education

The rest of the teachers constantly remain in touch with their respective Board of Studies for seeking any clarification or to provide their feedback or suggestions regarding the curriculum. The Principal of the college conveys the feedback and concerns of all the stakeholders to the University and to the Department of Higher Education while attending various meetings/workshops/conferences.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes, give the detail on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

The College has started add-on courses in Functional English, Marketing Management, Travel & Tourism Management and Fashion designing. The curriculum for all these courses was designed by the college. The college is running a diploma course in Human rights education for which the curriculum is also framed by the college itself. **Dr. Gopal Dutt Sharma, Associate Professor in Public Administration has framed syllabus of NSS as an elective subject for the Punjab University.**

1.1.8 How does the institution analyse/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

To achieve the stated objective of the curriculum, a comprehensive review of the syllabus is taken in the meetings of the HODs of all the departments with the Principal. Regular feedback from the students is obtained in this regard. The examination results are reviewed and the performance of the student in the minor tests, assignments, presentations and regularity in classes is continuously evaluated.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/ diploma/ skill development courses etc. offered by the institution.

Success is the catchword these days, also with the globalization of the world, the need of the skilled labour is increasing. The route to success is getting shorter with the opening up of varied prospects and fields, one can adopt as his/her career.
Therefore, sensing the need of the hour, College has a privilege of introducing four "Add – On Courses". These courses include Functional English, Fashion Designing, Marketing Management and Tourism & Travel Management. The college is providing diploma courses in Human Rights Education, PGDCA and CBCS skill based courses. Courses like these are much focused and future oriented. These courses have inculcated the virtues of self–confidence and competitive spirit which is definitely going to help our students to have an edge on others. The students are therefore, grabbing these opportunities and are very keen to structure their career according to the requirement of the globalized world.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If yes, give details.

Yes, the college provides programmes that facilitate the student to achieve a diploma course along with the degree programme. The students studying in M.A can do PGDCA simultaneously and the student of BA/B.Sc./B.Com can do any of the add-on courses with the UG degree. Students are also free to opt some programmes through IGNOU study centre of the college. However, here it will not be out of place that there is no provision of dual degree as such.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability. Issues may over the following and beyond:

The choice based credit and semester system has been prepared to match with international education pattern. This is also an internationally acknowledged system. There is a learner centric approach in the entire education delivery mechanism. There is flexibility for the students to study subjects/courses of their choice and mobility to different institutions. Students depending upon their interests, aims and learning needs can choose inter disciplinary and intra disciplinary courses and skill based courses. Credits can be earned by unique combinations. The choice based credit system not only offers opportunities and avenues to learn core subjects but also explore additional avenues of learning beyond the core subjects for the holistic development of the students. Choice based credit system will facilitate us, bench mark our courses with best international academic practices. There is flexibility for students to study at different times and at different institutions to complete one course and thus the mobility of students is eased. Credit earned at one institution can be transferred. Courses can be evaluated following the grading system which is considered to be better than the conventional marks system. Grading system will also enable potential employers in assessing the performances of the candidate. Assignment or project work helps in application of knowledge in solving/analysing/exploring a real life situations or difficult problems. This way, research component is also involved. There is a provision of awarding an under graduate degree with honours if the student earns more than 120 credits and under graduate degree if student earns 106 credits. Students can opt for higher education after passing the under graduate programme in various disciplines.

i) Range of Core/ Elective options offered by the university and those opted by the college.

UG Programmes offered by the University under the CBCS are as follows

B.A. (Arts/Humanities/Languages)

- **Language Group**:- English, Hindi, Sanskrit, Urdu, Punjabi, Foreign Languages, (French, German, Russian, Spanish etc.) and Indian languages
- **Social Science/ Humanities Group**:- Economics, Political Science, Sociology, Psychology, History, Philosophy, Geography, Public administration, Mathematics, Statistics, Physical Education.
- **Arts and Applied Social Science Group**:- Music, Visual Arts, Drama/Theatre, Social Work, Journalism and mass communication, Public Administration.

B.Sc. (Science)/ Physical Sciences/Bio-Sciences)

- **Natural Science Group**: Physics, Chemistry, Botany,Zoology, Geology, Geography, Astronomy, Mathematics
- **Methods and Techniques Group**: Mathematics, Statistics, Computer scirnces, Computer Applications, Information Technology.
- **Applied Science Group**: Home Science, Industrial Eletronics, Micro biology, Bioinformatics, Biotechnology, Healthcare & Nutrition, Astro- Physics, Nano Technology.

B.Com./BBA/(Commerce/Mangement)

- Commerce, Management

Shastri

- Sanskrit

Education

- B.Ed.

Out of the above cited programmes the college offers following courses

B.A. (Arts/Humanities/Languages)

- **Language Group**:- English, Hindi, Sanskrit
- **Social Science/ Humanities Group**:- Economics, Political Science, Sociology, History, Geography, Public administration, Mathematics, Physical Education
- **Arts and Applied Social Science Group**:- Music, Journalism and mass communication,

B.Sc. (Science)/ Physical Sciences/Bio-Sciences)

- **Natural Science Group**: Physics, Chemistry, Botany, Zoology, Geography, Mathematics
- **Methods and Techniques Group**: Mathematics, Computer sciences, Computer Applications, Information Technology.

B.Com./BBA/ (Commerce/Mangement)

- Commerce

PG programmes offered by the University are as under:-

- At the PG level, the university offers PG degrees in English, Economics, Geography ,Hindi, History, Music, Mathematics, Physical Education, Political Science, Public Administration, Philosophy, Psychology, Sociology, Sanskrit, Education, Chemistry, Botany, Physics, Zoology, Geology, Commerce, Law, Tourism, Computer Application etc..
- **Out of these courses the college offers PG degrees in English, History and Political Science.**

ii) Choice based credit system and range of subject options.

Higher education needs to be viewed as a long-term social investment for the promotion of economic growth, cultural development, social cohesion, equity and justice. The globalization era has necessitated inculcation of competitive spirit at all levels. This can be achieved only by bringing quality of higher standards to every sphere of work. Therefore, the quality of higher education has become a major concern today and need an ambitious programme to revamp the higher education sector in the country.

A new Choice Based Credit System (CBCS) has been introduced from the academic session 2013-14 by the State Govt. under RUSA. In present times, this programme is gradually taking its pace and opening new horizons to give impetus in making the youth more powerful by choosing their choice based subjects for study.

This programme comprises of four basic components viz. Compulsory Courses, Core Courses, Elective Courses and General Interest and Hobby Courses. It is an instructional package developed to suit the needs of students to keep tempo with the developments in higher education worldwide. It takes the student out of isolated compartmentalized learning environment which clearly indicates for each level of certification learning effort required on the part of the student in terms of credits to be earned as well as participation in instructional hours to be spent through either regular mode or through distance education mode. The student in this system has considerable freedom in choosing courses and so making his / her own personalized programme/ bouquet in a cafeteria mode keeping in mind necessary requirements of a

major course. Except for the compulsory and core courses of the subject of his / her major, he / she are free to choose courses of his /her choice. The programme is considered completed when the student cumulates the requisite number of successful credits (passed), i.e. at least 106 credits for an undergraduate degree and 120 credits for UG degree with honours.

Credit System:- The term 'credit' refers to the weight age given to a course, usually in terms of instructional hours per week assigned to it. The credit also determines the volume of course contents and delivery of programme such as lectures, tutorials, practical, assignments etc.

For the purpose of credit determination, instruction is divided into three components:-

Lectures (L)- Classroom Lectures of one hour duration.

Tutorials (T)- Special, elaborate instructions on specific topics (From Lectures) of one hour duration.

Practical (P)- Laboratory of field exercises in which the student has to do experiments or other practical work of two hour duration. The Total weight age given to a course in terms of credits will be equal to L+T+P, where L is the number of one hour Lectures per week, T is the number of one hour Tutorials per week, and P is the number of two hour practical per week. This can be written in symbols as:-

C=L+T+P

Where, C is the credit weightage for a particular course. The total minimum credits required for an under graduate degree programme is one hundred and six and 120 for UG degree with honours.

Semester:-Semester in Latin means six monthly or either of the two six monthly academic terms involving teaching for 15 weeks. An academic year comprising 180 working days is the least divided in-to two semesters, each semester having at least 90 working days. With six working days in a week, this would mean that each semester will be having 90/6 = 15 teaching / working weeks. Considering that each teaching day has 5 teaching / working hours, a teaching week would have 5x6 =30 working / teaching hours and each semester will have 30x15 = 450 teaching hours available for each student.

Admission procedure (Only for first semester students)

i) The college has constituted a "Counselling and Guidance Committee for RUSA Admission" which has the following members

1) Dr. Gopal Dutt Sharma
2) Prof. C.S.Rangta
3) Dr. Ravi Kiran
4) Dr. Umesh Narta

ii) At the outset, the admission seeking students procure the prospectus containing all the information regarding the admission procedure and then approach the above committee. The committee guides and help them to identify the major subjects as well as the complete package and combinations of subjects. The course of studies that the college offers are as under:-

a) **Core Courses: -** These are also called Major Subjects and the students have to study 14 courses out of these in six semester. Major once identified would not be changed unless the student quits a programme and joins a new programme.
b) **Elective Courses: -** These are called minor subjects as well and the students are supposed to study 10-13 subjects out of these. Minor would be subjects that

would be chosen by the student out of a number of subject combinations suggested and approved by the UG BOS and faculty of a student's major subject.

c) **Compulsory courses: -** These courses are of two types. Skill based Compulsory courses and Non-Skill based. Out of these the students have to study 3-6 courses.

d) **General Interest and Hobby based Courses: -** Out of these the students have to study 1-3 courses.

Note: Major and Minor Course carries 4 Credits each. Compulsory courses and General Interest courses will be of 3 and 1 credit each. Following table gives a summary of an under graduate programme:-

S. No.	Courses Component	Number of Courses		Credits Per Course	Total Credits	
		Minimum	Maximum		Minimum	Maximum
1.	Compulsory Courses	3	6	3	9	18
2.	Core Courses	14		4	56	
3.	Elective Courses	10	13	4	40	52 or More
4.	General Interest/ Hobby Courses	1	4	1 to 3	1	9
Total		28	36	1 to 4 (variable)	106 or more	135 or more

The complete package of Courses offered by the College is as under:-

List of Major Subjects

Economics	Physical Education	Botany
English	Political Science	Chemistry
Geography	Public Administration	Mathematics
Hindi	Sociology	Physics
History	Sanskrit	Zoology
Music Vocal and Instrumental	Commerce	

The students are required to choose one subject of their choice from these as their Major Subject.

List of Minor Subject (Bachelor of Arts)

Group-I	Group-II	Group-III	Group-IV
Political Science	English	Hindi	Economics
Mathematics		Sanskrit	Music (V/I)
Public Administration		Geography	History
JMC		Physical Education	Sociology

The students have to choose two subjects from these four groups but they can't pick their minor subjects from the same group. The students of arts faculty have full liberty to choose their minor subjects from science stream as well.

Minor subjects for (Bachelor of Science)

Physics	Zoology
Mathematics	Botany
Chemistry	Geography

The students of Science stream have full freedom to choose minor subjects from any of the above mentioned groups of Arts.

Skill based Compulsory subjects offered by the college

1st Semester	**2nd Semester**	**3rd Semester**
Functional English	Functional Hindi	IT Skills
		Critical Reasoning and presentation
		Basic Mathematics
		Perspective of Business Education

Non-Skill based Compulsory Subjects offered by the college

1st Semester	**2nd Semester**	**3rd Semester**
English	English	English
Constitution of India	History of Himachal Pradesh	Geography of Himachal Pradesh
Hindi	Sanskrit	

General Interest and Hobby Courses offered by the College

1st Semester	**2nd Semester**	**3rd Semester**
Bhartiya Sanskriti	Geography of India	Music
Introduction to Windows	Communication skills in English	Basics of Accounting
Economics Terminology	Leadership Styles	Professional writing
History of Science	Music	Mathematics

The students belonging to the commerce stream study various subjects for different semesters prescribed by the faculty of commerce. They have also the freedom to choose any compulsory or minor subjects offered by the Humanities or Science Streams.

Evaluation: - All courses (Core, Elective, Compulsory and General Interest & Hobby Courses) involve an evaluation system of students that has the following component:-

i) Continuous Comprehensive Assessment (CCA) :- This would account for 50% of the final grade that the student gets in a course and it would have the following components:

a) Classroom Attendance:- Each student will have to attend a minimum of 75% lectures/Tutorials/Practicals. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination (ESE). Those having greater than 75% attendance will be awarded CCA marks as follows:-

75% to 79%	1 mark
80% to 84%	2 marks
85% to 89%	3 marks
90% to 94%	4 marks
95% and above	5 marks

b) Mid Term Tests:- There will be two mid-term testes, first after 48 teaching days (8 weeks) covering the syllabus covered so far, and second after 90 teaching days (15

weeks) covering the syllabus after the 1st minor test. Each of these mid-term testes will be for 15 marks. The stationary for the mid-term tests, e.g. the 20-page test booklet, will be provided by the college. Question paper for the mid-term tests will be made by the teacher of the course and will be evaluated by him/her. Evaluated test booklets will be provided to the students (shown in the class) and they can be given photocopies of the same for the cost of photocopying. For the Correspondence Courses and Distance Education Courses (through the ICEDOL of the HPU) the same can be done in an on-line mode through e-mail of other electronic mediums.

c) Seminar/Assignment/Term Paper – The remaining 15 marks of the CCE will be awarded on the basis of seminar/assignment/term paper etc. that the course teacher might give to the students.

ii) End Senmester Examination (ESE):- The remaining 50% of the final grade of the student in a course will be on the basis of an end semester examination (ESE) that will be of three hour duration and will be covering the whole syllabus of the course.

IGNOU

In our College, we have an IGNOU study centre, which is providing education to near about One hundred nineteen students. This study centre came into existence in the year 2000. Associate Professor B. S. Pirta is the coordinator of this study centre. This centre is providing different courses to the students such as Bachelor Preparatory Programme for Matric Passed students, Bachelor Degree Programme in Arts and Commerce, Certificate Course in Computing, Tourism, Environmental Studies, Disaster Management, Forest Management, Diploma in Food and Nutrition, Diploma in Child Care, Diploma in Nutrition and Health Education, Certificate Course in Creative Writing in English and Hindi, Post Graduate Diploma in Rural Development and Certificate Course in Human Rights, Labour Development and Consumer Protection, Post Graduate Degree in English, Hindi, Political Science and Public Administration.

iii) Courses offered in modular forms.

The college is running various add-on courses in modular forms. Under each add-on course we offer certificate course for the first year, diploma course for the next year and an advanced diploma course for the third stay in the same add-on course. We are also offering a diploma course in Human Rights Education.

Under the RUSA system, there is provision of conferring certificate or diploma in the student's chosen major subject. If a student leaves a programme without completing it and has accumulated 48 credits (of which 24 credits should be in the subject of the student's chosen major) he/she can be conferred a certificate in the subject of chosen major. If a student has accumulated 96 credits (of which 48 credits should be in the subject of student's chosen major) he/she can be conferred a diploma in the subject chosen as major subject.

iv) Credit transfer and accumulation facility.

Under Choice Based Credit System there is provision of transfer and accumulation of the credits. If a student is migrated from one college to another, in such cases, the credits earned by him/her can be transferred and accumulated accordingly.

v) Lateral and vertical mobility within and across programmes and courses.

The student can freely choose various courses which are available in all the three streams [arts, science and commerce] in the current and subsequent semesters and

thus can earn credits. Thus, there is flexibility in lateral and vertical mobility within and across programmes.

vi) Enrichment courses.

Enrichment courses are offered in form of the compulsory and General Interest (Hobby) subjects. The college offers skill based Functional English, Functional Hindi, History of Himachal Pradesh, Geography of Himachal Pradesh, Sanskrit and IT as the compulsory courses and Music, Basics of IT, Bhartiya Sanskrity as General Interest & Hobby courses. We have Diploma course in Human Rights Education to make students aware about the Human Rights and the add-on courses provided by the college make its learners more skill full and help them in their mission of job hunt.

1.2.4 Does the institution offer self-financed programmes? If 'yes' list them and indicate how they differ from the programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, the College offers self financed course in Bachelor in Computer Education (BCA). The detail regarding the admission procedure, curriculum, fee structure, teacher qualification and the salary is shown in the following table:-

Admission	Curriculum	Fee Structure	Teacher's Qualification	Salary
Admission on merit basis	Designed by the HPU	Subsidised 20 seats, Fee 12500/- per year. Non subsidised 20 seats fee 25000/- per year.	MCA/ M.Tech.	As per the norms laid down by the higher authority

Beside BCA the college offers another self financing course in the form of PGDCA (post graduate diploma course in computer application). This also enables the students in brightening their chances of employability.

Following table gives the summary of admission procedure, curriculum, fee structure, teacher qualification and the salary for the add-on courses:-

Admission	Curriculum	Fee Structure	Teacher's Qualification	Salary
Only for college students	Designed by the college faculty	₹150 per month	Specialised degree in the concerned course	₹120 per lecture

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the college provides BCA, PGDCA and the above mentioned add-on courses which cater to the needs of skill development relevant to regional and global employment market.

1.2.6 Does the institution provide for the flexibility of combining the conventional face-to-face and Distance Mode of education for students to choose the courses/ combination of their choice. If 'yes', how does the institution take advantage of such provision for the benefit of students?

Yes, the institution provides for the flexibility of combining the conventional face-to-face and Distance Mode of education for students to choose the courses/ combination of their choice through the various courses provided by IGNOU.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Keeping in view the stated objectives of the Institution, the college goes for curriculum based education supplemented by the innovative methods of teaching. As per the provisions made in the curriculum the required tutorials, workshops, presentations, seminars and discussions are held. The students are involved in the project work to polish their research aptitude and to develop the understanding of the subject, assignments are assigned to them. Experienced based and web based learning is promoted among the students. The IT related courses prescribed in the curriculum provide the students an opportunity to acquire computer education. In addition, to expose them to the outer world, educational tours, industrial visits and field visits are also organised. The students are encouraged to take active part in NSS, NCC and Rangers and Rovers activities which supplements the curriculum. Participation of maximum number of students in the co-curricular and extracurricular activities are ensured by providing them guidance and training.

1.3.2 What are the efforts made by the institution to enrich and organise the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The institute is well aware of the employment market needs of the students. To develop required skills and competency of the learners, an in-depth knowledge of the respective subjects is provided and the career counselling cell of the college arranges special training sessions and orientation programmes to enable the students to achieve the global standard. Students are encouraged to visit library regularly and to go through the books of general studies, biographies and encyclopaedias to broaden the horizons of their knowledge. They are inspired to avail the opportunities to learn the use of computer, Internet and e-learning sources. The students are encouraged to go for certificate and diploma courses offered by the IGNOU study centre besides the add-on courses offered by the college itself. College has also established labs of English language, Careers and Aptitude for the larger benefits of the students so as to cope with the needs of the dynamic employment market. Various seminars,

workshops, special and motivational lectures and interactive sessions are also organised for the desired purpose.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

To address these issues, the college organises workshops, seminars and lectures from time to time. Women day is celebrated every year on 8th March and on this day, special lectures are arranged to sensitize the students about the gender issues, women empowerment and female foeticide. Van Mahotsava is held every year for the plantation of trees and on this occasion, students are made aware about global warming, climate change and environment related issues. The university has prescribed a compulsory audit course for environmental awareness. This course has to be studied by each student. The college is running a diploma course in Human Rights Education and this forum is providing valuable services in making people aware about the Human rights. The Information and Communication Technology is the area of special concern for the institution and excellent efforts are going on to develop more and more ICT facilities to facilitate maximum number of students. Computer literacy drives are run to provide first-hand knowledge of computer to those who have less exposure.

1.3.4 What are the various value added courses/enrichment programmes offered to ensure holistic development of students?

i) Moral and ethical Values.

These values are inculcated through NSS, NCC and Rangers and Rovers activities. Moral values and Indian ethos are also taught during the classroom teachings as the Scriptures like Bhagwadgeeta, Hitopdesha and Nitishataka are the parts of the curriculum. Bhartiya Sanskriti (Indian Culture) is also one of the courses taught as General Interest (Hobby) course where a comprehensive knowledge of Indian Culture is provided. In addition to this Yoga camps in collaboration with the Art of Living and the Brahamkumaris are organised to make students realise the importance of yoga in life. Yoga sessions are held while the students rehearse for the drama competition. Yoga and meditation sessions are also conducted by some faculty members of the college for the benefit of staff and students. Moral and ethical values such as Love, Peace, Rule of Law, Justice, Dignity and Hope are inculcated through the Human Rights Education. National Independence Day is celebrated every year and on this very day values like patriotism and sacrifice are discussed and inculcated. Teacher's day is celebrated with a zeal and enthusiasm and during this celebration, the students learn to be obedient and respectful. Besides this, the value of cleanliness is inculcated by organising cleanliness drive (Swachhata Abhiyan).Special lectures, interactive sessions and round tables are also organised for the purpose in the college.

ii) Employable and life skills

Career counselling cell of the college arranges special lectures and workshops for personality development and improving communication skills. The forums like NSS,

NCC, and the Scouts and Guide play important role in developing life skills. NSS aims at developing amongst students a sense of participation in nation building through Social Work. This deepens understanding of the social environment and enriches his/her personality through actual participation in day-to-day life of the society. This process of learning is not only a desirable supplement to the classroom education but develops in the student a sense of responsibility, tolerance and cooperation. The NSS plays a vital role in the development of the latent aspects of the student's personality. Several outreach programmes as well as other institutional programmes are organised through which young students not only learn life skills but also develop confidence

The National Cadet Corps is a very important organization of our armed forces which instils the spirit of discipline, confidence and patriotism in the students.

The Bharat Scouts and Guides is a voluntary unit, non-political and educational movement for the young people, open to all without distinction of origin, race and creed in accordance with the purpose, principle and method conceived by its founder-Lord Baden Powell (1907).

The main purpose of the unit in this college is to contribute to the overall development of the students of rural area which includes; physical, social, intellectual, spiritual and cultural growth as a responsible citizen of India, with Principles:

Duty to God
Duty to Country
Duty to other
Duty to Self.

The Scout of Govt. P. G. College Seema Promises:

On my honour, I promise that I will do my best,
To do my duty to God and to the Country
To help other people
To obey the Scout Law.

iii) Better career options

BCA, PGDCA, Functional English, Functional Hindi, Creative Writing and IT related courses and the courses offered by the IGNOU study centre cater to the needs of the students regarding this aspect. These courses help students in sharpening their skills and the skilled labour is the need of the hour. Besides this, the courses taught in the college under Humanities, Science and Commerce streams have their own relevance and these courses too have adequate potential of providing better career options. Outstanding sportspersons and the NCC Cadets with C++ certificate have ample scopes of getting jobs.

iv) Community orientation

The NSS units of the college undertake various community orientation programmes. A rapport is build with the community by adopting a village for various awareness programmes. Our NSS volunteers are doing great job in making people aware about environment, cleanliness, health and hygiene, AIDS, water conservation, drug abuse and ‘beti bachao’ etc.. The NSS units of the college organise workshops and seminars on different topics addressing contemporary issues such as Value degradation, ‘Swachh Bharat’ and Environmental Pollution etc. They also involve local people in

such awareness campaigns while visiting various nearby villages and panchayats. NCC, Scouts and Guides and various clubs and societies of the college also help in outreaching the community.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feed back is obtained from the students, teachers and other stakeholders and conveyed to the University (if found relevant) for making any type of alteration to the curriculum. On the basis of such feedback, courses like BCA and PGDCA and other add on courses are started in the college as the curriculum of these courses is skill oriented and socially productive in nature. Several similar types of programmes/courses were also started through IGNOU study centre of the college. Lab facilities and sports facilities were also created for the purpose of enriching the curriculum on the demand of stakeholders. ICT facilities were also provided with the same intention.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

These programmes are monitored and assessed in the meetings of all the HODs ,Staff Council, PTA and CSCA etc. with the Principal. Beside this periodical tests and examinations are conducted to assess the students' performance. Various talent-hunt programmes are held under different clubs such as art & culture, vibrant young speakers club, young artists club etc. to identify the aptitude of the student. As part of enrichment programme the institution conducts Quiz, Debate, Elocution, Poster Making, Painting, Rangoli, Mehandi, Clay Modelling and Essay Competitions. The college provides a platform for those who have a flair for cultural and theatrical aspect. Instructions are given to the students to read news papers and they are advised to make notes of the point relevant to their subjects as a part of knowledge enrichment

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development if the curriculum prepared by the university?

The faculty members are encouraged to participate in curriculum related activities conducted by the university and suggestions are given to enrich and modify the curriculum wherever felt necessary with an aim to safeguard the interests of the students. Suggestions and concerns of all the stakeholders (Students, Parents, and Teachers) either in the class or outside on issues related to curriculum are noted down and then discussed in the staff council at various occasions/meetings/seminars in the college and then finally conveyed to university authority or department of Higher Education. Issues related to curriculum are effectively raised in the meetings by the participating teachers or by the Principal of the college.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and

made use internally for curriculum enrichment and introducing changes/new programmes?

A performa is prepared for the purpose and feedback of students and stakeholders is sought by filling it. The concerns are accordingly conveyed to university and higher education department. Issues are raised in various meetings/workshops/conferences where university officials as well as higher education department of HP are present. In addition to this feedback is also obtained from students and other stakeholders in various meetings/interactions/functions or even during informal interactions also.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

The institution made sincere efforts to start PGDCA, Diploma course in Human Rights Education and JMC during the last four years. Under the RUSA, Choice Based Credit System (CBCS) has also been introduced where students have full freedom to pick the subjects of their own choices. With the introduction of this system the college has started skill and ability enrichment courses like Functional English, Functional Hindi, IT Skills, Information Technology, Basic Mathematics and perspective of Business Education etc. Besides this, some hobby based subjects of General Interest have also been introduced e.g. Bhartiya Sanskriti, Economic Terminology, History of Science, Communications Skills in English, Leadership Styles, Music, Professional Writing, Geography of India and Basics of Accounting etc.. The rationale behind introducing these multifarious courses is to provide a variety of subjects to the learners so that their learning may be multifaceted and their aspirations of better career may be fulfilled.

Any other relevant information regarding curricular aspects which the college would like to include.

In future, the college intends to initiate several other ability and skill enrichment programmes for the larger benefit of the students so as to increase the chances of employability.

Criteria2: TEACHING-LEARNING AND EVALUATION
2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

To publicise the admission process, following methods are used:-
i) The college publishes its prospectus every year in the beginning of the new session. The prospectus plays an important role in the admission process as it contains all the rules and regulations laid down by the Department of Higher Education, affiliating University and by the college. The prospectus provides a detailed information regarding procedure of selection, fee structure, subjects to be offered and reservation criteria.
ii) The college has developed its own web site through which detailed information about the college is provided. Due care is taken to update the site regularly. At the commencement of the new session admission notification is advertised on the web site for the convenience of the admission seekers.
iii) The admission process is also advertised through print and electronic media particularly for the self financing courses i.e. BCA & PGDCA as these courses are having only limited seats.

Transparency

Transparency in admission is ensured by following the procedure properly and strictly. Different committees are formed for the admission which receive the forms and arrange them in serial order. Then the admission forms are scrutinised properly and the list of the eligible and selected candidates [merit wise] is displayed on the notice board of the college. Reservation policy and roster for the purpose is properly followed.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex.i) merit ii) common admission test conducted by state agencies and national agencies iii) combination of merit and entrance test or merit, entrance test and interview iv) any other) to various programmes of the Institution.

PG Level

The college is running three PG courses in English, History and Political Science. There are only twenty seats in each course and the admission, for these courses is done purely on merit bases. The admission forms are collected from the students till the date of admission is over. Then the concerned departments scrutinise the forms. A counselling date is fixed and intimated to the applicants as well. Only those candidates are considered for admission who attends counselling schedules. Admission for the PG classes is done strictly as per the norms of H.P.University. Roster system is followed for admission.

UG Level

The admission is open to all the students who have completed their 10+2 course irrespective of their percentage. There is no entrance test for UG courses. The guidance committee of the institution conducts the counselling for the students who are seeking admission by helping them to choose the course which is good for them. The admission committee scrutinizes the applications and prepares the final selection list of students.

At the UG Level, the department of higher education has introduced CBCS (Choice based Credit System) from the session 2013-14. Certain rules and regulations have also been laid down pertaining to the admission process in new system. Under these rules, number of seats for every Major subject has been fixed at 120. The admission for major subjects is done on the basis of merit in 10+2. For the minor, compulsory and General Interest (Hobby) subjects, the policy of 'First come First serve' is adopted. The maximum seats in these subjects are allotted keeping in view the existing infrastructural facilities. Detailed procedure of admission is given in the college prospectus. Moreover, the roster regarding the allocation of seats for the reserved category is implemented strictly. There is no provision of entrance tests for admission in any course. However, aptitude of those students is tested who intend to opt English as their major subject. Similarly, at least state level participation in any event is mandatory for those who want to take Physical Education as their major subject.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- BA (Pass Course/Honours) 35%
- BA (With Maths) 45% (in aggregate and in Maths)
- B.Sc. (Pass Curse/Honours) 45% (40% for SC/ST Categories)
- B.com. (Pass Course/Honours) 45% (35% for Girls) (40% for those who have passed 10+2 with Commerce) (40% for SC/SC Categories)
- M.A:- Graduate of any stream is eligible having at least second division or with 45% or honours in the subject of his study for MA.(Admission is done on merit bases)
- BCA 40% (35% for SC/ST Categories).

The same pattern is followed by all the colleges of the state.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'Yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the college reviews the admission process and student profiles periodically as well as annually. Although the admission process is quite transparent but, it is still reviewed so as to make an analytical study about the academic background and social and economic status of students from the statistical data obtained on the basis of admission from the computer. Statistical data based on the admission is also periodically sent to department of higher education. Review of the admission process and the subsequent analysis of the student profile help in providing fair and equal representation to all sections of the society. Student performance record in all the fields, academic, co-curricular, extra-curricular and sports is maintained in the office. The students, who bring laurels to the institutions in academics, sports, extra-curricular activities are given bonus marks as stipulated by norms made by the Directorate of Higher Education at the time of admission in the following years. Admission process is also reviewed on the daily basis for determining the roster and to prepare the merit lists. The guidelines of the H.P. University and the department of higher education regarding the process of admission are followed in totality. As far as the student profile is concerned the class teacher is given the responsibility of taking care of each student. He/She not only observes the behaviour of the students but also

keeps an eye on the academic progress in terms of class tests, assignments, seminars and presentations etc. During this process academically weaker students are identified and provided with additional support in tutorial and extra classes. After the minor tests CCA record of each is prepared by the concerned teacher and on the basis of CCA the overall performance of the students is reviewed for further improvement. The outcome of this process is always fruitful and better for the learners, society and institution as well.

2.1.5. Reflecting on the strategies adopted to increase/improve access for following categories of the students, enumerate on how the admission policy of the institution and its students profiles demonstrate/reflect the national commitment to diversity and inclusion?

- ***SC/ST***

Reservation policies of the government are followed in letter and spirit to ensure that the strategies adopted by the government in the creation of equity and provision of access to the SC, ST and other categories applicants is implemented. Persons with Disabilities, like physically challenged or other students are admitted by adhering to Government norms of reservation. Help-counters are set up in the college at the time of admission to assist applicants from the most backward sections in the admission processes. Career Guidance and Counselling Cell help and guide the new entrants to make the right choice and fill up the application forms.

Old Students' Association of the college awards few merit holder students. The students from weaker economic background are also assisted through books or other kinds of help. Outstanding Achievers in Sports and Co-curricular and Extracurricular Activities are always encouraged and prized either by the college or other donors.

As per the norms prescribed in the roster system issued by the department of higher education, 15% seats in admission are reserved for the students belonging to the SC category whereas 7.5% of the seats are reserved for the STs.

- ***OBC***

  The students belonging to OBC category get 27% reservation in admission.
- ***Women***

  There is no provision of reservation for women. Age relaxation is provided for the girls.
- ***Differently abled***

  Differently abled students get 3% seats reservation.
- ***Economically weaker sections***

  There is no provision of reservations for the economically weaker students. However, monetary help is provided to such students under various scholarship schemes of the state/centre Govt.
- ***Minority Community***

  There is no provision of reservation in admission for the students who belong to the Minority Community; however there is provision of scholarship for them.
- Any other

It will not be out of place to mention that the institute is fully committed to honour the national commitment to diversity and inclusion. Almost all aspirants belonging to all the sections of the society are admitted in the college as there are plenty of seats available. No one is deprived of admission if otherwise not eligible. This helps us in achieving the objectives of access and expansion, equity

and inclusion. This is perhaps the reason for tremendous jump in the total strength of the college and number of girl students increasing every year.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e reasons for increase/decrease and actions initiated for improvement.

	Year/ Session	**Number of Applications**	**No. of Students admitted**	**Demand Ratio**
BA	2011-12	1301	1301	01:01
	2012-13	1110	1110	01:01
	2013-14	1061	1061	01:01
	2014-15	1108	1108	01:01
	2015-16	1221	1221	01:01
B.Sc.	2011-12	117	117	01:01
	2012-13	104	104	01:01
	2013-14	173	173	01:01
	2014-15	223	223	01:01
	2015-16	246	246	01:01
B.Com.	2011-12	133	133	01:01
	2012-13	142	142	01:01
	2013-14	196	196	01:01
	2014-15	209	209	01:01
	2015-16	221	221	01:01
BCA	2011-12	58	58	01:01
	2012-13	55	55	01:01
	2013-14	44	44	01:01
	2014-15	49	49	01:01
	2015-16	59	59	01:01
M.A. English	2011-12	24	24	01:01
	2012-13	29	29	01:01
	2013-14	31	31	01:01
	2014-15	29	29	01:01
	2015-16	31	31	01:01
M.A. History	2011-12	19	19	01:01
	2012-13	24	24	01:01
	2013-14	22	22	01:01
	2014-15	32	32	01:01
	2015-16	28	28	01:01
M.A. Pol Science	2011-12	22	22	01:01
	2012-13	31	31	01:01
	2013-14	39	39	01:01
	2014-15	35	35	01:01
	2015-16	35	35	01:01
PGDCA	2012-13	11	11	01:01
	2013-14	11	11	01:01
	2014-15	Nil	Nil	NIL
	2015-16	22	22	01:01

Add-On Course Marketing Management (Certificate Course)	2011-12	16	16	01:01
	2012-13	49	49	01:01
	2013-14	29	29	01:01
	2014-15	34	34	01:01
Add-On Course Marketing Management (Diploma Course)	2011-12	18	18	01:01
	2012-13	24	24	01:01
	2013-14	16	16	01:01
	2014-15	25	25	01:01
Tourism & Travel (Certificate Course)	2011-12	20	20	01:01
	2012-13	NIL	NIL	NIL
	2013-14	NIL	NIL	NIL
	2014-15	07	07	01:01
Tourism & Travel (Diploma Couse)	2011-12	16	16	01:01
	2012-13	NIL	NIL	NIL
	2013-14	NIL	NIL	NIL
	2014-15	NIL	NIL	NIL
Functional English (Certificate Course)	2011-12	14	14	01:01
	2012-13	13	13	01:01
	2013-14	10	10	01:01
	2014-15	24	24	01:01
Functional English (Diploma Course)	2011-12	12	12	01:01
	2012-13	05	05	01:01
	2013-14	08	08	01:01
	2014-15	10	10	01:01
Fashion Designing (Certificate Course)	2011-12	03	03	01:01
	2012-13	05	05	01:01
	2013-14	05	05	01:01
	2014-15	NIL	NIL	NIL
Fashion Designing (Diploma Course)	2011-12	03	03	01:01
	2012-13	NIL	NIL	NIL
	2013-14	04	04	01:01
	2014-15	NIL	NIL	NIL

The Institute is fully committed to honour the national commitment to diversity and inclusion. Almost all aspirants belonging to all the sections of the society are admitted in the college as there are plenty of seats available. No one is deprived of admission if otherwise not eligible. **This helps us in achieving the objectives of access and expansion, equity and inclusion.** This is perhaps the reason for tremendous jump in the total strength of the college and number of girl students increasing every year.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to Govt. policies in this regard?

The number of differently-abled students seeking admission in the college is negligible. If any such case is reported, every care is taken to provide him/her necessary facility. The faculty and staff are always willing to offer every possible help to such students. These students get 3% reservation in admission and the Govt. policies in this regard are adhered to strictly. Executing agency i.e. PWD has been told to construct differently-abled friendly or barrier free buildings in future so that these students do not face any inconvenience in the college. General students are also

sensitized about all these issues so as to make them sensitive towards the differently-abled students. During the examination the writers, as per laid down norms, are allowed to assist such physically challenged learners. Disability Support Office has also been established in the college to look after the concerned issues.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

In order to assess the needs of the students in terms of knowledge and skills, counselling sessions and induction meetings are held during the zero weeks. During these meetings and counselling sessions teachers speak on different issues related to the college affairs. Comprehensive information about the courses to be offered, examination and evaluation patterns are provided to the new comers. All the 'do's and don'ts' during their stay in the college are conveyed to them. They are made aware of the importance of NSS, NCC and Rangers & Rovers in life. The fresh students get acquainted to all the curricular, co-curricular and extra-curricular activities which are organised in the college during the entire session.
When students approach admission committees, teachers interact with the students and thus assess the students' needs in terms of knowledge and skills. They are guided accordingly. Dean admissions and Principal of the college also interact with every student.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment courses,etc.) to enable them to cope with the programme of their choice?

To bridge the knowledge gap of the enrolled students and to enable them to cope up with the programmes of their choice, the institution arranges tutorial classes where individual progress of the slow learners is assessed. Efforts are made to make student understand the basic concepts and appropriate reading material is suggested sometimes. They are encouraged to interact with other students in group discussions and further they are advised to attend counselling sessions and other motivational and inspiring lectures held from time to time. There are many skill based and general interest courses which not only enrich the base of knowledge but also provide a completely different flavour of learning to bridge the knowledge gaps. The add-on courses offered by the college play a vital role in the pursuit of bridging the gap of knowledge. Interactive Sessions, Seminars, Workshops, Functions and Special lectures are held on the topics such as Horticulture, Computer education, Human Rights, RTI, Marketing Management, Moral Values, Police Administration, Disaster Management and Environmental Awareness etc.. Further, the Career Counselling Cell of the college offers all services required for the purpose. Science tours or educational tours are also organised for the purpose.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The institution realises the gravity of the issue related to gender and it makes sincere efforts to sensitize its faculty and student community by organising various awareness programmes. Through the platforms of various clubs and societies, talks, lectures and

seminars are organised on the topics such as sexual harassment, domestic violence and crimes against the women. A women grievances redressal cell has been constituted for this purpose which organises various programmes relating to the gender sensitization. The cell keeps a strict vigil on any type of atrocities against the women. The NSS units of the college also play a very prominent role in this direction. When the 'Damini' case occurred in Delhi, our NSS volunteers showed full solidarity and they organised a candle march in which hundreds of students and large number of staff members took part. In the college, the concerns of the Girls are thoroughly addressed and taken care of. As per the norms laid down by the State Government relaxation in age limit and in percentage of marks for admission is provided for them. Their tuition fee is waived off. Meritorious students get scholarships under various schemes and fee concession is also granted to the economically weaker girls. A Hostel having a capacity of 105 girls is available in the college campus to facilitate the enrolment of girls of this area. Adequate representation is given to them in CSCA, sports and co-curricular activities. In nut shell it can be said that the college provides a very congenial and safe environment for the Girls to grow in life.

To promote inclusiveness, the NSS units of the college organise a 7 day camp annually and many one day camps are also held for the campus cleanliness. In these camps inclusiveness of the students is ensured by making different committees and assigning different works to them. Our College organises various massive functions such as Fresher's day, Teacher's day, NSS day and Fare well functions. College also organise one or two inter college competitions almost every year. To ensure the smooth conduct of these events, the students are assigned duties at the various platforms. While performing their duties, they learn the importance of team work and self service. They also learn the stage conducting and event management skills too. As far as the environment issue is concerned, trees are planted by organising Van Mahotsava in collaboration with the local community.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified through their academic history and on the basis of their interest and passion towards the co-curricular activities. Feedback from the faculty and career counselling cell plays a very important role in identifying such quick learners. IQAC of the college regularly keeps watch on such talents and encourage them to improve further and to avail the services from relevant resources. The highly excelling students in various fields such as the academics, sports, cultural and social activities are suitably awarded during the Annual Prize Distribution Function of the college. The institution encourages these students to participate in local, state and National events. Teachers remain in constant touch with such students and thus guide them always. They are also guided in procuring appropriate study material from various sources. With the excellent teacher-taught relationship, the morale of the advanced learners is kept high.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue studies if some support is not provided)?

The college collects data regarding the above matter every year while preparing its establishment report/return. The class teachers keep watch on the performances of such students in various tests and academic activities. Extra classes are arranged to facilitate the slow learners and the students belonging to the disadvantaged and weaker sections of the society are helped out through various scholarship schemes. The students, with whom the dropout risk is associated, are identified through the interaction of the teacher in the classroom and on the basis of their performance in various tests and academic activities. After identifying such students, due care is taken accordingly. .

2.3 Teaching-Learning Process

2.*3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)*

Academic calendar is prepared well before the commencement of the new session. It is published in the prospectus/handbook of the college which contains the detailed information regarding the events which take place during the entire session. The schedules of Admission, teaching, House Examinations, University Examinations, Vacations, Co-Curricular activities, Sports activities, Educational Tours, Filling of Examinations forms and other related academic activities are conveyed through the prospectus and the college web site. Teaching plan is prepared by the each faculty member. The evaluation blue print is described at 2.5.2.

2.3.2 How does the IQAC contribute to improve the teaching-learning process?

The institution is always keen to provide quality education to its learners through an effective and meaningful teaching learning. The college has established Internal Quality Assurance Cell (IQAC) to realise this goal. The Principal and the IQAC go hand in hand to ensure quality in academics and efficiency in administrative systems.
Periodic meetings are held in the college regarding teaching-learning process. Suggestions for the purpose are discussed and then based upon discussion and deliberation, IQAC gives some recommendations. These recommendations are implemented in due course of time which is quite helpful in the improvement of teaching learning process. Implementations of the recommendations made by IQAC are also ensured through various committees constituted for the purpose. The IQAC of college gives suggestions and functions with the following objectives:-

- To ensure effective learning experiences of the students, teaching aids are made available in both conventional as well as modern methods of teaching. In order to modernise the teaching technique, several digital podiums are included to the teaching aid armoury and majority departments are equipped with a projectors and visualisers.
- Consolidation and expansion of the existing infrastructural facilities is the other vital area of concern which is attended to with due care by the IQAC.
- Effective implementation of the time table is ensured by ascertaining timely arrival of the faculty.
- To monitor and check the discipline, the Principal along with the senior faculty members, take a round of the campus regularly.

- The faculty is asked to hold seminars, presentations and workshops to develop self confidence and the oral skills of the students. To develop the understanding of the subject the students are assigned assignments.
- The head of the departments assess the progress of the syllabus at regular intervals and the syllabus is completed in the scheduled timeframe.
- Unit-Tests and the minor tests are held well in time. These tests are also supposed to be evaluated timely so that the internal assessment of each student be prepared and uploaded on the web site of the university.
- The availability of equipments and chemicals is ensured in all the departments of Science faculty and department of Geography so that the practicals are held regularly and smoothly.
- The department of physical education is nicely equipped with all the necessary sports equipments. Free kits are given to all those outstanding sports persons who represent the college in various sports events.
- The students are encouraged to take active part in co-curricular, Sports, NSS, NCC and Rangers &Rovers activities.
- The students who excel in academics, co-curricular, Sports, NSS, NCC and Rangers &Rovers activities are rewarded and they get prizes in Annual Prize Distribution Function of the College.
- The students are also encouraged to make full use of the library and internet facilities available in the college.
- Feedback regarding the curriculum and the performance of the teachers is obtained from the students.
- ICT training is also provided to teachers and other staff members.
- Faculty members are periodically motivated to attend programs on new and emerging technologies.
- Educational tours are organized to make teaching more effective.

2.3.3 How is learning made more students centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The institution understands the importance of student centric learning and to make the learning process student centric the conventional lecture method is supplemented by seminars, group discussions and workshops. Emphasis is laid on the inclusive learning where involvement of every student is made inevitable. In addition the students are inspired to make optimum use of the library and internet to enhance their independent learning. The introduction of CBCS system is quite helpful in making the learning student centric. Students have choice to select the subjects and course of their choice. Ample choice is available while choosing the ability enhancing and hobby courses. Assignments and project work of their choice is also given to students. Feedback for the purpose is also obtained and issues are addressed accordingly. CSCA is also constituted in the college which convey the concerns of the students related to the learning issues and action is taken accordingly. Modern teaching aids are also quite helpful in making learning interactive and collaborative. Wi-fi and ICT facilities are made available to the students to encourage independent learning. Through the facility of INFLIBNET, students can make use of e-resources which are available in plenty. Almost all the departments organize various types of co-curricular and extra-curricular activities like quizzes, poster-making, poetical symposia, paper-reading, debates, skits, theatre etc. that help students in chiselling

their personality. The Inter-college and interdepartmental academic and extracurricular programmes, besides enhancing creativity, bring a competitive edge to the academic endeavour of the students. The college has smart class rooms, Computer labs and Seminar Hall with internet facility to develop interactive skills. Learning is made more student-centric by laying stress on specific learning outcomes for all courses and making it more participatory and interactive through Group Activities like Group Discussions, Model Making, Brainstorming, Field work or Survey, Role Playing and Academic Debates, which while strengthening the knowledge base also contribute to skill formation and managerial skills both at personal and interpersonal levels.

2.3.4 How does the institution nurture critical thinking creativity and scientific temper among to the students to transform them into lifelong learners and innovators?

To nurture and develop the critical thinking, creativity and scientific temper, various programmes are organised under various clubs/societies and associations such as Young Thinkers and Vibrant speakers club, Nature Club, Scientific temper and Science Popularisation Club and Young Readers Club. Various clubs and societies function in the college and keep the institute brimming with numerous activities that extend beyond syllabus and text books. Student-centric in nature, these clubs aim at tapping, nurturing and promoting the creative energy that bubbles out of every individual student. Almost all the departments actively engage themselves in arranging various types of co-academic and cultural activities like quiz, symposia, poster-making, paper-reading, debates, skits, dancing, singing etc. that help the students in refining and redefining their personality. Various programmes of the clubs and associations emphasize on the typical scientific way of observation, hypothesis and experimentation. Conclusion and inference on the basis of logic and reasoning are not only drawn related to the problems and phenomenon of science but, this applies in each and every aspect of life so that there is no place for the superstition in individual and social life. Students nurture their critical thinking while preparing for the inter and intra-college competitions. Our students take part in various activities such as on the spot painting, collage making, photography, clay modelling, debate, elocution and quiz competitions at the inter and intra-college levels. In addition to this, the College takes special efforts to instil and nurture creativity and scientific temper amongst the learners by providing opportunities for the academic projects, field works, seminars, presentations, creative assignments, slogan writing, essay writing competitions etc. Brainstorming sessions, Panel Discussions, Cafeteria type of approach for interaction ,Group Discussions are also organised for critical thinking, creativity and scientific temper amongst the students to transform them into lifelong learners and innovators. The college magazine of the college also provides a platform to the young and budding writers to express their original thoughts related to different fields.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? eg. Virtual Laboratories, e-learning-resources from National Programme on technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication (NME-ICT), open educational resources, mobile education, etc.

The faculty of the college is using modern teaching aids enriched with the latest technology. We have digital podiums, smart interactive boards, projectors, visualisers, LCD's, Interactive pads and Over-head projectors etc. The use of technology is benefiting the teachers in making the content delivery effective and interesting. The college has computer labs with internet facilities. Wi-fi facility is made available to staff and students .College library is registered with INFLIBNET through which e-learning resources are made available. Students are encouraged for independent and mobile learning, making maximum use of ICT facilities available in the college.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blendid learning, expert lectures, seminars, workshops etc.)?

The teachers of the college go to attend refresher and orientation programmes to get exposed to advanced level of learning. They also attend various regional, state level, national and international conferences, seminars and workshops. Various seminars, workshops, special lectures and demonstrations are arranged for students and teachers in the college to expose them to advanced level of knowledge and skills. ICT training is also imparted for the purpose. In addition, faculty members and students are encouraged to read magazines, journals and research publications through INFLIBNET or other relevant internet sources. To ensure blended learning the students are motivated to use online as well as in person resources of learning. Various department level internal seminars and workshops are also held.

2.3.7 Detail (process and the number of students/benefited) on the academic, personal and psycho-socio support and guidance services (professional counselling/mentoring/academic advises) provided to students?

Although, all the teachers of the college act as mentors, educator, counsellor and facilitator thus helping the students on academic, personal and psycho-socio problems despite this, there is a career and counselling and placement cell too to take care of all these issues. The cell conducts personality development and career oriented lectures to build confidence and boost their morale. Counselling Cell does academic counselling. The faculty participates in personal counselling to help students to chalk out academic roadmaps for them, to integrate themselves with the milieu, acquaint them with various career options through seminars, workshops, special lectures. Problems related to stress, anxiety, examination phobia, peer pressure and adjustment to changed environment are also addressed by the teachers. Teachers take keen interest to mentor students under their charge. Teacher-student mentoring is a regular feature in the college but, student-student mentoring especially by senior or members of student union/CSCA, takes keen interest in mentoring the fresh students.
Student Grievances Redressal Cell and Women Grievances Redressal cell are also established to overcome various problems by counselling and guidance. This practice of guiding, supporting and mentoring is also done in the hostels and thus all are benefited.

2.3.8 Provide detail of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The teaching faculty of the college creates a congenial learning environment. The faculty always tries to make the teaching learning process really effective and meaningful. Though the faculty relies on traditional direct teaching method like chalk and talk as the primary methods of teaching, yet they also make extensive use of interactive methods of teaching like group discussions, presentations, audio-visual aids, project work, field survey, industrial visits etc. Besides traditional methods of teaching, our college teachers are now adopting innovative approaches like use of digital podiums, projectors, visualisers, interactive boards and interactive pads etc. for making the teaching more effective and interesting. Group discussions, seminars and various competitions are organised in the class rooms as well as in the conference hall and sometimes in the Auditorium by the teachers so as to make learning student-centric. Students are also involved in the research work through field study so that the research aptitude of the student is developed. ICT training is provided to the teachers by the college which helps in improving the teaching skills. Smart class rooms equipped with modern teaching aid are also available in the college. Various seminars, workshops, interactive sessions and special lectures on various issues are regularly organised in the college for the benefit of all. Cafeteria type of interactive approach is also adopted for healthier discussions and better learnings.
The department of Physics use models to explain various principles in science. The departments of Botany and Zoology employ samples and specimens to make their teaching more interesting, attractive and interactive as well. Academic project work for B.Com.Course is also a part of curriculum. Students carry out project works and prepare project reports. Guidance lectures, workshops, seminars, debates are also organized for enhancement of students' learning. Besides this, students are encouraged to participate in inter college Group-I (Creativity) events which gives them an opportunity to interact with students of other Colleges. We have three computer labs where the students learn to operate the computers and can access internet too.

2.3.9 How is Library resources used to augment the teaching-learning process?

The library occupies a very important place in any educational institution as it promotes the progress of knowledge. The college has a spacious library with about 9961 text and reference books on its shelves related to various subjects. We have a community library in the college where 7892 books are housed. The students and the faculty make maximum use of library. There are 24 magazines and 27 journals, one e-journal subscribed for the benefit of the students. 07 Newspapers are also provided in Hindi and English languages. The automation of the library is in progress and it will be completely computerised shortly. The college has INFLIBNET subscription through which huge e-resource material can be accessed.

2.3.10 Does the institution face any challenge in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution rarely fails to complete the curriculum within the planned time frame. Sometimes, due to some unavoidable reasons like transfer of any faculty member the curriculum is not completed in time. In such cases, additional classes are taken to complete the syllabus.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The quality of teaching-learning is evaluated by class tests, minor-tests and end semester examinations. This process is also monitored and evaluated through the student's capacity to prepare the assignments efficiently and expressing himself/herself with an ease while making any sort of presentation. A committee of senior teachers along-with the Principal looks after the affairs of monitoring and evaluating the quality of teaching-learning. A systematic mechanism has been developed to ensure and enhance the quality of teaching-learning. Feedback system is one of the most important tools to take an account of the teaching-learning. Feedbacks relating to teaching and learning, received if any, from the students, parents academic peers, alumni or other stakeholders are discussed and evaluated in the staff meetings and incorporated to the extent it is possible to make it more relevant and effective. The teachers' performances are evaluated through ACR (annual confidential report). On the basis of teacher's ACR, he/she stands qualified for a promotion for monetary and other benefits. There is an arrangement of keeping a vigil on teaching and learning in and outside of the class in the college. Class checking Committee comprising of Senior Faculty members and Principal keeps a permanent vigil on regularity of classes being run and attendance of students in the class. Teachers are required to undergo mandatory refresher and orientation courses to upgrade their teaching skills and refresh their knowledge. Workshops are organized to apprise the teachers and students with the advancement of knowledge and technology. ICT Training of faculty is also ensured in enhancing the quality of higher education.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	**Professor**		**Assoct. Prof.**		**Asstt. Prof.**		**Total**
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	
Permanent teachers							
D.Sc./D.Litt.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D.	Nil	Nil	02	Nil	04	05	11
M.Phil.	Nil	Nil	04	Nil	06	03	13
PG	Nil	Nil	Nil	Nil	01	01	02
Temporary teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	
M.Phil.	Nil	Nil	Nil	Nil	02	05	07
PG	Nil	Nil	Nil	Nil	03	Nil	03
Part-time teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Very congenial academic atmosphere is provided in the college with the efforts of all. All necessary facilities are made available in the college. Due to this reason, majority of the teachers prefer this institution as its track record is quite good. Teachers are encouraged and sent to attend various orientations, refresher programmes in addition to attending some seminars, workshops or conferences so that academically they are enriched and become fully capable and competent to meet the changing requirements of the curriculum. In addition to all these several seminars, lecture training programmes, group discussions, and several meetings are also arranged in the college to make them fully capable and efficient in fulfilling the changing requirements of the curriculum. All the good practices and wonderful academic environment which is suitable for good results help in attracting and retaining the qualified and competent teachers in the college. All modern ICT enabled teaching aids are provided for the benefit of teachers in the college to meet the changing requirements of the curriculum.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Each and every issue regarding the faculty is suitably addressed by the state Govt. itself. The teaching staffs of each college are recruited by HPPSC strictly as per the UGC norms. The new courses are also introduced by the state Govt. and the faculty is made available. The college does not enjoy any kind of autonomy in this regard. The college is totally dependent upon the order and direction of Higher Education, Govt. of Himachal Pradesh. But, whenever such a situation arises, college informs the higher authorities in this and requests for appointing qualified faculty. Most of the time competent faculty is made available. Besides attending refresher and orientation programmes, various trainings are also arranged at institutional level. During the last three years, we introduced IT and BCA and some add-on courses for which we have competent faculty and results are quite satisfactory. Now, in order to introduce modern teaching aids and the ICT in helping the teaching, college is providing relevant programmes for the faculty in the campus itself. Results are quite encouraging and because of this reason, college has created several smart class rooms and almost all the teachers are using these modern practices.

2.4.3 Provide details in staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of Faculty nominated/attended
Refresher courses	05
HRD Programmes	NIL
Orientation Programmes	08
Staff training conducted by the University	NIL
Staff training conducted by other	10

institutions	
Summer/winter schools, workshops etc.	09

Teachers are periodically sent to attend various staff development programmes like orientation, refresher and workshops etc. Teachers are encouraged to participate in seminars and conferences. Teachers are also encouraged to undertake some research work so as to create an environment of research and innovation. Some orientation, induction, special lecture and interactive programmes are regularly organised at college level for staff development programmes.

Departmental presentations are also periodically made by all the departments. Departments also organise departmental seminars and special lectures where all these practices help in faculty development. Principal of the college makes presentations which help in faculty development. Group discussions, debates and declamations, interactive sessions, cafeteria type of approach of interaction are also organised for the purpose. Faculty members are trained with respect to the use of ICT and other modern teaching aids. Because of this reason, now almost all departments are well equipped with modern ICT facilities. College has established modern seminar room for the benefit of faculty and students where they can exchange good ideas and where their professional development is ensured.

b) Faculty training programmes organised by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ***Teaching Learning methods/approaches***

  Various programmes regarding this are conducted by the affiliating university in the form of orientation programmes and refresher courses. The faculty members attend these courses regularly and equip themselves with the latest techniques/processes of teaching. Teaching learning methods/approaches to formal training is provided, but certain interactive sessions, seminars, special lectures, experience sharing programmes are organised in the college so that teachers and students are benefited and teaching learning is improved by adopting suitable methods or approaches. Modern teaching aids are practised for best teaching learning. Teachers are trained by experts with respect to the use of modern ICT tools. Experts are invited for demonstration and training of modern equipments used in teaching learning. Teachers and students are encouraged to participate in group discussions, demonstrations, field programmes so as to improve teaching learning environment in the college. Assignments and project works are also given by the teachers to the students, Teachers and students are encouraged to undertake research works also so that teaching learning becomes most effective and meaningful.

- ***Handling new curriculum***

  Workshops are conducted by the university whenever the new curriculum is introduced. The teachers attend such workshops and learn how to handle new curriculum. From the session 2013-14, the university has introduced CBCS in all the colleges in UG classes. Our college has also introduced this system and new curriculum & courses were introduced. Everything is meticulously handled by adopting timely and proper approaches. Teachers and others related staffs were made aware about the new curriculum by organising meetings, seminars and workshops. Teachers and Principal also attended various workshops, seminars and meetings organised by the affiliating university and the department of Higher Education, Govt. of HP. Induction programmes are organised for the benefit of staff and students so as to make them aware about the new curriculum and its

proper handling. From time to time various interactive sessions were held for the purpose in the college.

- ***Content/ knowledge management***

  Knowledge and content, related to the curriculum, as framed by various boards of studies of H.P. University, is made available to the concerned teachers through the individual efforts of the teachers as well as the college. Books related to the curriculum/ syllabus is prescribed to the students which are available in our library as well as in the open market. Teachers and students are encouraged to access the knowledge and content from various sources through internet or ICT.

- ***Selection, development and use of enrichment material***

  Selection of the material is based upon the curriculum and its requirement. The material is gradually developed and enriched through experiences, requirements and availability of the material. ICT helps a lot in this regard. Material is developed through proper lecture plans, nice presentations and by incorporating all such elements which make the material interesting and meaningful.

- ***Assessment***

  It is based upon feedback from the teachers, students and other stakeholders like parents. Assessment regarding this is also based upon personal experiences and self evaluations. Interactive sessions are organised to take stock of this and thus assessment is made accordingly.

- ***Cross cutting issues Audio Visual Aids/multimedia***

  Modern tools and techniques like multimedia is used by almost all the departments of the college in order to make teaching-learning more effective, interesting and meaningful. Modern equipments like digital podiums, projectors, visualisers, interactive boards etc. are used for effective teaching-learning in the college. Use of ICT is always encouraged and facilities are also made available.

- ***Teaching learning material development, selection and use***

  As per requirement based upon the curriculum, teachers and learners collect the material of their choice. Library has plenty of books, journals and magazines where from material can be selected, collected and developed. College is also the subscriber of the INFLINET where from material can be accessed. Use of ICT is also quite helpful in this regard. Modern teaching aid and other relevant facilities are made available in the college.

c) Percentage of faculty

- ***Invited as resource persons in Workshops/Seminars/ Conferences organised by external professional agencies***
  - 10%
- ***Participated in external Workshops/Seminars/Conferences recognised by national/international professional bodies***
  - 14%
- ***Presented papers in Workshops/Seminars/Conferences conducted or recognised by professional agencies***
  - 10%
- Principal of the college is invited regularly as resource person by SCERT, Solan (HP) in various training workshops organised for college and school teachers. He also participated in different workshops and conferences organised by the Department of Higher Education, RUSA Directorate and H.P. University.

2.4.4 What policies/systems are in place to recharge teachers? (eg. Providing research grants, study leave, support for research and academic publications

teaching experience in other national institutions and specialised programmes industrial engagement etc.)

The faculty members are deputed to attend refresher courses, orientation programmes and National, International Conferences/Workshops and Training Programmes organised by other colleges, Universities and research institutes. Ten day's special leave is granted annually to attend such conferences and workshops.
The Govt. of Himachal Pradesh has made a provision of study leaves for the college teachers to pursue research activities. Keeping in view of this provision, the college extends its full support for the professional development of the faculty. The teachers are encouraged to pursue higher studies like M.Phil. & Ph.D. During the session 2013-14 three faculty members accomplished their Ph.D. degrees.

2.4.5 Give the number of faculty who received awards/ recognition at state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- Principal of the college received three awards this year out of which one is of International level and the rest two fall in National Level category.
- Dr. Mahinder Singh, Asstt. Professor in Matematics also received a National Level award "Bharat Shiksha Ratan Award" conferred by Global Society for Health and Education, Delhi.
  Excellent academic environment of the college, best team work of the staff and the best facilities of the college are quite helpful in achieving the goals and encouraging the achievers to achieve excellence and thus being instrumental in getting such prizes. Everyone in the institution supports and encourages for adopting best practices and celebrating the achievements.

2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If 'yes', how is the evaluation used for the quality of the teaching-learning process?

Yes, the college has introduced and implemented the scheme of evaluation of teachers by students. The college provides feedback forms to students. They are asked to give their opinions about the teachers for their knowledge, sincerity, communication skills, and dedication, ability and teaching methods. Both the self appraisal and the student's appraisal of teachers are used to evaluate the performance of teachers. The feedback by students is analysed by the IQAC and on the basis of inference, the principal of college offers suitable advice/suggestions to the faculty, which help the teachers to improve their teaching skill. During interactive sessions in various meetings, feed- back and suggestions are also given by the staff members. Feedback and suggestions are openly discussed so as to remove shortcomings and add valuable inputs for the overall improvement of the teachers.

2.5 Evaluation process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process?

The evaluation being the most important part of the teaching-learning process is given due importance and the stakeholders are made aware of it. At the beginning of the new academic session, induction meetings are held where the evaluation methods are communicated to the students in a detailed manner. Besides this, the concerned faculty also explains the evaluation patterns to the students in their respective classes time and again. Students are also informed about class tests, minor tests, practical tests and University Examination schedules through notifications and circulars. The college prospectus and the web-site also play their role in this direction. All the notifications and circulars issued by the affiliating university regarding examinations and decisions related to the evaluation are brought to the notice of the faculty members.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The institution is not empowered to make any reforms in the evaluation process. The affiliating university make evaluation reforms from time to time and these reforms are effectively implemented. With the introduction of CBCS system the evaluation patterns have also changed. Now, students are continuously and comprehensively evaluated. According to this system, a student gets 50% marks on the basis of internal assessment and the next 50% on the basis of his performance in the end semester examinations. The marks of internal assessment is further divided in four segments i.e two minor tests of 15 marks each, Assignments/Presentation/Quiz etc. of 15 marks and 5 marks are allotted for attendance. The 50-50 system of evaluation has further been modified by the affiliating university from the session 2015-16. Now the internal assessment will carry 30% marks whereas 70% marks have been allotted to the end semester examinations. As per the new regulations and guidelines there will be only one minor test for which 15 marks have been allotted, Assignments/Presentations/Quiz etc. carry 10 marks and attendance 5 marks. After the completion of the semester, the faculty members of all the departments prepare Continuous Comprehensive Assessment (CCA) of their respective students and the internal assessment complete in all respect is uploaded on the University web site. Complete record of each student is maintained and kept in the safe custody of the teacher/department. The reforms initiated by the university are strictly followed by the college and these are conveyed to the stakeholders through college prospectus, notices, college website and also through induction meetings as well as in the classrooms. The latest reforms are also discussed in the staff councils and interactive sessions. College provides training to the teachers regarding the use of ICT for record keeping and uploading the CCA data on the university portal. Our College too plays a very important role in the evaluation process of the University as the senior faculty is put on evaluation duty to evaluate the scripts of the end semester examinations. The scripts of the end semester examinations are evaluated on the neutral venues by the neutral examiners. Few centres are established by the university for the evaluation purposes. Our college is one of the centres where the spot evaluation is held.

2.5.3 How does the institution ensure effective implementation of the reforms of the university and those initiated by the institution on its own?

As stated under 2.5.2

2.5.4 Provide detail on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The achievements of the students are measured on the basis of their performances in academic as well as non academic practices. The academic approaches involve the classroom tests, presentations, assignments, group discussions, midterm tests and end semester examinations. The non academic approaches include participation of a student in sports, co-curricular & extracurricular activities. Those who excel in both academic and non academic practices are honoured and given prizes during the Annual Prize Distribution Function of the college. This practice serves as a source of encouragement for others too. Due to good results, excellent performances and constant support and encouragement, large number of our students have brought laurels to the college by achieving top positions in academics/university examinations, HP University Sports and Cultural Competitions. All these good practices and excellent results have positively impacted the system and giving best results. This year our college bagged top positions amongst all the colleges in Himachal Pradesh in HP University Youth Festival Group III and Group IV activities [FOLK DANCE and ONE ACT PLAY competitions]. Achievers are always encouraged, supported and prized .Their achievements are also celebrated in the college to create a positive culture.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weight ages for behavioural aspects, independent learning, communication skills etc.

The internal assessment is prepared in a very fair and transparent manner. The minor tests are held in the supervision of House Examination Committee. The scripts are evaluated by concerned faculty members well in time and then these scripts are shown to the students. The students have a freedom to raise objection if they find some discrepancy regarding the evaluation or totalling of marks. The genuine objections are entertained by the teacher there and then. Concerned teachers and IQAC keep watch on behavioural aspects, Independent learning and communication skills of the students and they are always encouraged. Various functions, social activities and competitions are also organised where, all these aspects, related to students, are ascertained and assessed. The behaviour of the student is acknowledged at various forums like NSS, NCC, and Sports etc.

2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Graduate attributes are the qualities, skills and understandings that the students should develop as a consequence of the learning they engage with on their programme of study during their time with the institution. These attributes go beyond the disciplinary expertise or technical knowledge that has traditionally formed the core of most courses in the institutions. These attributes distinguish the graduating students from individuals who are not studying at degree level. Some of the graduate attributes of our college/university have the in-depth knowledge of the discipline, ability to examine, synthesize and evaluate knowledge across broad range of

disciplines, effective communication skills, problem solving and critical thinking, teamwork, leadership, citizenship, self confidence, Independent thinking, adaptability, creativity, personal and social skills and effectiveness etc. Attainment of these attributes is ensured by dedicated and effective teaching-learning, providing congenial academic environment, excellent teacher-taught relationship and by organizing various curricular, co-curricular and extra-curricular activities in the college. Abundant opportunities are provided to students in order to attain the graduate attributes.

2.5.7 What are the mechanism for redressal of grievances with reference to evaluation both at college and University level?

The House Examination Committee addresses and solves the grievances of the students regarding examination and evaluation at college level. To address the grievances, with reference to evaluation Grievance Redressal Committees, both at University and College levels, are constituted, which sort out the problems of the students in this regard. Committee at college level receives complaints and requests related to the evaluation and if possible address the same one to there and then, otherwise, the matter is taken up with the university authority and addressed accordingly. Performa for the redressal of grievances is also prepared through which students convey their grievances and thus, college or university take action accordingly.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

Generally the vision and mission statement of the college include learning outcomes. Learning outcomes are also promulgated during the induction meetings held at the commencement of the new session every year. These are also communicated to the staff and students at various occasions either in the classes, general interactions, seminars, workshops or various programmes. Principal and the experienced faculty members interact with the new comers and staff and apprise them about the outcomes of various courses opted by the students. However, the course wise learning outcomes are discussed and taken care of by the subject teacher through his/her teaching plan. In-depth knowledge of the discipline and a strong sense of intellectual integrity; proficiency in writing, problem-solving and communication, critical and creative thinking; ability to examine, synthesize and evaluate knowledge across broad range of disciplines, digital knowledge, collaborative learning, leadership qualities , understating of the social and cultural diversity ,developing personal and social skills are some of the expected learning outcomes.

The institution focuses on the all round development of the students by motivating them to take part in various co-curricular activities. All efforts are made to produce human resources of competence and conscience so that they can contribute towards nation building.

The students are motivated to equip themselves with skills so that after completing their undergraduate degree, they may not only be able to face any challenge they meet but, also become agents of positive changes in the contemporary scenario.

Learning outcomes of the students are also evaluated on the basis of their performance in Class-Tests, Minor-Tests, End semester Examinations, Preparation of Assignments, Presentations in Seminars or workshops etc. The students who perform exceptionally well in various academic and non-academic activities, are rewarded on the occasion of Annual Prize Distribution Function of the College and the name of the student securing position in the merit list of the University is put on the Honour Board of the College.

2.6.2 Enumerate on how the institution monitor and communicates the progress and performance of the students through the duration of the course/programme? Provide analyses of the students' results/achievements (Programme/course wise for the last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Record of admission, examination, evaluation and CCA is maintained. It is communicated through the notices displayed from time to time and information is given to the parents too through the post cards. Record of CCA of each student is maintained by the concerned teachers and the record is uploaded in the university examination portal. Progress and performance of the students in various courses and programmes is continuously monitored and conveyed to students from time to time, suggestions for improvement are also conveyed by the teachers in the classes and interactive sessions.

Session 2011-12

Class	Appeared	Passed	Failed	College %	University %	Variation
B.A. I	507	352	155	69.42	48.53	+20.89
B.A.II	282	267	15	94.68	77.28	+17.4
B.A. III	258	223	35	86.42	78.79	+7.63
B.Com I	55	40	15	72.72	49.56	+23.16
B.Com II	26	22	04	84.61	91.12	-6.51
B.Com III	30	30	Nil	100	97.56	+2.44
B.Sc. I	59	27	32	45.76	37.77	+7.99
B.Sc. II	14	13	01	92.85	80.35	+12.5
B.Sc. III	15	14	01	93.3	96.6	-3.3

Session 2012-13

Class	Appeared	Passed	Failed	College %	University %	Variation
B.A. I	392	210	159	53.6	-----	-----
B.A.II	252	243	09	96.4	75.6	+20.8
B.A. III	239	237	02	99	80.35	+18.65
B.Com I	70	53	17	75.7	48.45	+21.55
B.Com II	39	35	04	89.7	77.23	+12.47
B.Com III	20	20	Nil	100	97.06	+2.94
B.Sc. I	46	35	11	76	53.23	+22.77
B.Sc. II	28	25	03	89.2	78.12	+11.08
B.Sc. III	13	13	Nil	100	96.08	+3.92

Session 2013-14

Class	Appeared	Passed	Failed	College%	University %	Variation
BA.1st Sem.	382	382	NIL	100	------	-----
BA.2nd Sem.	337	337	NIL	100	------	------
BA.II	278	250	28	89.92	76.64	+13.28
BA. III	238	209	29	87.8	85.5	+2.3
B.Com 1st Sem.	84	84	NIL	100	-------	-------
B.Com.2nd Sem.	83	83	NIL	100	-----	-------
B.Com II	66	49	17	74.2	59.31	+14.89
B.Com III	37	37	Nil	100	97.09	+2.91
B.Sc. 1stSem.	86	86	NIL	100	-----	-----
B.Sc.2nd Sem.	83	83	NIL	100	------	-----
B.Sc. II	41	37	04	90.2	69.15	+21.5
B.Sc. III	26	25	01	96.1	98.02	-1.92

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Class	Appeared	Passed	Failed	College %	University%	Variation
B.A. 1st Sem.	506	506	NIL	100	------	------
B.A.2rd Sem.	337	337	NIL	100	------	------
B.A. III	245	203	42	82.85		
B.Com I Sem	62	62	Nil;	100	-----	------
B.Com II Sem.	83	83	NIL	100	------	------
B.Com III	59	59	Nil	100		
B.Sc. I Sem.	93	93	100	NIL	-----	-----
B.Sc. II Sem.	83	83	NIL	100	-----	------
B.Sc. III	39	02	37	94.9		

There has been a consistent improvement in the results of various classes. Our students faired pretty well in the examinations. Our college students not only performed well in the UG classes but, some of our students of PG classes topped in the university examinations too. Record of the co-curricular and extra-curricular activities is also maintained and conveyed to students. Suggestions for further improvement are conveyed to students at various occasions either in the classes, or in various meetings and functions. This has resulted in the improvement in various fields.

Large number of students is now participating in sports, cultural and other extension activities. They are performing better than before. Even this year, our college team won first position in One Act Play and Folk Dance in H.P. University Youth Festivals Group-III and Group-IV.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the college are well planned and structured. In order to achieve the intended learning outcomes, the institution prepares the calendar of events to organise academic as well as co-curricular activities in an orderly manner. There is a well planned slot for each activity and to ensure the holistic development of the students, a wide range of activities are held. Various competitions are held amongst the students. Various curricular, co-curricular and extra-curricular activities in Intra and inter college competitions are organised for the benefit of students of the college. Students generally participate in Debate, Quiz, Elocution, on the spot Painting, Rangoli and Collage etc. and college teams are sent for the Inter College Competitions. Auditions are held to select the teams of Folk Dance, One Act Play, Skits and Mime. Large number of students takes part in these competitions and auditions. Teams for the sports events are also selected by following a set procedure. Many students compete through trials to secure their place in different teams. The students represent the college at various levels and by participating in different activities; they get apprised to the collaborative learning, team work and organisational skills. They also learn the significance of the values of discipline, commitment and responsibility. Students of the college are provided a lot of opportunities for participation in various activities throughout the year where they learn so many skills and knowledge and in this way, desired goals are achieved. Activities are organised by the student organisations, CSCA, various clubs and societies also which help in holistic development of the students and bring desired outcomes. Excellent sports, recreational and other facilities are also available in the college for desired outcomes.

The faculty members ensure effective delivery of the contents by making full use of the teaching hours. They prepare a lesson plan and in order to make their teaching effective and interesting, ICT tools are used. Assignments and Project works are given to the student and are evaluated to assess their performance. Students are also evaluated on the basis of unit tests, their participation in workshops, seminars and minor tests. At the end of the semester, CCA of each student is prepared and uploaded on the University site. Better teaching strategies, learning facilities and proper assessment helps in achieving the results and intended outcomes of learning. This helps in their holistic development.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Every course offered by the college has its own relevance. However, there are few such courses too which help in developing entrepreneurship and has capacity to provide more opportunities of quality jobs. The college has started certain such courses i.e. BCA, PGDCA and some add-on-courses like Marketing Management, Functional English, Fashion Designing and Travel and Tourism Management etc. To address the issues of innovation and research, some departments assign project works to its students. The college has established career and counselling cell in the college which plays a very important role to guide the learners to go for better career options. To develop the research aptitude of the students, all the departments are encouraged

and directed to undertake some research work related to the subject which is relevant to our area and everyday life. This way, every course/programme will enhance the social and economic relevance of the courses. Students are encouraged to get involved in such research and innovation works. They are given assignments and project work for the purpose already mentioned. Some field programmes, industrial tours, educational tours are also organised by the college. Special lectures, seminars and interactive sessions are also organised. Certain outreach activities are also organised through NSS and some other clubs and societies which help in developing personal and social skills.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The data relating to the outcomes of internal assessment, end semester exams, sports and co-curricular activities is collected on the basis of performances of students in various activities through teachers and analysed for future planning and betterment. If students have a weakness in any area, teachers attempt to motivate them to improve their performance. The matter is discussed at various forums such as in staff meetings, PTA meetings or meetings with CSCA or other students. Different committees constituted in the college also discuss the matter. Suggestions for improvement are given by the stakeholders. College takes action in this regard accordingly and thus all kinds of barrier, if any, are systematically removed for the better learning outcome. Proper planning is made and for its execution, various committees are constituted. Stake holders are also involved in the process. In order to improve the performance of the students, remedial classes for the weaker students, special coaching classes for the average students and special guidance of the advance learners are arranged for further improvement.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The Head of the institution as well as IQAC coordinator periodically conducts the review meetings of the Heads of the departments as well as the class teachers in order to see the implementation of all the activities and also to know and monitor the learning outcomes. The class teachers regularly monitor the progress of students. Further, the results of the students obtained at the end of each academic year indicate the effectiveness of the implemented activities.
Various committees are constituted for the purpose and they take effective steps. Functions and competitions related to curricular, co-curricular and extracurricular activities are periodically organised so as to provide opportunities to students for participation and improvement. Wider exposure is given and this way, achievement of learning outcome is ensured. Students are always encouraged to participate in various activities and competitions. Even teams are sent outside the college for their participation. This also helps in achieving learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes', provide details on the process and cite a few examples.

Assessment and evaluation outcomes in the form of marks obtained by the students in the examinations are the significant indicators to evaluate the performance and achievement. The future of the students in terms of higher education or job prospects depends upon the marks/division attained by them at the graduate level. The final results serve as the basis for further academic/professional planning. Keeping in view the importance of the learning outcomes, final results are analysed and the areas of improvements are identified. The poor performers are assisted with special counselling and their problems are solved with utmost care.

In order to ensure that the students are gaining the skills, knowledge and abilities needed to be successful in various spheres of life; our college routinely engages in evaluation and assessment of course, programme levels of learning outcomes. Students are asked to directly participate in assessment activities such as focus group, surveys, giving feedback. Direct contacts are also made to assess the desired outcomes. In addition, student course work including exams, papers, assignments, presentations is retained for the purpose of assessment and improvement. Assessments are also made with respect to general behaviour and conduct of the students and role played in various functions and meetings. Govt. College Seema is committed to the assessment of student learning for the purpose of the ongoing improvement of curriculum, programmes and services or facilities offered by the institution for accreditation processes. Students, teachers, other staff, various committees and administrators play an important role in student learning.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Teaching learning practices are routinely reviewed in the staff council meetings or in other formal and informal interactions. For the overall improvement of teaching learning environment in the college almost all the stakeholders are involved and honest efforts are made by all. In the process of evaluation, transparency and integrity is maintained.

Criterion III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 ***Does the institution have recognized research center/s of the affiliating University or any other agency/organization?***

At present the institution does not have any recognized research center but it intends to set up a research Lab in near future, the proposal is expected to be sent to the state government.

3.1.2 ***Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.***

Yes, the institution has a research committee to monitor and address the issues of research.

Research, Innovation and Development Cell of the College comprises of the following members:

1. Dr. Gopal Dutt Sharma
2. Assoc. Prof. P D Jagithta
3. Dr. Poonam Kimta Chauhan
4. Asstt. Prof. Ashwani Sharma
5. Dr. Nitika Dhawan
6. Dr. Umesh Narta
7. Dr. Mahinder

To promote and practise research and innovation practices in the college so as to develop problem solving and research aptitude amongst students in order to build suitable research environment, all the departments of the college are entrusted with at least one theme or area for research. Students of the departments are involved for the study. Following are some suggestive themes/areas/topics. Departments are free to choose any of the topics of their choice related to the local area concerned with day to day life.

Name of The Department	**Suggested Theme or Topic**
Commerce	❖ Study on apple marketing system in Rohru
Economics	❖ Socio-Economic Study (Rohru Region) ❖ Economics involved in Apple Cultivation
Political Science	❖ Role of Youth in strengthening Political System ❖ Political Awareness Amongst Youth of Rohru
Public Administration	❖ Administrative Functioning of Govt. PG College, Seema
Chemistry	❖ Relationship of Chemicals & Apples
Zoology	❖ Fauna of Pubber Valley Rohru or ❖ Aquatic Fauna of Pubber Valley Rohru or ❖ Some Genetic Study
Botany	❖ Medicinal herbs of Pubber Valley Rohru ❖ Flora of Pubber Valley Rohru ❖ Role of temples/local deities in forest conservation

	❖ Study in Biodiversity of Pubber Valley Rohru
Physics	❖ Study on wastage of energy ❖ Transmission losses ❖ Unnecessary Wastage ❖ Faulty equipment etc
Geography	❖ Crop Pattern in Rohru ❖ Socio-Economic Study ❖ Local geographical study ❖ Topography & Geography of Seema College
History	❖ Art & Culture of Pubber Valley Rohru ❖ Ancient Temples of Rohru Area ❖ Changing attitude of people of Rohru area towards religious faith ❖ Study of Shant, Bhunda etc.
Hindi	❖ Customs and Traditions of people of Rohru Area ❖ हिन्दी साहित्य के प्रति युवाओं में संवेदनशीलता ❖ रोहड़ू क्षेत्र में प्रचलित लोकोक्तियाँ, पहाड़ी मुहावरों का उपयोग व प्रचलन
Sanskrit	❖ Use of Sanskrit Mantras in various religious or other occasions ❖ Declining trends in use of Sanskrit ❖ Study on Pahari Sanskriti of Pubber Valley Rohru
Sociology	❖ Orthodox practices in Pubber Valley Rohru ❖ Sociological Study of people of Dodra-Kewar ❖ Unique Sociological beliefs of DodraKewar ❖ A study on Life/Living style of Shepherds
Mathematics	❖ Mathematical aptitude amongst youths ❖ Marriage and Mathematics ❖ Mathematics of typical marriage in Rohru area
Journalism	❖ Role of Media in Social Awareness, Media & Marketing
Library	❖ Reading habits & reading trends amongst youths
Music	❖ Perception of youth towards Indian Classical Music ❖ Musical Instruments of Pubber Valley Rohru ❖ Folk dances of Pubber Valley Rohru
English	❖ Attitude of youths towards English ❖ Awareness about English Literature ❖ Obstacles in learning English, English & fear psychosis
IT	❖ ICT awareness among staff of the college ❖ ICT awareness among students
NSS	❖ Socio-Political-Environmental survey of Municipal Committee area of Rohru ❖ Youth & Drug
NCC	❖ Perceptions and attitude of Youths towards NCC
Scouts & Guides	❖ Perceptions and attitude of Youths towards Scouts & Guides

3.1.3 ***What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?***

- ***Autonomy to the principal investigator***
  Yes, the principal investigator is given autonomy in handling his/her projects. Several research schemes are encouraged. Almost all the departments are involved in one or the other research activity. Every department is now planning to undertake/initiate research schemes/projects. The teachers/PI is given full freedom and autonomy to choose/work on suitable schemes/projects.
- ***Timely availability or release of resources***
  Yes, the investigator is given resources in terms of computers and infrastructural facilities like labs available with the college.
- ***Adequate infrastructure and human resources***
  Yes, the college has adequate infrastructure in terms of lab, library facilities, internet etc. as per the requirement. Human resource in the form of young students, vibrant and qualified teachers, and co-operative ministerial staff besides experienced lab/library staff is available with the college.
- ***Time-off, reduced teaching load, special leave etc. to teachers***
  The Department of higher education grants two years study leave to the faculty members for further study and research. The teachers are encouraged and allowed to avail special leaves to attend seminars/ conferences/ workshops/ trainings/ presentations at regular intervals. Self learning by making use of ICT is encouraged. This somehow reduces the teaching loads of the teachers.
- ***Support in terms of technology and information needs***
  Yes, the college provides necessary information and technological support in the form of internet, Wi-Fi, research journals, etc. which is available in the college.
- ***Facilitate timely auditing and submission of utilization certificate to the funding authorities***
  Yes, the college facilitates timely auditing and submission of utilization certificate to the funding authorities wherever and whenever required. In future also, this shall be ensured.

3.1.4 ***What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?***

- All the departments are involved in the process of research and innovation by involving all the teachers and students. All the departments are working on some themes/area/topic of their choice related to their subject/local needs which has some relevance in day to day life.
- The various subject societies of the college ensure participation of the students in research activities through project work besides class presentations.
- Seminars, discussions, debate, quizzes, field visits etc. are regularly organized to develop scientific temper among the students.
- Scientific Temper & Science Popularisation Club of the college is contributing a lot in developing scientific temper, research culture and aptitude among the students

3.1.5 ***Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)***

Although active research is not the mandate of the college yet, at college level, all the students and teachers are involved in the research work on local need based/subject related thematic research work having relevance in day to day life with collaboration with other departments, institutes like Krishi Vigyan Kendra, Adani, Pharmacy college, Forest department, etc. All the departments are involved in the process of research and innovation by involving all the teachers and students. All the departments are working on some themes/area/topic of their choice related to their subject/local needs which has some relevance in day to day life.

- The various subject societies of the college ensure participation of the students in research activities through project work besides class presentations.
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3.1.6 ***Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.***

The detail in this regard is given below:

S. No.	**Programme**	**Department/ Entity which organised**	**Resource persons/ presentations**
1	Seminar on CBCS	Career Counselling Cell	Dr. Dinkar Burathoki, Dr. B. L. Vinta
2	Aids Awareness	Red Ribbon Club	Dr. Ravinder Mukhiya
3	Tree Plantation (Van Mahotsav)	NSS, NCC, RANGER & ROVERS	Dr.Chaman Rao
4	Campus Cleanliness	RANGER & ROVERS	Dr.Parmod Chauhan
5	NSS Raising Day	NSS	Dr.Parmod Chauhan
6	Wild Life Week	Nature Club	Dr.Vineet Jishtu
7	Hindi Diwas	Hindi	Prof. B.S.Pirta
8	CHEMICOS Meet	Chemistry	Dr. Parmod Chauhan

9	Human Rights Day	Pol. Science & Pub. Admn. Society	Dr. Parmod Chauhan Asstt. Prof. Ashwani Kumar Sharma Asstt. Prof. J. P.Sharma
10	International Mountain Day	Nature Club & NSS	Dr. Arti Gupta
11	Seminar on Economic Measures	Economics	Prof. Chander Rangta
12	Seminar on Indian Market, Stocks & Foreign Exchange	Commerce	Experts from SEBI
13	Seminar on Vedic Mathematics	Mathematics	Dr. Mahinder Singh
14	Seminar on Saving Household Electricity	Physics	Er. S.N. Sharma
15	Library Day	Library	Dr. Parmod Chauhan
16	Workshop on Yoga	Boys Hostel	Dr. Poonam Kimta

3.1.7 ***Provide details of prioritized research areas and the expertise available with the institution***

The institution is in its infancy in the field of research, however prioritized research areas with expertise of local people having indigenous technical knowledge the biodiversitical study of the local area undertaken by different departments is tabulated as below:-

Name of The Department	**Suggested Theme or Topic**
Commerce	❖ Study on apple marketing system in Rohru
Economics	❖ Socio-Economic Study (Rohru Region) ❖ Economics involved in Apple Cultivation
Political Science	❖ Role of Youth in strengthening Political System ❖ Political Awareness Amongst Youth of Rohru
Public Administrative.	❖ Administrative Functioning of Govt. PG College, Seema
Chemistry	❖ Relationship of Chemicals & Apples
Zoology	❖ Fauna of Pubber Valley Rohru or ❖ Aquatic Fauna of Pubber Valley Rohru or ❖ Some Genetic Study
Botany	❖ Medicinal herbs of Pubber Valley Rohru ❖ Flora of Pubber Valley Rohru ❖ Role of temples/local deities in forest conservation ❖ Study in Biodiversity of Pubber Valley Rohru
Physics	❖ Study on wastage of energy ❖ Transmission losses ❖ Unnecessary Wastage ❖ Faulty equipment etc
Geography	❖ Crop Pattern in Rohru ❖ Socio-Economic Study ❖ Local geographical study ❖ Topography & Geography of Seema College

History	❖ Art & Culture of Pubber Valley Rohru ❖ Ancient Temples of Rohru Area ❖ Changing attitude of people of Rohru area towards religious faith ❖ Study of Shant, Bhunda etc.
Hindi	❖ Customs and Traditions of people of Rohru Area ❖ हिन्दी साहित्य के प्रति युवाओं में संवेदनशीलता ❖ रोहड़ू क्षेत्र में प्रचलित लोकोक्तियाँ , पहाड़ी मुहावरों का उपयोग व प्रचलन
Sanskrit	❖ Use of Sanskritic Mantras in various religious or other occasions ❖ Declining trends in use of Sanskrit ❖ Study on Pahari Sanskriti of Pubber Valley Rohru
Sociology	❖ Orthodox practices in Pubber Valley Rohru ❖ Sociological Study of people of Dodra-Kewar ❖ Unique Sociological beliefs of DodraKewar ❖ A study on Life/Living style of Shepherds
Mathematics	❖ Mathematical aptitude amongst youths ❖ Marriage and Mathematics ❖ Mathematics of typical marriage in Rohru area
Journalism	❖ Role of Media in Social Awareness, Media & Marketing
Library	❖ Reading habits & reading trends amongst youths
Music	❖ Perception of youth towards Indian Classical Music ❖ Musical Instruments of Pubber Valley Rohru ❖ Folk dances of Pubber Valley Rohru
English	❖ Attitude of youths towards English ❖ Awareness about English Literature ❖ Obstacles in learning English, English & fear psychosis
IT	❖ ICT awareness among staff of the college ❖ ICT awareness among students
NSS	❖ Socio-Political-Environmental survey of Municipal Committee area of Rohru ❖ Youth & Drug
NCC	❖ Perceptions and attitude of Youths towards NCC
Scouts & Guides	❖ Perceptions and attitude of Youths towards Scouts & Guides

3.1.8 ***Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?***

Institution makes best efforts to invite renowned personalities/dignitaries in various functions organized by the college. Every effort is made to organise special lectures, demonstration programmes like fire fighting, disaster management, sensitization programmes, and interaction with experts in the field of horticulture, agriculture, animal husbandry, wild life, local administration and judiciary.

3.1.9 ***What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?***
NIL

3.1.10 ***Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).***
The active interaction of the various subject societies besides NSS/ NCC/ RANGERS & ROVERS/ different CLUBS/ SOCIETIES with the local people at regular intervals is duly encouraged. Nature club of the college under the able guidance of Dr.Umesh Narta has contributed in formation and functioning of BMC at local panchayat Seema (Rantari).

3.2 Resource Mobilization for Research

3.2.1 ***What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.***
At present no budget is earmarked for research activities, however provision would be made as per requirement.

3.2.2 ***Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?***
Presently there is no provision of seed money; however college is planning for the same in near future.

3.2.3 ***What are the financial provisions made available to support student research projects by students?***
At present students are not provided any kind of financial support for the accomplishment of projects however special financial assistance can be given to deserving students.

3.2.4 ***How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.***
Inter-disciplinary interaction is encouraged through declamations/quizzes/poster-making/slogan writing/workshops/special lectures/interactive sessions besides collaborative project work etc.

3.2.5 ***How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?***
The staff and the students make maximum usage of the well-equipped labs, internet, Wi-Fi, e-resources besides books, magazines and numerous research journals available in the college library.

3.2.6 ***Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.***
Except meagre grant under National Environment Awareness Campaign of MOEF, Govt. of INDIA on National themes like Biodiversity (1st year grant of ₹13,000),

Combating land degradation and drought for sustainable development (2nd year grant of ₹17,000), no -such grant has been received by the institution for developing research facility.

3.2.7 ***Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of on-going and completed projects and grants received during the last four years.***
The college administration provides its full cooperation to the faculty in securing research funds. The college, under the supervision of Dr.Umesh Narta is regular recipient of grant under National Environment Awareness Campaign of MOEF, Govt. of INDIA on National themes like Biodiversity(1st year grant of ₹13,000), Combating land degradation and drought for sustainable development(2nd year grant of ₹17,000)etc.

3.3 Research Facilities

3.3.1 ***What are the research facilities available to the students and research scholars within the campus?***
Well-equipped Labs, Library, e-resources such as Internet, online journals/ INFLIBNET software, projectors, electronic podium, visualizers besides conference room and auditorium are available for research activities.

3.3.2 ***What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?***
Following infrastructure facilities are planned in the near future:-

- Construction of additional rooms for seminars/conferences etc.
- Digitalization of existing lecture Theatres
- Providing separate cabin for Teachers
- Establishing Language lab
- Purchasing of more Research software's/equipments
- Establishment of Central Instrumentation Centre

Besides this the college is planning to organise National/International Seminars/Conferences/Workshops in near future. The college is also planning to publish its own journal on "Himalayan Biodiversitical Spectrum".

3.3.3 ***Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.***
Institution has not yet received any special grants or finances from the industry or other beneficiary agency for developing research facilities except very meagre grant as already mentioned earlier under point No.3.2.6.But, it will not be out of place to mention here that our college has been selected for a grant of Rupees 2 crores under RUSA from MHRD through the state government for infrastructural development which will be of great help in creating research environment in near future. The first instalment of the same grant has been received by the institute.

3.3.4 ***What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?***

The institution does not have any separate campus for researchers.However we receive support from the HP and other Universities whenever request is made. Besides this we get first hand help from Krishivigyan Kendra, Adani, Pharmacy College, government departments whenever required. The college faculty also provides research guidance to IGNOU and other outside scholars besides library facilities.

3.3.5 ***Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?***

The library is well equipped with sufficient numbers of journals, magazines, newspapers, reference books, online journals besides internet/INFLIBNET facilities. Well-equipped lab facilities are also available for the researchers.

3.3.6 ***What are the collaborative research facilities developed/created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.***

The college has collaboration with IGNOU to cater to the needs of the students of this remote area.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

Patents obtained and filed (process and product): NIL

Original research contributing to product improvement: NIL

Research studies or surveys benefiting the community or improving the services:

The surveys at college level has helped in the improvement of working of the office, avoidance of wasteful expenditure, improvement in organising functions and promotion of relationship with the visitors besides PTA/OSA.

Research inputs contributing to new initiatives and social development

The institution is still at the threshold in the field of research and is constantly striving hard to improve the research culture within the institution. The different departments of the college are taking initiative to study the local issues besides documentation of the same.

3.4.2 ***Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?***

The institution is planning to publish its own journal on Himalayan Biodiversitical Spectrum in near future.

3.4.3 ***Give details of publications by the faculty and students:***

a) Publication per faculty

b) Number of papers published by faculty and students in peer reviewed journals (national / international

c) Number of publications listed in International Database (for e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

d) Monographs

e) Chapter in books

f) Books Edited

g) Books with ISBN/ISSN numbers with details of publishers
h) Citation Index
i) SNIP
j) SJR
k) Impact factor
l) h-index

For details of publication by the faculty members, kindly refer to the evaluative reports of the departments which include a detailed data of the research work being conducted and published. The publication of the students is only limited to the college level project reports and articles in magazines/ college website.

3.4.4 ***Provide details (if any) of***
Research awards received by the faculty:

- Dr. Mahinder Singh Assistant Professor, Department of Mathematics:
  a) has been awarded with 'BHARAT SHIKSHA RATTAN AWARD' for research by Indo-Global Society for health and educational growth, New-Delhi on 21st September 2015.
  b) has been conferred with 'Young Scientist Award' for Best oral presentation by Indian Academy of Science in 2012
- Asstt. Prof. A. K. Sharma Assistant Professor, Department of Chemistry:
  a) has been awarded 'Young Scientist Award' for Best oral presentation by IEC University Baddi in 2015

Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally.
NIL

Incentives given to faculty for receiving state, national and international recognitions for research contributions.
There is provision of granting study leave for doing research work. Teachers are encouraged to participate in national and international seminars/ conferences/ workshops etc.

3.5 Consultancy

3.5.1 ***Give details of the systems and strategies for establishing institute-industry interface?***
The students of BCA, PGDCA, besides Commerce, Arts and science go on industrial tours to get an industrial exposure besides interaction with Adani, Krishi Vigyan Kendra, Makoil, Hydro-projects, Fisheries, Mining at local level.

3.5.2 ***What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?***
There is no stated policy so far but, in near future college intends to expand and promote research activities aggressively. Once institution becomes proficient in research and creates adequate research facilities, policy for promoting consultancy can be thought about.

3.5.3 ***How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?***

The faculties are encouraged and motivated to provide consultancy services.

- Dr.Gopal Dutt Sharma Associate Professor, Department of Public Administration:
  a) provides consultancy to SSA studies and research activities undertaken by Elementary Education functionaries.
  b) offers consultancy on Human Rights
- Dr.UmeshNarta Assistant Professor, Department of Botany:
  a) provided inputs in formation and functioning of BMC in different Panchayats which resulted in formation of active BMC of local Seema(Rantari) Panchayat
  b) offered to prepare Biodiversity Register for the local BMC.
  c) acted as Consultant/Resource person to HP state council of science technology and environment on ITK, Traditional crops at Block level sensitisation programme to panchayat representative at Chohara Block and at local panchayat.
- Dr. Jai Prakash Sharma Assistant Professor, Department of Political Science:
  a) provides consultancy on SSA/RMSA to DIET Shimla

3.5.4 ***List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.***

- The faculty of commerce and economics provides free of cost consultancy for income tax calculation. The beneficiaries of such consultancy are the staff members, the students and the people of local area.
- The faculty of IT offer consultancy/training service like PMIS up-gradation to the teachers of the college and school staff of adjoining areas.
- The faculty of science provides valuable guidance to the local people regarding use of pesticides, disaster management and usage of first aid.

3.5.5 ***What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?***
The institution provides consultancy free of cost.

3.6 Extension Activities and Institutional Social Responsibility (ISR).

3.6.1 ***How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?***

The following Clubs/Associations/Societies of the college are constituted for constructive/meaningful participation of the students of the college so that a holistic development of the students is ensured.

Sr. No.	**Name of the Club/Association/Society**	**Responsibility of Teachers/Deptts for constitution and functioning of Clubs/Associations/Societies**
1	साहित्य परिषद्	Deptt. of Hindi, English & Sanskrit
2	Young Artists Club	Dr. J.R. Kashyap
3	Young Speakers & Vibrant Speakers Club	Dr.Gopal Dutt Sharma
4	Nature Club	Dr.Umesh Narta, Deptt. of Zoology &

		Botany
5	The Planning-cum-Economic Club	Deptt. of Economics
6	The English Literary Club	Deptt. of English
7	Seema College Photography Club	Prof. B.S. Pirta
8	Scientific Temper & Science Popularisation Club	Deptt. of Physics, Chemistry, Zoology, Botany & Mathematics
9	Seema College ICT Club	Deptt. of BCA
10	Red Ribbon-cum-Health & Counselling Club	Prof. Rajesh Azad
11	Seema College Music Club	Deptt. of Music
12	PabbarValleyAdventuro-Eco-Cultural Club	NSS, NCC & Bharat Scouts & Guides Units of the College
13	Young Journalists Club	Deptt. of J & MC
14	Seema College Sports Club	Deptt. of Physical Education
15	Seema College Geographers Club	Deptt. of Geography
16	Young Mathematicians Club	Deptt. of Mathematics
17	Seema College Entrepreneurs Club	Deptt. of Commerce
18	Seema College Historians Society	Deptt. of History
19	The Political Science & Public Administration Society	Deptt. of Political Science and Public Administration
20	Young Sociologists Association	Deptt. of Sociology
21	Young Biologists Association	Deptt. of Zoology and Botany
22	Young Readers Club	College Librarian
23	Seema College Social Network Club	Deptt. of BCA
24	Yoga and Spiritualism Club	Prof. B.S. Pirta

- The NSS, NCC, RANGERS&ROVERS and Various Clubs of the college are striving hard to promote the 'HU' (Holistic & Universal) factor which makes man a HUMAN.
- Special guidance committees of teachers and students are formed in the beginning of the session to interact with the people and guide them.
- College has a policy of interacting with the parents and old students at regular intervals.
- All departments undertake some suitable area of research related to local needs/ daily life besides field trips.

3.6.2 ***What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?***

College enrols the students in NSS/ NCC/ RANGERS & ROVERS/ CLUBS/ SOCIETIES which organises several programmes/ movements on its own as well as with other NGOs such as blood donation camps, literacy; AIDS awareness, environment awareness, and cleanliness drive under Swachh Bharat Abhiyan, sensitization programmes, tree plantation and cultural programmes. It is compulsory for all the students to join at least one of the above.

3.6.3 ***How does the institution solicit stakeholder perception on the overall performance and quality of the institution?***

Institution solicits responses from PTA, CSCA and people grievances meeting at regular intervals. Besides this regular feedback is taken from students, visitors, people of adjoining area and staff.

3.6.4 ***How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.***

NSS conducts a number of community developmental services such as Village adoption, Blood donation, tree plantation and campus cleaning. During the annual camps, volunteers concentrate on developing the civic amenities in villages during camps. NSS volunteers actively participate in annual camps, RD camps, National Integration camps besides taking part in youth festivals and cultural activities. The institution has arranged several guest lectures by eminent experts during the camp days. The institution also undertakes excursion tours for the benefit of students. This brings in a new curriculum-extension interface which has played a pivotal role in the development of students. NCC plays a vital role in training the cadets to serve the Nation with patriotic enthusiasm. It instils discipline in the students and prepares them to actively participate in parades both at college level as well as State/National level. Ranger & Rovers prepare the students to undertake campus beautification drives, afforestation programmes, blood donation camps, Praveen camps, water sports course etc. Besides this the various clubs and departmental societies carry out different activities throughout the session. Adequate funds are provided for these extension and outreach activities by the Ministry of Youth Affairs and Sports under the scheme of National Service Scheme. Every year budget is provided on the basis of sanctioned strength of NSS Volunteers in the college.

3.6.5 ***How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?***

College undertakes widespread co-curricular enrichment activities and other forms of community developmental activities through NSS,NCC, Nature-club, and Rovers& Rangers besides various other clubs and societies. During admission and orientation, the representatives of these units apprise students on the benefits and scope of extension activities. Students unions also participate in educating the students on such activities. The NSS community oriented activities have created general awareness on AIDS, road traffic, Beti-Bachao, Gender-ratio, anti-dowry, anti-corruption, anti-tobacco issues, anti-drug awareness, cleanliness, environment protection etc. Our Rover and Rangers Unit is also playing very important role in College activities. Seminars, special lectures, interactive sessions, competitions, exhibitions, cultural programmes besides career guidance and counselling are also undertaken for the overall development of the students.

3.6.6 ***Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?***

NSS, NCC, RANGERS&ROVERS units of the college are making their best efforts in this direction. The paralegal services are provided by the NSS volunteers to the weaker sections of the society. These entities of the college on regular basis make visit to the local areas and convey the message for empowerment/social up-liftment through Nukar Nataks besides poster displays.

3.6.7 ***Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.***

The institution actively participates in all the extension activities organized by other entities. We regularly extend help to administration, Primary Health centre and Forest Department in cultural activities, blood donation, tree plantation, any social awareness drive organised by administration on sub divisional level respectively. This has contributed to both community and institution development. Local people are involved in all the NSS/NCC/RANGER&ROVERS activities. These activities help in inculcation of life learning skills, communication skills, adaptability, problem solving skills, facing and encountering of challenges, developing of confidence, team spirit, leadership skills, and dignity of labour, gaining of practical knowledge besides making learning useful and meaningful.

3.6.8 ***How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities? Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.***
The institute through its social awareness programmes have been successful in the involvement of the community in its reach out activities. These activities enabled the local Seema (Rantari) panchayat to achieve Nirmal Gram Panchayat award at National level. The constructive relationship is fostered through organisation of various programmes, functions, interactive sessions, lectures, active participation in Bharat Swachta Abhiyan, NSS camps, village adoption, blood donation camps and Tree plantations besides other sensitization programmes. The local people contribute a lot in sponsoring of prizes during events like volleyball matches, youth festivals etc. The college also provides a platform to the students of adjoining schools to exhibit their talent on a larger platform in the form of auditorium.

3.6.9 ***Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.***
Institution has made constructive relationships with Adani, KrishiVigyan Kendra, Nehru Yuva Kendra, HPPCL-Kuddu, SewaSamitis, etc. on various outreach and extension activities.

3.6.10 ***Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.***
This year our college NSS unit including NSS Programme Officer and one NSS Volunteer were recommended to Govt. of India for the national award by HPU Shimla and Youth Services and Sports Dept. Govt. of Himachal Pradesh on the basis of best performance of the NSS Cell of the college.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

At present we do not have any collaboration and interactive agreement relating to research with any institutes but are planning to do the same in near future.

3.7.2 Provide details on the MoUs/ collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Although the college does not have any agreement with other universities/industry/corporate entities yet it is actively running the study centre of IGNOU which offers broad range of contemporary skill based courses to cater to the needs of students of this remote area.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Parents Teachers Association has contributed a lot in the development of the college infrastructure, equipment and appointment of teaching/non-teaching staff for vacant posts. There is interaction with HPPCL, Banks, KrishiVigyan Kendra at regular intervals.

3.7.4 Highlighting the names of Eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The college is planning to hold national and international conferences/Seminars in near future.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated:

a) ***Curriculum development/enrichment:***

- Being the affiliate college of HP University Shimla, for Curriculum development/enrichment college is intimately linked to HP U Shimla.

b) ***Internship/ On-the-job training:***

- Sometimes students of B.Com, BCA and Add on courses are attached with Adani Group of Industries at Mahendli

c) ***Summer placement:***

- Adani Group

d) ***Faculty exchange and professional development:***

- For professional development teachers of the college attend refresher/orientation or training programmes in various institutes like SCERT,Solan or Academic Staff College, HPU Shimla. Workshops for the purpose are also sometimes organised

by HPU Shimla or Department of Higher Education, Govt.of Himachal Pradesh. Local colleges or other institutions/organisations are also collaborated for the purpose of faculty exchange and professional development.

e) ***Research:***

- No Such agreement was signed with any institutions or entity.

f) ***Consultancy***

g) ***Extension:***

- The College has linkages with Nehru Yuva Kendra, Forest Department, Legal Services, Krishi Vigyan Kendra besides Pharmacy college which has facilitated the students to use expertise of these establishments.

h) ***Publication***

i) ***Student Placement***

j) ***Twinning programmes***

k) ***Introduction of new courses***

l) ***Student exchange***

m) ***Any other***

3.7.6 ***Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.***

The institute is having linkages with Adani, HPPCL, Nehru Yuva Kendra, Banks, KrishiVigyan Kendra etc.

3.7.7 ***Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.***

NSS provides consultancy on issues like Swachta/Environment, health hygiene, water conservation, culture preservation to the local panchayat representatives/community at local level besides paralegal services to the people of this remote area.

4. Criterion IV- INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities:

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy is to have adequate land for various purposes viz; to create infrastructure like academic blocks, Administrative block, recreational facilities, toilets, auditorium & library, scope for up- gradation and further extension, the provision of all basic facilities, provision of ICT facilities, provision of sports and cultural facilities, arrangement of extra land and additional requirement and enhancement of infrastructure facilities where all-round development of students is ensured. The present College Campus is spread over an area of approximately 9.5 acres with about fifty percent covered with existing infrastructure like Administrative Block, Arts &Science blocks, Auditorium cum Library, Girls & Boys hostels, Playground, Staff Quarters and other supporting infrastructure. The infrastructure has been developed gradually according to need. The master plan for the development of the various facilities in the campus was prepared right in the beginning to develop the required infrastructure. In view of the increased strength of the institution, an Additional land measuring about 10 acres is in process of acquisition for the purpose of stadium for outdoor games like football, Hockey and cricket. With the acquisition of this land, the College will have adequate land at its disposal to develop the additional modern facilities in the campus such as stadium for major outdoor games like football, hockey and additional hostel facilities. Issues related to beautification of campus are also considered to provide a soothing learning environment to students.

4.1.2 Detail of Facilities

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The Arts block of the College has 13 teaching rooms with sitting capacity of 150 students each, the Science block has 6 lecture halls with an equivalent sitting capacity of 150 students each, 6 science laboratories with two store rooms in each labs and 6 departmental staff rooms. 6 classrooms and Labs in Science block has been equipped with latest technology aided equipments like podiums, projectors, Visualizers, interactive boards& pads to facilitate effective class room teaching. In pursuance of academic excellence, a Conference Hall with sitting capacity of 60 persons has been established as a common platform for intellectual participation by the teachers, academicians and renowned personalities. Larger Conference sessions are organized in Science block halls and in the Auditorium. Laboratories are well equipped with the latest and adequate equipments. Three IT labs and career counselling cell has also been established in the college for the benefit of the students. Besides, the College has adequate facilities and equipments for carrying out tutorial classes guidance and other activities for the students. The College also has IGNOU study centre which supplements the existing teaching and learning activities. A botanical garden has also

been established for science practical purposes and growing ornamental plants for campus beautification

b) Extra–curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The College has adequate facilities for under taking extra-curricular activities like sports, NSS, NCC throughout the year with separate spaces for carrying out all such activities.

Facilities for Sports, outdoor and indoor games:

The sports facilities available in the college include Kabaddi, volley ball courts, indoor badminton court, TT tables, Boxing ring, Weight lifting equipment, Judo mats, High Jump pit. The college Kabaddi, volleyball (men &Women), Table Tennis, badminton, Boxing & Judo, Athletics (Men &Women), football, Cricket and chess teams participates in Inter College and Inter University events every year and had brought laurels to the College with their achievements. The College has its own playground for outdoor sports activities and an adequate space for indoor games. The College organizes H.P. University Inter college sports event every year with an overwhelming participation of various colleges across the state. For sports purpose, there is tie up with Youth Services &Sports Departments with SAI coaches to use the Indira Gandhi Stadium Rohru for Cricket, football and other games. Indoor stadium Rohru having all modern indoor facilities is also used for the benefit of students.

Gym facility: - A 24 station Gym exists in the College for the development of physical strength and channelizing the energy of the students under the supervision of the teacher by allocating a fixed amount of time for each interested student.

NSS :- There are two sanctioned NSS units in the College with separate room in Arts block for greater interaction of the Programme Officers with the volunteers. The NSS room is equipped with furniture, tools, equipments, utensils and other required material to facilitate its day-to-day activities. The volunteers undertake various activities Cleanliness (Swatchhta), beautification, environment, health &hygiene awareness activities in and outside the campus throughout the year and are provided refreshments and other facilities. They are encouraged to participate in RD, Pre-RD, Mega, Adventure camp and youth Festival & Suvichar Manch events held at various places to exhibit their talent and to give them exposure and opportunities to learn and share their experiences. Our College NSS units have been nominated by H.P. University and state Government for NSS Indira Gandhi National Awards during 2012-13, 2013-14 and 2014-15.

The affairs of disabilities services have also been assigned to NSS units and the Programme officers of the NSS units will act as Disabilities Services Officers.

NCC :- The National Cadet Corps is a very important organization of our armed forces which instils the spirit of discipline, confidence and patriotism in the students. A Senior Division Unit of NCC comprising of 50 cadets has been sanctioned for the College. The NCC unit of the College is touching new horizons through its all-round achievements.

Scouts and Guides: - The Scouts and Guides unit is working effectively in the College. There are two units of Scouts and Guides, Rovers (Boys) and Rangers (Girls) which have enrolled 48 students altogether. The Bharat Scouts and Guides is a voluntary unit, non-political and educational movement for the young people, open to all without distinction of origin, race and creed in accordance with the purpose,

principle and method conceived by the founder- Lord Baden Powell (1907).The main purpose of the unit in this college is to contribute to the overall development of the students of rural area which includes; physical, social, intellectual, spiritual and cultural growth as a responsible citizen of India.

Auditorium: - A huge and beautiful Auditorium cum Library building with all modern facilities is available with the college. It is providing excellent opportunities for organizing various academic, cultural and theatrical activities for the students throughout the year. It has 1000 students sitting capacity and world class stage and green rooms, acrostics and interior. During 2015-16, the college hosted the HPU inter College Group-III youth festival (Dance) with more than 30 colleges of the state staged a plethora of diverse culture of state through their dance forms. It proved to be extremely useful to College and students, as the College Folk Dance Team won the first position and got an opportunity to represent H.P. University in Inter University Youth Festival to be held during January, 2016.This Auditorium is also provided to other educational institutions and organizations for academic and cultural activities.

The Auditorium Building also houses the College Library which is one of the best in sitting space, quality of books and working.

The College Speakers &Vibrant Club and Literary Club organises debate declamation competitions regularly for the enhancement of communication and public speaking skills among the students. The students are deputed to participate in Inter -College youth festival and debate and declamation competitions in the state and outside state every year. The other teaching departments also organize various programmes like group discussions, seminars, workshops, special lecturers etc. These activities go a long way in enhancing the confidence and speaking skills of the students. To facilitate these activities the Language lab, career and counselling lab and aptitude labs are being established to enhance the communication skills of the students.

Regular yoga, art of living camps is organized in the campus for physical, mental and spiritual upliftment of the students. Activities under Swatch Bharat Abhiyan are being undertaken by college NSS, NCC and Ranger &Rovers units to ensure clean and vibrant environment in the campus. The College has separate blocks of toilets for boys and girls which are cleaned and washed regularly to ensure better hygiene for students.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The institution plans it according to the need and requirement, global trends societal needs and future prospects. All available infrastructure like Arts Block, Science Block, Auditorium cum library, IT labs, Administrative Block, seminar/Conference hall etc. are in line with the academic growth of the institution and available infrastructure is optimally, rather fully utilized. Initially, there was only one Arts Block, because at that time the college offered only B.A. Programme. Later on, Science block was constructed and as per standard requirements, Science labs were also set up to start science classes for undergraduate course. This helped in setting the momentum for further growth and with the increase in the strength of students, an Auditorium-cum-Library was constructed followed by hostels and staff quarters and

further facility of IT labs, carrier counselling cell and Language lab have also come up within a reasonably short time. For further development, it has been planned to have a new Administrative-cum-academic multipurpose building, canteen and a playground as well.

As stated in para 4.1.1 above, the infrastructure has been developed in line with academic growth and is optimally utilized. The following table depicts the infrastructural growth in the institution in the college over the years:

INFRASTRUCTURAL DEVELOPMENT

Building	**Foundation stone Laid**	**Inauguration**
Arts Block	1987	1989
Science Block	1991	May 1997
Boys Hostel	Sept. 2006	Oct. 2013
Girls Hostel	July 2006	Sept,2010
Auditorium -	May 2005	Sept. 2010
Teaching staff	Sept. 2013	Under Construction
Administrative	Jan. 2015	Construction plan under process

In addition, a new Students' Activity and Facilities Centre is proposed to be constructed during 2015-16 under RUSA Grant.

A copy of the master plan is enclosed indicating the present and further plan of extension in near future.

An amount of ₹ 1,03,60,65 have been spent on the development and maintenance of infrastructure during the last four years.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The students with physical disabilities are given due attention as and when such students get admission in the college. Due care is given for parking of their vehicles by allocating separate space for them. Classes are normally arranged at ground floor and at convenient places. Necessary equipments and aids are provided to such students and supporting the staff takes care of such differently able students. Provision of lifts, ramps and barrier free spaces has been proposed in all future constructions.

4.1.5 Give details on the residential facility and various provisions available within them:

- ***Hostel Facility – Accommodation available***
- ***Recreational facilities, gymnasium, yoga centre, etc.***
- ***Computer facility including access to internet in hostel***
- ***Facilities for medical emergencies***
- ***Library facility in the hostels***
- ***Internet and Wi-Fi facility***
- ***Recreational facility-common room with audio-visual equipments***
- ***Available residential facility for the staff and occupancy***
- ***Constant supply of safe drinking water***
- ***Security***

Residential facilities available

There are two different hostel blocks with 35 rooms each to accommodate 105 girls and 105 boys respectively.

- Facility like common room, TV, indoor games viz table tennis, Carrom , computer with internet, reading room, newspaper, cooperative mess has been provided in both the hostels.
- First aid service exists in both the hostels to meet the medical emergency of the boarders
- The dispensary is located in the close vicinity of the hostels. Besides 108 ambulances service is available 24x7 during emergencies. The hostel Warden also uses their personal cars to take ailing students to the hospital whenever required.
- Separate library facility is available in the hostels adjacent to the reading room.
- A limited residential facility is available to teaching and non teaching staff with the premises. Another residential block with six type-IV quarters for teaching staff is under construction.
- Both the Hostel Wardens have type –IV residential facility within the respective hostels.
- The hostel has constant 24x7 water supplies from approximately 2.5.lacs litre overhead storage water tank. In addition, hand pump has also been installed in the campus near hostel to cope-up with the water scarcity.
- An official of the college is deployed at the entry gate of the College to check the entry of only the bonafide students in the campus and entry of only staff vehicles in the campus. Two Chowkidars cum security guards are deployed 24x7 for safety of the college campus and hostellers. Besides, separate attendants are also appointed in the hostel for the convenience of the boarders. Two Gardeners take care of the maintenance of the college landscapes. In addition to this, special police personnel are deployed in the campus during functions and inter university events to check any untoward incident and the security of the students. Police personnel do night patrolling during night hours to check the trespassing by any unauthorized persons in and around the college premises. Special students squads from the NCC, NSS and Rovers and Rangers assist the staff and police personnel in maintaining the discipline and security of students in the college.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The Civil Hospital Rohru is about 5 kms distance from the College and dispensary is available in near vicinity to meet any medical emergencies.
Sick room has been established in Science block to take care of the ailing students.
The various departments of the College viz Chemistry, Botany, Sports, NSS, NCC, Rovers 7 rangers are equipped with first aid kits.
Special provision of medical facilities is provided during intra-College and inters college sports, cultural and other events organized in the college.
Regular medical check up, blood grouping and other health testing is done during Blood donation and AIDS and other health awareness camps.
108 & 102 ambulance services are available 24x7 to meet any emergency.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The College has separate areas for the following ancillary functions:

- **IQAC**
  A separate room to the IQAC is provided in the Arts block and equipped with computer, printer, Photostat machine and other necessary requirements. This cell is taking of the post accreditation development and quality parameters. It meets periodically to assess the available academic and other facilities and suggest imperative measures for improvement.
- **Grievance Redressal Cell**
  A Grievance Redressal Cell under the supervision of DSW take care of the grievances of the students and take action for speedy redressal of such grievance in optimum time.
  The disabilities services have been attached with NSS units of the College for sensitizing the students and community about the issues related to people with disabilities.
- **Women Cell**
  The Women Cell under the Charge of senior faculty member is existing since 2012-13 to deal with the specific problems of the women staff and girls students. It organises seminars, talks and discussion on women issues and problems with active involvement of college staff, students and the local community.

- **Career Counselling & Placement Unit**
  A Career Counselling and placement cell has been established in Science block with well equipped computer lab and library. Interactive counselling session for the college students are periodically organised by Counselling & Career Guidance Cell to assess the potential of the students.nurture their talent and motive their desires and aspirations. Occasional Guest Lectures, seminars, discussions and workshops are organized for students to make them aware of the present scenarios and the job opportunities available globally.
- **Canteen**
  Canteen facility is available for staff and students for refreshments, student - teacher informal dialogue & mentoring and also for recreation purposes. Tuck shop is also available in the canteen for ease of access of the students. Bigger Canteen as per requirement is planned and the process for its construction has been initiated.
  Aqua guard and water cooler facility for Safe drinking water is available at vantage locations for use by students and staff.
- **Recreational facility**
  Sufficient recreational facilities like Indoor table tennis carom and badminton courts are available for both staff and students. Besides this colour TV and gym facility is also available for both staff and students. Various academic, cultural, theatrical and recreational activities such as Shame – e – Ghazal, hostel functions etc. are also organized in the auditorium throughout the year for students with a view to explore the latent talent, enhancing and polishing their creativity and capabilities.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

A Library Committee has been constituted for the smooth working and functioning of the Library and to suggest measures for making library a real source of knowledge and learning for students and staff. The Library Committee comprises of the following members:

- Prof. B. S. Pirta DSW CONVENER
- Prof. Chander Singh Rangta Member
- Dr. Yogita Bandta Member
- Prof. Vandana Bhandari Member
- Mrs. Rajni Bhardwaj (Librarian) Member

Besides above, Young Readers' Club comprising of six students has been constituted to assist the Library Committee and Librarian. The following functions have been assigned to the Library Committee:

- To assess the requirement of Library books from time to time and give suggestions for augmenting the library recourses.
- To coordinate the student and staff requirement of books with the Librarian
- To decide the policy on lending books and fine structure.
- To suggest measures for weeding out torn and old books
- To suggest measures for upgrading and computerisation of Library in view of the technological changes and requirements.

The following initiatives and /recommendations given by the library Committee have been implemented to make library students/users friendly.

- Suggesting new books, journals and e-library resources for library
- Computerisation of library, provision of Computers with Internet, Wi-Fi and arrangement of quality books in the library.
- Organization of Seminar on different topics by Young Readers' Club.
- Displaying portraits of leading personalities on walls for the information of students
- 10:00 am to 5:00 pm timings of the library for students and staff
- Celebration of Librarian's Day on 12th August
    - **i)** Exhibition of old Magazines on Librarian Day
    - **ii)** Poster Making and Quotation Writing Competition.
- Auctioning of old stock of magazines and newspapers

The following procedure is adopted to make the library more effective and user friendly

- General orientation of new readers about rules, regulation, procedure and importance of Library is carried out.
- Motivation of young readers to enhance readership.
- Identity cum Library cards are issued to all bonafide students with in weeks' time of starting of the new academic session
- The books are issued for a period of 30 days for UG and PG students and for one academic year for teachers.
- A daily record of library users is made in the library.
- Date wise and year wise Issue register is maintained.
- Members of Alumni Association are also allowed to use Library resources.
- A suggestion Box is made available to user in library and the suggestions are given due consideration.
- Display of book labels s(covers) and new arrivals on the Notice board.

- Display of titles of subscribed news papers, magazines and Journals for users.
- Display of day-books wise issue Schedule on notice boards.
- Display of Information regarding important sites on notice board.

Area of the Library

4.2.2 Provide details of the following:

- ***Total area of the library (in Sq. Mts.)***
- ***Total seating capacity***
- ***Working hours (on working days, on holidays, before examination days, during examination days, during vacation)***
- ***Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)***

The Library is spread over an area of 750 sq meters with a total sitting capacity of **150** readers. The Library remains open from 10:00 am to 5:00 pm on all working days, examination days and remain closed on gazetted holidays and during summer and winter vacations.

The library has different sections dedicated to staff and students. There is separate reading section for students and staff, exclusive zone for newspapers, magazines, and display of charts, separate cubicles for study and reading and examination purposes. Apart from this, IT Zone, Photostat facility, property counter is also available for the students and staff which is extensively availed by the users.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The text, reference books, journals and all other relevant reading material based upon the general taste, relevance of the book and latest trends are subscribed and purchased after ascertaining its demand from the concerned Head of Department. After its sanction from the Principal, the requisition is submitted to the Library Committee for purchase/subscription.

The amount spent on procuring new books, journals and e-resources during the last four years is as under:

Library Holdings	**2011-12**		**2012-13**		**2013-14**		**2014-15**		**2015-16**	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text Books	1273	446067	120	45299	198	166242	202	98257	2128	575164
Reference Books	48	31493	-	-	10	10203	03	4689	-	-
Journals/ Magazines	17	10992	24	10702	24	15906	24	16015	51	65161
e-resources	N-list	5000	N-list	5000	N-list	-	N-list	-	N-list	5700
Any other Community Library	Up to 2011 7794	-	52	-	28	-	18	-	Upto 2015 7892	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- ***OPAC***

- ***Electronic Resource Management package for e-journals***
- ***Federated searching tools to search articles in multiple databases***
- ***Library Website***
- ***In-house/ remote access to e-publications***
- ***Library automation***
- ***Total number of computers for public access***
- ***Total numbers of printers for public access***
- ***Internet band width/ speed 2mbps 10 mbps 1 gb (GB)***
- ***Institutional Repository***
- ***Content management system for e-learning***
- ***Participation in Resource sharing networks/consortia (like Inflibnet)***

  - OPAC
    The Unicode based and MARC 21 compliant Soul 2.0 has six modules OPAC is one of them. Majority of the Collections of the Library is available on OPAC.
  - **Electronic Resource Management Package for e-journals**
    The College is Member of INFLIB-NET.
  - **Federating searching tools:**
    No
  - **Library Website**
    There is a separate Library page on the College Website.
  - **In house/remote access to e-publications**
    Accessible through INFLIB-NET website
    (http://www.inflibnet.ac.in/universitydirectory/)
  - **Library Automation**
    Total Library automation process is in progress.
  - **Total No of Computers for Public Access**
    The Library has computers facility for user's access
    There is provision of printer for public access in the library.
  - **Internet Band Width**
    Internet band width is 2 mbps.
  - **Institutional Repository**
    Not available presently.
  - **Content management system for e-learning**
    Not available presently.
  - **Participation in Resource sharing networks/consortia(Like INFLIBNET)**
    Yes, the College Library is having INFLIBNET facility.

4.2.5 Provide details on the following items:

- ***Average number of walk-ins***
- ***Average number of books issued/returned***
- ***Ratio of library books to students enrolled***
- ***Average number of books added during last three years***
- ***Average number of login to opac (OPAC)***
- ***Average number of login to e-resources***
- ***Average number of e-resources downloaded/printed***
- ***Number of information literacy trainings organized***

- ***Details of "weeding out" of books and other materials***
  - Average number of walk-ins : 250 per day
  - Average number of books issued/returned :45 per day
  - Ratio of library books to students enrolled :1:10
  - Average number of books added during last three years :847
  - Average number of login to OPAC:
  - Average number of login to e-resources :about 50%
  - Average number of e-resources downloaded/printed :about 30%
  - Number of information literary training organized :04
  - Details of Weeding out of books and other material:
    The old news papers and magazines are auctioned biannually and the torn books are written off annually. During the session 2015-16, ₹ 4389/- were earned out of selling of old magazines through exhibition.

4.2.6 Give details of the specialized services provided by the library

- ***Manuscripts***
- ***Reference***
- ***Reprography***
- ***ILL (Inter Library Loan Service)***
- ***Information deployment and notification (Information***
- ***Deployment and Notification)***
- ***Download***
- ***Printing***
- ***Reading list/ Bibliography compilation***
- ***In-house/remote access to e-resources***
- ***User Orientation and awareness***
- ***Assistance in searching Databases***
- ***INFLIBNET/IUC facilities***

Specialized Services provided by the library

- Manuscripts: **through Internet access**
- Reference: **yes**
- Reprography: **yes**
- ILL (Inter Loan Services): N.A.
- Information deployment and notification: **No**
- Download: **Yes**
- Printing: **Yes**
- Reading list/Bibliography compilation: **No**
- In house /remote access to e-resources: **Yes**
- User Orientation and awareness: **Yes**
- Assistance to searching databases: **No**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- There is separate reading section for students and staff.
- Exclusive zone for newspapers and magazines.
- Separate cubicles for study and reading and examination purposes.

- IT Zone and Photostat facility is also available for the students and staff which is extensively availed by the users.
- Library facility is available to staff and students from 10.00a.m. to 5.00 p.m timings on all working days.
- Books, magazines and journals are issued to students and staff on demand as per schedule.
- Internet facility is available to students and staff for searching out reading material.
- INFLIB-NET facility is available to both students and staff
- Any suggestion given by the staff and students for improving the library services is considered and addressed promptly.
- Current awareness and career oriented services are provided to students and staff
- Assistance in searching and locating the required material.
- The Library provides syllabus for UG&PG class students of every semester.
- The library provide support facility to students during youth festivals, declamation contest, quiz competitions and other activities by providing reading and study material.
- Provides publishers' catalogue to students and teachers.
- Students are oriented about the rules, regulations and use of library at the beginning of academic session every year.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Special facility offered to visually/ physically challenge persons;

- Out of turn /priority in issue of books
- Sitting arrangements at the entry point
- Assistance in searching and locating the required material

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

A Visitor Book has been kept at the entry point since the inauguration of the new library and the remarks of the visiting dignitaries are recorded in it. In addition to it, a feedback System in the form of suggestion box has been installed at the entry point of library for the users to list their problems and suggestions from the session 2015-16. The grievances and the suggestions obtained from the users are promptly attended and addressed by the Library Committee/Librarian. Users' feedback is obtained during functions to identify the shortcomings and improve the working to make it user friendly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- ***Number of computers with Configuration (provide actual number with exact configuration of each available system)***

- ***Computer - student ratio***
- ***Stand alone facility***
- ***LAN facility***
- ***Wi-Fi facility***
- ***Licensed software***
- ***Number of nodes/ computers with Internet facility***
- ***Any other***

The College has a well equipped Computer Lab with overhead projector and broadband connections since 2006 which is not only providing information but also brought the world to the desks of the students. With a single click of Mouse, students can connect to any part of the planet Earth. The students from various faculties are using the IT lab and being benefitted out of it.

- Presently the College has 25 HCL computers out of which 11 computers with 1 GB RAM, 500GB HDD, Dual core Processor and Pentium R 3.19 GHhz and the rest of 14 computers with 256 MB RAM, 160 GB HDD, Pentium 3.19 GZH 24Acer Computers with 4GB RAM, 500GB HDD, Intel Processor, CPU.G3260, 05 HP computers with 4GB RAM, 500GB HDD, Intel Processor, PentiumR 2.70 Ghz and 05 HP Compaq computers with 256MB Ram, 80 GB HDD, 3.06 GHZ Pentium Processor.
- The overall Computer student Ratio is 1:20. However, during practical in computer labs the ratio remain 1:1.
- Stand alone Facility
- **LAN Facility**
  LAN facility is available in 44 computers including 05computers installed in College Administrative Office.
- **Wi-Fi** Facility is available in the campus
- **Licensed Software**
  The College is using the genuine licensed software viz; Windows-XP, Windows-8, MSOffice 2003, VBNet, MS Visual Studio 2005, Window-7.
- **Number of Nodes/ Computer with Internet Facility**
  40 computers of the Institution are well connected with Internet facility.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

There are 40 computers connected with Internet. Efforts are being made to connect the remaining computers with internet by next session.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

60 new Computers have been purchased during the current session. The existing computer systems have been upgraded with new components and updated, having latest antivirus software.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Yearwise for last four years)

The detail of budget provision for procurement, up gradation and maintenance of computers and accessories during the last four years is given as under:

Session	Procurement	up gradation	maintenance	total
2011-12	112500	2100	5140	119740
2012-13	340386	9560	-	349946
2013-14	267091	-	-	267091
2014-15	151630	-	17000	168630
2015-16	914398	-	-	914398
Total	1786005	11660	22140	1819805

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

ICT facilities are made available in all smart class rooms, Seminar hall, Auditorium, library, Computer labs, girls' as well as boys' hostels, office staff and students of the college are advised and motivated to avail these facilities for teaching and learning purposes. The staff members are imparted basic knowledge and practical training on using ICT tools and processes for effective teaching-learning and empowering them with technical competence.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher

The College strongly believes that students are the biggest assets of the college. Due to this reason our world revolves around them. For their benefits computer labs (IT Labs), career counselling lab, e-learning lab English lab, aptitude lab with internet facilities have been established, where with well qualified staff to augment the latest learning in higher education, students can learn as per their area of interest. Besides all this Wi-Fi facility is also available for independent learning. Smart class rooms have been created with ICT enabled facilities. College is registered with INFLIB-NET where students can access a lot of e-resource. All these facilities having ICT enabled learning facilities are created keeping in view the interest of students. Teachers can avail all kinds of ICT enabled infrastructural facilities .Institution just act as facilitator in providing all these ICT enabled facilities for overall development and growth of the students of the institution.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

INFLIB-NET connectivity is provided in the Institution. The Staff Members and students are provided passwords and Ids to avail this facility of the National Knowledge network connectivity. They can directly access e-resources like e-books, journals etc. from UGC network free of cost.

4.4 Maintenance of Campus Facilities:

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a. Building
b. Furniture
c. Equipment
d. Computers
e. Vehicles
f. Any other

The funds provided for maintenance and upkeep of the college infrastructure by the Government are being fully utilized for the purpose it is sanctioned. In addition to this, the funds from College A/F, UGC, PTA and Centre pool at Directorate level are also utilized for the maintenance of college infrastructure
The detail of funds allocated and utilized for campus maintenance and upkeep during the last four years and during 2015-16 is given as under:

Sr. No	Item	2011-12	2012-13	2013-14	2014-15	2015-16	Total
1	Building	87193	436821	2120886	1650	915592	3562142
2	Equipment	431896	360387	680292	254939	105194	1832708
3	Computers	119740	349946	267091	168630	914398	1819805
4	Any other (Boundary wall)	13500			2569857	5700	2589057
	Total	**774909**	**1147154**	**3068269**	**3463234**	**1940884**	**10376450**

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

On the basis of the physical inspection and verification made by the various Committees constituted annually, demands put forth by the CSCA and students organizations, the requirements of funds is assessed and provision of funds out of grant from Govt., UGC, PTA, A/F, self financing /add on courses funds is made for making necessary repair and maintenance of the equipments & facilities in labs, offices, library, departments and hostels.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The Annual stock verification Committees and Department concerned conduct thorough examination of equipments, instruments and other facilities for their proper functioning and recommends the calibration of equipments and instruments with standards available for a particular set up and equipment.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other

relevant information regarding Infrastructure and Learning Resources which the college would like to include.

First of all before installation of any major sensitive equipment of above nature in the college campus, proper advice of the technically qualified expert/s is obtained and the same is ensured to be implemented by the designated expert/s. In addition to this, the College has hired the services of an electrician for upkeep and maintenance of various electrical and sensitive equipments, who looks after and rectify the voltage fluctuations. Stabilizers and MCBs have been installed and used to control the damages due to any possible voltage fluctuations. A transformer of 125 KV has been installed in the campus to ensure uninterrupted power supply to avoid unnecessary power faults and cuts causing possible damages to the electrical gadgets. The institution has an adequate Water supply for students and staff in the campus, hostels and staff residences. Keeping in mind the future requirements and demands, construction of rain water harvesting structures and installations of solar lights and geysers have been proposed. ICT labs, smart class rooms, seminar hall etc, are located at appropriate locations with prior consultation with the technical experts and responsibility are fixed of concerned persons. The Chowkidar and staff members keep watch on them. CCTV facility is also made available to keep watch. Various Committees are constituted to inspect, look after, and also for maintenance of all infrastructural facilities.

Criterion V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updates prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its Prospectus annually. The prospectus imparts information regarding the facilities, facilitators, policies and programs of the institution along with its history. It also gives faculty details of various departments. It is a comprehensive document that covers the course content, salient features, subject combinations, specialization and scope of each of the courses or disciplines. A step-by-step guide for eligibility conditions and rules and regulations, it also exposes the students to the development activities and support services available in the college. The fee structure of various courses, guidelines for scholarships and fee concessions are given in detail. The prospectus also provides information regarding the amenities of the hostel along-with the rules for the boarders. Guidelines and criteria related to the admission, attendance, internal assessment and rules regarding discipline, use of library, etc. are provided in the prospectus. The prospectus also provides the academic calendar of the session. To ensure the commitment and accountability, appropriate steps are taken. Strict enforcement of the discipline is ascertained for the students as well as for the staff. Different committees are constituted to carry out the college smoothly and effectively. No negligence while performing duty is tolerated and accountability is fixed. Periodic meetings are held to plan and review the progress of different tasks in terms of academic, sports, co-curricular and extra-curricular activities. Academic calendar is followed strictly and maximum participation of the students is ensured in the sports and extra-curricular activities. The college abides by the information provided through the prospectus.

5.1.2 Specify the type, number and amount of scholarships/free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Type of Scholarship /Freeship	**2014-15**		**2013-14**		**2012-13**		**2011-12**	
	Number	**Amount (₹)**	**Number**	**Amount (₹)**	**Number**	**Amount (₹)**	**Number**	**Amount (₹)**
IRDP	64	76800	47	69600	124	165600	88	115200
SC/ST/	68	504258	39	163198	40	138160	64	204366
Minorities	-----	------	----	-----	01	3625	-----	----
Kalpana Chawla	16	240000	01	15000	------	----	------	----
OBC	1	3232	------	------	-----	-----	----	-----
Total	149	824290	87	247798	165	307385	152	319566

These scholarships/ freeships are disbursed timely to the students.

5.1.3 What percentage of students receives financial assistance from State Government, Central Government and other national agencies?

8% students of the college are getting financial assistance under various scholarship schemes.

5.1.4 What are the specific support services/ facilities available for

- ***Students from SC/ST, OBC and economically weaker sections***
  - The students belonging to SC/ST and OBC receive financial assistance under various scholarship schemes of the State/Union Governments. The reservation policy is strictly implemented during the admission process and relaxation in the upper age limit in admission is provided. The tuitions fee of the Girls is waived off.
- ***Students with physical disabilities***
  - Reservation in admission is provided to these students. There is a "Disability Service Office" in the college to accommodate the requirements of such students.
- ***Overseas students***
  - Not Applicable
- ***Students to participate in various competitions/National and International***
  - Along with academics, students are encouraged to participate and involve in literary and cultural activities, at State as well as National Level. Subject Societies, associations, clubs or cells cater to students' divergent tastes, personality development and extracurricular needs. The college organises interactive sessions and invites experts to improve the skills of the students in different areas so that they can excel at local, State and National level. The students who participate in various competitions such as sports and other co-curricular activities are provided TA/DA as per norms decided by the HPU and State Government. Those who represent the college in different sports event are given kits, studs and shoes etc. at very nominal and concession rates. In addition to these, concessions in attendance in lectures and tutorials are also given to such students. The college has appointed a coach to provide coaching to our sportspersons associated with various sports. We have tied up with the 'Youth and sports services Rohru' where our athletes, Boxers and Footballers are trained by the specialist coaches. The college also provides adequate infrastructural facilities and provide free sports material for practice. The students who excel in different activities at various levels are awarded during the annual prize distribution function every year.
- ***Medical assistance to students: health centre, health insurance etc.***
  - A Doctor from the civil hospital Rohru visits the campus whenever required to provide medical assistance to our students. The college administration has requested the State Govt. and the Department of Health to open a Primary Health Centre in the college campus so that the medical aids are made available to the students. The civil hospital Rohru is six kilometres away from the college. There is a facility of sick room in the college with adequate facilities. First aid kits are available in the college campus and hostels. The ambulance facility also can be availed 24X7 by calling at 108.
- ***Organising coaching classes for competitive exams***
  - The career counselling cell of the college takes care of this aspect and it does coach and guide the students on how to prepare for the competitive examinations. The cell has its own library where books of general studies are available.
- ***Skill development (spoken English, computer literacy etc.)***
  - The college has a well furnished computer labs to provide computer education to the learners, and add-on course in functional English is also being run where the students are able to develop their speaking skills in English. The students can use the language, career and aptitude labs for improving their spoken English and other skills.

- ***Support for "slow learners"***

➢ The slow learners are supported through the tutorial classes that are the parts of the regular time table of the college. These students may approach the concerned teacher during their vacant periods to find solutions of their problems as the teaching staffs are very sensitive towards the slow learners. Extra or revision classes are also taken to accommodate such students. The concerned teachers also provide the relevant study material.

- ***Exposure of students to other institution of higher learning/corporate/business house etc.***

➢ Educational tours are arranged every year to expose the learners to other institutions of higher learning. The students of the department of commerce and BCA arrange special industrial visits to provide them practical knowledge. The students of science faculty visited science city at Jalandhur (Punjab) and Lovely professional University, during the session 2014-15.

- ***Publication of student magazines***

➢ We need to recognize, appreciate, applaud and foster the students' creative urges to blossom them naturally. Our College publishes its magazine 'Moraal Dand' every year. It offers students an opportunity for creativity and self–expression. It presents articles on diverse topics which display students' endeavours to upload the long term goals and mission of this college, and to inspire and educate the readers about issues and ideas that matters to them. As the saying goes, "mind is like a parachute works best when opened." This is a humble initiative to set the budding minds free, allowing them to roam freely in the realm of imagination and experience to create a world of beauty in words.

5.1.5 ***Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.***

Special and motivational lectures are generally organised by the career-counselling and placement cell of the college in the college. In order to tap and promote entrepreneurial skills of the students, the college has launched minor course in journalism and mass communication and we also have add-on course in Marketing Management where opportunities of placement in jobs are almost 100 percent. Special lectures are arranged on the topics 'How to prepare for interview', 'How to prepare for group discussion' and 'Qualities of successful entrepreneurs' etc. Programmes on personality development are also organised. With the efforts of the teachers and administration of the college, students are benefited from various initiatives. Books/magazines/news papers related to competitive exams and entrepreneurial skills are also made available to the students. Students make maximum use of the Career guidance, counselling and placement cell of the college. Various academic and co-academic competitions are organised in the college so as to develop the skills required for the purpose. Students actively participate in such activities.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The College acknowledges that the co-curricular and the extracurricular activities are an important aspect of the higher education, experience and part and parcel of well

rounded and integral education. These activities are given due attention and students are encouraged to take an active part in sports, cultural and other related activities. Students get involved in extracurricular activities not only for entertainment, social, and educational purposes but also to gain and improve skills. A wide and diversified range of extracurricular activities exist within college campus, meeting a variety of student interests. The college focuses on the all-round development of students. The importance of sports and games is being increasingly recognized in India, from the educational as well as social point of view. In fact, sports have become an essential part of the curricula. Young people have surplus energy, and if this is fruitfully utilized, the foundations are laid for a healthy society, where people are fully aware of the need for discipline, co-operative effort and team spirit. They learn cult of sportsmanship, joint devotion to the achievement of a common goal in collaboration with others. The Policies and strategies adopted by the college to give boost to sports and games are as under:

a) The college administration allocates adequate funds to meet out the requirements of the Department of Physical Education and special attention is paid to develop sports infrastructure.
b) Students participating in Inter college/University competitions are given relaxation in attendance as per the norms and rules. They are also conferred prizes whenever they secure top positions in different tournaments.
c) The college provides refreshment of ten days (@ ₹ 25 per day) during the practice session and full TA/DA of each sports person is also borne by the college during the inter college competitions. In addition to this, sports kits, shoes, studs etc. are provided to the students at 50% less than the original cost. During the practice session, all the required sports material such as Volley ball, Net, Football, Cricket bats, Cricket balls, Badminton rackets, Shuttles etc. is also provided by the college.
d) Annual athletic meet is organised every year in which hundreds of students compete in different events. The winners of the different competitions get medals after the meet is over. Moreover, the winners are honoured with mementoes and trophies on the eve of annual prize distribution function.

In the Session 2014-15 various sports teams of the College brought accolades in different categories. Our College participated in different events that were held at various venues throughout the year.

The college always remains ever ready to create sports friendly environment. Various intra as well as inter college sports events are organised in the campus so that spirit of sportsmanship is developed. Efforts are made to create outdoor as well as indoor facilities for the sports lovers. Students are always motivated to take part in sports and they are made to realise that a healthy body has a healthy mind.

Cultural Activities

The cultural activities are the sources of learning as well as enjoyment for the youth and these not only foster friendliness but also create a sense of togetherness among the students and staff. The importance of cultural activities in preparing students for real life and strengthening their personal skills cannot be questioned. These activities not only help students to identify themselves but also improve skills such as organisational, presentation, leadership and interpersonal communication. These activities facilitate in the development of various domains of mind and personality such as intellectual development, emotional development, moral development, social development and aesthetic development. Virtues like creativity, enthusiasm and

positive thinking can be inculcated through these co-curricular activities. Diverse types of cultural activities are organised in the college for the holistic development of the students and these activities have been divided into the following four groups:-

Group-I (Creativity):- Quiz, Debate, Elocution, on the spot Painting, Collage, Clay modelling, Rangoli and Photography fall in group-I.

Group-II: - This group contains light and Indian classical musical items (Instrumental as well as vocal)

Group-III (Dance):- Indian classical dance and folk dance are the part of this group.

Group-IV (Theatre):- There are events like One Act Play, Skits, Mime and Mimicry in this group.

All the colleges, Govt. as well as Private, affiliated to the H.P. University compete with each other in the activities mentioned above. A calendar of sports and cultural activities is prepared by the university and these activities are held at different venues of the state. Our students participate in these activities with great enthusiasm and they not only avail of this opportunity but also come out with flying colors and bring laurels to the institution. We not only participate in these activities but also organize them in the college premises. We organized two inter-college mega events successfully this year. Our efforts were appreciated by one and all. In the month of October, 2015, the college organized the biggest event in the field of sports; inter college Volleyball (Boys) competition in which 42 teams of various colleges took part. In the month of November, 2015, another biggest event in the field of cultural items of the HPU Youth Festival, the Group-IV (Dance) was again very successfully organized in which 35 colleges of the state participated. The students who participate in youth festivals are also provided the same facilities which are enjoyed by the sports persons.

- Additional academic support, flexibility in examinations
- In order to promote the participation of the students in activities cited above, the college arranges special classes for the participants so that they may do well in their examinations as well. If a student fail to take minor tests due to any inter-college/university event, he/she is provided a special chance to take the house tests.
- Special dietary requirement, sports uniform and materials
- Whenever the students are on tour to participate in inter-college/university competitions they are given full TA/DA by the college. The sports material is arranged by the institution and 50% expenses of the kits are also borne by the college. Refreshment is also provided to encourage the students.
- Any other
- The college duly recognises the hard work, dedication and zeal displayed by the students throughout the year. Outstanding sports persons and the students, who excel in youth festivals, are honoured at the Annual Prize Distribution Function and they are decorated with Trophies, mementoes and certificates for their valuable participation in different activities. The college has a 'prize committee' who recommends the prizes for the achievers. The prizes are categorised into different categories and are conferred at the following rates:-

1. Academic Prizes

A) University Level

- The student who secures 1st position in the merit list of the University gets prize of ₹1000

- Who secures 2nd position in the merit list of the University gets the prize of ₹ 800
- Who secures 3rd position in the merit list gets a prize of ₹ 600.
- Students securing 4th to 10th position in the merit get prize of ₹. 500

B. College Level

- College topper gets a prize of ₹ 225
- 2nd College Topper gets a prize of ₹175
- 3rd topper gets a prize of ₹150
- Subject toppers also get prizes. ₹150 for 1st position and ₹ 125 for the 2nd topper.
- The toppers of House examination too get prize at the same rate.

2) Sports Prizes

- The student who participates in an International event gets a prize of ₹ 2500
- Who wins a gold medal in inter university event gets a prize of ₹1500
- Who wins silver medal gets a prize of ₹ 1200
- Who wins bronze medal gets a prize of ₹ 1000
- Who participates in inter-university event gets a prize of ₹ 625
- Who wins gold medal in inter college event gets a prize of ₹625
- Silver medallist gets a prize of ₹ 525
- Bronze medal winner gets a prize of ₹ 425
- Best athlete of the college gets a prize of ₹225
- The students who participate in inter college competitions get a prize of ₹ 275 along-with concessional kit.

3) Same pattern of prizes is followed for the students who take part in Youth Festivals.

4) NCC Prizes

- Who participates in Republic day parade gets a prize of ₹1000
- Who participates in Basic Leadership camp gets a prize of ₹ 625
- Senior Under Officer, Under Officer and best cadets also get prizes @ ₹150, ₹125,& ₹ 125 respectively..

5) NSS prizes

- Who participates in Republic day parade gets a prize of ₹1000
- Participants of National Integration Camp gets prize of ₹ 625
- Presidents, Best camper and Best volunteers also get prizes @ ₹150, ₹125, & ₹125 respectively.
- In addition to all, this some special prizes are also made available to students through the sponsors.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such a UGC –CSIR –NET , UGC-NET, SLET, ATE, CAT, GR, TOFEL, GMAT, Central-State services, Defence, Civil Services, etc.

The career guidance, counselling and placement cell of the college provide complete information about all the competitive examinations and tips are given on how to prepare for these examinations. All the teachers in their individual capacity constantly encourage and support the students of the college to participate in competitive examinations. They are guided and counselling is provided for them regarding better

career options. Sometimes, study material in the form of books is also made available. Moreover, there is good number of books available in the library. Various competitions are held in the college to create an atmosphere of competitiveness in the college. Several students have qualified Himachal Administrative Services exams. In the year 2009, one of the college alumni, Miss Neelam Dulta, topped in Himachal Pradesh Administrative Services exam. Other alumnus, Suresh Singha qualified the exam in the year, 2011. Number of old students of the college is working in this institution as assistant professors after getting selected through Himachal Pradesh Public Service Commission. Many alumni are successfully pursuing their careers in diverse fields like administration, medicines, engineering, teaching, army, banking, business, industry, sports, culture, agriculture or horticulture etc.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc?)

There are various types of counselling available for the students. Few of them are as under:-

- Academic counselling is provided through the tutorial classes which are the integral part of the curriculum designed for RUSA (CBCS) system.
- The college has formed a scholarship committee which renders advices to the students in the matters relating to scholarships and fee concessions.
- Career Counselling cell of the college provide counselling relating to the career and employment opportunities.
- Sports committee apprises the students regarding various sports events.
- The conveners of extracurricular activities guide the students in matters relating to organisation and participation in different co-curricular activities.
- The programme officers of the NSS provide counselling regarding National Service Scheme. The students are made aware about the objectives and functioning of the NSS. They are advised to imbibe the core human values and spread them in the society.
- Almost all the teachers and administrators of the college provide counselling to the student inside as well as outside the class. They are treated tact fully where emotional, psychological or social aspects are taken into consideration.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes)

The career counselling cell of the college makes all possible efforts to inculcate the sense of career consciousness among the students. Various lectures and counselling sessions are held to make the students aware about the career making opportunities available in public as well as in private sectors. In collaboration with IFCAI Business School (IBS), Hyderabad, our college organised seminars in the college for the benefit of students about career making and job opportunities in the year 2103 and 2015.The SIDC organized three seminars for the final year students of the college on 18th September, 2014 in which presentation about career in small scale industries and information about how to establish a small scale industry was showed to the students. During the year 2015, special invitee "Sahitya Acadmi Purskar awardee Dr. Pratyush

Guleri spoke on the topic 'Importance of language in communication skills'. In his thought provoking lecture, he emphasised on the promotion of Pahari language along with other languages. Another special invitee Dr. Hukam Sharma from Akashvani Shimla delivered a lecture on the topic "Career opportunities in Radio". While giving his presentation he informed about the increasing number of the FM channels and he motivated students to go for the job opportunities available in this sector. Dr. Indira Bali, Head of Dance Department, Punjabi University Patiala (Punjab) interacted with the students and faculty of the college and spoke about the importance of Classical Dance.

5.1.10 Does the institution have a student grievance redressal cell? If 'yes', list (if any) the grievances reported during the last four years and what action has been taken on these?

The college has constituted a Grievances Redressal Cell which takes care of the grievances of the students as well as the staff. The cell meets regularly with the discipline and advisory committees to redress the problems of the students and the employees of the college. A strict vigil is kept across the campus and as a result of this, no serious grievance has been reported so far. The college has constituted following three sub committees to address the grievances of different nature:-

1. Matters related to Student Welfare:-

i) Prof. B.S Pirta	(Dean of Student Welfare)
ii) Dr. Poonam Kimta Chauhan	(Asstt. Professor in English)
iii) Dr. J.P. Sharma	(Asstt. Professor in Pol. Science)
iv) Sh. Praveen Kumar	(Clerk)

2. Matters related to Academic:-

i) Dr. J.R.Kashyap	(Dean of Studies)
ii) Dr. Mahinder Singh	(Asstt. Professor in Mathematics)
iii) Prof. Bharat Khepan	(Asstt. Professor in Sociology)
iv) Sh. Neel Kamal	(Clerk)

3. Matters related to CCA, Results and Examination

i) Prof. Rajesh Azad	(Asstt. Prof. in Zoology)
ii) Prof. Vandna	(Asstt. Prof. in English)
iii) Prof. Virender Sharma	(Asstt. Prof. in Mathematics)
iv) Sh. Lagvinder Chand	(Data Operator)

Students express their concerns regarding various problems through written representations and demand charters. The concerned committee take up the issues with the college authority and every possible effort is made to fulfil their requirements. During the current session, separate notice boards were provided to the different student organisations. The discrepancies related to exams and results were removed promptly and the required sports and infrastructural facilities were made available.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has established a women and sexual harassment cell to monitor the issues pertaining to sexual harassment. The discipline committee also plays a vital role in keeping vigilance so that the safety and security of the students is ensured.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has formed an anti ragging committee as per the directive issued by the Hon'ble Supreme Court, the Deptt. Of Higher Education and the University. Ragging is strictly prohibited in the college campus and no incident of ragging has been reported since the inception of this college. All are sensitised about the issue through constant counselling and other programmes.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The welfare schemes available for the students are as under:-

- Being a Government College the fees are comparatively low.
- Provision of Fee concession for the needy and weaker section of the society.
- There are various scholarship schemes to facilitate the meritorious as well as the students belonging to different weaker sections of the society.
- The match fees, transport and refreshment expenses of those, who participate in inter college competitions, are borne by the college.
- Subsidised canteen facility is provided.
- Free Internet access is provided in IT lab.
- Public transport facility on concessional bus passes.
- No tuition fee is charged from the girls.
- Career Counselling support is provided.
- Library facility.
- There is a gym having 24 stations and a Boxing Ring for the sports persons.
- Hostel facility for both Boys and Girls.
- Drinking water facility with a cooler and an Aqua Guard.
- Notice Boards for Students.
- Recreational and common room facilities.
- Auditorium facility for those associated to theatre.
- Sponsorship of prizes to encourage the students

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what its activities and major contributions for institutional, academic and infrastructure development?

Yes, the college has an Alumni Association and the efforts are on to get it registered. The members of the Alumni give their valuable inputs for the improvement of the working of the college. They also provide financial assistance to the college whenever needed. More than 10 prizes are sponsored by the alumni association of the college to the achievers of the college. Functions are organised with the alumni association and various interactive sessions are also held where old students share their experiences.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed

Student progression	***%***

UG to PG	30-40%
PG to M.Phil.	NA
PG to Ph.D.	*NA*
Employed • *Campus selection* • *Other than campus recruitment*	 *NA* *NA*

The exact data is not available in the matter related to the students going for various PG Courses or employment. Once the students pass out as graduate from the institution, there is no mechanism to record their further progression. However, efforts are on to devise a mechanism so that the progression of old students may be recorded. On the basis of the information received from various students, it has been found that 30-40% students go for higher studies during the four batches. The College is running PG classes in three subjects e.g. English, History and Political Science. There are 20 seats in each subject and most of the students studying in PG classes passed their graduation from the native college. As per the general information received through various departments and teachers, majority students/alumni after graduating from the college pursue higher studies and thereafter get various jobs in public or private sectors. Many students start their own business and rest of the students are making nice earning through apple cultivation which is the main source of income in this area. It is a matter of great satisfaction for the college that many alumni are successfully pursuing their careers in diverse fields like administration, medicines, engineering, teaching, army, banking, business, industry, sports, culture, agriculture or horticulture etc.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

2011-12

	B.A. %			**B.Com %**			**B.Sc. %**		
	B.A. I	B.A. II	B.A. III	B.Com. I	B.Com. II	B.Com. III	B.Sc. I	B.Sc. II	B.Sc. III
College	69.4	94.6	86.42	77.72	84.61	100	45.76	92.85	93.3
University	48.5	77.2	78.79	49.56	91.12	97.56	37.77	80.35	96.6

2012-13

	B.A. %			**B.Com %**			**B.Sc. %**		
	BA. I	BA. II	BA. III	B.Com. I	B.Com. II	B.Com. III	B.Sc. I	B.Sc. II	B.Sc. III
College	53.6	96.4	99	75.7	89.7	100	76	89.2	100
University		75.6	80.35	48.45	77.23	97.03	53.23	78.12	96.08

2013-14

	B.A. %			**B.Com %**			**B.Sc. %**		
	B.A. I	B.A. II	B.A. III	B.Com. I	B.Com. II	B.Com. III	B.Sc. I	B.Sc. II	B.Sc. III
College	100	89.9	87.8	100	74.2	100	100	90.2	96.1

University		76.6	85.5		59.3	97.09		69.15	98.02

2014-15

	B.A. %			B.Com %			B.Sc. %		
	B.A. I	B.A. II	B.A. III	B.Com. I	B.Com. II	B.Com. III	B.Sc. I	B.Sc. II	B.Sc. III
College	100	100	82.85	100	100	100	100	100	94.9
University									

5.2.3 How does the institution facilitate student progression to higher level of education and /or towards employment?

The college is running three PG courses in English, History and Political Science. These courses are providing an opportunity to the aspiring students of this remote region to go for higher studies. The Career guidance, Counselling and Placement Cell organizes Placement drives, special lectures on Career opportunities. Lectures of eminent scientists/personalities/ counsellors on careers after graduation / post-graduation in various fields are organised from time to time to ensure proper guidance to students. Personality development programmes are also made available to maximize the potential of the students and thus ensuring progression to higher level of education or employment. Each and every member of the faculty takes special care to enrich his/her students academically and psychologically. The teachers advise them to go for higher levels of education and to opt for better career options.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Generally the dropout rate after admission in regular courses is very low. The college makes hard efforts to minimize the dropout rate. The students who are at risk of failure or drop out are provided financial assistance though various scholarship schemes. Hostel facility is available for those who come from far flung areas. Special classes are conducted to accommodate the slow learners. Counselling sessions are arranged to stimulate the academic interests of such students. They are also encouraged to participate in the activities of their taste. There are a number of teachers in the college who extend financial support to the needy students.

5.3 Student Participation and Activities.

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

The college offers a wide range of activities to the students pertaining to extra-curricular and sports activities. The spectrum of extracurricular activities is shown in the following table:-

Sports and Games		Group-I	Group-II	Group-III	Group-IV
Indoor	Outdoor				

Badminton Chess Table Tennis Boxing Judo	Football Volleyball Kabaddi Kho-Kho Cricket Boxing Judo Athletics	Elocution Debate Quiz Painting Collage Photography Clay Modelling Poster Making Rangoli Cartooning	Classical Vocal (solo) Hindustani/Karnataka Classical Instrumental (solo) Light Vocal (Indian) Western Vocal(solo) Group Song (Indian) Folk Songs Folk Orchestra Group Song (Western)	Folk Dance Classical Dance	One Act Play Skits Mime Mimicry

Among the different activities depicted in the above table we participate in Debate, Quiz, Elocution, On the spot painting, Collage, Poster making, Photography, Rangoli, Folk Dance, One Act Play, Skits, Mime and Mimicry . In sports and games, we have Athletics, Football, Volleyball, Kabaddi, Kho-Kho, Cricket, Badminton, Table Tennis, Chess, Boxing and Judo etc. for the overall development of the students.The H.P. University conducts inter college competitions in these events and students of our college not only participate in these activities but also perform splendidly well. The college has a sports committee and an Asstt. Professor in Physical Education, who is responsible for promoting sports activities. Apart from this, different team in charges are appointed from amongst the staff to look after the affairs of various teams. There are various committees for the smooth conduct of cited extracurricular activities as well. The calendar of various activities for the session 2015-16 is as follows:-

Sports Calendar

Sr. No.	Name of the game	Name of Host College	Date of Inter College Event
1	Table Tennis (M & W)	Govt. College Kotshera	15th to 17th Sept.,2015
2	Badminton (M&W)	G.C.Una	16th to 19th Sept.,2015
3	Volleyball (men)	G.C.Seema	19thto 22nd Sept., 2015
4	Football	G.C.Paonta Sahib	21st to23rd Sept.,2015
5	Kabaddi	G.C.Nerwa	23rd to25th Sept.,2015
6	Chess (M&W)	G.C.Pangi	28th to30th Sept., 2015
7	Boxing (M&W)	RKMV	5th to9th Oct., 2015
8	Judo (M&W)	G.C.Sanjauli	19th to 21st Oct., 2015
9	Athletics (M&W)	G.C.Dharamshala	6th to 8th Nov., 2015
10	Kho-Kho	MLSM College Sundernagar	23rd &24th Dec,2015
11	Volleyball (Women)	G.C.Karsog	12th-14th Oct., 2015
12	Kabaddi (Women)	G.C.Ani	22nd-24th Oct., 2015

Youth Festival Calendar

Sr. No.	Name of the event	Name of the Host College	Date of Inter College
1	Debate	G.C. Karsog	10,11,12,13 September,2015
2	Elocution		
3	Quiz		

4	On the spot Painting		
5	Collage		
6	Poster Making		
7	Clay Modelling		
8	Rangoli		
9	Cartooning		
10	Spot Photography		
11	Folk Dance	G.C.Seema	28,29 &30 Oct.,2015
12	Classical Dance		
13	One Act Play	Gautam College Hamirpur	24,25,26&27 Sept.,2015
14	Skits		
15	Mime		

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/ State/ Zonal /National/ International etc. for the previous four years.

Achievement during the Session 2012-13

Sports Achievements

Sr. No.	Event	Level	Year/session	Position
1	Boxing (Women)	Inter College	2012-13	1st
2	Football	Inter College	2012-13	3rd
3	Volleyball (Men)	Inter College	2012-13	3rd
4	Volleyball (Women)	Inter College	2012-13	3rd
5	Table Tennis (Women)	Inter College	2012-13	3rd

Individual Achievements in Sports

A) Anjali, (BA I) bagged Gold Medal in Inter–College Boxing Championship , Gold Medal in Senior State Boxing Championship and she was also declared Woman "Boxer of the Year". She also participated in Inter–University Boxing Championship held at M.D.U Rohtak. She participated in Senior National Championship at Hydrabad.

B) Kiran, (BA III) bagged gold medal in Inter–College Boxing Championship, silver medal in Senior State and participated in Inter–University Boxing Championship held at M.D.U Rohtak.

C) Deepika, (B.A.I) participated in Inter–University Volleyball Championship North–East level at Bareiley University and got third position. She also qualified for All India Volleyball Championship to be held at B.H.U. Banaras.

D) Varsha Rani, (B.A II) participated in North East Zonal Kabaddi Championship held at Meerut University and bagged Bronze Medal. She also qualified for All India Inter–University.

E) Kritika, (B.Com I) participated in North–East Table Tennis (Women) Championship held at Delhi.

F) Dikshit, (B.Com I) participated in Inter–University Volleyball Championship (Boys) held at Braely University and got third position. He also participated in Junior National Championship at Dungargarh, Rajasthan and was selected for Junior India Camp.

G) **Tarun, (B.A.I) won Gold Medal in Inter–College Boxing Championship and participated in All India Boxing Championship at M.D.U. Rohtak.**
H) **Sunohit played Inter–University Cricket Championship for H.P.U. and participated in Under-19 National Championship for H.P.C.A.**
I) **Rohit Geran bagged third place in Inter–College Football Championship. He also participated in Inter–University Championship held at Lovely University Jalandhar.**
J) **Harish Chauhan played Inter–University Football Championship held at Lovely University Jalandhar.**

ACHIEVEMENTS IN YOUTH FESTIVAL

Sr. No.	Event	Level	Year/ session	Position
1	Quiz	Inter College	2012-13	1st
2	Debate	Inter College	2012-13	Highly Commended
3	Folk Dance	Inter College	2012-13	Highly Commended
4	Mimicry	Inter College	2012-13	Highly Commended

Achievement during the Session 2013-14
Sports Achievements

Sr. No.	Event	Level	Year/ session	Position
1	Kabaddi (Women)	Inter College	2013-14	3rd
2	Volleyball (Women)	Inter College	2013-14	3rd

Individual Achievements in Sports

A) **Anjali of BA-II bagged Gold Medal in Inter College Boxing (W), also participated in Senior State Inter-University Boxing and Sr. National Boxing, and attended India National Level Camp in Delhi.**
B) **Deepika of B.A. II bagged First position in North Zone Inter Varsity Volleyball and reached up to Quarter Final position in All India Volleyball, also got IIIrd position in Inter College Volleyball.**
C) **Pooja of BA-II bagged Gold in Senior State Boxing, participated in Senior National Boxing.**
D) **Pooja Khangta BA-III participated in Inter-University Kabaddi , positioned IIIrd in Inter College Kabaddi Championship.**
E) **Diksha BA-I participated in Inter-University Kabaddi and positioned IIIrd in Inter College Kabaddi Championship.**
F) **Sapna BA-II also participated in Inter-University Kabaddi and positioned IIIrd in Inter College Kabaddi Championship.**
G) **Sulekha of BA III bagged Silver Medal in Inter-College Boxing Championship.**
H) **Anu BA-Ist Semester bagged bronze medal in Inter College Boxing Championship at RKMV**
I) **Priyal B.Com-III bagged Silver Medal in Inter College High Jump.**
J) **Anup Sharma BA-Ist bagged Silver Medal in Senior State Boxing.**
K) **Dikshit Sharma B.Com-IInd participated in All India Inter University Volleyball and positioned IInd in North Zone Inter University Volleyball Championship.**

L) **Tarun BA-II bagged Silver Medal in Inter-College, Silver in Senior State & Senior National Boxing Championship.**
M) **Kakinder BA-IInd selected and participated in Inter-Varsity in Kabaddi.**
N) **Sunohit BA-IInd selected and participated in Inter-Varsity in Cricket.**
O) **Raman BA-IIIrd selected and participated in Inter-Varsity Football**

ACHIEVEMENTS IN YOUTH FESTIVAL

Sr. No.	Event	Level	Year/session	Position
1	One Act Play	Inter College	2013-14	Highly Commended
2	Poster Making	Inter College	2013-14	Commended

Achievement during the Session 2014-15
Sports Achievements

Sr. No.	Event	Level	Year/session	Position
1	Boxing (Women)	Inter College	2014-15	2nd
2	Boxing (Men)	Inter College	2014-15	2nd
3	Table Tennis (Women)	Inter College	2014-15	2nd

INDIVIDUAL ACHIEVEMENTS IN SPORTS

i) **Anjali of BA-III bagged Gold Medal in Inter College Boxing (W) and also won Senior State Boxing Championship. She has represented HPU in Inter University and got selected for India National Level Camp.**
ii) **Mamta of Class BA I Semester bagged Gold Medal in Inter College Boxing (W) Championship and also won Senior State Boxing Championship. She represented HPU in Inter University and also participated in National Games held in Kerala.**
iii) **Pooja of BA I Semester bagged Gold Medal in Inter College Boxing (W) and also won Senior State Boxing. She represented HPU in Inter University Championship.**
iv) **Tarun of BA-III bagged Gold Medal in Inter College Boxing (M). He represented HPU in Inter University and also participated in Senior National Boxing Championship.**
v) **Ami Chand of BA-III Semester bagged Gold Medal in Inter College Boxing (M) and also represented HPU in Inter University Championship.**
vi) **Dixit Sharma of B Com-III represented HPU in Inter University Volleyball and participated in Sr. National Volleyball (M) Championship.**
vii) **Manoj Kumar of BA III participated in Sr. National Taikwando (M) Championship.**
viii) **Basant Kumar of BA I Semester represented HPU in Inter University Kabaddi (M) Championship.**

ix) **Ashish Negi of BA I Semester represented HPU in Inter University Football (M) Championship.**
x) **Kritika of B. Com III Represented HPU in Inter University Table-Tennis (W) Championship.**
xi) **Anu of BA-IV Semester bagged Bronze Medal in Inter College Boxing (W) and also won of Senior State Boxing Championship.**
xii) **Malti Devi of BA III Semester bagged Bronze Medal in Inter College Boxing (W) and also won Winner of Senior State Boxing Championship.**
xiii) **Niraj of BA III year bagged Silver Medal in Inter College Judo Championship (W).**
xiv) **Madhu of BA I Semester bagged Bronze Medal in Inter College Judo Championship (W).**
xv) **Ambika of BA III year bagged Bronze Medal in Inter College Judo Championship (W).**
xvi) **Rinku Devi of BA I Semester bagged Bronze Medal in Inter College Boxing (W) and also won of Senior State Boxing Championship.**
xvii) **Lokeshwar of BA I Semester bagged Silver Medal in Inter College Boxing (M) Championship.**
xviii) **Sandhir of BA I Semester bagged Silver Medal in Inter College Boxing (M) and also won Senior State Boxing Championship.**
xix) **Vijay of B. Com I Semester bagged Bronze Medal in Senior State Boxing Championship (M).**
xx) **Kakinder of bagged Bronze Medal in Inter College Judo (M).**

ACHIEVEMENTS IN YOUTH FESTIVAL

Sr. No.	Event	Level	Year/ session	Position
1	Folk Dance	Inter College	2014-15	Commended
2	One Act Play	Inter College	2014-15	Commended
3	Mime	Inter College	2014-15	Commended
4	Clay Modelling	Inter College	2014-15	Commended

Achievement during the Session 2015-16
Sports Achievements

Sr. No.	Event	Level	Year/session	Position
1	Volleyball (Women)	Inter College	2015-16	3rd

INDIVIDUAL ACHIEVEMENTS IN SPORTS

- **Ami Chand of BA-V Semester bagged Gold Medal in Inter College Boxing (M) and also represented HPU in Inter University Championship**
- **Sandhir of BA III Semester bagged Silver Medal in Inter College Boxing (M) Championship.**
- **Rohit of B.A.I Semester bagged Bronze Medal in Inter College Boxing (M) Championship.**
- **Mohammed Ali of B.A.V semester bagged Bronze Medal in Inter College Boxing (M) Championship.**

- **Gaurav of II Semester bagged Bronze Medal in Inter College Boxing (M) Championship**
- **Rinku of III Semester bagged Silver Medal in Inter College Boxing (Women) Championship**
- **Nisha of I Semester Bagged Bronze Medal in Inter College Boxing (Women) Championship**
- **Pragya of B.A. III represented HPU in Inter University Volleyball Championship (Women)**
- **Priya of B.A.I Semester represented HPU in Inter University Volleyball Championship (Women)**
- **Shubham of B.A.V Semester represented HPU in Inter University Volleyball Championship (Men)**
- **Prashant of B.Sc. V Semester represented HPU in Inter University Volleyball Championship (Men)**
- **Nitika of B.A. V Semester represented HPU in Inter University Kabaddi Championship (Women)**

ACHIEVEMENTS IN YOUTH FESTIVAL

Sr. No.	Event	Level	Year/session	Position
1	Folk Dance	Inter College	2015-16	1st
2	One Act Play	Inter College	2015-16	1st
3	Collage	Inter College	2015-16	3rd

It is a matter of pride that the College folk dance team represented HP University in the Inter University Youth Festival 2015 at Ludhiana. This happened for the first time in the history of the college.

Achievement in NSS Session2011-12

- **NSS units observed Tree Plantation day during which 300 Deodar plants were planted.**
- **One NSS volunteer participated in pre RD camp held at Modinagar (UP)**
- **Blood donation camp was held in which 40 units blood was donated.**
- **Two volunteers participated in national level mega camp held at New Delhi.**
- **Two day camp was held at village Chinchwari (Rohal) for providing help to the fire victims.**

Achievement in NSS Session 2012-13

- **The Communal Harmony Campaign Week was observed by NSS from 19th to 25th November, 2012. On this occasion, a campaign for sensitizing about the spirit of Communal Harmony and National Integration amongst the students, youth, teachers and the public was launched through talks, rallies, essay writing, declamation contests and poster making competition.**
- **NSS volunteers participated in the Silent Candle March Procession at Rohru town to pay tribute to Damini, a Delhi based rape victim. In addition to this, various academic, cultural, sports and talent hunt activities were held including Meditation, Yoga and Physical Exercise sessions.**

- **Achievement in NSS Session 2013-14**
- **The college NSS units organized the plantation day during August, 2013 in which 150 ornamental plants were planted in and around college campus.**
- **The Independence Day on 15th August 2013 was celebrated in the college in association with the Rovers and Rangers and NCC unit of the college.**
- **Teachers' Day was organized by NSS on 5th Sept., 2013**
- **The NSS Raising Day was observed on 24th Sept, 2013. On this occasion, a colourful function, speeches on NSS and other themes, skits and play relating to social issues such as cleanliness, health & Hygiene were organized. Besides this, a variety of cultural programmes were also held. On this occasion, the outstanding NSS volunteers were also honoured.**
- **A follow up visit to fire affected Rohal (Chinchiwari) village was undertaken on 12.11.2013 to take stock of the rehabilitation work and to extend the possible help to the affected families**
- **A joint Blood Donation camp was organized by NSS, Rangers & Rovers and NCC Units of the College, on 19th Nov. 2013 in which thirty one units of blood were donated during the camp.**
- **Besides this, the NSS volunteers rendered their valuable services in organizing various activities and functions viz; Legal Awareness camp on Anti ragging, Investiture ceremony of the CSCA, HPU Inter College Kabaddi Championship (W)HPU Inter College Group-IV (Theatre) Event and Siver Jubilee function, Human Rights Day, International Mountain Day and NDRF Awareness, Demonstration & Exhibition.**

Achievement in NSS Session 2014-15

- Five one day camps during the session were organized by the NSS units for the campus beautification, cleanliness, facilitating organization of various college events in the college also for environmental awareness, sanitation and for conducting survey in the adopted villages.
- The college NSS units organized the plantation day on 8th August, 2014 in which about 150 plants were planted in and around college campus.
- A Special Cleanliness Drive under 'Swatchh Bharat' Campaign was launched on 2nd October, 2014 by holding a one day camp in the College campus. On this occasion, the volunteers cleaned the whole College campus. In addition, the Pledge (Swachhta Shapath) was also administered to the NSS volunteers and all officials and faculty associated with the NSS. In another camp on 19th October, 2014, the NSS units undertook the special cleanliness drive in the adopted village Bijori to spread the message of cleanliness masses.
- The NSS Awareness –cum- Cultural programme was organized on 15th October, 2014.On this occasion, speeches on 'Swachh Bharat', and on other NSS themes, skits and play relating to issues such as environment, health & Hygiene, drug abuse, 'Beti Bachao' etc. were organized. Besides this, a variety of talent hunt activities and colorful cultural programme were held. On this occasion, the outstanding NSS volunteers were also honoured.
- A Blood Donation camp was organized by NSS Units in the College, on 18th Nov. 2014. In this camp, 18 girls, 18 boys and 02 faculty members viz; Dr. Naresh Chauhan and Dr. Gopal Sharma also donated the blood. In all, a total of 38 units of blood were donated during the camp.
- Organization of poster making and slogan writing competition on 'Swachh Bharat'.

- A visit to the adopted villages and undertaking cleanliness and environmental awareness drive with a view to spread message of cleanliness. During the camp, such drive was launched in the adopted village - Seema with the active involvement and participation of the Local Panchayat, Mahila Mandal, Anganwari and Yuvak Mandal, local people and the faculty members of the College.
- Lecture sessions for the NSS campers on issues connected with 'Swachh Bharat Abhiyan', health &hygiene, environment and personality development.
- Organization of various academic, cultural, sports and talent hunt activities were also held during the camp including meditation, yoga and physical exercises sessions.

Participation in Adventure Camp, Pre-RD & R-D Parade & Youth Festivals

- Eight volunteers participated in Adventure Camp held at Hatkoti - Giriganga from 25th August to 3rd September, 2014.
- Two volunteers of the College participated in district level Pre-R.D. selection trial held at HPU Shimla on 15th Sept.2014 and State level trials at Sundernagar on 26th September, 2014.
- Mr. Manjeet Thakur (B.A.III) was selected for the Pre-RD Camp and attended 10 days camp at Murthal (Haryana) from 9th to 18th November, 2014. He was also got selected for Republic Day parade camp and attended one month RD camp at New Delhi from 1st December to 31st December, 2014. He **participated in this year's RD Parade-2015 in New Delhi and brought laurels not only to the NSS unit & College but also to the Himachal Pradesh University and State as well**.
- Two Volunteers participated in XIXth National Youth Convention & Suvichar during 19th National youth Festival at Guwathi (Assam) from 8th January to 12th January, 2015.
- Two NSS volunteers were recommended for the appointment as Campus Ambassador to facilitate youth registration as voters and strengthen democracy by youth vote under Systematic Voter Education &Electoral Participation (SVEE)

Achievement in NCC Session 2011-12

- 25 cadets of NCC attended ATC camp at Rampur.
- Two cadets were selected for Everest expedition and attended 27 days Mountaineering camp at Uttrakhand.
- Two cadets attended pre DCATC camp at Dalhousie.

Achievement in NCC Session 2012-13

- Three NCC Cadets Sunil Kumar, Kushal Narta and Sulekha Sood passed CEE Certificate.
- Kamal Kant and Saurav Pratap Chauhan attended Basic Mountaineering Course at Mandi (H.P).
- Twenty Five NCC Cadets attended ATC Camp at Rampur (H.P) from 25th Sept. to 10th October 2012.

Achievement in NCC Session 2013-14

- **Four NCC cadets Amit Kumar, Pratima, Manjeet Thakur and Rinki passed BEE certificate examination**
- **Eleven NCC cadets passed CEE certificate examination.**
- **Two NCC cadets attended a special ATC camp at Rajgarh (solan) from 9th-16th Feb., 2014**

- **A Blood donation camp was organized with collaboration of NSS and Scouts and Guide Unit of the college in Oct.2013.**
  Achievement in NCC Session 2014-15
- **Dipika Chauhan of BA II Semester was selected for All India Thal Sainik Camp in September 2014.**
- **Pratima Devi, Sulochna Devi and Manjeet Singh of BA III year passed "CEE" certificate.**
- **Avishal Chauhan of BA III year, Sachin Machan of BA II Semester, and Vivek Jokta of BA IV Semester attended AATC camp at Solan (HP) in August, 2014.**

Academic Achievements

The college is not only making an all round progress in the fields related to sports, co-curricular and extra-curricular activities as mentioned above but we are equally excelling in the field of academics. Following achievements show the commitment of the college towards academic excellence:-

- **Pushpender, a student of department of Commerce secured 7th place in the Merit list of H.P. University in 2010.**
- **Miss Nivedita Kamta of M.A. History topped the HPU Merit list in 2012 and secured Ist position.**
- **Mr. Ankit Sharma of M.A. Political Science also topped the Merit list of HPU in 2012 and secured Ist position**
- **Miss Kritika of B.A. secured 5th place in the Merit list of HPU in the year 2014.**
- **Mr. Vikrant of B.Com. stood 5th in the Merit list of HPU in 2015.**

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college is always keen to improve its growth and development. Therefore, the feedback of the students, parents, alumni and employees is considered with due attention. We provide proformas to the students to seek their feedback regarding the course contents and teacher evaluation. These proformas are studied and discussed during the staff meeting and ways are found to enhance the quality. The feedback from various stakeholders like students, student organisations, parents, alumni etc is sought in PTA or other meetings or in formal or informal interactions. Eventually the suggestions of all the stakeholders are used to improve upon our weaknesses and to build upon our strengths.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines and other material? List the publications/materials brought out by the students during the previous four academic sessions.

The college always appreciate, applauds, promotes and fosters creativity amongst students by encouraging them to publish materials. Every year, our College magazine, 'Moraal Dand' offers students an opportunity for creativity and self–expression. It helps in inculcating writing, communication and leadership skills among the students. College magazine provides an easy and effective medium for expression of the ideas and thoughts by young students of the college. It is an active and excellent platform for both the staff as well as students to showcase their academic talents and

imaginations. Creative endeavours like articles, stories, poems, jokes etc. by the students find a place of prominence in the various sections of the college magazine. Besides providing an opportunity to publish their creation, the magazine also involves them as Student Editors in all the areas of its publication right from editing, designing or printing. As the saying goes, "mind is like a parachute, works best when opened." This is a humble initiative to set the budding minds free allowing them to roam freely, in the realm of imagination and experience to create a world of beauty in words. Some articles of the students are uploaded in the college websites. In various departments, students collect and display the articles or posters and make collages which are displayed on the notice boards.

5.3.5 Does the college have a Student council or any similar body? Give details on its selection, constitution, activities and funding.

Yes. The college has a student body i.e. "College Students' Central Association" (CSCA) which functions under the patronage of the Principal. The association provides an opportunity to the students to learn the skills of leadership during their stay in the college. Leadership skills are essential for them to deal with the different situations of their academic as well as social life. Generally, the CSCA is elected by the students of the college directly through voting system but for the last two years, the representatives of the students are nominated purely on the basis of merit as well as on the basis of achievements in co-curricular and extra-curricular activities and this are called "Nomination Based Students Representation in Student's Central Association"

As per the newly introduced system the constitution of the CSCA is as under:-

Nominations based on Academic Merit:

a) Office Bearers:

1. President (From B.A./B.Sc./B.Com. 5th Semester)
2. Vice President (From B.A./B.Sc./B.Com. 5th Semester)
3. Secretary (May be nominated from any Course of Study)
4. Joint Secretary (May be nominated from any Course of Study)

b) Class Representatives: (Nominated on Merit Basis)

1. BA 1st Semester
2. BA.3rd Semester
3. BA 5th Semester
4. B.C.om. 1st Semester
5. B.Com.3rd Semester
6. B. Com. 5th Semester
7. B.Sc. 1st Semester
8. B. Sc. 3rd Semester
9. B.Sc. 5th Semester
10. BCA 1st Semester
11. Bca 3rd Semester
12. BCA 5th Semester

c) Departmental Representatives (Nominated on Merit Basis)

1. MA English
2. MA History
3. MA Pol. Science

d) Nominations based on Participation in Extension & Co-Curricular Activities

1. Rovers 01 Nomination (Amongst Outstanding Boys)

2. Rangers	01 Nomination (Amongst Outstanding Girls)
3. NSS	02 Nominations (Amongst Outstanding Volunteers)
4. NCC	02 Nominations (Amongst Outstanding NCC Cadets-01 Boy & 01 Girl)
5. Culture	02 Nominations (Amongst Outstanding Participants)
6. Sports	02 Nominations (Amongst Outstanding Position Holders)
7. Clubs/ Societies	02 Nominations (Amongst Outstanding Participants)

Student association plays an important role in the college. It helps college administration in maintaining discipline, organising various academic and co academic activities in the college, various types of competitions and functions are also organised in the college solely with the help of student associations. All students related activities which are important for holistic development of the students are organised by the student associations. Student association is actively involved in planning, decision making as well as in the execution of various programmes. Various outreach programmes like awareness and social activities are organised by the student union.The student union forms a bridge between the students and administration especially the Principal. This helps in promoting healthy atmosphere in the college.

College provides funds wherever funds are required for organising various types of activities or programmes. Sometimes funds are collected by the students to organise the activities.

5.3.6 Give details of various academic and administrative bodies that have student representatives in them.

The college has constituted various committees for the smooth functioning of the college affairs. Following are the some committees where representation to the students is provided:-

1. Discipline committee
2. Anti Ragging Committee
3. Tobacco Control Committee
4. Campus Beautification Committee
5. Internal Quality Assurance cell
6. Career Counselling cell
7. Sports, Cultural and co-curricular activities committees
8. Magazine Committee
9. Medical Aid Committee
10. Canteen Committee
11. Bus Pass Committee
12. Seminar/Workshop Organising Committee
13. Hostel Committee
14. Press Committee
15. First Aid Committee

Besides all these large number of clubs, societies and associations are formed in the college where students actively take part in various activities with the help of student association

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution?

The college remains in constant touch with the alumni through the college web site or social media. The college organises meetings/seminars/functions with the old students and former faculty to have interaction with them in order to utilise their expertise and experience to improve our teaching learning process. In the year 2014, the college celebrated its silver jubilee in a grand manner. On this auspicious occasion, all the former Principals and the members of faculty who rendered their valuable services to the college were invited and all of them were honoured. In the same manner, we invited and honoured the sixteen students of the first batch with whom the college was started in the session 1988-89. This gesture of the college shows its commitment towards the alumni and the former faculty.

Any other relevant information regarding Student Support and Progression which the college would like to include.

Seema College is a place where students can learn in unique, unprecedented and calm conditions suitable for achieving the results. Students belonging to the vast area have wonderful opportunity to grow, transform, mature and become leaders in various fields of life. Empowerment of students for their all round development through education is our cherished motto. College has a firm BELIEF that “Students are valuable assets, the higher they go; the higher goes their Alma-mater”. Because of this belief student welfare is the centre of our world here. Student focus, strong work ethics, striving for excellence, respect for all and social development are core values of our institution which helps the students in their progression.

Criterion VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

- To be a leading institute of the region for academic excellence geared towards meeting societal needs and to produce globally competitive graduates of sound ethical standing.
- To become an institute with difference which shall continuously strive to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence?
- To be an institute capable of *Equipping students with Skill, Knowledge, Wisdom, Technology, Values, and Character to lead their lives in a righteous and responsible manner.*
- To be the nationally known institute with *world class facilities* capable of bringing transformation through education in the society and also to be responsive to the changing global trends.
- To produce graduates who are worthy in character and sound judgment.
- To expand the frontiers of knowledge through the provision of excellent conditions for learning and research and extension activities.
- To contribute to the transformation of society through education, awareness, creativity, research and innovation.
- To provide an affordable, accessible, and accountable higher education

OUR COMMITMENT/ MISSION

- To provide ideal environment for higher learning to the students belonging to the majority rural area which is a little socially, economically and educationally backward and falls in border area of Shimla district.
- To create a congenial and disciplined environment having academic and spiritual ambience in the college campus which is the backbone of any civilized society?
- To inspire young students to achieve academic excellence.
- Toe quip all the students with the wisdom to lead their lives in a righteous and responsible manner.
- To encourage and recognize talent in individual students.
- Fostering a team spirit and encouraging a sense of responsibility and self discipline.
- Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- Sensitizing them to reach out to the marginalized and the underprivileged.
- To create awareness that education is a continuous quest.
- Provide an affordable, accessible, and accountable higher education
- To encourage co-curricular and extra-curricular activities to provide students a practical orientation and help them in developing a holistic and all-inclusive approach, with a widened outlook and broader understanding of life.

- Exposing them to values that are eternal and nurturing them to become beacons of light and ambassadors of harmony.
- To provide opportunities for educational, vocational, professional, social, linguistic and cultural development to the students of all abilities and backgrounds so that they can discover their potential and fulfill their aspirations.
- To promote morality and sobriety of life.
- Developing multidimensional personality of the student by providing an opportunity to participate in social, cultural, co-curricular, theatrical, and literary and sports activities.
- Constantly evolve, improve and update it to be one-upping against the challenges of a swiftly changing world environment with globalization and advancements in the social, technological, economical and political landscapes.
- Adjusting the existing educational systems into a system that is universal and holistic.
- Establishing viable and valuable linkage between college campus and community.
- To promote the spirit of sportsmanship
- Identification of area specific opportunities
- Value originality and vision, encourage initiative and promote creativity.
- Instilling a sense of pride and achievement of personal accomplishment.
- Promoting research activities.
- Building, enhancing and expanding capacities and capabilities of stake holders.
- Encouraging digital literacy and e-skills
- Prevention and prohibition of unfair practices
- To create infrastructure for transacting education through technology
- Leverage the potential of ICT in teaching and learning process for the benefit of all
- Addressing the regional backwardness in education
- Bridging Gender and Social Gaps
- Linking Higher Education to Society by strengthening college's close linkages with the society and fostering social responsibility and engaging in community outreach programmes.
- Integrating student voice as an element of policy thinking and offering opportunities for students to be represented in review, planning, policy making and decision making processes.
- To determine our priorities and programmes in education and research on the basis of `indigenous' thinking and needs
- To ensure intellectual independence, freedom of enquiry and spirit of scientific temper.
- Encouraging self-evaluation, accountability and innovations
- To strive continuously to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence.
- To arrange for periodic assessment and accreditation of institutions of higher education.

In accordance with the vision and mission statement, college administration work accordingly:

- The institution offers admission at undergraduate and postgraduate levels. Besides this, the college also offers various self financing and Add-on courses such as BCA, PGDCA, JMC, Diploma in Human Rights and Tourism etc.

- The college provides admission on merit basis and students seeking admission are properly counseled for opting different courses offered by the college.
- The institution has well equipped classrooms and laboratories with all modern teaching aids such as LCD projectors, Overhead projectors and other audio-visual aids such as visualizers.
- The institution has well developed infrastructure which includes Science Block, Arts block, Auditorium along with hostel facility for boys and girls. The management of the college ensures optimal use of the facilities provided.
- The institution has spacious and well equipped library with INFLIBNET facility and it has thousands of books and latest journals and magazines.
- The institution has large playground ground for playing various outdoor games and students are also provided with Boxing Ring and Gymnasium facility.
- To inculcate various attributes such as leadership, integrity, social responsibility, ethics and discipline among students, our institution has units like NSS, NCC and Rangers and Rovers.
- A well developed IT lab with broadband internet facility provides students connectivity around the globe and keeps them updated.
- The Internal Quality Assurance Cell (IQAC) and Career Counseling Cell of the institution are constituted to provide necessary guidance to the students regarding different career options and other important quality issues.
- There are also various Departmental Associations, Societies and Clubs which organize different activities such as lectures, debates, declamation and quizzes.
- The IQAC, Advisory committee and Staff Council after deliberations and discussions prepares activity calendar mentioning all academic, cultural, sports and other activities and the same is published in prospectus and also uploaded on the college website.
- The college also organizes special lectures, interactive sessions and seminars at departmental and Institutional level.
- Besides regular sports and cultural activities inter and intra-college competitions are also organized.
- The colleges also organize periodic orientation and motivational sessions for students so as to keep them motivated.
- The colleges also organize various functions and tours to provide exposure and develop over all personality of students.
- The college undertakes the academic audit by takings feedback from the students through regular interaction with them. The reports from teachers, lesson plan programs and feedback from various committees also serve for academic audit.
- Review meetings are also held to ensure proper and efficient implantation of various plans.
- Round table meetings and workshops are organized for policy makers on planning, implementation and evaluation of various academic and non academic programs so as to ensure total quality management and transparency.
- Cafeteria approach for informal interaction with the students and staff so as to motivate them to learn beyond the curriculum. The students and teachers have full intellectual freedom to share their ideas and thoughts for the welfare of the institution.

Institute has results driven structure with a clear elevating goal .Empowerment of students for their all round development through education is our cherished motto. Today education means much more than merely acquiring knowledge. It is acquisition of knowledge and skills, building character and improving employability

of young talent. As the whole world has shrunken to the size of a global village, we here aim at widening the mental horizon of our students so that they develop the ability to meet the global challenges confidently. College has a firm BELIEF that "Students are valuable assets, the higher they go; the higher goes their Alma-mater". Because of this belief student welfare is the centre of our world here. Student focus, strong work ethics, striving for excellence, respect for all and social development are core values of our institution. We shall put all necessary efforts to make our students Capable and Competent, Creative and Committed, Courageous and Confident, Profound and Complete and also capable of transforming the society. College administration and staff here take great care to ensure that the Institute serves as an exemplary role model for other educational institutions across the state.We here in the College are immensely ecstatic in expressing our conviction that Government College, Seema shall manifest the highest standards of academic excellence. We are sure the college shall be the harbinger of a new era in the domain of higher education.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management of the institution is headed by the Principal, Dean Students Welfare (DSW), Dean of studies (DS), RUSA coordinator and staff council along with administrative staff. The Principal conducts staffs council meetings in which discussions are held with open mind and in a democratic way. The college follows a policy of inclusiveness. The administrative staffs are also entrusted with responsibilities. The college constitutes different committees which play important role in the planning and implementation of activities in different spheres of institutional functioning. The personal interaction of the Principal with various stakeholders, the faculty, the non-teaching staff, the students, the guardians play an important role in this All the issues related to the welfare of the stakeholders and academic or non academic matters which are good for overall development of the institution are discussed and planning is made accordingly. The CSCA of the college is also involved in planning and execution of various plans of the college. These policies and plans are implemented through constitution of various committees. The advisory committee consisting of the senior and experienced faculty members advises the Principal on various important issues from time to time. Many a times Principal convenes the meetings of conveners of various committees to obtain feedback and directions are issued to implement various works and programmes accordingly. Besides this the there are various important academic and non academic committees such as UGC Committee, IQAC, RUSA Cell, Career Guidance Counseling and Placement Cell, Library committee, Magazine Committee Time Table Committee, House Examination committee, Result Compilation Committee, Discipline Committee, Purchasing Committee, Campus Beautification Committee, Prospectus Committee, Fee Concession and Scholarship Committee, Sports Committee, Anti Ragging Cell, Disaster Management Committee, Medical Aid Committee and Hostel Committee etc. Each committee is headed by a convener and works as a team for the respective tasks assigned to them. The report of the execution of various plans by the mentioned committees is submitted to the Principal for further necessary action accordingly. The administrative staff of the college also assists the Principal in routine tasks of the college. The students and teachers have full intellectual freedom to share their ideas and thoughts for the welfare of the institution. Good and innovative ideas are always solicited, welcomed and implemented.

6.1.3 What is the involvement of the leadership in ensuring?

- ***The policy statements and action plans for fulfillment of the stated mission***

The Principal of the college under the guidance and supervision of Higher Education department and HP University in consultation with the staff council, administrative staff, students and other stakeholders prepares policies and programmes and action plans in accordance with the vision, mission and commitments of the college. All issues are thoroughly discussed and finalized. Academic calendar of activities where all aspects related to overall development of the students is prepared. All kinds of curricular, co curricular and extracurricular activities are planned and executed accordingly. During staff council meetings, a thorough discussion takes place, valuable suggestions are offered and final resolution is taken for implementation for the growth of the college. Actions taken on recommendations from the previous meetings are also reviewed to monitor and evaluate the progress. Feedback is also solicited from all the stakeholders. This is also facilitated by the IQAC of the college and necessary actions are taken accordingly. The head of the institution communicates the policy decisions to the faculty in the staff meetings. The college follows a policy of inclusiveness. The administrative staffs are also entrusted with responsibilities. Periodic review meetings, interactive sessions and motivational sessions are conducted for the above mentioned purposed and desired results

- ***Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan***

The Action plans are formulated as per the guidelines of the Department of Higher Education, affiliating university and also in accordance with vision and mission/commitment of the institution and also based upon the feedback and suggestions of stakeholders like students of the college, CSCA, Old Students Association (OSA), teachers and members of Parent Teachers Association (PTA). All the plans are incorporated in to the institutional strategic plan and executed and implemented keeping in view the welfare of the students and overall growth of the institution. [**This is also explained in earlier paragraph]**

- ***Interaction with stakeholders***

The management of the institution holds meeting with all the stakeholders as and when required. CSCA [student body] is always involved in the process of planning, decision making and implementation. The PTA body consisting of parents and the teachers of the college is formulated every year which plays important role in the decision making process of the college related to different matters of the college. The meetings form an important platform in which teachers also provide necessary feedback to parents about how their wards are performing in studies and other co-curricular activities. Besides this, suggestions of parents for the welfare of the students are also invited. Similarly, University, Govt., OSA and other stakeholders also provides necessary support to the institution from time to time. The administration values the opinion of the public and makes specific efforts to reach out to public and interact with them whenever and wherever possible. Press meet is also organized to make public any significant achievement made by the institution. The college also makes available important information in the website and notice boards.

- ***Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders***

Policies and plans are made according to needs of the institution and valuable inputs which are given by various stakeholders. CSCA [student association], Parents Teachers Association, Teachers, Office Staff and Alumni Associations are always involved in planning and decision making process. Feedback, valuable inputs and needs based upon the reports of various committees or suggestions of advisory committee and stakeholders are thoroughly discussed and analyzed in the meetings with stakeholders in the workshops or in the staff council and thus policies and plans are made and executed accordingly. Stakeholders extend full support to the college in this endeavour.

- ***Reinforcing the culture of excellence***

The Principal, staff and students of the college work as a dedicated team to achieve excellence in every aspect including academic or co-academic spheres. Under the dynamic leadership of the Principal of the college, teaching and non-teaching staff works in cordial relations with each other with immense dedication and utmost devotion to the institution. Participatory leadership is ensured at every level to promote the culture of excellence. Thinking out of the box is a common practice here and novel and innovative ideas are always welcomed. A fair representation of all the faculties and departments is kept in mind while constituting committees for various aspects of the functioning of the college. Faculty Development Workshops are organized with the guidance of the principal to keep the faculty abreast of the recent trends in teaching, learning & evaluation and their specialized area of interest, thereby reinforcing a culture of excellence. College has a firm BELIEF that "Students are valuable assets, the higher they go; the higher goes their Alma-mater". Because of this belief student welfare is the centre of our world here. Student focus, strong work ethics, striving for excellence, respect for all and social development are core values of our institution. All necessary efforts are made to make the students Capable and Competent, Creative and Committed, Courageous and Confident, Profound and Complete and also capable of transforming the society. College administration and staff here takes great care to ensure that the Institute serves as an exemplary role model for other educational institutions across the state. Several motivational lectures, seminars and workshops are organized in the college for the benefit of the students. Leadership qualities are inculcated in the staff and students of the college. Several curricular, co-curricular and extra-curricular activities are conducted to achieve excellence in every field. Research and extension activities are always encouraged. World class infra-structural facilities in terms of class rooms, laboratories, teaching aids, sports and cultural facilities etc. are being provided to achieve excellence. Students and staff are provided enough opportunities for ensuring their holistic development and excellence. College organizes several functions and competitions in the college with the intention of achieving excellence in academic and co-academic activities. The students of the college are sincere and obedient and they follow all the rules and regulations of the college and work hard to achieve good results. For reinforcing the culture of excellence, the institution provides modern teaching and learning environment having smart classrooms. Along with these, regular classes, class tests, assignments, seminars, and the co-curricular and extra-curricular activities like cultural, sports, subject society functions, extension lectures, annual prize distribution function, competitions, workshops, excursion trips and educational tours are also organized. In order to promote a sense of social responsibility among the

students the NCC, NSS and Ranger and Rover units of the college perform various activities such as social campaigns, cleanliness drives, afforestation etc. in the college campus and surrounding villages. The institution also takes expert opinion from the eminent visitors to the college at different times.

- ***Champion organizational change***

The head of the institution formulates the plans regarding providing additional infrastructural facilities in the college and allocates funds for proper implementation of such plans. . College administration always puts all necessary efforts to make the students Capable and Competent, Creative and Committed, Courageous and Confident, Profound and Complete and also capable of transforming the society. College administration and staff here take great care to ensure that the Institute serves as an exemplary role model for other educational institutions across the state.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

In order to monitor and evaluate policies and plans of the institution for effective implementation and improvement ,various issues ,policies and programmes are discussed in the staff councils as well as in the meetings with various stakeholders and action plans are chalked out accordingly. Various committees are constituted for effective implementation. IQAC plays an important role in planning, decision making, evaluation and implementation of various programmes. The college has a clear and well-defined system to monitor and evaluate the effective implementation of the policies and plans of the institution. The college ensures that the desired objectives are achieved through the IQAC. The IQAC of the college conducts self-evaluative exercises for all the departments to draw a potential map of the strengths and weaknesses of the functioning of the college in various areas. The committees carry out the projects taken up and periodically the conveners submit the reports of the work done to the head of the institution. Progress of the implementation of various programmes are periodically reviewed and monitored. Feedbacks on various aspects of the functioning of the college are obtained from stakeholders namely students, parents, researchers, industry and alumni to evaluate the efficacy of policy decisions. Various committees are directed to prepare action plans and submit the same to the principal for approval. The head of the institution appoints the conveners for various committees and nominates the members of committees based upon the aptitude of the staff .The activity calendar of the college is made operational through constitution of various committees as mentioned earlier. The committees perform various tasks assigned to them. The head of the institution takes regular report of the progress made by the various committees trough meetings with the conveners of the committees. The Principal also obtains feedback from the students and the stakeholders. The report of results in academics, sports and cultural and other activities are also taken into consideration. After evaluating such reports and feedback further directions are issued for the improvement.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Principals of the college provides academic leadership to the faculty by motivating them to perform best. Several motivational and interactive sessions, workshops and seminars are held to broaden the mental horizons of the faculty and thus the leadership is fostered at each level. All the facilities are provided to the faculty which ensures academic upliftment and growth. The staff is also provided with freedom and flexibility in planning and execution of various activities. Various functions are organized in the college to provide opportunities to the faculty for inculcating academic leadership in them

6.1.6 How does the college groom leadership at various levels?

The college provides different opportunities to groom leadership at different levels which are discussed as follows:

Teachers

- The institution believes in the principle of teamwork. In performing different activities of the college, all the staff members are equally involved in the process of decision making while framing policies and implementing them. The senior faculty of the college guides and helps the junior staff members in performing the tasks assigned to them so that they imbibe the work culture of the college. Further the teachers are given intellectual freedom. Enough opportunities are provided to teachers to prove their talent as well as to foster the leadership qualities in them. All committees are constituted with a judicious mix of junior members and senior members so that the younger members of the faculty imbibe the ethos and work culture of the college and get groomed for leadership. Individual responsibilities as conveners of the various committees and tasks like team managers of various events are also given to teachers so as to inculcate leadership qualities among them. College administration always encourages the involvement of the staff in the quality assurance and enhancement process of the institution. Various members are involved in developmental activities of the college
- The teachers are encouraged to attend orientation and refreshers courses as well as to participate in national and international level conferences and seminars.
- Facilities for physical, mental, spiritual and social upliftment is also provided.
- Seminars, workshops, interactive sessions and motivational lectures are also organized for the benefit of the teachers
- Teachers are also encouraged to attend various training /orientation/refreshers programmes for their academic and leadership improvement.

Students

- The students are given opportunity to participate in planning and decision making as their opinions are valued and given due importance/consideration while making action plans by the college administration.
- The students of the college are given ample opportunities to develop leadership by involving them in co-curricular and extra-curricular activities. They are encouraged to become the members of associations such as NCC, NSS, Rangers and Rovers and various others large number of clubs and societies so as to ensure their holistic development.
- All round development of the students is ensured by providing them moral, social. Spiritual and intellectual leadership.

- Diverse kinds of activities are organized in the college with the active participation of the students
- In order to inculcate the democratic values and leadership qualities amongst students, CSCA [College Students' Central Association] is constituted in the college.
- Several functions, seminars, workshops and motivational lectures are organized in the college for the benefit of students with the intention of inculcating leadership qualities in the students.
- Students are provided opportunities to organize diverse types of the activities in the college. They help college administration in all academic and co-academic activities in the capacity of members of various committees

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The departments of the college are given full intellectual freedom and autonomy in effective functioning. They are given enough space to grow and show better results. Powers are also delegated to the departments for effective administration. The departments have freedom to organize various academic and extension activities such as educational tours, field visits and lectures. Further the departments have choice in purchasing books and equipment as per their requirements. At the same time, the time table is also framed in consultation with the heads of the departments. The conveners and in-charges of various committees have complete freedom to plan their work and execute the same accordingly.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, our college promotes the culture of participative management. Entire teaching faculty of the college is involved in different committees. Decisions are taken after wide consultation with teaching and non teaching staff. The stakeholders like OSA, PTA and CSCA are also consulted and their opinions and suggestions are given due weight-age in decision making. Students are equally involved in planning, decision making and implementation. We in the college work as team and support each other for the common goal.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, our institution has formally stated quality policy which based upon the vision and mission of the college and is the guiding force that helps departments of plan their activities. College prospectus and website provides the glimpse of the policy of the institution which is developed by Principal and staff in accordance with govt. guidelines. The college prospectus clearly states various aspects like admission procedure, academic schedule, sports schedule, various committees, clubs and societies, IQAC, Career counseling cell, NSS, NCC and Rangers and Rovers. The admission process is transparent and govt. rules and regulations are clearly followed during admission process. The college has adopted choice based credit system

(C.B.C.S.) at U.G. Level. Driven by the sole motive of CBCS, Access, Equity and Excellence, our college is striving hard to fulfill the need, expectations and aspiration of the students. All these activities are carried out as per the instructions of the Principal. The conveners and in-charges of the various committees and clubs, with the help of others members of the committee performs the tasks assigned to them. The performance of such bodies is reviewed by the Principal from time to time by holding meetings and taking the feedback from the students and other stakeholders. The IQAC plays very important role and prepares perspective plans and policies based on the quality policy and activities proposed by various departments for the calendar year.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the perspective plan of the college is prepared in accordance with the changing needs as well as growing strength. The institution has following plans:

- To provide teleconferencing facilities
- To develop an advanced research center
- Acquisition of more land for the college.
- Providing Wi-Fi facility in college campus.
- Research Projects.
- Efforts to become college with potential for excellence.
- Construction of academic cum administrative block.

6.2.3 Describe the internal organizational structure and decision making processes.

Decision making process

The organizational structure of the college facilities is smooth functioning. Department of Higher education headed by Secretary Education and Directorate of Higher Education are the apex bodies wherefrom policies, programmes and directions pertaining to education are issued and institute implements them accordingly. The decision making process of the college is transparent and fair. Decisions are taken as per the guidelines of the government and the needs of the institution and its stakeholders. The decisions pertaining to different departments are taken in consultation with respective Heads of the departments. The matters relating library are discussed with the librarian and others members of the library committee and the decisions are made accordingly. The administrative and financial decisions are taken in consultation with purchase committee, Bursar and administrative staff. The Dean Students Welfare and Dean of Studies plays pivotal role in matters related to the welfare of the students. The RUSA cell of the college is constituted to make decisions regarding newly introduced CBCS. Above all , the advisory committee of the college consisting of senior faculty members is the main decision making body in matters such as infrastructure development and other matters related to the college development. Off course IQAC always play an important role in decision making process.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

- Efforts are made to equip classroom with modern teaching aids for effective teaching and learning. In this direction the commerce faculty and science faculty labs/classrooms are already provided with smart class room like facilities equipped with podiums, LCD projectors and visualizers.

- The Library of the college is equipped with INFLIBNET facility for teachers and students.
- Recently fully functional IT Lab started in the college.
- General interactive, motivational and orientation sessions are also held for students and teachers.
- The teachers are also motivated to attend various training programs, refresher courses and orientation programs.
- Teaching learning practices are periodically reviewed, monitored and evaluated on the basis of better outcomes

Research & Development

- The faculty of the college is encouraged to apply for minor and major research projects.
- All the departments are encouraged to conduct research based on local area and issues pertaining to them.
- The faculty members are motivated to participate in national and international seminars, workshops and conferences.
- Field trips and special lectures are also held to provide basic training regarding research to the students.

Community engagement

- The college organizes various outreach programmes to enable the students to respond to the larger issues of society and also with the intension of linking campus with the community. The NSS units of the college have adopted local panchayat (Seema-Rantari) for various activities. Along with this NCC, Rangers and Rovers and the Red Ribbon club of the college are also involved in carrying out various social awareness programs such as cleanliness, afforestation, blood donation, gender sensitization, AIDS awareness, drug addiction and disaster management etc. Various functions like youth festivals, inter college competitions and counseling programmes are organized. There is regular interaction with the local people through meetings and functions. The prizes are also sponsored by many people of the local area. Various days of importance like Sadbhavana Diwas, International Mountains Day, Human Rights Day, International AIDS Day, International Environment Day, World Water Day, and National Integration Day etc. are also organized in order to engage the community. For the overall development of the college and also to involve local people in the process, interactions are sometimes arranged. Representatives of local Panchayats are also engaged in various outreach initiatives of the college.

Human resource management

- For smooth conduct of the day to day activities and to pool the talent of teachers and other staff of the college, various committees are constituted which includes members from teaching and non teaching staff. While constituting various committees, experience and interest of the staff is also taken into consideration so that talent and potential of every member of the committee is fully utilized.
- Roles and responsibilities of staff are well defined.
- Although a complete intellectual or other kind of freedom is given to staff to plan and perform to their level best, but proper guidance and motivation is also provided by the college administration and at the same time accountability is also ensured.

- The committees and sub committees are formed and they are motivated to enhance their potential.
- Innovative ideas and thinking out of the box are always encouraged.
- Teaching and non-teaching staff are provided ample opportunities for their personal and professional development. Ministerial staff is even sometimes prized for their good services.
- There are many welfare schemes. Faculty development programmes are periodically organized to update the knowledge base and pedagogical skills of teachers. Special motivational and interactive sessions are often organized.
- Better working environment is provided with good facilities for holistic development of the teachers as well as the students.
- Latest teaching aids are made available for the benefit of teachers.
- Effective system of appraisal of performance of professors is there.

Industry interaction

- The students of Department of Commerce are engaged with the local industries so as to enhance their sales and marketing skills. The students of Add on courses such as journalism and mass communication and BCA are also involved in respective industries.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

It is ensured by the head of the institution that adequate information (from feedback and personal contacts etc.) is available for management or higher authorities .Information is gathered by holding periodical meetings with various departments, committees and teachers, student associations and office staff to review the overall progress of the institution, through personal interactions with students and other stakeholders at both formal and informal level. Principal regularly interact with the faculty and non-teaching staff. Feedback is also solicited from students. Information related to all aspects of the college like teaching learning, curriculum, facilities, results, infrastructure, various initiatives and activities are gathered in different ways and necessary information is communicated to the higher authorities. The Annual Report of the college is published at end of the session which apprises the top management and stakeholders with various activities of the college. Apart from this, regular meetings with top management and stakeholders are held to review the progress of various activities of the college.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Entire staff is involved in some way or the other in improving the effectiveness and efficiency of the institutional processes. . It is also my proud privilege to work with a dedicated, energetic, committed and competent faculty supported by a motivated and cooperative non-teaching staff. Institute has results driven structure with a clear elevating goal. College administration always encourages and supports the staff in every aspect and involves them in effective functioning so as to get best results. All kinds of the activities of the college are meticulously accomplished with missionary zeal by all the staff members. They are provided all kinds of the support in terms of

better working environment, better facilities, motional or psychological support. All are encouraged to work as a team to achieve excellence. Good works are always appreciated and morale is always kept high. All the members of staff are engaged in different committees which are headed by the convener who guides the members of the committee in performing the tasks assigned to them. The work is assigned according to aptitude and taste of the committee members. The Principal of the college obtains regular feedback on the progress of the work assigned to different committees. The members of the committee have freedom to express their views openly. Any fruitful suggestions or navel ideas for overall improvement are eagerly taken by the committees and accordingly incorporated for improvement.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The following were the major resolutions made by the management council last year.

- Introduction and expansion of modern teaching aids for better teaching and learning.
- Introduction of new books, journals and megazines.
- Providing Wi-Fi facilities to the students.
- Taking up matters related to administrative block with higher authorities.
- Efforts for conducting one cultural event and one sports event in our college for the holistic development of the students.

Implementation

- The Labs/classrooms of the Science faculty and many other departments have been provided with LCD projectors and visualizers.
- Thousands of new books and many new journals have already been purchased.
- The provision of Wi-Fi facility is under progress and the fund for this has been provided to HP Electronics department.
- The proposal for building administrative block is submitted to the government and soon the work will be started as foundation stone has already been laid.
- The college was provided the opportunity to conduct Men Volleyball and HP University group-III (Folk Dance) event. The college conducted both the mega events successfully and bagged First Prize in Folk Dance Event. The Folk Dance team was selected for inter-university Competition to be held in Agriculture University, Ludhiana.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

There is no such provision at present.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The college has constituted Grievances Redressal Cells for different matters such as academic, student welfare, examination and office matters. In addition to this there is

a provision of the redressal of grievances of staff and parents. The complaints received from the students and staffs are resolved to the best of their satisfaction.
In order to provide safe and comfortable atmosphere to girls, our college has separate Women Cell which addresses the issues related to them. In the history of the college no case of sexual harassment has ever been reported.
The college has zero tolerance policy towards ragging and to provide fear free academic atmosphere in the college Anti Ragging Cell is constituted which keeps strict vigil across the campus. No incident of ragging has been reported till date.
Main objectives of the Grievance Redressal organs in the college are to uphold the dignity of the college by ensuring strife free environment in the college by promoting healthy culture which is suitable for excellent results. Students are encouraged to express their grievances freely and frankly. Basic problems of students, student organizations, staff and boarders are addressed by the cell besides promoting and maintaining a conductive and unprejudiced educational environment in the college. Grievances of staff and parents are also addressed at various forums by the college administration. There is mechanism of identifying and analyzing the grievances and they are referred to different sub committees for the instant redressal. For prompt and effective disposal of grievances of various stakeholders Suggestion/Complaint/ Feedback boxes are installed in the college campus and hostel in which students put their grievances. Principal and senior faculty members like Dean Student Welfare and Dean of Studies along with Grievance Redressal Cell solve and disposes the complaints/grievances in the meeting with the stakeholders. Quick and time bound actions are taken so that a congenial academic environment is created in the college. Better relationships between various students and teacher and other staff are encouraged which help in delivering best results. Our college is very fortunate that everyone in the college works and contributes for the overall upliftment of the college and thus better relationship amongst all the stakeholders is ensured.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

- No such cases have been filed.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- Yes, the institution obtains regular feedback from the students through interaction with them in classrooms, in the meetings with students' association or through the feedback boxes. Various clubs/associations/societies also provide suitable feedbacks to the college administration. The CSCA of the college also act as bridge between the management and the students and provide important feedback from the students. Feedbacks are analyzed and actions are taken accordingly. Students of the college are involved in policy making as well as decision making process in the college. Students generally give suitable suggestion which help in enhancing the performance of the college. Teachers of various departments also collect feed back from the students regarding teaching learning process and other aspects like co-curricular, extracurricular or infrastructural aspects of the college functioning.

- The other stakeholders like PTA and OSA also provides necessary feedback regarding the performance of the institution.
- The management of the institution acts keeping in view the suggestions which comes through feedback and improvements are made accordingly.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Professional development is important aspect of any profession. Teachers of the institution are continuously encouraged to attend refreshers courses, workshops, orientation programmes ,Seminars and Conferences organized by different Universities and Institutions
- Teachers are also motivated for applying major research projects from UGC and other funding agencies as well as for carrying out minor research projects especially focusing on local issues and problems.
- Freshly recruited teachers undergo Induction training programmes at State Council for Education Research and Training (SCERT) Solan.
- The institution itself also conducts interactive sessions, meetings, seminars to enhance the professional development of teaching and non teaching staff of the college. ICT training is also provided to the staff.
- Non-teaching staff also attends different training programmes conducted by the govt. agencies from time to time.
- Staff is actively involved in policy making,decision making as well as in execution.
- Teaching and non teaching staff members are entrusted with diverse types of assignments of the college which help in their professional development.
- Several personality development oriented programmes are also organized in the college for the benefit of the staff.
- Staff members are provided ample opportunities for their development and growth by organizing various functions and activities

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college administration is fully aware of the fact that updating of knowledge base and skills is not only desirable but also imperative to face the challenges of constantly evolving world. The faculty of the college undergoes trainings programmes which are conducted by UGC and other agencies like State Council for Education Research and Training (SCERT) as notified by them from time to time.

- Special training programmes are also attended by Programme officers of NSS and NCC and incharges of Rangers and Rovers and same is replicated by them to the students to enhance their skills.
- Demonstration and Training is also provided at the college level to make faculty competent in ICT skills.
- Faculty members are actively involved in planning and executing programmes that address professional development, career development, and personal development of.

- Innovations and good performances are encouraged, appreciated and acknowledge. Faculty members are encouraged to become members of various professional and social bodies
- Motivational lectures, interactive sessions, seminars and workshops are organized in the college for the benefit of the faculty.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The teachers of the college are evaluated through Annual Confidential Report (ACR) on the basis of various indicators like teaching, evaluation, results, co-curricular activities, extension, professional development, research and academic contribution etc. Each of the indicators has specific scores and overall judgment is based on the scores achieved and the same is then verified by the Principal.
- The performance appraisal of non teaching staff is also done through ACRs based on their performance on various parameters indicated in ACR form.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The ACRs are submitted to the higher authorities with the remarks of the Principal. On the basis of evaluation of ACRs by Departmental Promotional Committee the higher scales and promotions are provided to the various stakeholders under career advancement scheme.
- The decisions regarding career advancements are conveyed through notifications issued by government from time to time.
- After reviewing the self appraisal and the performance, the stakeholders are accordingly guided for improvement

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- As per the government norms the welfare schemes for the teaching and non teaching staff includes Pension for the employees recruited before the year 2003 and contributory pension scheme (CPS)for the employees recruited after the year 2003.
- Besides this other benefits provided to the staff includes Gratuity, Encashment of earned leave, medical leave and reimbursement, maternity leave (135 days) , paternity leave (15) days, Group Insurance scheme (GIS),house loans, car loans and House Rent allowance etc.
- The college also provides residential facilities along with sports and recreational facilities to the staff.

Benefit availed under various schemes during the last four years

Welfare Scheme	2011-12		2012-13		2013-14		2014-15
	Teaching staff	Non-Teaching staff	Teaching staff	Non Teaching staff	Teaching staff	Non-Teaching staff	Teaching staff

All Retirement benefits	Nil	Jagdish Chand (JLA)	Nil	Vipan Lal (JLA)	Nil	Nil	Nil

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Although the staff is recruited through Himachal Pradesh Public Service Commission still our college provides best of the facilities for retaining its staff.
- College administration is quite supportive to the faculty and constantly motivate and guide them
- Neat and clean campus with serene academic environment and excellent facilities are available in the college.
- Old type four and type two staff quarters are available for the staff and new type four staff quarters are under construction and on the verge of completion.
- Access to e-learning material trough INFLIBNET facility.
- Large playground for outdoor games along with gymnasium facility.
- Well equipped Labs and Classrooms with modern ICT facilities.
- Good teaching learning environment and Better infrastructural facilities.
- Human touch at every level and team building approach.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- For the efficient use of available financial resources the college has constituted various committees such as Advisory committee and Purchase committee for purchasing and monitoring the financial matters. The college office with human resource and adequate facilities for the routine financial work is of prime importance.
- The bursar of the college looks after the financial matters and provides necessary guidance while making purchases.
  The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college. First of all for any expenditure to be made a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance, infrastructure etc. to the Principal. The Principal scrutinizes the application and directs the department/official concerned to invite quotation of reputed concerns as per rule of purchase of the GF & AR. A meeting of purchase committee is held on the receipt of the quotation/tender. All the official formalities are completed and done viz. preparation of voucher/stock entry/and issue of cheques to the concerned parties/suppliers and thus the record is maintained.
- The purchase committee of the college invites quotations and after scrutiny and comparing rates the supply order is placed to firm which has lowest quoted rates.
- Purchases are also made from other agencies having rate contracts with the government.
- For making such purchases institution strictly adheres to financial rules and regulation of the government.
- Funds generated through self financing courses and PTA is used under the regulations framed by the college as per govt. guidelines.

- Review meeting with staff council and various departments are also held to monitor the efficient use of financial resources.
- The college has healthy practice of settlement of funds within 15 days.
- Transparency and Financial integrity is maintained at every level in the college

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal audit

- The purchase committee, internal audit committee and bursar of the college keeps check on each and every payment of bills from the funds of different heads of the college.

External audit

- The external audit of govt. funds is done by the office of the Accountant General of Himachal Pradesh.
- The audit of funds under self financing courses is done through registered chartered accountant.

Last Audit of Govt. Grants was conducted by A.G. Office Himachal Pradesh in the year 2013. There are no major objections and report of audit is available in this college office. (Letter No. OAD-SS-1/ lekha.priksha.nirikhhan.report/2012-13/2627-28 Dt.20-03-13).The Audit of Self financing and Add-on courses has been done up to March-2015 by the chartered Accountant. The report of the audit is available in the college office.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- The college is a government institution which functions according to the various rule and regulations of the government and affiliating university.
- The major fund providing agencies are UGC, HP University grants, HP Govt.,RUSA grants, self financing and add on courses and different student funds. The funds received are properly utilized to create better facilities and for academic improvement.
- Recently college has started generating income by providing services to the local institutions or community for academic and cultural activities. The institution also receives donations and sponsorship from the local people.
- The management of the deficit is not required as college is not in any kind of deficit.

DETAILS OF VARIOUS FUNDS

GOVT. FUND

H.P. Government provides fund to the institution which is utilized for purchasing Science material, machinery and equipment, M.R.,T.A., O.E. and electricity bills etc. The scholarships are now directly linked with students account and amount is directly transferred.

UGC FUND

The University grants Commission provide funds under the five year plans. The details of the grants received during 2007-2012 is given below:

Grant under Different Heads	**2007-08**	**2008-09**	**2009-10**	**2010-11**	**2011-12**	**TOTAL**
General development assistance	Nil	Nil	558182	Nil	Nil	558182
Merged scheme						810000
-Special grant for enhancement of intake capacity of the college	Nil	Nil	320000	Nil	Nil	
-Establishment of UGC network	Nil	Nil	230000	Nil	Nil	
-Career &counseling Cell	Nil	Nil	260000	Nil	Nil	
Other Grants under Human Rights education	Nil	Nil	Nil	235000	Nil	235000

RUSA FUND

Our college has qualified for the grant of RUSA fund in which one Crore will be granted in the first year of the commencement of the RUSA and the other one Crore will be granted in the next year. 35% of the fund will be used for construction, other 35% will be used for renovation and the remaining 30% will be used for providing facilities to the students such as smart classrooms and books etc. For the audit of RUSA fund there will be special audit team that will visit once in a year.

HP UNUVERSITY FUND

The funds received from HPU are utilized for Examination related expenses such as parcels, stationary and remuneration.

AUDITORIUM FUND

This is the newly set up fund and college has started generating income by providing services to the local institutions or community for academic and cultural activities. The college charge ₹ 70,000 per day and ₹ 100000 for two days. The fund is used for the maintenance activities such as electricity bills, cleanliness of Auditorium and for remuneration of the maintenance staff. Till date college has earned ₹ 1, 63,000.

STUDENT FUND

Student fund includes fee paid by the students

The Fee structure of the college for UG courses Arts/Science/Commerce

Govt. Account	
Annual Charges	
1. Admission Fee (RUSA)	**25/Semester**
Monthly charges	
1. Tuition Fee (For boys and non Himachali girls)	**50**

H.P. University account (Annual Charges)	
1. Registration fee	**200**
2. Sports fee	**15**
3. Youth Welfare Fund	**15**
4. Holiday Home fee	**1**
5. University continuation Fee (For IIIrd and Vth semester)	**10/Semester**
Total	**241**
College Account **Annual Charges**	
1. House Exam Fund (RUSA)	**40**
2. Medical Fund	**6**
3. College Magazine Fund	**50**
4. Identity Card Fee	**10**
5. NCC Fund	**5**
6. Student Aid fund	**2**
7. Cultural Activity Fund	**20**
8. Campus Development and Beautification Fund	**10**
9. Book Replacement fund	**25**
10.Furniture Repair/ Replacement fund	**10**
11.Library security (Refundable for 1st year students)	**100**
12.Annual Postage charges	**25**
13.Computer and Internet Facility	**20**
14.Collage badge	**30**
Total	**353**
Monthly Charges	
1. Amalgamated Fund	**25**
2. Building fund	**10**
3. Physics	**20**
4. Chemistry	**20**
5. Botany	**20**
6. Zoology	**20**
7. Geography	**15**
8. Physical Education	**15**
9. Music/Sculpture	**15**
10.Sports and Culture fund	**20**
11.Rovers and Rangers activities of Bharat Scouts and Guides	**5**
12.Computer Practical (Math and commerce)	**15**
Late Fees, Absentees and Fine	
1. Late Admission Charges	**10**
2. Re-Admission (1st)	**100**
3. Re-Admission (2nd)	**200**
4. Absentee fee/period	**1**
5. Absentee fee/practical period	**3**
6. Absence in House Exams (Per/Paper)	**10**
7. Library Fine (Overdue for Return of Books) Per day 1st seven days	**1**

8. (per day Beyond seven Days)	**2**

Note: Tuition fee from the following will not be charged

- **i) Girls on production of HP bonafide certificates**
- **ii) Among the real brothers the second instalment will not be charged from younger one.**
- **iii) Physical disability above 40%**

Fee Structure of BCA I,II and III as per HPU Notification

Subsidized seats		
1.	Ist installment At the Time of admission	10086/ annum
2	II nd Installment in the month of Oct./Nov	2000/ annum
	TOTAL	**12086**
Non-Subsidized Seats		
1.	Ist installment At the Time of admission	23086/ annum
2.	II nd Installment in the month of Oct./Nov	2000/ annum
	TOTAL	**25086**

Fee Structure of PGDCA as per HPU Notification

Subsidized seats	
Ist semester At the Time of admission in June	7086/ annum
II nd Semester at the time of admission in February	7086/ annum
TOTAL	**14172**
Non-Subsidized Seats	
Ist semester At the Time of admission in June	12586/ annum
II nd semester at the time of admission in February	7086/ annum
TOTAL	**25172**

Fee Structure of PG Courses as per HPU Notification

Govt. Account	
Annual Charges	
1. Admission Fee (RUSA)	**25/Semester**
Monthly charges	
1. Tuition Fee (For boys and non Himachali girls)	**50**
H.P. University account (Annual Charges)	
1 Registration fee	**200**
2. Sports fee	**15**
3. Youth Welfare Fund	**15**
4. Holiday Home fee	**1**
5. University continuation Fee (For IIIrd and Vth semester)	**10/Semester**
Total	**241**
College Account	
1. House Exam Fund (RUSA)	**40**
2. Medical Fund	**6**
3. College Magazine Fund	**50**
4. Identity Card Fee	**10**
5. NCC Fund	**5**

6. Student Aid fund	**2**
7. Cultural Activity Fund	**20**
8. Campus Development and Beautification Fund	**10**
9. Book Replacement fund	**25**
10.Furniture Repair/ Replacement fund	**10**
11.Library security (Refundable for 1st year students)	**100**
12.Annual Postage charges	**25**
13.Computer and Internet Facility	**20**
14.Collage badge	**30**
Total	**353**
Monthly Charges	
1. Amalgamated Fund	**25**
2. Building fund	**10**
3. Sports and Culture fund	**20**
4. Rovers and Rangers activities of Bharat Scouts and Guides	**5**
Late Fees, Absentees and Fine	
1. Admission Charges	**10**
2. Re-Admission (1st)	**100**
3. Re-Admission (2nd)	**200**
4. Absentee fee/period	**1**
5. Absentee fee/practical period	**3**
6. Absence in House Exams (Per/Paper)	**10**
7. Library Fine (Overdue for Return of Books) Per day 1st seven days	**1**
8. per day Beyond seven Days)	**2**

Note: Tuition fee from the following will not be charged

i) Girls on production of HP bonafide certificates

ii) Among the real brothers the second instalment will not be charged from younger one.

iii) Physical disability above 40%

Hostel Fee Structure

Sr. No.	**Category**	**Fee (Rs)**
1.	Admission fee (Annual)	10
Annual Charges refundable/Adjustable		
1.	Furniture security	100
2.	Hostel security	500
3.	Mess advance	1000
	TOTAL	1600
Annual charges non refundable		
1.	Utensil Fee	30
2.	Hostel Identity Card	10
	Total	40
Monthly Charges		
1.	Room Rent per seat	30
2.	Attendant fee	50
3.	Common Room fee	20

4.	Water Charges	50
5.	Electricity Charges	100
6.	Telephone charges	10
7.	Clerical Assistance fee	10
8.	Safai Karamchari Charges	40
	Total	310
	Annual amount (310x12)=3720 Grand Total=3720+1600+40=5370	

ADD-ON COURSES FUND

This fund is collected from the students as fees of ₹ 1800/Annum which is utilized for remuneration of faculty and for purchasing study material.

RESERVE FUND

The college has following fund as Fixed Deposits:

Red Cross fund	**10875**
Medical Fund	**10875**
Scouts and Guide Fund	**217502**
Science Fund	**652507**
Library Fund	**435007**
Building Fund	**1087515**
Building Fund	**656284**
Geography Fund	**210700**

Audited income and expenditure statement for academic and administrative activities of Previous four Years

Head of recurring Expenditure ₹)	2009-10	2010-11	2011-12	2012-13
1. Salary	8144401	12988039	16646446	18586009
2. Wages	140828	134376	135479	149517
3. TA	32201	41489	53324	49004
4. MR	262616	123021	134478	129864
5. IRDP scholarship	134400	121200	142800	165600
6. GIA/PTA	193834	22644	NIL	NIL
7. O.E.	7805	49975	88074	124965
8. Educational Tour	64909	Nil	Nil	57393
9. Sports	3625	161603	172798	394637
10. Library	40754	17367	240309	21619
11. Augmentation of Lab	39888	16758	61444	59659

PTA Fund Income and expenditure of from w.e.f. 2007-2015

Year	Income	ICT	Campus Infrastructure	Equipments	Equipments above 1 Lac	Others	Total
2007-08	209225	4050	19600	10000	Nil	168979	**202629**
2008-09	625627	Nil	Nil	Nil	451100	309525	**760625**
2009-10	762099	Nil	Nil	28800	325000	394778	**748578**
2010-11	804996	26525	Nil	Nil	390000	244283	**660808**
2011-12	979087	Nil	35000	1330	375000	465367	**876697**
2012-13	1145680	Nil	187138	135445	291600	606363	**1220546**
2013-14	1199121	Nil	Nil	2300	360000	733873	**1096173**
2014-15	1318337	33867	35000	167312	419400	306585	**962164**
2015-16	1391897	Nil	Nil	Nil	471870	585870	**1057740**
Total	**8436069**	**64442**	**276738**	**345187**	**3083970**	**3815623**	**7585960**

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institutions make proposals and send it to different govt. funding agencies. The details of which are as follows:

Proposal for UGC: The proposal for UGC under twelfth five year plan (2012-2017) has been prepared as shown below. Against this proposal ₹ 6,80,000 have been received. The fund is being utilized for purchase of books, equipment and other welfare activities.

Proposed UGC grants for 12th Plan (2012-2017)				
	2012-13	**2013-14**	**2014-15**	**Total**
For Buildings	Nil	10.25 Crore	200000	**104500000**
Books and Journals	Nil	1000000	Nil	**1000000**
Equipments	Nil	2500000	Nil	**2500000**
Maintenance of equipments	Nil	300000	Nil	**300000**
Improvement of facilities in existing Premises	Nil	500000	Nil	**500000**
Field work /Study Tours	Nil	500000	Nil	**500000**
Extension activities	Nil	500000	Nil	**500000**
Remedial Coaching for SC/ST	Nil	500000	Nil	**500000**
Coaching for NET/SET for SC/ST/OBC etc.	Nil	300000	Nil	**300000**
Establishment of UGC Network	Nil	500000	Nil	**500000**
Career& Counseling cell	Nil	1000000	Nil	**1000000**

			Total	**112100000**

Proposal for RUSA Fund: Out of the proposed grant of one Crore as mentioned earlier in the RUSA fund the college has received ₹ 49,70,000 of which 19,70,000 has been spent on component II i.e. renovation and 30 lacs has been spent on component III i.e. smart classrooms and books.

Proposal for H.P. Govt. Fund: The proposal of ₹14,39,021 has been submitted to Directorate of Higher Education, H.P. Out of which ₹ 2,56,988 has already been sanctioned for furniture. For the remaining amount, a proposal of ₹ 3,60,833 and ₹ 2,52,200 has been submitted for lab equipments for the Department of Physics and Botany respectively. The proposal for sports equipments amounting ₹ 2,20,000 and 3,49,000 has also been submitted. All the proposals are likely to be accepted on or before 31.03.2016.
The proposal of ₹ 8 Crore for the construction of Administrative cum Educational Block has already been sent to H.P. Govt. The first installment of which is likely to be sanctioned in the budget of financial year 2016-17.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, The Internal Quality Assurance Cell of the college was established in the year 2007 and is actively functioning with the thrust on academic, co-academic and administrative excellence. The main task of IQAC is quality assurance, planning and monitoring the projects undertaken. Since the quality management is a continuous process the IQAC has been made an integral part of the institution for quality improvement and sustenance. The prime task of IQAC is to develop a system of conscious, consistent and catalytic improvement in the performance of the college. IQAC has been taking and evolving several novel initiatives to take the college nearer to its goals and objective, focusing mainly on the core values identified by NAAC. The IQAC has made significant and meaningful contribution in post accreditation phase of the college and is also helping in achieving academic and co-academic excellence. The academic quality of the institution is maintained by improving and regulating teaching and learning processes. The administrative quality is maintained by the effective action and regulation carried out through various committees. The academic quality of the institution is maintained and evaluated on the basis of the curricular aspect, especially the performance of the students in their examination, tests, assignments and their regularity in the class rooms. The administrative system also looks after the quality education and administration in the institution. The different committees set up by the institution are always aware of the administrative needs. The Advisory Committee and other important committees are constituted for the purpose and are well equipped for quality assurance of the administration of the institution'.

The IQAC of the college functions with following objectives:

- To enhance the level of clarity and focus in the functioning of the institution towards quality enhancement and facilitate internationalization of quality culture.
- Enhancement and integration among the various activities of the college and institutionalize many good practices.
- To provide sound basis of decision making to improve the functioning of the college.
- To act as change agent of the college.
- To improve internal communication of the college and hence better co-ordination.
- Dissemination of information on the various quality parameters.
- Reviewing the existing programmes and suggestion for improvement.
- Promoting Research and creating an atmosphere conductive to research.
- Organizing seminars, presentations and workshops.
- Promoting the use of technology for enhanced teaching learning and better results.
- Regular evaluation of the students on the basis of minor tests, assignments/seminars and attendance in the classes.
- Including patriotic and nationalistic approach.
- Imparting value based education.

STRATEGIES

- Ensuring timely completion of academic, administrative and academia tasks.
- Provision of adequate infrastructural facilities.
- Improving teaching learning environment by providing modern teaching aids and better academic atmosphere.
- Providing motivation to teachers and students for utilizing their full potential.
- Encouraging students to take part in co-curricular and extra-curricular activities.
- Guiding students to choose better career options and providing necessary help.
- Taking feedback from the students and making improvements accordingly.

The constitution of IQAC has certainly benefited the students immensely. Our students have made it to the merit list of HPU year after year. Some of them have been selected in various public services. As far as co-curricular activities are concerned our students have secured top positions in the inter-university Group-III and group-IV events which include plays, skit, mime and folk dance competitions. Few of our students have also participated in Republic Day parades. Because of excellent contribution of IQAC of the college, college is excelling in all the spheres like academics, sports, culture or in extension activities. College has also entered in the field of research also with the active efforts of IQAC. From Infrastructure point of view also, college is doing pretty well.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The IQAC of the college has approved several decisions for the overall development of the college. Several schemes and good practices have been approved with the intention to maintain the quality and achieve excellence in all the spheres. List is huge, but following are only few of the decisions:

- Formation of RUSA cell for effective implementation of newly introduced Choice Based Credit System as well as to secure RUSA grants and utilize the same for the development of the institution.
- Introduction of feedback system for appraisal of teachers and course contents taught to the students.
- Provision of ICT equipments and smart classrooms and well equipped labs
- Establishment and expansion of IT lab for students.
- Students to be encouraged for larger participation in co-curricular and extracurricular activities in order to ensure their holistic development
- More infrastructure to be added
- Automation of Library with INFLIBNET facility and addition of more books, journals and magazines.
- Every department to undertake some research work by involving all the teachers and students
- Creation of more clubs/societies/associations for holistic development of the students and staff.
- Every department to organize seminars/workshops/interactive sessions
- College website updating and information to be disseminated through social media
- Provision of all basic facilities in the college for the benefit of staff and students
- Efforts for additional land for further expansion
- Institution of Special Prizes for the achievers of the college to be sponsored by some organizations or people
- Auditorium to be rented for the purpose of academic and cultural function to other educational institutions or organizations
- Provision for online admission form the session 2016-17

Majority of the decisions taken have already been implemented and some are being implemented. There are few other decisions [e.g. additional land for further expansion] for which intervention of Govt. is required and process is going on. Automation of library is going on and online admission from next academic session is under progress and will soon be implemented.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

- Yes, the IQAC has external members which include members of social eminence, members of OSA and PTA and they give valuable suggestions and also contribute for the welfare of the college as and when required.OSA member helped the college in outreaching to the community and helped in arranging endowments/donations for welfare of the students. Some prizes are also sponsored to encourage the students of the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- The students and alumni of the college provide necessary feedback and suggestions which helps the IQAC in making decisions accordingly.
- Various functions, seminars and interactive sessions are held and feedback is obtained so that the necessary steps are taken to improve the functioning of IQAC.

- OSA member helped the college in outreaching to the community and helped in arranging endowments/donations for welfare of the students. Some prizes are also sponsored to encourage the students of the college.
- OSA member helped in making the college website.
- OSA member helped in the functioning of our ICT activities
- Several novel and innovative ideas are suggested to IQAC for the better development of the institution by the students and alumni.
- Members and other students and alumni play an important role through various sub committees in planning and execution

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- The IQAC of the college engage staff in by holding meetings with various departments, HODs, staff council, student unions, various clubs/societies/associations and office staff. Various committees and sub committees are constituted and almost every constituent/section is involved and engaged for planning and execution of various programmes initiated by the IQAC of the college.
- The decision taken is communicated through circulars and in the meetings amongst all constituents of the college.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the college has well developed framework for quality assurance of academic and administrative activities. Various committees are constituted to look after the affairs of academic and administrative activities. Principal along with IQAC operationalise the various initiatives with respect to academic and administrative activities through these committees. College has an inbuilt system of academic audit that include review of curriculum, evaluation, review of other activities, integration, collaborations and team work to improve the educational quality system. This includes a continuous improvement process, better interaction among faculty, students and administrators and self-assessment that provides accountability. The IQAC meetings are conducted from time to time that help in a comprehensive review on students' performance, infrastructure availability and academic conformance.
For admission, examination, evaluation and attendance etc. set rules and regulations as promulgated by the affiliating university [HP University, Shimla], UGC and Department of Higher Education, Govt of HP are strictly implemented. In administrative activities set rules/regulations/directions from higher authorities are followed and implemented.

Academic activities

- Set rules and regulations are followed with respect to admissions, examinations and evaluations
- Academic calendar is properly followed.
- The teachers of the college teach as per the time table and well prepared lesson plan.

- Regular assignments and class tests are given to the students and evaluated accordingly.
- The evaluated assignments and tests are then discussed with students for improvements.
- Students are motivated for making presentation in departmental seminars so as to build their confidence.
- Regular practical classes are allotted to science students to enhance their practical knowledge.
- Students regularly visit IT lab as it is one of the skill based subject taught in the college and this also provide them access to internet, to keep themselves updated.
- Study tours are arranged by different departments to give exposure to the students.
- Student charter is prepared and followed

Administrative activities

- Set rules and regulations are followed
- Various committees and sub committees are constituted to regulate the administrative activities.
- Proper duties, assignments and responsibilities are given to different administrative officials. Their work and conduct is periodically reviewed and monitored.
- The college office keeps record of administrative activities of the college.
- The admission fees is collected by the office staff and maintained accordingly.
- The stock registers and cashbook of the college is regularly checked and maintained and audit is done on regular basis.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, interactive sessions, seminars, lectures and orientation programs are held for the purpose. Review meetings and interactive sessions are regularly held. Many times cafeteria approach of interaction is held for the purpose of training and orientation for effective implementation of the quality assurance.
IT workshops are conducted to train teachers and staff for updating their knowledge about various computer applications and other modern teaching aids.

Impact

- There has been tremendous improvement. It helped in enhancing the efficiency of staff, saving the time, increasing output, improving the quality and transparency. Overall environment of the college is improved. Quality sense and the spirit of excellence is instilled amongst all in the college. Importance of NAAC is acknowledged.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes the college undertake academic audit through

- Feedback from students about the courses taught and its relevance to them.
- Analysis of results of students.

- Judging the performance of students through their CCA scores.
- Feedback from the stake holders.
- Periodic review of all academic aspects in various meetings takes place
- Sometimes officials from Dept.of Higher and University also review the academic provisions of the college. College takes action accordingly

The outcomes of the academic audit are discussed in IQAC and improvements are made accordingly.

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The institution functions under the guidelines of the Himachal Pradesh University and Department of Higher Education. College makes the compliances as per their needs and requirements. Set rules and regulations and other directions are followed and implemented. The college has adopted the Choice based credit system under RUSA initiative of Govt. of India for undergraduate classes at the same time college also runs PG and self financing courses.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The college has following mechanisms to review teaching learning processes:

- Regular feedback from the students and stakeholders like PTA and OSA.
- Principal regularly meets and interacts with the teachers, HODs, students and student association in various meetings in order to continuously review teaching learning process.
- Dean of Studies of the college looks after the affairs of teaching learning process.
- Class attendances, results etc.are also regularly reviewed and monitored.
- HODs are also asked to submit their reports about the teaching learning process.
- Parents are also apprised about the student's performance in the college.

All these practices and processes have improved the quality of teaching learning in the college and better results are now being seen. Modern teaching aids and processes are being applied by the teachers. Students are becoming more receptive and are now able to comprehend the things. Some of our college students are figuring in the merit list of university examination results. Even our post graduate students secured First Positions in MA History and MA Political Science.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through college website, Prospectus, Meetings and through annual reports of the college.
- Besides this electronic and print media are also used to communicate the activities of the college to its stake holders.

6.5.8 Any other relevant information regarding Governance Leadership and Management which the college would like to include.

OUR VALUES:

- Leadership, administration and teachings with humane touch at various levels.
- Integrity, transparency and openness in all our actions.
- Innovation, perseverance and pursuit of excellence in education, character building and personality development of students.
- Addressing the needs of students through various initiatives.
- Striving continuously to improve our processes and quality of deliverables.
- Respect for environment and commitment to protect, preserve and conserve the nature and healthy culture of the area.
- Inspiring learning and broadening perspectives.
- Achieving goals, pursuing excellence and celebrating achievements.
- Working as a team to fulfill objectives and achieve goals
- Student focus, strong work ethics, striving for excellence, respect for all and social development are core values of our institution.

OUR STRENGTHS

- The college has unique, pure Himalayan, unprecedented, congenial, spiritual, healthy, clean, green, refreshing, calm conditions and ideal academic environment for achieving results. College has wholesome work culture
- Well qualified, motivating and dedicated faculty and the strength of college include 'beyond the classroom' instruction as well.
- Adequate infra-structural facilities.
- Use of modern teaching aides and practices
- Good academic, co-curricular and extra-curricular results.
- Personal attention.
- Internal Quality Assurance Cell.
- Currier counseling and guidance Cell.
- Student Charter
- Adopting and applying healthy and ethical practices

CriterionVII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college conducts an energy audit of the college facilities on the distribution of the energy consumption, sources and wastage on regular basis. In addition to this, the Purchase Committee of the college make sure that the electrical, electronic and other power driven appliances are of superior energy efficiency ratings with maximum energy stars to avoid unnecessary wastage of energy. The campus development and beautification committee takes required measures to keep the campus and hostels green and clean with the help of students, NSS volunteers, NCC cadets and Rangers & Rovers. The committee ensures that the campus is polythene free to comply with the state Government's commitment and policies.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation:**
  A plethora of initiatives have been taken by the college to ensure the optimal use of energy with minimum wastage. These measures include the replacement of the old bulbs with CFL and LED bulbs and tubes wherever possible including the hostels. The students and the staff members are encouraged to switch off the lights, fans and other appliances when it is not required. The special care is taken by Purchase Committee to procure the energy efficient appliances with maximum energy efficiency star ratings. Apart from these action components, a number of awareness activities are organized to sensitize the students and staff about the importance of energy conservation not only for institution but for the nation building as well. During the National Science Day celebrations in 2012, the need of energy conservation was emphasized in a one day delibration besides encouraging the adoption of clean energy sources. An exhibition on Energy conservation and Renewable energy sources was organized by Department of Botany, Nature Club and NSS of the college with the help of WWF-India (Himachal Chapter) in **2013.** Department of Physics in collaboration with **H. P. state electricity board (HPSEB)** organized one day discussion on energy conservation and its urgency in contemporary time.

- **Use of renewable energy:** The major portion of the energy demand of the college is fulfilled by hydro-power generated electricity. But on the recommendation and resolutions made during various awareness functions like National Science Day celebrations on National Theme: clean energy options & nuclear safety, Exhibitions and Lecture by WWF-India state director and HPSEB engineers etc., the IQAC of the college took the cognizance of the importance of renewable energy for the college and persuaded the Principal to procure solar lights for the campus and the solar geysers for Boys as well as Girls Hostel. The matter has been taken up with the State Government and the process of the installation has been started. During the seven day special camp of NSS, the issues pertaining to

energy conservation and adoption of renewable energy at workplaces and at home are discussed with the volunteers in the academic sessions.

- **Water harvesting:** As far as the water harvesting is concerned, presently there is no system in place in the college. The reason for which may be attributed to the uninterrupted water supply due to abundance of water in nearby stream and rivulet and the ongoing or proposed construction and expansion work in the college for which a lot of digging and cutting is required. Nevertheless, in view of ever increasing strength of the student in the campus and in Hostels a proposal has been sent to the H. P. State Council of Science, Technology and Environment for design and construction of water harvesting tank and system in the college to meet any future shortage of water in the Boys Hostel and the Auditorium-cum-Library building. PWD, the executing agency, has been requested to address the issue of water harvesting by constructing the water harvesting tank in the campus. The H. P. State Council of Science, Technology and Environment has also been requested to help us to design and construct kitchen water treatment plant for utilizing the treated water for irrigation of flowers and other ornamental plants in addition to controlling the water pollution. In order to sensitize the students and staff about water conservation and water harvesting, World Water Day (2014) was celebrated in the college in which apart from lectures and poster making competition, a documentary on the concerns causes and consequences of water scarcity was also shown to the NSS volunteers, students and faculty members. Apart from this, International Mountain day was also celebrated in order to sensitize the students and staff about the issues how forest, mountains and availability of water are interrelated.

- **Check dam construction:** Given the topography and the available area in the college check dam construction is not feasible within the college campus. However, outside the college campus, a check dam had been constructed by NSS volunteers during the special camp.

- **Efforts for Carbon neutrality:** As it has been clarified earlier, the major portion of the energy requirements of the college are met by the hydro-power generated electricity a proven clean and carbon neutral source of energy, but in order to keep the campus and surrounding clean carbon free afforestation programmes are regularly organized during the monsoon and winters within and in the forest land of local Gram panchayat, villages of which have been adopted by the NSS units of the college under Campus-Community- Continuum for multifarious actions and awareness programmes including the afforestation and protection of the forests from forest fire which is a recurring phenomenon during the dry conditions in winters. Our College also led the Block level Van Mohotsav organized by Forest department in which more than 300 students of the college actively participated and are also taking post plantation measures to ensure success of the Deodar trees. All trees of the college have also been tagged for their Local names, common names, scientific names and families for increasing the interest and respect of the college students and other visitors for plants and plantation drives. One of the endangered plant *Zanthoxylum armatum* (*Timbri* in local language) growing in the college campus has also been protected and highlighted for its threatened status. Various forest protection, biodiversity conservation programmes eg. International Mountain Day, World Water Day, World

environment Day, Van Mahotsav also highlight the importance of carbon neutrality. The department of Botany, Zoology, the Nature Club and NSS units also actively participate in such programmes. The department of Boatny actively and regularly participates in National Environment Awareness Campaign (NEAC) of MOEF of Govt. of India to address the various National themes of the year at local level likewise, Forest conservation, Biodiversity conservation and Combating land Degradation and Drought in Pabbar Valley, i.e. the local area.

- **Plantation:** Tree plantation drive is one of the regular activities of the college in which the students, NSS volunteers, NCC cadets, Rangers and Rovers participate with enthusiasm. Under the Campus-Community-Continuum programme, the students and staff of our college collaborate with the villagers of local Gram Panchayat, Forest department, Local NGOs not only in the tree plantation drive but also in looking after activities. Over the last four years during the special camps and *van mahotsav* the NSS volunteers of the college have planted 800 trees. Over 500 sampling of the *Cedrus deodara* were planted by college students along with NSS volunteers, NCC cadets, Rangers & Rovers during the Block Level tree plantation programmes by State Forest department and the contribution of our college was also applauded by the Divisional Forest Officer. Inside the campus also, a number of green trees and ornamental plants have been planted for greenery. Students of the college are sensitized about value of forest for the earth and all living beings with special reference to Mountain ecology and environment through seminars, talks by eminent invited scientists, DFOs, during the celebration of important days e.g. International Mountain Day, World Water Day, WWF – related programmes, NEAC sponsored awareness and action campaigns. During the one day and the seven day special camps of the NSS volunteers a special arrangement is made, so that their academic session included a lecture on importance of forest its conservation for local ecology. This message of the significance of tree plantation and forest conservation is also spread to the local villagers through rallies, yataras, nukad natak and poster displays by our Volunteers.

- **Hazardous waste management:** There is almost negligible hazardous material of biological and non-biological nature produced or handled by the college except in science laboratories. The concerned departments take appropriate safety measures while handling and disposing of the material with hazardous potential as per the standard procedures and guidelines.

- **E-waste management:** Same is the story with e-waste as there is negligible quantity of e-waste produced by the college which is either auctioned or kept till its final disposal in stores. But, in view of increasing number of electronic equipments and computers being purchased and likely to be purchased in time to come a committee will be formed to explore the scientific measures for the e-waste and hazardous waste management with zero compromise with the environmental issues.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

A number of innovations have been introduced during the last four years in teaching & learning, academic & administrative business and other functioning of the college, which are as under:

- Conversion of old patterned class rooms into smart class rooms with ICT based modern teaching learning facilities viz. Digital podium, LCD & OHP projectors, interactive boards, visualisers and internet facilities.
- Construction of Conference Hall-Cum-moot court equipped with audio-visual and other web-based electronic gadgets like PA system, LCD projector, interactive board, visualizes, interactive pad and Digital podium for organizing seminars, invited lectures, moot court trials etc in order to enhance the quality of teaching-learning and presentation.
- Well equipped labs with equipments for different course demonstration and experimentations, and above mentioned facilities for practical instruction like magnifier and visualiser.
- Establishment and rejuvenation of IQAC for maintenance and improvement of quality in academic, administrative and other extension activities of the college through valuable inputs and intervention.
- Introduction of Choice Based Credit system (CBCS) and CCA & CCE under RUSA which offers a series of choice based courses with provision for Skill Development and Hobby Enrichment courses.
- Offering platform for constructive and proactive involvement of students, parents and other stakeholders in better and smooth functioning of the college through NSS, NCC, Ranger & Rovers, Parent teacher association (PTA) and Old student association (OSA)
- Introduction of e-administrative measures for direct benefit transfer for disbursement of different payments like salary, scholarships, stipends etc. and use of e-mail, text messaging for staff intimations and notices, examination evaluations and award loadings etc.
- Installation of CCTV cameras in the every nook and corners of the campus for security safety and general vigilance has also helped in avoiding any possible form of anti social activities like eve teasing, ragging, tobacco and drug abuses, for which college has adopted zero tolerance policy.
- Introduction of dress code has also helped in bringing uniformity and aesthetic sense amongst the students and has also helped in identification of college student from the outsider which is again very important for avoiding the involvement of college students in the mentioned anti social activities.
- Introduction and adoption of student charter for overall quality improvement
- Democratic way of functioning by involving staff and students in planning decision making and implementation process. In fact a cafeteria approach is adopted in planning and implementation of various programmes.
- Formation and establishment of several new clubs and societies for holistic development and selection of at least one theme by different departments and these societies and clubs for undertaking research by involving students on local and global issues of relevance.
- Encouragement of students and teaching staff for making maximum use of internet facilities in well equipped IT laboratories and through WiFi facility in the campus and INFLIBNET in the Library for accessing quality teaching learning and research related e-resources for excellence in academics and other spheres of human resource development. Besides this, there are number of books,

magazines, journals, news papers with well furnished space having a sitting capacity for150 students and teachers.

- Availability of well furnished and equipped Auditorium and with modern amenities like PA system, Projection and Light system with a sitting capacity for over 1000 people
- Introduction of the trend of holding interactive session with stakeholders, induction programme and Principal's address for new comers in which the new students are introduced to the various courses, programmes, schemes opportunities, incentives, faculty composition and the functioning of college including vision and mission of the college vis-à-vis the vision and mission of the higher education in the contemporary period.
- Institution of several prizes sponsored by various organizations, people of the society to encourage community participation in college development including the members of OSA.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality Improvement of the core activities of the college.

1. **National Service Scheme**
2. **Extensive use of ICT based and other technology**

Best Practice No.1. National Service Scheme

1. **Title of the Practice**

Involvement and pivotal role played by the College NSS volunteers in realization of the vision and mission of the college through activities at campus and initiatives through

Campus-Community-Continuum

2. Goal

- Linking campus with community for holistic individual and institutional development, and making education meaningful through these outreach & community programmes.
- Playing active role in Nation building, reconstruction and character formation.
- Application of knowledge/education in indentifying and solving the community problems
- Development of life skills and practical knowledge to face different challenges of life
- Fostering the spirit of leadership, teamwork, and volunteer ship, dignity of labour and cultural integration amongst youth.

The involvement of the NSS volunteers in almost all activities of the college has been remarkable and the same has been encouraged in order to inculcate the sense of participation, responsibility and respect for the community work amongst students for nation building. The NSS volunteers are taught to up hold the dignity of labour at all stages of their life. In order to channelize their energies their services are used in

different small and big functions of the college, afforestation programmes, social awareness functions and ***Swachhta Abhiyan***. During their special camps apart from the physical work covering all areas i.e. cooking, cleanliness, maintenance of discipline, reporting etc. on the basis of rotation of the group in which they are divided, they are also given platform during talent hunt session to explore and exhibit their inherent talent and are also prepared to work as a team member for successfully facing different exigencies of life.

3. The Context

The college NSS units provide innumerable opportunities to its volunteers which helps them to develop their personality by inculcating in them the sense of volunteer ship. The emphasis on **'Not me but you'** the motto of NSS gives a hope that they will work for nation and the fellow citizen. Through academic session during the special camp dignitaries and renowned resource person give guest lectures on diverse social, environmental, communication and personality development. The Best volunteers on the basis of their sincerity, interest and capability are made group leaders and the performance based evaluation give them opportunity to participate at state and National level youth festivals, Mega camps Republic day Parade and other adventurous camps. A dedicated, sincere and disciplined work force of 300 NSS volunteers is a real asset to college and plays an indispensable role in college maintenance, development, in organization of various events and function and also act as a viable bridge between campus and Community.

4. The Practice

The team NSS of the college comprises of two units Unit 1 and Unit 2 under the supervision of two Programme Officers in which 350 are enrolled (against the target of 200). All the student are further divided into different groups during the camps each group is led by two group leader (1boy & 1 girl). The smooth conduct of various activities of the college is ensured by the decision taken by the NSS advisory committee led by college Principal; NSS programme officers and members from community (Gram Panchayat) and presidents of NSS. The advice and decision of the committee is discussed with all enrolled volunteers. The office bearer of NSS which include two Presidents, Treasures, Press secretary, Store in charge and Group leaders form the action committee and it executes the advice into action with the help of the volunteers. As per the advice of the advisory committee calendar of the proposed activities is prepared for the whole year and the same is adhered to in letter and spirit during one day camps and a seven day special camp. The NSS volunteers go beyond the target and also respond to the urgent calls during the emergency like floods, fire accidents etc. During the one day camps and the special day camp in addition to the physical work, the volunteers are also sensitized & encouraged through motivational talks, yoga sessions, academic session on different themes, lectures on diverse fields (Social, spiritual, environmental, cultural etc.) by the guests. All the volunteers visit the adopted villages for community work viz. construction of pedestrians, cleanliness and maintenance of water bodies, removal of polythene, cleanliness drives in Mandir parisar and villages and spreading the awareness of diverse issues through rallies, yatra, nukad natak, display of placards and posters etc. the NSS volunteers are seen as a corner stone of the successful accomplishment of different college functions for

which they are regrouped into different committees like maintenance of discipline, refreshment, seating arrangement, reception and prize distribution committees.

5. Evidence of Success

The college NSS has attracted energetic and enthusiastic students from across the diverse backgrounds and disciplines of their studies and have produced the achievers in various fields. All the achievers and the merit holders in state, university and national level whether in sports, studies, cultural and other extracurricular activities have been the volunteers of NSS and they proudly acknowledge the role played by NSS in shaping their lives. These achievers are also invited to interact and share their experiences with the new volunteers during special camp. The process of giving maximum exposure to the volunteers include the imposition of tight, value based and diversified schedule of activities and collaboration with various organization e.g. WWF-India, State forest department, State council of Science Technology & Environment, Local Gram Panchayat, Sub-divisional Paralegal authority, District Electoral Office, Nehru Yuva Kendra, NDRF college Nature Clubs and various societies, Colleges and School etc. NSS volunteers play an important role in the different functions of the college by being a part of the several committees formed for the purpose. The diverse nature of the work and the achievements by NSS volunteers for last 4 years has been tabulated as under:

S. No	**Nature of work**	**Numerical figure***	**Diversity of work**	**Sphere of execution**
1.	Tree plantation drives (sapling planted)	04(800 saplings)	Environment enrichment	Campus & community forest
2.	Blood donation camps (units of blood collected)	04 (160 units)	Health & social welfare	Campus & community
3.	No. of villages adopted for work & awareness	13	Community development & awareness	community
4.	Disaster Management	01+01 follow up visit	Rehabilitation of fire affected people of Rohal area	community
5.	AIDS awareness	03	Youth Health, Awareness about deadly diseases	Campus & community
6.	Gender sensitization	02	Women empowerment	Campus & community
7.	Forest fire control	01	Forest & wildlife protection	forest
8.	Rallies/Nukad natak	06	Awareness: environment, gender sensitization, Cleanliness etc.	Campus & community
9.	Celebration of important days	10	Awareness on ecology environment, human rights, biodiversity, health etc.	Campus & community
10.	College functions	15 per year	Diverse nature	Campus
11.	Campus beautification ,	05	Swachta & eco-friendly	Campus &

	cleanliness & polythene eradication derives		initiatives	community
12.	Anti tobacco & Cannabis plant removal drives	04	Youth awareness, anti tobacco and anti drug drives	Campus & community
13.	Systemic voter education & electoral participation (SVEEP Dist Election office)	02(04 volunteers)	Awareness & motivation for electoral participation	Campus & community
S.No.	**ACHIEVEMENTS Of volunteers**	**No.**	**Level of Exposure**	**Venue**
1.	Republic Day Parade,	01	National	New Delhi
2.	Pre RD camp	03	National	Different places in India
3.	Mega Cultural Camp	05	National	
4.	Summer/winter adventure camp	08	State	Kufri & Hatkoti,
5.	Para legal training work shop	02(21)	Divisional	Rohru
6.	North zone inter State declamation contest	04	Zonal	Jammu

The NSS volunteers of the college not only have excelled in every spheres of life such as academics, sports, culture, politics and social services but have also been instilled with the values like leadership, honesty, integrity, team spirit which have also been displayed by their conduct e.g. Recently two volunteers of NSS returned a bag they had found at somewhere, carrying a cash of ₹ 75000/- to its rightful owner. NSS have produced several inter university players, medalist at state & national level, medalist in theatre, debate and declamation and even the university toppers.

6. Problems Encountered and Resources Required

Large number of students especially all bright students including sports persons and artists want to join NSS because of excellent reputation of the NSS Cell of the college. But, there is a limitation as it is not possible to enroll all the students in NSS. Only 200 NSS Volunteers can be officially enrolled as there are only 2 Units sanctioned for the college. Still we have enrolled more than three hundred volunteers. College has requested the University for third unit so that more students may be included and the financial burden may be eased off.

Best Practice No.2.

1. Title of the Practice

Extensive use of ICT based and other modern technology for bridging the gaps and for effective functioning of academical, administrative, co-curricular and extra-curricular activities.

2. Goal

The college has resorted to extensive use of ICT and other technologies wherever possible for the achievement of its objectives aimed at realization of its vision, mission and commitments as have been described in its vision document. With the

introduction of such technologies, we intend to achieve excellence and efficiency in teaching-learning, administrative work and other student centric extension activities. This practice is also aimed at giving maximum exposure to our students to keep them abreast with fast changing world as majority of our students belong to a typical rural background. Easing the burden of workforce with infusion of interest is another reason behind this technological adoption. The practice is strengthened with the following goals:

- Creation of ICT enabled teaching learning environment for enhancing the quality of teaching learning.
- Giving wider exposure to teachers and learners vis-à-vis the modern aids and practices of modern education and train them well in application of ICT tools.
- To encourage the habit of independent learning by using e-resources using internet and Wi-fi.
- To make teaching learning interesting and efficient
- To improve the work efficiency in administrative work for ensuring better management.

3. The Context

Our institution by virtue of its location is at the periphery of the state and caters to the need of the rural youth. Although, the students hailing from the remote villages are full of enthusiasm, energy and commitment but due to the lack of exposure extra efforts are required in teaching and learning process *vis-as-vis* the students residing in the urban area. In such a situation the technology driven teaching aids assume paramount importance in clarifying the typical concepts in sciences and commerce and also making the teaching learning an interesting process. The use of LCD projection, interactive boards, visualizer and magnifiers not only makes teaching easy but also creates interest amongst the students. Similarly, by using such technology, modern electronic gadgets in sensitization programs in Conference Hall and Auditorium, in administrative work, in library and in campus not only bring excellence but also lessen the work load.

4. The Practice

The college has established a new IT lab with number of computers and converted ten classrooms into smart class rooms equipped with LCD projection, interactive boards, visualizers, digital podiums, LED TVs(02) and magnifiers ,upgraded 5science laboratories with the same teaching learning aids & gadgets. A well furnished Conference Hall has been upgraded with all modern facilities like PA system, interactive board/ pads, LCD projector and digital podium for organization of department level functions, important days, seminar, invited lectures, staff meetings, faculty wise seminars and presentations and teacher training and hands on experience sessions. For bigger functions and theatrical performances a well furnished auditorium with high-tech PA-cum- light and sound system, interactive screen, Multipurpose Digital podium and LCD projection etc. are available which provide a world class platform for the student of this rural area. CCTV camera installed in the campus helps in maintaining safe and free atmosphere in the campus. Selected spots of the campus have been WiFi enabled for the students to make maximum use of e-resources. For keeping record of the attendance, leave, arrival and departure of the staff and students, Biometric machine has been installed in the campus. The Library has been provided internet with facility, INFLIBNET and Xerox machine as well.

S.No.	Facility created	No.	Technological Up-gradations/strengths	Target/goal
1.	Smart class room	10	LCD projector, interactive boards, WiFi, Digital podiums, LED smart TVs	Excellence in teaching & learning with infusion of interest
2.	Conference Hall	01	LCD projector, interactive boards, WiFi, Digital podiums	To inculcate the habit of discussion & debate,
3.	Laboratories (Sciences)	06	Visualiser & magnifiers + as above	Better demonstration and instructions on complex experimental concepts
4.	Laboratories (IT & computer sciences)	03	Computers 60 each LCD, internet & WiFi	Better Computer education for all
5.	Library	01	INFLIBNET access, Internet, Computer with printer, Xerox machine, scanner etc.	Providing maximum and best research, teaching and learning resources to both teachers and students
6.	Auditorium	01	PA system with quality light & sound, LCD projector, WiFi, Digital podiums, interactive screen.	Platform for exhibition and grooming of cultural, academic, theatrical aptitude in student and teachers
7.	Common room	01	WiFi, TV, Computer	A space for leisure
8.	Office		Biometric machine, Computers with printer photocopies & scanner, internet, WiFi, CCTV camera monitor	To bring efficiency and transparency and to ensure security and safety of students and teachers in the campus
9.	The Campus	-	Under surveillance of CCTV, WiFi, Digital notice board.	Ensuring security and safety for all and for curbing anti-social practices like ragging, drug and tobacco abuse etc. to keep students informed about various issues, schemes, last dates etc.
10.	Language laboratory	01	All softwares and computers and audiovisual gadgets.	To improve the communication skill of students
11.	Staff room	01	Computer with printer photocopies & scanner, internet, WiFi, LED TV	To improve efficiency of teachers to achieve. better results

5. Evidence of Success

The college has witnessed a lot of improvement in teaching and learning and has successfully implemented recently introduced CBCS under RUSA. A number of department level debates and discussion intensive functions are organized in the conference hall apart from the celebrations of important days, seminars, guest lecture etc. In recent years the college has also successfully organized a number of inter college theatrical events in the campus including the inter-college folk dance competition. The excellent results and ranks at university merit list, positions in inter college cultural, sports and other extra-curricular activities. The use of ICT based and other technologies have helped the college to develop its capacity in terms of human resource, infrastructure along with the improvement in the work efficiency and transparency both in teaching learning and administrative work. Students have started independent learning by using Wi-Fi, smart phones, INFLIBNET and other e-resources. The positive feedback from the teachers, students, other staff and parents are a few indicators on the basis of which the success of this best practice prevalent in the college can be evaluated.

6. Problems Encountered and Resources Required

Such a technology intensive reforms requires a surplus pool of finance and staff for the up keep and maintenance. In years to come funds and the staff will be required for the smooth continuity of this practice for sustained results.

7. Notes (optional): ICT has tremendous power of bridging the gaps and making teaching learning system more effective. It also helps in outreaching the society at faster speed and thus helping in its transformation. Because of this reason, our college is making maximum use of ICT.

8. Contact Details

Name of the Principal	: Dr. Parmod Chauhan
Name of the Institution	: Government College, Seema (Rohru), District Shimla
City	: District Shimla, Himachal Pradesh.
Pin Code	: 1712007
Accredited Status	: B
Work Phone	: 01781-240167
Fax	: 01781-240167
Website	: www.gpgcseema.edu.in
E-mail	:gcseemahp@gmail.com, gcseema-hp@nic.in
Mobile	: 9418002021

for NAAC

Evaluative Report of the Departments

1. Name of the Department: BCA/PGDCA

2. Year of Establishment: 2009

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate/Diploma

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Annual/ Semester system

6. Participation of the department in the courses offered by the others department

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts:

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	-	3

10. Faculty profile with name, qualification, specialization,(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualification	Design-ation	Speciali -zation	No of Years of experience	No of Ph.D students guided for the last 4 years
Mr.Sanjay Basingta	PGDCA, MCA	Assist. Prof.	-	5.4	NIL
Ms.Renu Chauhan	M.Sc(cs), MCA, M.Phil	Assist. Prof	-	10.9 + 3.4	-
Mr. Sandeep Kumar	Msc(IT)/ M.Tech(CS)	Assist. Prof	-	1.6 years +7 months	-

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	BCA-1st year	2	0	0	20	22
	BCA-2nd year	2	0	0	12	14
	BCA-3rd year	2	0	0	14	16
	PGDCA-1st Sem.	2	0	0	09	11
2013-2014	BCA-1st year	1	0	0	13	14
	BCA-2nd year	2	0	0	15	17
	BCA-3rd year	2	0	0	14	16
	Pgdca-2nd sem.	2	0	0	8	10
	PGDCA-1st Sem.	3	0	0	7	10
2014-2015	BCA-1st Sem.	4	0	0	18	22
	BCA-2nd year	1	0	0	9	10
	BCA-3rd year	2	0	0	8	10
	PGDCA-2nd	3	0	0	6	09
2015-2016	BCA-1st Sem.	9	0	0	17	26
	BCA-2nd Sem.	4	0	0	16	20
	BCA-3rd Sem.	4	0	0	16	20
	BCA-4th Sem.	4	0	0	16	20
	BCA-3rd year	2	0	0	9	11
	PGDCA-1st Sem.	6	0	0	17	23

13. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	63	1:21
2013-14	67	1:22
2014-15	51	1:17
2015-16	120	1:40

14. Trends in Success and Dropout rates of Students during the past two years:

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail/ re-appear	Dropout %	Class	Appear	Pass	Fail/re-appear	Dropout %
1	BCA-I Year	10	9	1	Nil	BCA 1Semester	22	-	-	Nil
2	BCA-II year	17	8	9	0.17	BCA II year	10	9	1	0
3	BCA-III year	8	8	0	0	BCA III year	8	7	1	0.52
4	PGDCA-I semester	11	03	7	Nil	BCA II Semester	20	-	-	0.1
5	PGDCA-II semester	10	10	0	Nil	PGDCA-II semester	09	5	0	0.2

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	MCA.	M.Tech	M.Phil	Ph.D.	D.Litt.	D.Sc.
03	1	1	1	-	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

18. Research Center/ Facility recognized by University: [Nil]

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals (national/International) by the faculty and students: [4 - By faculty]

20. Area of consultancy and income generated:

21. Faculty as member in
a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: [NO]

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: 80%

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: NO

23. Awards./Recognition received by Faculty and students: Nil

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

26. Students profile programme /course wise:

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BCA-I	22	22	16	6	36
	BCA-II	14	14	9	5	57
	BCA-III	16	16	9	7	93.75
	PGDCA-I	11	11	9	2	90.90
2013-2014	BCA-I	14	14	9	5	78
	BCA-II	17	17	13	4	47
	BCA-III	16	16	9	7	50
	PGDCA-I	11	11	6	5	90
	PGDCA-II	10	10	8	2	R/A
2014-2015	BCA-Ist Sem	22	22	12	10	71
	BCA-II Year	10	10	6	4	72
	BCA-III Year	16	16	12	4	R/A
	PGDCA-II	0	0	0	0	R/A
2015-2016	BCA -1st Sem	26	26	22	4	R/A
	BCA-IInd Sem	20	20	11	9	R/A
	BCA-III Sem	20	20	11	9	R/A
	BCA-III Year	11	11	7	4	R/A
	PGDCA-I	23	23	11	12	R/A

27. Diversity of the Students:

Year/ Session	Name of the Course / Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	All	100	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

29. Students Progression:

Students Progression	Against % Enrolled
UG to PG	80%
P.G. to M.Phil	Nil
PG. to Ph.D	Nil
Ph.D to Post Doctoral	Nil
Employed • *Campus Selection* • *Other than campus recruitment*	-
Entrepreneurship/Self Employment	20%

30. Details of Infrastructural facilities

a)	library:	YES
b)	Internet facilities for Staff and students:	YES
c)	Class rooms with ICT facilities:	YES
d)	Laboratories:	YES

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies:

Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts:

Yes, BCA Deptt. organized workshops/seminars for students during the course.

33. Teaching methods adopted to improve student learning:

Yes , through Projectors /ICT method, teaching is made effective.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

1. Yes, students are encouraged to participate in NCC/ NSS/ BLOOD DONATION CAMPS/ HUMAN RIGHTS DAY/ RED RIBBON / ENVIRONMENT DAY. 2. BCA Deptt.t is having its own association namely “ICT CLUB SEEMA COLLEGE”.

35. SWOC analysis of the department and future Plans:

Strength	Practical work , zeal to learn, learning by doing.
Weakness	Lack of I.T awareness among students of this area.
Opportunities	Campus Placement to avail public and private organization.
Challenges	Live Projects and placements in MNC and other companies.

FUTURE PLANS
Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. **Two days workshop** was organized by the **Dept. of BCA** on dated 23 to 24-07-2015 to enhance professional skills of the student by **Dr. Jadish Ranjha from "Him-soft Solution"** Chandigarh.
2. **One day seminar** organized by **Dept. of BCA** on dated 16 Sept. 2015 to enhance computer awareness program.
3. ICT (Information and Computer Technology classes organized by BCA Dept. of this college on 21st to 23rd December 2015.

PAPERS PUBLISHED BY Asstt. Prof Sandeep Kumar :

1. One paper has been published in INTERNATIONAL JOURNAL OF ENGINEERING SCIENCES
   & RESEARCH TECHNOLOGY titled **"A Review about Work flow of Biological Neural**
2. **Network and Anesthesia**." **ISSN: 2277- 9655 page no [187-191].**
3. One paper has been published in international journal of advanced research in computer science and software engineering. Titled **" The role of moderating factor of 3G user acceptance technology in Shimla" ISSN: 2277 128X, Volume 3 issue 5 page no. 1090 – 1094.**
4. Other paper has been published in international journal of computer science and engineering technology. Titled **"The role of moderating factor of 3G user acceptance technology in Shimla (India) using**
5. **UTAUT model" ISSN: 2229-3345, Volume 4 No. 6 June 2013 page no. 670 – 674.**
6. Other paper has been accepted in international journal of computer science and engineering technology. Titled"**4G User Acceptance Technology Prediction using Grey Prediction Algorithm".**

Evaluative Report of the Departments

1. Name of the Department: BOTANY

2. Year of Establishment: 1989

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): U.G.

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Botany,chemistry, Geography hobby and Skill based courses.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

(CBCS) SEMESTER SYSTEM UNDER RUSA

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	02	01+01(on PTA basis)

10. Faculty profile with name, qualification, specialization, (D.Sc./ D.Lit/ Ph.D./ M.Phil. etc)

Name	Qualification	Designation	Specialization	No of Years of experience	No. of Ph.D. students guided for the last 4 years
Dr. Umesh K. Narta	M. Phil. Ph. D.	Asst. Prof.	Ethnobotany & Biotechnology	5. 6 months	Nil
Mrs. Ritika chauhan	M.Sc.	Asst. Prof.	--	2. 6 months	Nil

11. List of the Senior Visiting Faculty:

Prof. P.P. Chauhan, Deptt. of Botany, Govt. College Saraswatinagar

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty

Session	Course	Year/Semester 1st			Year/Semester 2nd			Year/Semester 3rd.		
		T	P	%	T	P	%	T	P	%
2012-13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2013-14	Botany as Major/ Minor course	50	50	50%	50	50	50%	50	50	50%
2014-15	Botany as Major/ Minor course	50	50	50%	50	50	50%	50	50	50%
2015-16	Botany as Major/ Minor course	50	50	50%	50	50	50%	50	50	50%

*T-Theory *P-Practical

13. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.Sc.I Year	5	Nil	1	22	28
	B.Sc.II Year	12	Nil	1	13	26
	B.Sc.III Year	1	Nil	Nil	5	6
2013-2014	B.Sc.Sem-I	3	Nil	Nil	7	10
	B.Sc.II Year	5	Nil	Nil	18	23
	B.Sc.III Year	9	Nil	Nil	13	22
2014-2015	B.Sc. Sem-I	4	Nil	Nil	3	7
	B.Sc. Sem-III	3	Nil	Nil	5	8
	B.Sc. III	Nil	Nil	Nil	Nil	Nil
2015-2016	B.Sc. Sem-I	7	Nil	Nil	6	13
	B.Sc. Sem-III	3	Nil	Nil	3	6
	B.Sc. Sem.-V	3	Nil	Nil	5	8

14. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	60	30:1
2013-14	55	27.5:1
2014-15	15	7.5:1
2015-16	27	13.5:1

15. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014-2015			
		Appeared	Pass	Fail	Dropout %	Appeared	Pass	Fail	Dropout %
1.	B.Sc.Sem-I	8	8	Nil	Nil	05	05	Nil	0.0
2.	B.Sc.IIyear/ Sem	21	17	4	8.6%	8	8	Nil	0.0
3	B.Sc.III Year	20	20	Nil	5%	20	20	Nil	5.0%

16. Number of academic support staff (technical staff) and administrative staff

Session	Technical Staff		Administrative Staff	
	Sanctioned	Filled	Sanctioned	Filled
2012-13	02	02	Nil	Nil
2013-14	02	02	Nil	Nil
2014-15	02	02	Nil	Nil
2015-16	02	02	Nil	Nil

17. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
2	1		1		

18. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received

Yes National Environment Awareness Campaign

19. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received 32000/-

20. Research Center/Facility recognized by University: Nil

21. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/ International) by the faculty and students: 03
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Chapter in Books: Nil
  - Books edited: 03
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

22. Area of consultancy and income generated: Yes

Consultancy provided to local Panchayat (Seema Rantari) regarding BMC & Biodiversity Register formation initiative under H. P. State Biodiversity Board

23. Faculty as member in
a)National Committees b) International Committees c) Editorial Boards
If yes number of faculty: Nil

24. Student Projects

a) Percentage of Students who have done in house projects including inter- departmental/ programme: 85%

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

25. Awards./Recognition received by Faculty and students: Nil

26. List of eminent academician and scientists/visitors to the department:

DR. VANEET JISTU (Himalayan Forest Research Institute SHIMLA)
Mrs. ARTI GUPTA(WWF-India, SHIMLA)
Dr. MURARI LAL THAKUR (State Biodiversity Board, SHIMLA)

27. Seminars/Conferences/Workshops organized and the source of funding:

a) National
b) International

Nil

28. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				*M	*F	
2012-2013	BSc-1	28	28	7	21	69.6
	BSc-2	26	26	14	12	90.9
	BSc-3	06	06	01	05	100
2013-2014	BSc-1st sem.	8	8	4	4	100
	BSc-2 year	22	21	4	17	80.95
	BSc-3 year	20	20	10	10	100
2014-2015	BSc –I sem	7	7	2	5	100
	BSc –III sem	8	8	4	4	100
	BSc-3 year	20	20	10	10	100
2015-2016	BSc –I sem	13	13	5	8	NA
	BSc –III sem	6	6	3	3	NA
	BSc-Vsem	8	8	4	4	NA

* M=Male , F= Female

29. Diversity of the students

Year/Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
2012-2013	BSc-1	100%	Nil	Nil
	BSc-2	100%	Nil	Nil
	BSc-3	100%	Nil	Nil
2013-2014	BSc-1st semester	100%	Nil	Nil
	BSc-2 year	100%	Nil	Nil
	BSc-3 year	100%	Nil	Nil
2014-2015	BSc –I sem	100%	Nil	Nil
	BSc –III sem	100%	Nil	Nil
	BSc-3 year	100%	Nil	Nil
2015-2016	BSc –I sem	100%	Nil	Nil
	BSc –III sem	100%	Nil	Nil
	BSc-Vsem	100%	Nil	Nil

30. How many students have cleared national/ state competitive examination such as NET/SLET/ GATE/Civil Servises/Defence Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

31. Students Progression

The college is now devising mechanism to track the old students

Students Progression	Against % Enrolled
UG to PG	30-40%
P.G. to M.Phil	N/A
PG. to Ph.D	N/A
Ph.D to Post Doctoral	N/A
Employed • Campus Selection • Other than campus recruitment	3-5%
Entrepreneurship/Self Employment	45-55%

32. Details of Infrastructural facilities

a)	library:	YES
b)	Internet facilities for Staff and students:	YES
c)	Class rooms with ICT facilities:	YES
d)	Laboratories:	YES

33. Number of students receiving financial assistance from College/University/Government/Other agencies :

Number of students are provided various kinds of scholarships under various schemes detail of which is provided in SSR.

34. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts :

- Deptt. of Botany in collaboration with the Deptt. of Zoology organized a lecture by Dr.Vaneet Jistu , Scientist (field botanist) from .Himalayan Forest Research Institute HFRI, SHIMLA, Shimla on the topic “Biodiversity and Ecology” in August 2013)
- Dr. MURARI LAL THAKUR State Biodiversity Board, SHIMLA) also interacted with the student
- On the occasion of “International Mountain Day”2013 Mrs. Arti Gupta State Director WWF-India delivered a lecture on “ Impact of Global Warming on Earth.

35. Teaching methods adopted to improve student learning:

- Besides routine lectures, discussions sessions are also held, modern teaching aids like OHP and LCD Projectors are also used frequently to make learning more effective and interesting.

36. Participation in Institutional Social responsibility (ISR) and extension activities:

- The students have also enrolled themselves in Nature club, NSS, NCC and Rangers and Rovers and they are actively involved in various social & environmental campaigns and activities. Student actively participated in the Tree tagging programme of the campus and also helped with NSS to protect an endangered Plant *Zanthoxyllum armatum* in the campus.
- Being the members of Red Ribbon Club the students are involved in campaigns like AIDS awareness and other health issues.
- Field visits are also organized to provide exposure and practical knowledge to the students

37. SWOC analysis of the department and future Plans:

Strength	1. Well equipped Laboratory / Classroom with all modern teaching aids like LCD projectors, Digital Visualisers and Overhead Projectors. 2. Practical learning by involving students in small projects. 3. Well qualified faculty with plenty of experience. 4. Honest and sincere students
Weakness	1. Inadequacy of space
Opportunities	1. Department provides guidance and academic support to outgoing students by providing them books and other study material. 2. Exposure to students through field visits where students can interact with experts of the respective fields.
Challenges	1. To attract more students to choose Life Sciences as career. 2. Lack of exposure in student due to rural background 3. Due to remote location of the college it is tough to manage the visits to other institution of repute which are usually located in cities.

FUTURE PLANS
Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

38. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Dr. Umesh K. Narta

Research Papers:

1. **Narta U**, Roy S, Kanwar SS & Azmi W (2011) Improved production of L-asparaginase by *Bacillus brevis* cultivated in the presence of oxygen – vectors. *Bioresour Technol.* 102: 2083-2085.

2. **Narta UK**., Kanwar SS & Azmi, W (2007) Pharmacological and clinical evaluation of L-asparaginase in the treatment of leukemia. *Crit Rev Oncol./Hematol.* 61: 208–221.

3. **Narta UK,** Chauhan PP & Sood SK (2012) Conservation of natural resources through 'socio-cultural-religious practices': A glimpse of Sacred Groves of Himachal Himalayas in India. In: Proceedings of the International symposium on mountain resource management in a changing environment, 29-31 May 2012, Kathmandu, Nepal.

Chapters in books:

1. **Narta UK** & Azmi W (2012) Instrumental analysis of foods. In: *Food Biotechnology: Principles and Practices,* Joshi VK & Singh RS (eds), I. K. International Publishing House, New Delhi.

2. **Narta UK** & Azmi W Harnessing the potential of bacterial isolate from cold desert region of Himachal Himalayas for the production of an antileukemic enzyme. (contributed for a book on Himalayas to be published by IIHS, UGC's Centre of Excellence, H. P. University, Shimla-5, India)

3. **Narta UK** & Azmi W. (2014) Application of oxygen-vectors in improving the performance of submerged aerobic fermentation for the production of industrially important molecules in bioreactors. In: Gupta RK , Akhtar N, & Kango N (eds), Biotechnology-An Overview , ISBN-978-93-5124-333-5 Daya Publishing House, New Delhi

Abstracts & Proceedings of the Conferences/Symposia/seminars:

1. **Narta UK,** Chauhan PP & Sood SK (2012) Conservation of natural resources through 'socio-cultural-religious practices': *International symposium on mountain resource management in a changing environment, 29-31 May 2012, Kathmandu, Nepal.*

2. **Narta UK**, Gupta V, Singh N & Azmi W (2006) Glutaminase free L-asparaginase from *Bacillus brevis* isolated from the cold desert region of Himachal Himalayas, .An abstract published in proceedings of 47th AMI Annual Conference December 6-8, 2006, Bhopal, MP.

Conferences/symposia/seminars/workshops attended:

1. International symposium on mountain resource management in a changing environment, 29-31 May 2012, Kathmandu, Nepal (Oral presentation).
2. Internatioal conference, 47 th Annual conference of Association of Microbiologists of India, Microbiology: The challenges ahead, December 6-8, 2006. Bhopal, M.P.(Poster presentation)
3. International Symposium on frontier discoveries and innovations in Microbiology and its interdisciplinary relevance(FDMIR-2013) of Association of Microbiologists of India (AMI) at MDU Rohtak, 2013
4. National workshop on Conservation and Sustainable utilisation of medicinal plants of North-East India organised by NEHU, Shillong, May 27-28, 2004.

Orientation/ Refresher courses

- Attended Refresher Course in Environmental Sciences at Academic staff college J.N.U., Delhi from 10.02.2014-07.03.2014

Training programmes attended:

1. Two day training programme for Para Legal Volunteers (Sept. 21-22, 2012) organised by H. P. Sub-divisional Legal Services Committee, Rohru, District Shimla, Himachal Pradesh.

Memberships of the Scientific societies:

1. Life member of Association of Microbiologists of India (AMI) since 2006.
2. Annual member of The Orchid Society of India 2010.

Evaluative Report of the Chemistry Department

1. Name of the Department: CHEMISTRY

2. Year of Establishment: 1989

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG (B.Sc. MAJOR/MINOR)

4. Name of the Interdisciplinary Courses and the departments/ units involved:

PHYSICS, MATHEMATICS, ZOOLOGY & BOTANY

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

SEMESTER/CBCS after 2013

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL

8. Details of courses/programmes discontinued (if any) with reasons: NIL

9. Number of teaching posts:

DESIGNATION	Sanctioned	Filled
Professors	–	–
Associate Professors	–	–
Assistant Professors	02	02

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualifi-cation	Desig-nation	Speciali-zation	No of Years of experien ce	No of Ph.D students guided for the last 4 years
ASHWANI KUMAR SHARMA	M.Sc. NET DCP	Assist. Prof.	ORGANIC CHEMISTRY	06	NIL
SHALU CHAUHAN	M.Sc. SLET	Assist. Prof.	INORGANIC CHEMISTRY	06	NIL

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.Sc.I	13	-	1	41	55
	B.Sc.II	14	-	1	15	30
	B.Sc.III	3	-	-	11	14
2013-2014	B.Sc.Isem	2	-	-	4	06+72M
	B.Sc.II	10	-	-	38	48
	B.Sc.III	12	-	-	15	27
2014-2015	B.Sc.Isem	1	-	-	9	10+90M
	B.Sc.IIIsem	2	-	-	3	5+68M
	B.Sc.III	9	-	-	36	45
2015-2016	B.Sc.Isem	2	-	-	9	11+65M
	B.Sc.IIIsem	1	-	-	9	10+83M
	B.Sc.Vsem	2	-	-	3	05+64M

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	99	1:50
2013-14	153	1:77
2014-15	218	1:109
2015-16	238	1:119

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015			
		Appread	Pass	Fail	Dropout %	Appread	Pass	Fail	Dropout %
1	B.Sc.Isem	6+72	6+72	-	-	9+87	9+87	-	-
2	B.Sc.II	42	40	2C	-	5+67	5+67	-	-
3	B.Sc.III	27	27	-	-	40	38	2C	-

C- Qualified in supplementary examination

15. Number of academic support staff (technical staff) and administrative staff

Session	Technical Staff		Administrative Staff	
	Sanctioned	Filled	Sanctioned	Filled
2012-13	03	01	NIL	NIL
2013-14	03	01	NIL	NIL
2014-15	03	02	NIL	NIL
2015-16	03	01	NIL	NIL

16. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	02	-	-	-	-

17. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [X]

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [X]

19. Research Center/Facility recognized by University: NIL

20. Publications: NIL

21. Area of consultancy and income generated: NIL

22. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: NIL

23. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: ***07 Major students have done in house projects while it is mandatory for all the students to submit their assignment topics in the form of project reports.***

b) Percentage of students place for the projects in organization outside the institution i.e. In research laboratories/ Industries/ Other Agency: NIL

24. Awards./Recognition received by Faculty and students:

*Ashwani Kumar Sharma Assistant Professor, Department of Chemistry:

• has been awarded'Young Scientist Award' for Best oral presentation by IEC University Baddi in 2015

25. List of eminent academician and scientists/visitors to the department: NIL

26. Seminars/Conferences/Workshops organized and the source of funding:

a) National NIL

b) International

27. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled	
				Male	Female
2012-2013	BA/BSc/B.Com/PG-1	55	55	26	29
	BA/BSc/B.Com/PG-2	30	30	17	13
	BA/BSc/B.Com/PG-3	14	14	4	10
2013-2014	BA/BSc/B.Com/PG-1	8	8	7	1
	BA/BSc/B.Com/PG-2	48	48	22	26
	BA/BSc/B.Com/PG-3	27	27	15	12
2014-2015	BA/BSc/B.Com/PG-1	11	11	2	9
	BA/BSc/B.Com/PG-2	5	5	4	1
	BA/BSc/B.Com/PG-3	45	45	22	23
2015-2016	BA/BSc/B.Com/PG-1	11	11	4	7
	BA/BSc/B.Com/PG-2	10	10	2	8
	BA/BSc/B.Com/PG-3	05	05	4	1

28. Diversity of the Students***:*** *Majority of the students are from the subdivision Rohru& Dodrakawar of District Shimla Himachal Pradesh, India.*

29. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/ Defence Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

30. Students Progression: ***The department is offering only the UG courses and does not have PG & above courses. On the basis of feedback through interaction either telephonically/ personal/ emails/ facebook/OSA/Alumini meet it was found that cent percent of the students go for PG studies besides jobs like forestry, banking, private sectors, teaching etc.***

31. Details of Infrastructural facilities

a) Library: ***The department has its own library and provides books to the needy students besides reference books.***
b) Internet facilities for Staff and students: **Yes**
c) Class rooms with ICT facilities: **Smart classrooms**
d) Laboratories: **02-well equipped**

32. Number of students receiving financial assistance from College/ University/ Government/ Other agencies:
The students receive scholarships under various schemes to assist their studies the consolidated data is provided in SSR.

33. Details on student's enrichment programme (special lectures/ workshops/seminar) with external experts: ***The students are given due exposure to interact with the faculty of other departments, Administration , Scientists from Krishi Vigyan Kendra, Pharmacy college, Makoil, legal experts during the course of special lectures/ workshops etc.***

34. Teaching methods adopted to improve student learning: ***Teaching is made effective through usage of ICT, smart phones besides classroom presentations, quizzes, debates, declamations, poster making,etc.***

35. Participation in Institutional Social responsibility (ISR) and extension activities:

- Students are encouraged to participate in NSS/NCC/RANGERS&ROVERS, various clubs/societies activities for overall personality development.
- Students actively participate in Youth festivals and sports activities.
- The department is having its own association namely "CHEMICOS" which is very active and proficient.

36. SWOC analysis of the department and future Plans:

Strength	*Enthusiastic and well behaved students/staff. *Good annual/term end results.
Weakness	Short of supporting Lab staff
Opportunities	Planning to start local need skill based courses in near future.
Challenges	Improvement of communication skills of students.

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

38. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

* Shalu Chauhan Assistant Professor, Department of Chemistry:

- Attended orientation programme at ASC, HP University Shimla from 20th February to 17th March 2012.
- Participated in Induction Training at SCERT Solan from 1st August to 12th August 2014.

*Ashwani Kumar Sharma Assistant Professor, Department of Chemistry:

Attended

- Orientation Programme OP 99 at ASC, HP University Shimla from 21st February to 19th March 2011.
- National Seminar on 'Algebra and its applications' from 26th to 27th March 2011 at HP University shimla.
- Short Term course on 'Disaster Management' from 19th December to 21st December 2011 at ASC, HP University Shimla.
- 3 Weeks Refresher course on IT(RC-248) from 2nd April to 21st April 2012 at ASC, HP University Shimla.

- Induction Training Programme for Assistant Professors from 30th April to 12th May 2012 at SCERT Solan.
- 3 Weeks First special summer school on 'Environmental Sciences' from 27th May to 15th June 2013 at ASC, HP University Shimla.
- 1 Week UCOST National workshop on 'Taxonomic keys and identification tools of different groups of flora and fauna including molecular tools' from 3rd March to 8th March 2014 at GKV Haridwar.
- MHRD sponsored Workshop on NMEICT awareness held on 12th July 2014 at NIT Hamirpur.
- 3 Weeks First special winter school on 'Issues in higher education' from 23rd February to 14th March 2015 at ASC, HP University Shimla.
- Short Term course on 'Human Values' from 14th December to 19th December 2015 at HRDC, HP University Shimla.

Presented Paper Titled

- 'Water wave dynamics and Tsunamis' in National Seminar on 'Recent trends in continuum mechanics' from 28th to 29th March 2011at HP University Shimla.
- 'Geophysical variability among mythical Kinnaura tribe' in 13th International Conference (CONIAPS) from 14th to 16th June 2011at UPES Dehradun.
- 'Scientific role of Bhoonda Mahayajna in sustainable development' in 1st HP Science congress from 15th to 16th October 2014 at Peterhoff Shimla.
- 'CBCS in Higher Education' in National Conference on Higher education organized from 18th to 19th September 2015 at Peterhoff Shimla.
- 'Bhoonda Mahayajna: An enlivening symbol of Himalayan cultural heritage' in International Conference on 'Science and Spirituality'from 25th to 27th September 2015 at HP University Shimla.
- 'Role of Deities in Sustainable development of Himachal Himalayas' in National Conference organized by IIHS UGC Center of Excellence from 4th to 5th November 2015.
- 'Impediments in success of CBCS in colleges of HP' in 'National Conferece on Transforming Higher Education 'on 15th December 2015 organized by Directorate RUSA & Higher Education at HHH Shimla.
- 'Need of Human Values in Saving Environment' in National Conference on 'Issues and Challenges in contemporary World' organized by IEC University Baddi from 26th to 27th December 2015.

Acted As

- Rapporteur in the session on 'Biodiversity conservation' in National Conference organized by IIHS UGC Center of Excellence from 4th to 5th November 2015.
- Rapporteur in the session on 'Economic, Political and Administrative Issues' in National Conference organized by IIHS UGC Center of Excellence from 4th to 5th November 2015.

Membership

- Life membership of Indian Science Congress Association.

Position Held

- Head Department of Chemistry.
- Rovers Leader Bharat Scouts & Guides.

Awards

- 'Young Scientist Award' for Best oral presentation by IEC University Baddi in 2015

Evaluative Report of the Departments

1. Name of the Department: Commerce

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

BCA, Accountancy, .Personal Management

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	Three	Filled

10. Faculty profile with name, qualification, specialization (D.Sc./D.Lit/Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
B.S.Pirta	M.Phil	Asso.Prof.	Finance Office	27 years	Nil
Nitika	P.hd	Asstt.Prof	Marketing	14 years	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.Com.I	17	Nil	Nil	58	75
	B.Com.II	12	NIL	01	31	44
	B.Com.III	04	Nil	Nil	19	23
2013-2014	B.Com.I sem.	19	Nil	Nil	70	89
	B.Com.II. year	15	Nil	Nil	48	63
	B.Com.III year	11	Nil	Nil	33	44
2014-2015	B.Com.1 sem	16	Nil	01	47	64
	B.A.III sem	14	Nil	Nil	68	82
	B.A. year	14	Nil	Nil	49	63
2015-2016	B.A.I sem	26	Nil	Nil	54	80
	B.A.III sem	13	01	Nil	44	58
	B.A.Vth sem	14	Nil	Nil	69	83

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	142	1:47
2013-14	196	1:65
2014-15	189	1:63
2015-16	221	1:77

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appread	Pass	Fail	Dropout %	Class	Appread	Pass	Fail	Dropout %
1	B.com-I sem	86	Nil	Nil	Nil	B.com.1st sem.	63	All	-	-
2	B.com-II year	66	43	23	6%	B.A.II sem	83	All	-	3%
3	B.Com - III year	37	37	Nil	3%	B.A.III year	59	59	Nil	7%

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	MTech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	Nil	Nil	01	01	Nil	Nil

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): 01
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited:
  - Books with ISBN/ISSN numbers with details of publishers:

    Visualization of re-search
    978-93-84144 677
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: NIL

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: 80%

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency:

Nil

23. Awards./Recognition received by Faculty and students:

7th position in HPU Merit list in 2014-15 & 6th position in HPU Merit List in 2009-10

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

26. Students profile programme/course wise:

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/PG-1	75	All	42	33	-
	BA/B.SC/B.ComPG-2	44	All	28	16	-
	BA/B.SC/B.Com/PG-3	23	All	17	06	-
2013-2014	BA/B.SC/B.Com/PG-1	89	All	44	38	-
	BA/B.SC/B.Com/PG-2	63	All	30	33	-
	BA/B.SC/B.Com/PG-3	44	All	25	19	-
2014-2015	BA/B.SC/B.Com/PG-1	64	All	30	34	-
	BA/B.SC/B.Com/PG-2	82	All	48	34	-
	BA/B.SC/B.Com/PG-3	63	All	33	30	-
2015-2016	BA/B.SC/B.Com/PG-1	80	All	46	34	-
	BA/B.SC/B.Com/PG-2	58	All	25	33	-
	BA/B.SC/B.Com/PG-3	83	All	46	27	-

27. Diversity of the Students

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/PG-1	All	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. : 5

- It is very difficult to give the data of students who have cleared NET/SLET/GATE etc.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	30%
P.G. to M.Phil	2%
PG. to Ph.D	1%
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	10%
Entrepreneurship/Self Employment	50%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: N.A.

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies

Session	No of Students	College/University/Government/Other Agencies
2012-2013	06	Govt.
2013-2014	08	Govt.
2014-2015	10	Govt.
2015-2016	14	Govt.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Yes, Special lecture on SEBI and financial planning by the expert from SEBI

33. Teaching methods adopted to improve student learning:

Yes, Quiz,Seminar,Paper presentation,tutotial,Smart Classes and

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Participation in Sports, Cultural, NSS activities, IGNOU, Add-on Courses

35. SWOC analysis of the department and future Plans:

Strength	Well Qualified faculty
Weakness	Shortage of Staff (Teaching)
Opportunities	In public and private sector such as banking cooperate sector
Challenges	Lack of exposure due to non availability of Industrial environment , lack of enterpromship

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Workshop- short term course in Disaster Mgt.26-12-12 to 28-12-2012
2. Orientation program 104 w.e.f. 20-20-2012 to 140-30-2012 H.P. University Shimla.(ASC)
3. Induction program for assistant professor SCERT Solan Ist august 2014 to 12th August 2014.
4. Technological Advancement in Indian banking sector name of book Visualization of research
5. Publication – performance Evaluation of public and private sector Banks of the branch productivity (Paper presentation).
6. Guided MBA student for project on topic effect of advertising on marketing.

Evaluative Report of the Departments

1. Name of the Department: Economics

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

B.Com , Geo, Pol. Sci. Public. Adm.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	One	One

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualification	Designation	Specialization	Total No of Years experience	No of Ph.D students guided for the last 4 years
Chander Rangta	M..Phill	Asitt. Prof.	Agricultural	25 years	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	12	1	Nil	34	47
	B.A.II	08	1	NIL	25	34
	B.A.III	03	Nil	Nil	24	27
2013-2014	B.A.I semester	08	Nil	Nil	29	37
	B.A.II. year	05	1	Nil	23	29
	B.A.III year	06	Nil	Nil	20	26
2014-2015	B.A.1 semester	08	Nil	Nil	23	31
	B.A.III semester	07	Nil	Nil	25	32
	B.A. year	06	1	Nil	21	28
2015-2016	B.A.I semester	10	Nil	Nil	18	28
	B.A.III semester	09	1	Nil	22	32
	B.A.Vth semester	07	Nil	Nil	24	31

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	108	1:108
2013-14	92	1:92
2014-15	93	1:93
2015-16	128	1:128

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appread	Pass	Fail	Dropout %		Appread	Pass	Fail	Dropout %
1	B.A-I sem.	35	All	Nil	Nil	B.A.1st sem.	35	All	-	-
2	B.A-II year	26	21	5	16.12%	B.A.III sem	33	All	-	5.71%
3	B.A-III year	24	24	0	4%	BA II year	25	24	1	3.84%

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M..Phil.	Ph.D.	D.Litt.	D.Sc.
01	Nil	01	Nil	Nil	Nil

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals (national/ International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: 5th semester students

b) Percentage of students place for the projects in organization outside the institution i.e in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students: Nil

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

26. Students profile programme/course wise

Year/ Session	Name of the Course/Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/BCA/PG-1	47	All	16	31	65%
	BA/B.SC/B.Com/BCA/PG-2	33	All	14	19	85%
	BA/B.SC/B.Com/BCA/PG-3	27	All	12	15	98%
2013-2014	BA/B.SC/B.Com/BCA/PG-1	37	All	26	11	100%
	BA/B.SC/B.Com/BCA/PG-2	29	All	09	20	92%
	BA/B.SC/B.Com/BCA/PG-3	26	All	09	17	100%
2014-2015	BA/B.SC/B.Com/BCA/PG-1	35	All	24	11	N.A
	BA/B.SC/B.Com/BCA/PG-2	32	All	22	10	N.A
	BA/B.SC/B.Com/BCA/PG-3	28	All	10	18	N.A
2015-2016	BA/B.SC/B.Com/BCA/PG-1	28	All	10	18	N.A
	BA/B.SC/B.Com/BCA/PG-2	32	All	18	14	N.A
	BA/B.SC/B.Com/BCA/PG-3	31	All	21	10	N.A

27. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
2012-2013	BA/B.SC/B.Com/PG-1	All	Nil	Nil

27. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

28. Students Progression

Students Progression	Against % Enrolled
UG to PG	30-35%
P.G. to M..Phil.	N.A
PG. to Ph..D.	N.A
Ph..D. to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	5-10%
Entrepreneurship/Self Employment	45-55%

29. Details of Infrastructural facilities

a)	library:	YES
b)	Internet facilities for Staff and students:	YES
c)	Class rooms with ICT facilities:	YES
d)	Laboratories:	YES

30. Number of students receiving financial assistance from College/ University/ Government/Other agencies

Number of students are provided various kinds of scholarships under various schemes detail of which is provided in SSR.

31. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts :

Dr. Parmod Chauhan, Principal of the college delivered a motivational talk to the students of the department.

32. Teaching methods adopted to improve student learning: Teaching through ICT

33. Participation in Institutional Social responsibility (ISR) and extension activities:

Students Participation in afforestation programmes, Sometime they regulate Traffic in the local area and also participate in Swachhta mission & extension activities like NSS,NCC & eco club.

34. SWOC analysis of the department and future Plans:

Strength	Well Qualified faculty & smart classroom
Weakness	Shortage of Faculty
Opportunities	Potential to start PG Classes in deptt. of Economics
Challenges	Disseminate the information in society

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

35. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Orientation course 2008- P.U. Chandigarh.
2. Re-fresher course in IT- 2009 P.U. Chandigarh
3. UGC Sponsored short programme course in Disaster Management – HPU Shimla
4. In service teaching programme SCERT Solan-2013
5. Re-fresher course in economics P.U.Chandigarh
6. UGC sponsored national conference in IT St. Bedes College Shimla
7. Attended one day workshop on Newly introduced syllabus of UG under (RUSA)- H.P.U. Shimla

Evaluative Report of English Department

1. Name of the Department ENGLISH

2. Year of Establishment 1988

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG/PG

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Major English, Minor English, Compulsory English, Functional English,

6. Participation of the department in the courses offered by the other department :

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled	
Professor	-	-	-
Associate Professor	-	-	-
Assistant Professor	**05**	**05**	03 Through HPPSC 02 Through PTA

10. Faculty profile with name, qualification, specialization, (D.Sc./ D.Lit/ Ph.D./ M.Phil. etc):

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Dr. Poonam Kimta Chauhan	M. A., M. Phil & Ph.D	Assistant Professor	Indian Fiction	6 years	Nil
Deepika	M. A.& M. Phil	Assistant Professor	Indian Fiction	2 years	Nil
Vandana Bhandari	M. A., M. Phil	Assistant Professor	Indian Fiction	2 years	Nil
Seema	M. A., M. Phil	Assistant Professor	Indian Fiction	16 months	Nil
Sanjeev Kumar	M. A., M. Phil	Assistant Professor	Indian Fiction	16 months	Nil

11. List of the Senior Visiting Faculty:

Dr. Kanta Deshta , Principal Govt. college Saraswatinagar

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B. A.1STYear	97	3	2	328	430
	B. A.2ndYear	73	2	1	315	391
	B. A.3rd Year	54	—	—	245	299
2013-2014	B.A IST Sem	5	—	—	14	19
	B. A. 2nd Year	74	1	2	269	346
	B. A. 3rd Year	57	1	1	220	278
2014-2015	3RD SEM	3	—	—	12	15
	1ST SEM	4	—	—	11	15
	B. A. 3rd Year	60	1	1	229	291
2015-2016	BA 1ST SEM	8	—	—	14	22
	BA 3RD SEM	5	—	—	10	15
	BA 5TH SEM	4	—	—	10	14

13. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	1260	1:252
2013-14	1266	1:253
2014-15	1103	1:220
2015-16	1193	1: 238

14. Trends in Success and Dropout rates of Students during the past two years

Under Graduate classes

Sr No	Year/ SEM.		2013-2014				2014- 2015			
			Appeared	Pass	Fail/Result Awaited	Dropout %	Appeared	Pass	Fail/Result awaited	Dropout %
1.	BA 3RD YEAR		238	131	**107**	1.65	267	139	126	1.85
2.	BA 2ND YEAR		339	211	128	20.45	Nil	Nil	Nil	Nil
3.	BA IST	Major	19	-	19	Nil	20	15	5	Nil
		Minor	72	10	62	Nil	79	77	2	Nil
		Comp. Eng	95	74	21	Nil	329	324	5	Nil
		Fun. Eng	539	523	16	Nil	3	1	2	Nil
		Hobby	Nil	Nil	Nil	Nil	57	55	2	Nil
4	BA 2nd	Major	Nil	Nil	Nil	Nil	15	14	1	Nil
		Minor	Nil	Nil	Nil	Nil	74	69	5	Nil
		Fun. Eng	Nil	Nil	Nil	Nil	1	Nil	1	Nil
		Hobby	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	BA 3rd	Major	Nil	Nil	Nil	Nil	14	13	1	Nil
		Minor	Nil	Nil	Nil	Nil	67	64	3	Nil
		Comp. Eng	Nil	Nil	Nil	Nil	284	265	19	Nil
		Hobby	Nil	Nil	Nil	Nil	184	Nil	184	Nil

Post Graduate Classes:

Sr No	SEM.	Enrolled	2013-2014					2014- 2015			
			Appeared	Pass	Supple-mentary	Dropout	Enrolled	Appeared	Pass	Supple-mentary	Dropout
1	1st Sem (dec)	20	18	9	9	2	20	15	12	3	5
2	2nd Sem (june)	15	12	9	3	3	12	12	5	7	6
3	3rd sem (dec)	12	11	10	1	1	15	14	R/A	R/A	0
4	4th sem (june)	12	12	1	11	0	11	10	10	0	1

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
05	05	05	01	0	0

16. Number of Faculty with ongoing projects from a) National b) International funding
agencies and grant received Yes [ ] No: [✓]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [✓]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/ International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil

- h-index: Nil

20. Area of consultancy and income generated:

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter- departmental/ programme:

Senior students are involved in projects/assignments based on syllabus.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency:

Nil

23. Awards./Recognition received by Faculty and students: Nil

24. List of eminent academician and scientists/visitors to the department:

25. Seminars/Conferences/Workshops organized and the source of funding:

a) National

b) International

Nil

26. Students profile programme/course wise:

Year/ Session	Name of the Course/Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/BSc/B.Com/BCA/PG-1	430	430	149	281	25
	BA/BSc/B.Com/BCA/PG-2	388	388	149	239	68.3
	BA/BSc/B.Com/BCA/PG-3	299	299	109	190	73.6
2013-2014	BA 1ST SEM	19	19	11	8	100
	BA 2ND YEAR	345	345	104	241	62.2
	BA 3RD YEAR	256	256	96	180	55
2014-2015	BA 1ST SEM	15	15	2	13	100
	BA 3RD SEM	15	15	8	7	100
	BA 3RD YEAR	291	291	86	205	52.1
2015-2016	1ST SEM	22	22	7	15	100
	3RD SEM	15	15	2	13	100
	5TH SEM	14	14	7	7	100

27. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/BSc/B.Com/BCA/PG-1	100 %	NIL	NIL

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/Defence Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	70%
P.G. to M.Phil	20%
PG. to Ph.D	5%
Ph.D to Post Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	Nil
Entrepreneurship/Self Employment	15%

30. Details of Infrastructural facilities

a)	library:	✓
b)	Internet facilities for Staff and students:	✓
c)	Class rooms with ICT facilities:	✓
d)	Laboratories:	✓

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies

Session	No of Students	College/University/Government/Other Agencies
2012-2013	165	GOVERNMENT
2013-2014	87	GOVERNMENT
2014-2015	149	GOVERNMENT
2015-2016	N.A.	N.A.

32. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts :

Dr. Kanta Deshta was invited to deliver a motivational lecture to the students of the department.

33. Teaching methods adopted to improve student learning: LECTURE, DEBATE AND DISCUSSION , INDUCTIVE AND DEDUCTIVE AND ILLUSTRATION WITH EXAMPLE METHODS.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Students participated in NSS and SCOUT AND GUIDE activities such as social campaigns for literacy, drug abuse and cleanliness engaging local community.

35. SWOC analysis of the department and future Plans:

Strength	Well qualified staff with absolute dedication to welfare of the students.
Weakness	The department caters to students with strong Hindi background who lack basic knowledge of English language and its syntax.
Opportunities	a). In order to equippe students with the knowledge of the universal knowledge the teachers and students can engage in innovative and creative give and take of English language and literature. b). The dept. provides platforms to the students to express themselves freely and fearlessly so as to improve their linguistic skills.
Challenges	a). to reduce the fear of English language in students and to develop their interest in English literature. b). to motivate students to choose English as major subject. c). to find out ways to make innovation and creativity an integral part of teaching learning process. d). to develop critical abilities in students with special emphasis on improvement of their grades in English.

FUTURE PLANS

Applying for Research Project, Publishing more research papers, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

List of Achievements :

Dr. Poonam Kimta Chauhan:

1. UGC Sponsored Orientation Programme(OP.97.2010)Conducted by HPU w.e.f. 31- 05- 2010 to 26- 06-2010.
2. UGC Sponsored Refresher Course in English by HPU w.e.f. 11.06.2012 to 30.06.2012.

3. National Conference attended and presented paper on *Women Empowerment: Contemporary concern* on December 10-11-2011 organized by H. P. Institute of Management Studies
4. National Conference attended and presented paper on *Economic Liberalzation: Effects and Challenges* on November 11-12-2011 organized by ICDEOL H. P.U. Shimla.
5. International Seminar on *Gender in National Culture: Austraila and India* on Decemberr12-13 2012 organized by H. P. U. Center for Australian and New Zealand Studies.
6. International conference attended and presented paper on *Women Empowerment: Transforming Lives, Milestones and Challenges organized* by St. Bede's college Shimla on 24-25August, 2013 Sponsored by Department of Home Science.

7. Women's Empowerment:Emerging Woman in Namita Gokhale's *Shakuntala*: *the Play of Memory*. (Jell),Dec 2011 vol.V Number II ISSN 0975-6930.

8.Marginalization of Women across the Class Divide in the Novel of Thrity Umrigar:*The Space Between Us* (Jell), 2013, vol.VII Number 1 ISSN 0975-6930 .

9 .Looking beyond Home: Challenging the Institution of Female Repression in Manju kapoor's *Home*. (Jell), June 2014, vol.VIII Number 1 ISSN 0975-6930.

10. Education: the source of Voice to the Voiceless in *Inside the Haveli* by Rama Mehta.(Jell),june 2015, vol IX,Num1,ISSN 0975-6930.

11. A Tale of Emerging New Woman in Githa Hariharan's: *The Thousand Faces of Night* (journal of literary Aesthetic), Dec 2015 vol II, NumII ,ISSN 2347-8705.

12. A Feminist analysis: Comprehensive Journey of women from Housewife to Home Manager in Contemporary Women Indian writers works. (Jell), Dec 2015, vol IX,Num11,ISSN 0975-6930.

2. Deepika : UGC JRF and SRF fellowship awarded in 2011 and 2013 respectively

3. Vandana Bhandari

1. Attended two week Induction Teacher Training Programme at B.Ed College Dharamshala, H.P, from 16-12- 2013 to 28-12 2013.

Evaluative Report of the Departments

1. Name of the Department: Geography

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	One	One

10. Faculty profile with name, qualification, specialization, (.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Dr.Naresh Chauhan	Ph.D.	Assistant Prof.	Agricultural Geography	6 years	Nil

11. List of the Senior Visiting Faculty:

Prof. Balwant Chauhan Govt. Degree College Saraswatinagar

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	6	Nil	Nil	24	30
	B.A.II	3	Nil	Nil	22	25
	B.A.III	3	Nil	Nil	25	28
2013-2014	B.A.I semester	3	Nil	Nil	11	14
	B.A.II. year	3	Nil	Nil	13	16
	B.A.III year	3	Nil	Nil	20	23
2014-2015	B.A.1 semester	9	Nil	Nil	17	26
	B.A.III semester	2	Nil	Nil	12	14
	B.A. year	2	Nil	Nil	15	17
2015-2016	B.A.I semester	8	Nil	Nil	16	24
	B.A.III semester	7	Nil	Nil	14	21
	B.A.Vth semester	2	Nil	Nil	10	12

13. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	83	1:83
2013-14	53	1:53
2014-15	57	1:57
2015-16	57	1:57

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				Class	2014- 2015			
		Appeared	Pass	Fail	Dropout %		Appeared	Pass	Fail	Dropout %
1	B.A-I sem.	68	All	Nil	Nil	B.A.1st sem.	50	All	Nil	Nil
2	B.A-II year	16	All	Nil	11%	B.A.III sem	65	All	Nil	4%
3	B.A-III year	19	All	Nil	9.5 %	BA II year	16	15	01	Nil

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	-	-	01	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals (national/ International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: All

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students:

5th Position in HPU Merit List by Kritika Chauhan 2013-14

24. List of eminent academician and scientists/visitors to the department:

Nil

25. Seminars/Conferences/Workshops organized and the source of funding:

a) National
b) International

Nil

26. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/PG-1	30	All	9	21	97%
	BA/B.SC/B.Com/PG-2	25	All	12	13	91%
	BA/B.SC/B.Com/PG-3	28	All	12	16	94%
2013-2014	BA/B.SC/B.Com/PG-1	30	All	10	4	100%
	BA/B.SC/B.Com/PG-2	16	All	4	12	91%
	BA/B.SC/B.Com/PG-3	16	All	10	13	95%
2014-2015	BA/B.SC/B.Com/PG-1	26	All	11	15	R/A
	BA/B.SC/B.Com/PG-2	14	All	10	4	100%
	BA/B.SC/B.Com/PG-3	17	All	5	12	R/A
2015-2016	BA/B.SC/B.Com/PG-1	24	All	9	15	R/A
	BA/B.SC/B.Com/PG-2	21	All	8	13	R/A
	BA/B.SC/B.Com/PG-3	12	All	8	4	R/A

27. Diversity of the Students:

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/PG-1	All	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/ GATE /Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	30-40%
P.G. to M.Phil	N.A
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	5-10%
Entrepreneurship/Self Employment	45-50%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies:
Number of students is provided various kinds of scholarships under various schemes the details of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Prof. Balwant Chauhan delivered a lecture on geographical conditions of Pabbar Vally in relation to apple crop.

33. Teaching methods adopted to improve student learning:

Besides traditional teaching methods, Introduction of ICT in teaching.
Class tests and house tests regularly taken.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Students Participation in NSS,NCC & various Clubs and conduct fields study to enhance extention activities.

35. SWOC analysis of the department and future Plans:

Strength	Well Equipped lab with smart classroom
Weakness	Shortage of staff teaching as well as lab staff
Opportunities	Potential to start PG Classes
Challenges	Disseminate the information in society

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme based on local area, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

Nil

Evaluative Report of the Departments

1. Name of the Department: Hindi

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7.Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/ programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	02	02

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Lit/Ph.D./ M.Phil. etc)

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Dr. Yogita	PHD	Astt. Professor	Katha Sahitya	07 Years	Nil
Nisha Chauhan	M.A.(Hindi/ Translation) PHD (Pursuing)	Astt. Professor	Hindi kahini	07 Years	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	59	01	02	148	210
	B.A.II	51	01	02	213	266
	B.A.III	33	Nil	Nil	170	203
2013-2014	B.A.I semester	22	01	Nil	63	86
	B.A.II. year	45	Nil	01	125	171
	B.A.III year	38	01	Nil	141	180
2014-2015	B.A.1 semester	32	Nil	Nil	86	118
	B.A.III semester	16	Nil	Nil	44	60
	B.A. year	40	Nil	Nil	106	146
2015-2016	B.A.I semester	22	Nil	Nil	43	65
	B.A.III semester	26	Nil	Nil	67	93
	B.A.Vth semester	15	01	Nil	39	55

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	1254	1:627
2013-14	1741	1:871
2014-15	1031	1:516
2015-16	848	1:424

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				Class	2014- 2015			
		Appeared	Pass	Fail	Dropout %		Appeared	Pass	Fail	Dropout %
1	B.A-I sem.	134	131	3	18.29	B.A.1st sem.	108	106	02	
2	B.A-II year	149	144	2	8.02	B.A.III sem	56	54	11	
3	B.A-III year	81	81	Nil	Nil	BA II year	121	119	02	7.63

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	02	01	01	Nil	Nil

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received

Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received

Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/ International) by the faculty and students: Yes
  - Number of publication listed in international data base e.g. web of science, umanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with BN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in

a)National Committees b) ernational Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme:

Senior students are involved in projects/assignments based on their syllabus.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories / Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students: Nil

24. List of eminent academician and scientists/visitors to the department:

Nil

25. Seminars/Conferences/Workshops organized and the source of funding:

a) National
b) International

Nil

26. Students profile programme/course wise:

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-13	BA/B.SC/B.Com/BCA/PG-1	210	187	61	149	92%
	BA/B.SC/B.Com/BCA/PG-2	266	167	93	173	97%
	BA/B.SC/B.Com/BCA/PG-3	203	149	64	139	99.32%
2013-14	BA/B.SC/B.Com/BCA/PG-1	86	81	23	63	100%
	BA/B.SC/B.Com/BCA/PG-2	171	134	39	132	97.8%
	BA/B.SC/B.Com/BCA/PG-3	180	149	56	124	98.7%
2014-15	BA/B.SC/B.Com/BCA/PG-1	118	118	36	82	100%
	BA/B.SC/B.Com/BCA/PG-2	60	60	48	12	100%
	BA/B.SC/B.Com/BCA/PG-3	146	121	31	115	98.34%
2015-16	BA/B.SC/B.Com/BCA/PG-1	65	65	13	52	100%
	BA/B.SC/B.Com/BCA/PG-2	93	93	17	76	100%
	BA/B.SC/B.Com/BCA/PG-3	55	55	11	44	100%

27. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/PG-1	All	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/ GATE /Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	40%
P.G. to M.Phil	20%
PG. to Ph.D	1%
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	N.A
Entrepreneurship/Self Employment	30-40%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

31. Number of students receiving financial assistance from College/University/ Government/Other agencies

Number of students are provided various kinds of scholarships under various schemes detail of which is provided in SSR.

32. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts :

Yes, In NSS, Seminar, H.R. Workshop also organized.

33. Teaching methods adopted to improve student learning:

Seminars, G.D., quiz, Feedback, Assignment. Occasionally modern teaching aids are also used. Class tests and house tests are regularly taken.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

In all activities organized by college or other Govt. Dept. Blood donation camp, Plantation, NSS, NCC and Ranger Rover activities.

35. SWOC analysis of the department and future Plans:

Strength	Well qualified teaching staff
Weakness	Shortage of teaching staff
Opportunities	Potential to start PG classes
Challenges	To develop creative thinking in students

FUTURE PLANS
Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Workshop on "women cell development" organized by centre for women studies and development H.P.U. w.e.f. 03-08-2005.
2. "Himprastha " patrika ke September 2010 ke cahte ank main " Sunita jain ki kahaniyon main Nari Sawroop" lekh prakashit .
3. **Nisha chauhan**

1. Presented paper titled "jeevan prabhandh main adhyatmikta" at the international conference on science, spiritual and education organized by Pratibha Spandon, Paramhansa Yogananda Intenational research center(PYIR) and dept. of Music, H.P.U., Shimla from 25-27 sept. 2015.
2. Presented a paper entitled "lok gathaoo main viragnaoo ka charitr" at the national conference on "itahas lakhen main likgathaoo ka yogdan" organize by Thakur Jagdev Chand Samriti shodh Sansathan Neri, Hamipur, Himachal Pradesh and sponsored by Bhartiya Itahas Anusandhan parishad, Delhi from 2-4 oct. 2015.
3. Presented a paper entitled "Media ki sanskriti aur bhasha at the international conference on "Media aur sum-Samiyk samikaran organized by the center of excellence Govt. college Sanjauli, Shimla-6 H.P., Sponsered by the Indian council for social science research, New Delhi from 5-6 oct 2015.
4. Presented a paper titled "Pashchim, Himalaya ka Samaj, Sanskriti, Kala-Bhasha ek avlokan " at the national conference "Himalyan Studies Sonference-2015". Organized by Institute of Integrated Himalyan Studies (UGC center of excellence) research, training & extension division,HPU from 4-5 Nov 2015.
5. Presented a paper entitled " Hindi Rangmanch aur Aaj ke Natak" at the international conference organized by Govt. degree college kullu, sponsored by the Indian council for social science Research, New Delhi from 22-23 Nov 2015. Title of the Conference:"Hindi Natak Aur RangManch" I

Publications:

Topic of research paper	Patrika	ISSN No.	Year
Himachal ki kahaniyaon main vayakt samajik chetna (P.N. 56-61)	Chintan (international Journal) Kurushetra university	4411-2199	Nov-Dec 2015
Himachal ke kahanikaro main vayakt Manviya sambhand (P.N. 14-19)	Shoddhara Trath masik Sahitiyak patrika Uri,Distt. Jalon ,U.P	1122-3321	Oct- Dec 2015

Evaluative Report of the Departments

1. Name of the Department: History

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG/PG

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Annual/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

N.A

8. Details of courses/programmes discontinued (if any) with reasons: N.A

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	One	One
Assistant Professor	Nil	Nil

10. Faculty profile with name, qualification, specialization,(D.Sc./D.Lit/Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Harish Sanjta	M.A, M.Phil	Assoct. Professor	Modern India History	18 years	Nil

11. List of the Senior Visiting Faculty:

Prof. Sardar Chauhan, Govt. College Saraswatinagar

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I year	29	Nil	Nil	99	128
	B.A.II year	48	Nil	NIL	112	160
	B.A.III year	20	Nil	Nil	64	84
	M.A.1st	Nil	Nil	Nil	10	10
	M.A.3rd	2	Nil	Nil	12	14
2013-2014	B.A.I semester	31	01	Nil	56	88
	B.A.II. year	22	Nil	Nil	80	102
	B.A.III year	15	01	Nil	71	87
	M.A.1st	02	Nil	Nil	17	19
	M.A.3rd	Nil	Nil	Nil	08	08
2014-2015	B.A.1 semester	27	Nil	Nil	52	79
	B.A.III year	18	Nil	Nil	69	87
	B.A. II sem	27	01	Nil	51	79
	M.A.I	1	Nil	Nil	13	14
	M.A.3rd sem	2	Nil	Nil	16	18
2015-2016	B.A.I semester	25	Nil	Nil	54	79
	B.A.III semester	27	01	Nil	51	79
	B.A.Vth semester	28	01	Nil	33	62
	M.A.Ist	06	Nil	Nil	14	20
	M.A.3rd	Nil	Nil	Nil	09	09

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	396	1:396
2013-14	304	1:304
2014-15	277	1:277
2015-16	249	1:249

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appread	Pass	Fail	Dropout %	Class	Appread	Pass	Fail	Dropout %
1	B.A-I sem.	74	74	Nil	Nil	B.A.1st sem.	76	76	Nil	Nil
2	B.A-II year	66	57	09		B.A.III sem	74	74	Nil	Nil
3	B.A-III year	69	45	24		BA II year	63	63	Nil	03
4	M.A.1st	19	12	07		M.A.I,II	14	10	04	

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	MTech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	Nil	Nil	01	Nil	Nil	Nil

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received

Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty : Nil
  - Number of paper published in peer reviewed journals (national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme:

Senior students are involved in projects/assignments based on their syllabus.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency:

Nil

23. Awards./Recognition received by Faculty and students:

Topped with 1st position in HPU M.A(History) Exam 2012-13

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

26. Students profile programme/course wise

Year/ Session	Name of the Course/Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/BCA/PG-1	138	138	48	90	
	BA/B.SC/B.Com/BCA/PG-2	170	170	93	77	
	BA/B.SC/B.Com/BCA/PG-3	102	38	39	59	
2013-2014	BA/B.SC/B.Com/BCA/PG-1	108	107	57	50	
	BA/B.SC/B.Com/BCA/PG-2	123	121	39	82	
	BA/B.SC/B.Com/BCA/PG-3	95	95	50	45	
2014-2015	BA/B.SC/B.Com/BCA/PG-1	97	93	35	58	
	BA/B.SC/B.Com/BCA/PG-2	97	93	37	56	
	BA/B.SC/B.Com/BCA/PG-3	105	105	36	69	
2015-2016	BA/B.SC/B.Com/BCA/PG-1	104	99	47	52	
	BA/B.SC/B.Com/BCA/PG-2	N.A.				
	BA/B.SC/B.Com/BCA/PG-3	88	88	32	56	

27. Diversity of the Students

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/PG-1	100	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. : 11

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	30-40%
P.G. to M.Phil	N.A
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	5-10%
Entrepreneurship/Self Employment	40-50%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: N.A

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies
Number of students are provided various kinds of scholarships under various schemes detail of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Prof. Sardar Chauhan delivered a lecture on history of Mahasu region.

33. Teaching methods adopted to improve student learning:

In order to supplement the traditional methods of teaching the modern teaching aids like OHP,LCD projectors, visualizers, charts, maps etc. are used.
Special Programme of ICT Training to the faculty students.
To make teaching learning more effective, discussion and demonstration methods are used. Class tests and house tests are regularly taken.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Large Participation of the faculty students in all co-curricular activities/programmes such as –Annual function, sports meet, cultural programmes, tree plantation, Blood Donation and other awareness camps organized by the college.

35. SWOC analysis of the department and future Plans:

Strength	Increasing number of students enrolment in History every year. Deep interest of students to study especially the local
Weakness	Shortage of teaching staff and infrastructural facilities
Opportunities	Jobs in civil services ,teaching, research scientists in archeological survey of India
Challenges	Despite various short coming and heavy crowed in history, the students have to struggle and fight strongly to shape their future in History

FUTURE PLANS

Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

- Attended a refresher course (History) in H.P.University Shimla in Dec. 2006.
- Attended a “In Service Training Programme at SCERT ” Solan in December 2012.
- Attended a workshop at H.P.U. Shimla, organized by the Deptt. Of History, H.P.U.Shimla to frame the new syllabus for RUSA in 2013.
- Printed a book “Shri Rudra Ji Mahatamya” Pujarli-4 on local culture of Rohru region in 2010.

Evaluative Report of the Departments

1. Name of the Department: JOURNALISM AND MASS COMMUNICATION

2. Year of Establishment: 2013

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts:

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	One	One

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc)

Name	**Qualifi-cation**	**Desig-nation**	**Speciali-zation**	**No of Years of experience**	**No of Ph.D students guided for the last 4 years**
Chetan Chauhan	M.Phil	Assistant Prof.	Print Media	2.5 years	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	Nil	Nil	Nil	Nil	Nil
	B.A.II	Nil	NIL	NIL	Nil	Nil
	B.A.III	Nil	Nil	Nil	Nil	Nil
2013-2014	B.A.I semester	3	Nil	Nil	16	19
	B.A.II. year	Nil	Nil	Nil	Nil	Nil
	B.A.III year	Nil	Nil	Nil	Nil	Nil
2014-2015	B.A.1 semester	Nil	Nil	Nil	1	1
	B.A.III semester	3	Nil	Nil	12	15
	B.A.I year	Nil	Nil	Nil	Nil	Nil
2015-2016	B.A.I semester	11	Nil	Nil	21	32
	B.A.III semester	Nil	Nil	Nil	2	2
	B.A.Vth semester	3	Nil	Nil	12	15

13. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	Nil	Nil
2013-14	19	1:19
2014-15	21	1:21
2015-16	49	1:49

14. Trends in Success and Dropout rates of Students during the past two years:

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail	Dropout %	Class	Appeared	Pass	Fail	Dropout %
1	B.A-I sem.	19	All	Nil	Nil	B.A.1st sem.	1	All	Nil	Nil
2	B.A-II year	Nil	Nil	Nil	Nil	B.A.II sem	19	All	Nil	Nil
3	B.A-III sem	17	All	Nil	0.11	BA II year	Nil	Nil	Nil	Nil

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Tech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	-	-	01	-	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received : Yes [ ] No: Nil

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty: Yes
- Number of paper published in peer reviewed journals(national/International) by the faculty and students: 2 paper Published in international journal
- Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
- Monographs: Nil
- Chapter in Books: Nil
- Books edited: Nil
- Books with ISBN/ISSN numbers with details of publishers: Nil
- Citation Index: Nil
- SNIP: Nil
- SJR: Nil
- Impact factor: Nil
- h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in :
a) National Committees b) International Committees c) Editorial Boards
If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: All

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students: Nil

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding:
a) National
b) International

Nil

26. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/BCA/PG-1	Nil	Nil	Nil	Nil	Nil
	BA/B.SC/B.Com/BCA/PG-2	Nil	Nil	Nil	Nil	Nil
	BA/B.SC/B.Com/BCA/PG-3	Nil	Nil	Nil	Nil	Nil
2013-2014	BA/B.SC/B.Com/BCA/PG-1	19	All	12	7	100
	BA/B.SC/B.Com/BCA/PG-2	Nil	Nil	Nil	Nil	Nil
	BA/B.SC/B.Com/BCA/PG-3	Nil	Nil	Nil	Nil	Nil
2014-2015	BA/B.SC/B.Com/BCA/PG-1	1	All	1	Nil	100
	BA/B.SC/B.Com/BCA/PG-2	19	All	12	7	100
	BA/B.SC/B.Com/BCA/PG-3	Nil	Nil	Nil	Nil	Nil
2015-2016	BA/B.SC/B.Com/BCA/PG-1	32	All	5	27	100
	BA/B.SC/B.Com/BCA/PG-3	2	All	1	1	100
	BA/B.SC/B.Com/BCA/PG-5	15	All	7	8	100

27. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/PG-1	Nil	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Since our department is newly established we expect our students selection in near future.

29. Students Progression: This can be ascertained later as ours is a newly established department.

Students Progression	Against % Enrolled
UG to PG	N.A
P.G. to M.Phil	N.A
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed Campus Selection Other than campus recruitment	N.A
Entrepreneurship/Self Employment	N.A

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

31. Number of students receiving financial assistance fromCollege/ University/ Government/ Other agencies:

Number of students are provided various kinds of scholarships under various schemes detail of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Local journalist Mr. Narender Chauhan (Dainik Bhaskar) was invited for sharing his experiences with the students.

33. Teaching methods adopted to improve student learning:

Introduction of ICT in teaching, GD, Presentations

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Students Participation in NSS,NCC & various Clubs and also conduct field study to enhance extension activities.

35. SWOC analysis of the department and future Plans:

Strength	Well Equipped lab with smart classroom, HD cameras
Weakness	Required Placements
Opportunities	Potential to start PG Classes
Challenges	Disseminate the information in society

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. A paper published in International Journal- Research journal of Philosophy and social Sciences titled " Role of Media in Highlighting the religious and cultural importance of Bhunda Mahayajna in Rohru subdivision of distinct Shimla", ISSN No. 0048-7325, Vol-41 No1, Page-163 to 175, June 2015 Publisher- Journal Anu Books Meerut.
2. Other paper published in International Journal- Journal Global Values Titled " Socio-Economic and Psychological impact on forest land encroachment issue with special reference to Rohru subdivision district shimla H.P." ISSN No 09769447, online ISSN No 24548391, Vol 6 No 2, Dec 2015. Publisher- Journal Anu Books Meerut.

Department of Mathematics

1. Name of the Department: Mathematics, Government College Seema(Rohru)

2. Year of Establishment: 1989

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate Courses

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester (CBCS)

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons:

BA/BSc Degree Course of Annual System due to Adopted Choice Based Credit system (Under RUSA)

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	NA
Associate Professor	Nil	NA
Assistant Professor	02	02

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Lit /Ph.D./ M.Phil. etc)

Name	**Qualification**	**Designation**	**Specialization**	**No of Years of experience**	**No of Ph.D students guided for the last 4 years**
Dr Mahinder Singh	Ph.D, M.Phil	Assistant Professor	MHD	8 Years	01
Virender Sharma	M.Phil, M.Sc.	Assistant Professor	Fluid Mechanics	6 Months	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	BA/BSC-I YEAR	10	00	00	16	26
	BA/BSC-IInd YEAR	03	01	00	07	11
	BA/BSC-III YEAR	05	00	00	07	12
	B.COM –I YEAR	17	00	00	58	75
	BCA- I YEAR	02	00	00	20	22
	BCA- II YEAR	02	00	00	12	14
	BCA- III YEAR	02	00	00	14	16
	Course Total	41	01	00	134	176
2013-2014	BA/BSC-I/II SEM(Major)	06	00	01	18	25
	BA/BSC-I/II SEM(Minor)	12	00	01	40	53
	BA/BSC-II YEAR	10	00	00	16	26
	BA/BSC-III YEAR	03	00	00	08	11
	B.COM –II SEM	19	00	00	70	89
	BCA- I YEAR	01	00	00	13	14
	BCA- II YEAR	02	00	00	15	17
	BCA- III YEAR	02	00	00	14	16
	Course Total	55	00	02	194	251
2014-2015	BA/BSC-I/II SEM(Major)	13	01	00	35	49
	BA/BSC-I/II SEM(Minor)	05	00	00	17	22
	BA/BSC-III/IV SEM(Major)	06	00	01	18	25
	BA/BSC-III/IV SEM(Minor)	06	00	00	22	28
	BA/BSC-III YEAR	06	00	00	14	20
	B.COM –II SEM	16	00	01	47	64
	BCA- I/II SEM	04	00	00	18	22
	BCA- II YEAR	01	00	00	09	10
	BCA- III YEAR	02	00	00	08	10
	Course Total	59	01	02	188	250
2015-2016	BA/BSC-I/II SEM(Major)	06	00	01	21	28
	BA/BSC-I/II SEM(Minor)	04	00	00	14	18
	BA/BSC-III/IV SEM(Major)	03	00	01	40	44
	BA/BSC-V/VI SEM(Minor)	06	01	01	17	25
	B.COM –II SEM	26	00	00	54	80
	BCA- I/II SEM	09	00	00	17	26
	BCA- III SEM	04	00	00	16	20
	BCA- III YEAR	02	00	00	09	11
	Course Total	60	01	03	188	262

14. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	176	176:1
2013-14	251	251:1
2014-15	250	250:1

2015-16	264	262:2

15. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015			
		Appeared	Pass	Fail	Dropout %	Appeared	Pass	Fail	Dropout %
1	BA/B.Sc(Major) Ist Sem	25	25	00	00	49	49	00	00
2	BA/B.Sc(Minor) Ist Sem	51	51	00	3.9	69	69	00	00
3	BA/BSc IInd Year	21	15	06	7.6	25	25	00	00
4	BA/BSc IIIrd Year	10	07	03	9.09	20	20	00	4.7
5	B.Com 2nd Sem	86	86	00	00	63	63	00	00
	BCA-1st	10	10	00	00	22	22	00	00
	BCA-2nd	17	17	00	00	10	10	00	00
	BCA-3rd	08	08	00	00	08	08	00	00

16. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	02	02	01	NIL	NIL

17. Number of Faculty with ongoing projects from: **Nil**, a) National b) International funding agencies and grant received Yes [ ] No: [✓]

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received

Yes [ ] No: [✓]

19. Research Center/Facility recognized by University: Nil

20. Publications:

A) Publication per faculty 35

- Number of paper published in peer reviewed journals(national/International) by the faculty and students: 35

- Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): 29
- Monographs: Nil
- Chapter in Books: Nil
- Books edited: Nil
- Books with ISBN/ISSN numbers with details of publishers: 02
- Citation Index: 40
- SNIP: Nil
- SJR: Nil
- Impact factor: 15
- h-index: 10

21. Area of consultancy and income generated: Nil

22. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards
If yes number of faculty: 01

23. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: 60

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

24. Awards./Recognition received by Faculty and students: 01

25. List of eminent academician and scientists/visitors to the department: Nil

26. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National

b) International

27. Students profile programme/course wise

Year/ Session	Name of the Course /Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-13	BA/BSc Ist Year	26	26	18	08	80.7
	BA/BSc IInd Year	11	11	03	08	63.6
	BA/BSc IIIrd Year	12	12	07	05	100
	B.COM- I Year	75	75	42	33	65
	BCA- I Year	22	22	16	06	75
	BCA- II Year	14	14	09	05	81
	BCA- III Year	16	16	09	07	85
2013-2014	BA/BSC-I/II SEM(Major)	25	25	10	15	100
	BA/BSC-I/II SEM(Minor)	53	53	30	23	100
	BA/B.Sc 2nd Year	26	26	18	8	100
	BA/B.Sc 3rd Year	11	11	3	8	90
	B.COM- II Year	89	89	62	27	100
	BCA- I Year	14	14	09	05	40
	BCA- II Year	17	17	13	04	61
	BCA- III Year	16	16	09	07	81
2014-2015	BA/BSC-I/II SEM(Major)	49	49	31	18	100
	BA/BSC-I/II SEM(Minor)	22	22	15	07	100
	BA/BSC-III/IVSEM(Major)	25	25	10	15	100
	BA/BSC-III/IV SEM(Minor)	53	53	30	23	100
	BA/BSc-III Year	20	20	06	14	100
	B.COM- II Sem	64	64	30	34	100
	BCA- I/II Sem	22	22	12	10	R/A
	BCA- II Year	10	10	06	04	90
	BCA- III Year	10	10	07	03	90
2015-16	BA/BSC-I/II SEM(Major)	28	28	21	07	R/A
	BA/BSC-I/II SEM(Minor)	18	18	10	08	R/A
	BA/BSC-III/IVSEM(Major)	45	45	27	18	R/A
	BA/BSC-V/VI SEM(Minor)	53	53	30	23	R/A
	BA/BSC-V/VISEM(Major)	25	25	10	15	R/A
	BA/BSC-III/IV SEM(Minor)	22	22	15	07	R/A
	B.COM- II Sem	82	82	46	36	R/A
	BCA- I/II Sem	26	26	22	04	R/A
	BCA- III Sem	20	20	11	09	R/A
	BCA- III Year	11	11	07	04	R/A

28. Diversity of the Students

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
2012-13	BA/BSc-1st	100	00	00
	BA/BSc – 2nd	100	00	00
	BA/BSc – 3rd	100	00	00
2013-14	BA/BSc -1st	100	00	00
	BA/BSc- 2nd	100	00	00
	BA/BSc- 3rd	100	00	00
2014-15	BA/BSc-1st	100	00	00
	BA/BSc- 2nd	100	00	00
	BA/BSc- 3rd	100	00	00
2015-16	BA/BSc- 1st	100	00	00
	BA/BSc- 2nd	100	00	00
	BA/BSc- 3rd	100	00	00

29. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/Defence Services, etc. :

Many students have passed some or the other exams, however exact figure is not available.

30. Students Progression

Students Progression	Against % Enrolled
UG to PG	30%
P.G. to M.Phil	2%
PG. to Ph.D	Nil
Ph.D to Post Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	Nil
Entrepreneurship/Self Employment	68%

31. Details of Infrastructural facilities

a) library: Yes

b) Internet facilities for Staff and students: Yes

c) Class rooms with ICT facilities: Yes

d) Laboratories: Nil

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Programming of C in Numerical Methods with the help of BCA department in presence of external expert

33. Teaching methods adopted to improve student learning:

Using ICT Tools

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Tree Plantation, Blood Donation, Participation in Institutational Functions etc.

35. SWOC analysis of the department and future Plans:

Strength	Well Qualified and experienced Faculty, peaceful environment suitable for higher education and batter results.
Weakness	Lack of Mathematical software's, no syllabus regarding programming of mathematics.
Opportunities	Start various outreach and community linkage programme in mathematics by organized short term courses, symposia and workshops etc.
Challenges	Majority of the students hail from remote and rural area who's lack exposure to modern and latest trends in mathematics, there elementary/ secondry education is not of good quality so extra efforts have to made by the teacher to clear their doubts.

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing more research papers, Planning some extension activity, plan for working on some research theme, educational tour etc.

38. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1**. Dr Mahinder Singh, has published around 40 research papers at International journals having effective impact factor, received one award as Bhart Shiksha Rattan Award by Galobal Society for Health and Educational Growth New Delhi, in 2015, have completed one Ph.D under him, visited in lot of mathematical workshops, training, conferences etc. He is life member of Indian Mathematical Society, Ramanajun Mathematical Society, Indian Science Congress and two world wide memberships. He organized four science study tours under department of mathematics. He wrote one book for researcher in LEMBERT publication, Germany and one another RUSA text book.**

2. **Virender Sharma: Participated in National Instructional workshop on Cryptology(NIWC 2015) by CRSI, India. Presented one paper in NSAAMM-2015. Published One paper " Combined Effect on Heat and Mass Transfer on MHDConvective Rivlin- Ericksen flow past a semi infinite vertical porous plate with variable temperature and suction, in RJET, 6(1), 178-187, 2015.**

Evaluative Report of the Departments

1. Name of the Department: Music & Instrument Department

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts:

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	2	2

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Lit/Ph.D./M.Phil. etc)

Name	Qualifi-cation	Designation	Specializati on	No of Years of experience	No of Ph.D students guided for the last 4 years
Chanchal Thakur	M.Phill	Assistant Prof.	Music (V)	20 years	Nil
Sumitra chauhan	M.A., Phd.	Assistant Prof.	Music (V)	9 Years	Nil

11. List of the Senior Visiting Faculty:

Yes, senior faculty members from other institutions visit department.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I Year	5	Nil	Nil	10	15
	B.A.II Year	7	Nil	Nil	19	26
	B.A.III Year	3	Nil	Nil	18	21
2013-2014	B.A.I semester	NIL	Nil	Nil	Nil	2
	B.A.II. year	2	Nil	Nil	8	10
	B.A.III year	3	Nil	Nil	9	12
2014-2015	B.A.1 semester	NIL	Nil	Nil	Nil	Nil
	B.A.III semester	NIL	Nil	Nil	2	2
	B.A.I year	1	Nil	Nil	5	6
2015-2016	B.A.I semester	NIL	Nil	Nil	Nil	Nil
	B.A.III semester	NIL	Nil	Nil	Nil	Nil
	B.A.Vthsemester	NIL	Nil	Nil	Nil	Nil

13. Student-Teacher Ratio

Session	Total Strength			Student-Teacher Ratio
	V	Ins		
2012-13	31	16	47	2:47
2013-14	27	31	58	2:58
2014-15	48	72	120	2:120
2015-16	55	91	156	2:156

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail	Dropout %	Appeared		Pass	Fail	Dropout %
1	B.A-I sem.	58	53	Nil	5%	B.A.1st sem.	120	113	Nil	7%
2	B.A-II year	Nil	Nil	Nil	Nil	B.A.III sem	Nil	Nil	Nil	Nil
3	B.A-III year	Nil	Nil	Nil	Nil	BA II year	Nil	Nil	Nil	Nil

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	-	1	1	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received

Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty: Nil
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: All

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students: Got 1st Position 4 Times

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National

b) International

26. Students profile programme/course wise:

Year/ Session	Name of the Course/ Programme	Application Received		Selected		Enrolled				Pass %
						Male		Female		
		V	Ins	v	Ins	v	Ins	v	Ins	
2012-2013	BA/B.SC/B.Com/PG-1	10	3	9	3	3	1	6	2	All
	BA/B.SC/B.Com/PG-2	18	4	15	4	5	0	10	4	All
	BA/B.SC/B.Com/PG-3	10	9	7	9	2	0	7	7	All
2013-2014	BA/B.SC/B.Com/PG-1	10	27	10	27	1	6	9	21	All
	BA/B.SC/B.Com/PG-2	7	3	6	3	2	1	4	2	All
	BA/B.SC/B.Com/PG-3	12	1	11	1	2	0	9	1	All
2014-2015	BA/B.SC/B.Com/PG-1	37	46	37	46	5	13	32	33	All
	BA/B.SC/B.Com/PG-2	7	24	7	24	0	6	7	18	All
	BA/B.SC/B.Com/PG-3	4	2	4	2	0	1	4	1	All
2015-2016	BA/B.SC/B.Com/PG-1	15	22	15	22	5	7	10	15	All
	BA/B.SC/B.Com/PG-2	34	46	34	46	5	13	29	33	All
	BA/B.SC/B.Com/PG-3	6	22	6	22	0	5	6	17	All

27. Diversity of the Students:

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
2012-2013	BA/B.SC/B.Com/PG-1	All	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

29. Students Progression:

Students Progression	Against % Enrolled
UG to PG	70%
P.G. to M.Phil	40%
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed Campus Selection Other than campus recruitment	 N.A 50%
Entrepreneurship/Self Employment	N.A

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies:
Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Departmental Seminars are organized in which external experts are invited.

33. Teaching methods adopted to improve student learning:

Practices G.D., discussion, stage performance, class test etc.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Students participate in NSS camps and they are actively involved in various social activities such as afforestation, cleanliness and other social works engaging local community.

35. SWOC analysis of the department and future Plans:

Strength	Two staff members, books are available in library, instruments are available for practices.
Weakness	Shortage of table instrument, small rooms
Opportunities	Inter-college or inter-varsity competitions, local singing competitions
Challenges	Students in hard area that's why faces different kinds of challenges e.g. Repair of Instruments is not possible easily.

FUTURE PLANS
Applying for Research Project, Publishing research papers, Planning some extension activity, plan for working on research theme based on local area, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. We organize seminar on different topics and discussion.
   Topics Manavjivan me "sangeet ka Mahatav", Sangeet ek sadhna".
2. Attended induction training", "SCERT" Solan from 01-08-2014 to 12-08-2014.
3. U.G.C. Orientation Programme from 20-02-2012 to 17-03-2012

Achievements

1. In 2002 we got 1st Position in HP Youth festival GroupIII Flok Dance held in G.C. Rampur.
2. In 2004 we got 2nd Position in HP Youth festival GroupIII Flok Dance held in G.C. Nahan.
3. In 2005 we got 2nd Position in HP Youth festival GroupIII Flok Dance held in G.C. Hamirpur.
4. In 2007 we got 1st Position in HP Youth festival GroupIII Flok Dance held in G.C. Una.
5. In 2009 international& 3rd all india women flock dande competition held in Gaity theatre Shimla(H.P.) from 12 to 16 sept 2009 and performance of our team was commendable, we got 2nd prize.
6. In 2012 we got 1st Position in HP Youth festival GroupIII Flok Dance held in G.C. Dharamshala.
7. In 2014 we got 2nd Position in HP Youth festival GroupIII Flok Dance held in G.C.

Evaluative Report of the Department

1. Name of the Department: Physical Education

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBC

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	-	-
Associate Professor	-	-
Assistant Professor	One	One

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualifi-cation	Desig-nation	Speciali-zation	No of Years of experience	No of Ph.D students guided for the last 4 years
Chander Sen	M.P.Ed	Assistant Prof.	Common injuring Hockey	26 years	Nil

11. List of the Senior Visiting Faculty:

Dr. B. S. Thakur Govt. Degree College Sanjauli

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I Year	12	01	Nil	77	90
	B.A.II Year	12	NIL	01	38	51
	B.A.III Year	10	Nil	Nil	23	33
2013-2014	B.A.I semester	08	Nil	Nil	18	26
	B.A.II. year	10	Nil	0l	63	74
	B.A.III year	03	Nil	Nil	29	32
2014-2015	B.A.1 semester	13	01	Nil	50	64
	B.A.III semester	06	Nil	Nil	14	20
	B.A.I year	07	Nil	Nil	48	55
2015-2016	B.A.I semester	04	Nil	Nil	23	27
	B.A.III semester	08	Nil	Nil	36	44
	B.A.Vth semester	06	Nil	Nil	11	17

13. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	174	1:174
2013-14	132	1:132
2014-15	139	1:139
2015-16	88	1:88

14. Trends in Success and Dropout rates of Students during the past two years:

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail	Dropout %	Class	Appeared	Pass	Fail	Dropout %
1	B.A-I sem.	23	All	Nil	Nil	B.A.1st sem.	170	All	Nil	Nil
2	B.A-II year	47	All	Nil	Nil	B.A.III sem	20	All	Nil	4%
3	B.A-III year	22	All	Nil	Nil	BA II year	38	36	02	Nil

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.P.Ed	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	-	01	-	-	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in
a) National Committees b) International Committees c) Editorial Boards
If yes number of faculty: Nil

22. Student Projects
a) Percentage of Students who have done in house projects including inter-departmental/ programme: All

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students:

2 Bronze medal in inter-varsity Championship (Boxing)

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding:
a) National
b) International
Nil

26. Students profile programme/course wise:

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/PG-1	90	All	48	42	All
	BA/B.SC/B.Com/PG-2	51	All	28	23	All
	BA/B.SC/B.Com/PG-3	33	All	18	15	All
2013-2014	BA/B.SC/B.Com/PG-1	26	All	15	11	All
	BA/B.SC/B.Com/PG-2	74	All	37	37	All
	BA/B.SC/B.Com/PG-3	32	All	14	18	All
2014-2015	BA/B.SC/B.Com/PG-1	64	All	48	16	All
	BA/B.SC/B.Com/PG-2	20	All	12	08	All
	BA/B.SC/B.Com/PG-3	55	All	25	30	All
2015-2016	BA/B.SC/B.Com/PG-1	27	All	23	04	All
	BA/B.SC/B.Com/PG-2	44	All	34	10	All
	BA/B.SC/B.Com/PG-3	19	All	11	11	All

27. Diversity of the Students:

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
2012-2013	BA/B.SC/B.Com/PG-1	All	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	20-30%
P.G. to M.Phil	N.A
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	10-15%
Entrepreneurship/Self Employment	50-55%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies:
Number of students are provided various kinds of scholarships under various schemes the consolidated data of which is provided in SSR.

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Dr. B.S. Thakur delivered a lecture on the importance of sports.

33. Teaching methods adopted to improve student learning:

Special Coaching camps in different Game and Sports, Smart Classrooms used for enhancing the learning experience of students.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

Besides social campaigns for literacy, cleanliness and health awareness the faculty students participate in various co-curricular activities such as- Annual function, Sports meet, cultural activities and Special awareness camps.

35. SWOC analysis of the department and future Plans:

Strength	Awareness about sports benefit about health
Weakness	Lack of indoor stadium and playground in college campus and Shortage of teaching staff and coaches
Opportunities	Job opportunity in semi-Govt. and Govt. Sector
Challenges	Despite lack of basic facilities our students are excelling in sports

FUTURE PLANS
Starting PG Classes, Applyng for Research Project, Publishing Research paper, Planing some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Orientation course ---- 2008 PU Chandigarh
2. Refresher course IT ----- 2009 PU Chandigarh
3. Refresher course Phy. Edu. ----- 2009 PU Chandigarh
4. UGC National Conference in Phy.edu.----2011 Govt. College Boys Sector-11, Chandigarh.
5. UGC Sponcered short programme course in dister management w.e.f. 26-12-2013 to 28-12-212 held at H.P.U. Shimla
6. Refresher course in Environment Studies---2013 PU Chandigarh
7. In Service technology training programme SCERT Solan-2013

Department of Physics

1. Name of the Department: Physics

2. Year of Establishment: 1989

3. Name of the Programme/Courses offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Semester System (CBCS)

6. Participation of the department in the courses offered by the others department:

Yes, students have flexibility in opting some subjects/courses from other departments under choice based credit system .Teachers also participate

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

NA

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts

	Sanctioned	Filled
Professor	NIL	NIL
Associate Professor	01	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Lit/Ph.D./M.Phil. etc)

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for last 4 years
Prof. Mukesh Kumar	M.Sc., M.Phil.	Associate Professor	Condensed Matter Physics	20	NIL
Prof. Yesh Desh Dulta	M.Sc., M.Phil	Assistant Professor	Condensed Matter Physics, Electronics	6	NIL

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.Sc. I	8	NIL	NIL	19	27
	B.SC. II	2	NIL	NIL	7	9
	B.Sc. III	2	NIL	NIL	6	8
2013-2014	B.Sc. I Sem.	5	NIL	NIL	18	23
	B. Sc. II	8	NIL	NIL	18	26
	B.Sc. III	2	NIL	NIL	4	6
2014-2015	B.Sc. I Sem.	4	NIL	NIL	14	18
	B. Sc. II Sem.	5	NIL	NIL	17	22
	B.Sc. III Sem.	7	NIL	NIL	16	23
2015-2016	B.Sc. I Sem.	2	NIL	NIL	11	13
	B. Sc. II Sem.	4	NIL	NIL	11	15
	B.Sc. III Sem.	5	NIL	NIL	16	21

13. Student-Teacher Ratio

Session	Total Strength(Major)	Student-Teacher Ratio
2012-13	44	22:1
2013-14	55	28:1
2014-15	63	32:1
2015-16	49	25:1

Note : Student - Teacher ratio including the students with physics as minor subject is:

97:1

14. Trends in Success and Dropout rates of Students during the past two years

S N	Class	2013-2014				2014- 2015			
		Appeared	Pass	Fail	Dropout %	Appeared	Pass	Fail	Dropout %
1	B.Sc. I Sem. (Major)	22	22	nil	NA	15	15	nil	NA
2	B.Sc. I Sem. (Minor)	51	51	Nil	NA	63	63	nil	NA
3	B.Sc. II Sem. (Major)	NA	NA	NA	NA	22	22	nil	nil
4	B.Sc. II Sem. (Minor)	NA	NA	NA	NA	50	50	nil	1.9%
5	B.Sc. III Sem (Major)	NA	NA	NA	NA	19	19	nil	4.5%
6	B.Sc. III Sem (Minor)	NA	NA	NA	NA	47	47	nil	2%
7	B.Sc.II Year	21	20	1	nil	NA	NA	NA	NA
8	B.Sc. III Year	6	6	nil	nil	20	19	1	4.7%

15. Number of academic support staff (technical staff) and administrative staf

Session	Technical Staff(JLA)		Administrative Staff	
	Sanctioned	Filled	Sanctioned	Filled
2012-13	1	1	NIL	NIL
2013-14	1	1	NIL	NIL
2014-15	1	1	NIL	NIL
2015-16	1	1	NIL	NIL

16. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
	nil	2	nil	nil	nil

17. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received

Nil

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received

Nil

19. Research Center/Facility recognized by University: NIL

20. Publications:

- Publication per faculty NIL

21. Area of consultancy and income generated: NIL

22. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: NIL

23. Student Projects

a) Percentage of Students who have done in house projects including inter- departmental/ programme: 100%

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: NIL

24. Awards./Recognition received by Faculty and students: NIL

25. List of eminent academician and scientists/visitors to the department: NIL

26. Seminars/Conferences/Workshops organized and the source of funding:

a) National NIL

b) International

27. Students profile programme/course wise

Year/ Session	Name of the Course /Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	B.Sc. I	27	27	19	8	86.9%
	B.SC. II	9	9	3	6	100%
	B.Sc. III	8	8	3	5	100%
2013-2014	B.Sc. I Sem.	23	23	15	8	100%
	B. Sc. II Year	26	26	18	8	100%
	B.Sc. III Year	6	6	2	4	100%
2014-2015	B.Sc. I Sem.	18	18	13	5	100%
	B. Sc. III Sem.	22	22	14	8	100%
	B.Sc. III Year.	23	23	15	8	95%

2015-2016	B.Sc. I Sem.	13	13	9	4	RA
	B. Sc. III Sem.	15	15	10	5	RA
	B.Sc. V Sem.	21	21	13	8	RA

28. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
All most all the students from the state of Himachal Pradesh				

29. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/Defence Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

30. Students Progression

Students Progression	Against % Enrolled
UG to PG	30-40%
P.G. to M.Phil	-
PG. to Ph.D	-
Ph.D to Post Doctoral	-
Employed • Campus Selection • Other than campus recruitment	 - 20-30%
Entrepreneurship/Self Employment	30-40%

31. Details of Infrastructural facilities

A	**Library :** The college central library having approx.16000 books departmental library having 500 books.
B	**Internet facilities for Staff and students :** Two central IT Labs. with internet facilities.
C	**Class rooms with ICT facilities :** One class room cum Lab with computer, Projector and visualizer facilities.
D	**Laboratories :** One Laboratory, One dark room, One computer lab.(Proposal).

32. Number of students receiving financial assistance from College/ University/ Government/Other agencies

Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

33. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Inter departmental seminar were organized in which large number of students participated and give presentation on different topics.

34. Teaching methods adopted to improve student learning:

Computer, LCD projection and visualizer are frequently used for effective teaching. Different methods e.g. discussion, seminar and tests are also adopted to improve the student learning.

35. Participation in Institutional Social responsibility (ISR) and extension activities:

The students of the department participate in various social activities such as tree plantation, blood donation, cleanliness drives, repairing local paths and AIDS awareness activities etc.

36. SWOC analysis of the department and future Plans:

Strength	Well qualified and experienced faculty. Well furnished department and well equipped laboratory with advanced ICT facilities. Eco Friendly, peaceful environment suitable for higher education and batter results.
Weakness	Inadequate fund to bridge the gap that appears due to continuous inventions in the field of modern teaching and learning technologies and ICTs. Lack of sufficient transportation facility and inadequate hostel facility for student from remote area.
Opportunities	The department has well equipped lab and computational facilities so there is wide scope to start the projects work, research and extension activities. The department plans to start M. Sc. Physics in the near future.

Challenges	Efforts are needed to keep the pace with rapidly changing teaching and learning technologies and optimum use of the resource and facilities. Majority of the students hail from remote and rural area who lack exposure to the advanced and latest trends in education. Their elementary /secondary education is not of good quality so extra efforts have to put by teacher to clear their doubts. Students find minimum time for self study as they have to travel from far flung areas and moreover they remain occupied in domestic affairs. So to educate them is a real challenge.

FUTURE PLANS
Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

37. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

SN	Name of Teacher	Orientation/Refresher/ Induction Traning	Seminar/ Workshops/ Conferences
1	Prof. Mukesh Kumar	1. Induction Training at Govt. College of Education Dharmshala in April 2012. 2. Attended short term course at NIT Hamirpur in Dec., 2013.	1. Presented paper in national seminar at GC Hamirpur in May, 2015. 2. Presented paper in national seminar at GC Hamirpur in March, 2015. 3. Attended national workshop at NIT Hamirpur in June, 2013. 4. Attended regional seminar at GC Hamirpur in March, 2013 & Oct. 2013.
2	Prof. Yesh Desh Dulta	1. Orientation Programme at HPU Shimla in Feb. 2012. 2. Induction Training at SCERT Solan in Nov. 2012.	-

Evaluative Report of the Departments

1. Name of the Department: Political Science

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate / P.G.

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college / H.R.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Annual/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts:

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	01	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, specialization (D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualifi-cation	Desig-nation	Special-ization	No of Years of experience	No of Ph.D students guided for the last 4 years
P.D.Jagithta	M.A., M.Phil	Assott..Prof.	Foreign Policy	18 years	Nil
Dr. J.P.Sharma	M.A. ,M.Phil P.hd	Assitt.Prof.	Indian Politics	02 years	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	M.A.1st	02	Nil	Nil	18	20
	B.A.3rd	01	Nil	Nil	09	10
	B.A.1st	41	2	Nil	132	175
	B.A.IInd	38	Nil	Nil	138	176
	B.A.IIIrd	29	Nil	Nil	95	124
2013-2014	M.A.1st sem	6	Nil	Nil	14	20
	B.A.3rd	2	Nil	Nil	16	18
	B.A.1st	29	Nil	Nil	70	99
	B.A.IInd	36	1	1	128	166
	B.A.IIIrd	30	Nil	Nil	99	129
2014-2015	M.A.1st sem	5	Nil	Nil	15	20
	M.A.3rd sem	3	Nil	Nil	12	15
	B.A.Ist sem	36	Nil	Nil	84	120
	B.A.II sem.	17	Nil	Nil	67	84
	B.A.III year	34	Nil	Nil	112	146
2015-2016	M.A.Ist	4	Nil	Nil	16	20
	M.A. 3rd	4	Nil	Nil	9	13
	B.A.1 sem	35	Nil	Nil	80	115
	B.A.3rd sem	34	Nil	Nil	72	106
	B.A.5th sem	20	Nil	Nil	59	79

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	505	1:252
2013-14	410	1:205
2014-15	491	1:245
2015-16	333	1:166

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail	Dropout %	Class	Appeared	Pass	Fail	Dropout %
1	M.A. 1	20	15	5	Nil	M.A. 1	20	17	3	Nil
2	M.A. III	18	16	2	Nil	M.A. III	15	14	1	Nil
3	B.A-I sem.	99	All	Nil	Nil	B.A.1st sem.	120	120	Nil	Nil
4	B.A-II year	136	86	50(c)	18.7	B.A.III sem	84	All	Nil	16.15
5	B.A-III year	115	110	05(c)	10.8	BA II year	126	103	23	13.69

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	MTech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
02	02		01	01	Nil	Nil

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [√] No: [ ]

18. Research Center/Facility recognized by University: Nil

19. Publications:

- A) Publication per faculty: Nil
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Yes
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil

- Books with ISBN/ISSN numbers with details of publishers: Nil
- Citation Index: Nil
- SNIP: Nil
- SJR: Nil
- Impact factor: Nil
- h-index: Nil

20. Area of consultancy and income generated: Career counseling

21. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards

If yes number of faculty: Nil

22. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme:

Senior students are involved in projects/assignments based on their syllabus.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency:

Nil

23. Awards./Recognition received by Faculty and students: 1st in H.P.U. M.A

24. List of eminent academician and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National

b) International

26. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/PG-1	175	175	64	111	All
		29	20	5	15	-
	BA/B.SC/B.Com/PG-2	176	175	54	122	-
	BA/B.SC/B.Com/PG-3	124	124	49	75	-
		10	10	1	9	-
2013-2014	BA/B.SC/B.Com/PG-1	99	99	45	56	-
		32	20	14	6	-
	BA/B.SC/B.Com/PG-2	165	165	53	112	-
	BA/B.SC/B.Com/PG-3	129	129	35	112	-
		18	18	3	15	-
2014-2015	BA/B.SC/B.Com/PG-1	120	120	42	78	-
		29	20	14	6	-
	BA/B.SC/B.Com/PG-2	84	84	32	52	-
	BA/B.SC/B.Com/PG-3	146	146	48	98	-
		15	15	12	3	-
2015-2016	BA/B.SC/B.Com/PG-1	115	115	36	79	-
		38	20	9	11	-
	BA/B.SC/B.Com/PG-2	106	106	27	79	-
	BA/B.SC/B.Com/PG-3	79	79	29	49	-
		17	17	6	11	-

27. Diversity of the Students:

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/ PG-1	100%	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available. The process to know exact figure is under survey.

29. Students Progression:

Students Progression	Against % Enrolled
UG to PG	30%
P.G. to M.Phil	5%
PG. to Ph.D	2%
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	 N.A 10%
Entrepreneurship/Self Employment	60%

30. Details of Infrastructural facilities

a)	library:	YES
b)	Internet facilities for Staff and students:	YES
c)	Class rooms with ICT facilities:	YES
d)	Laboratories:	Nil

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies

Session	No of Students	College/University/Government/Other Agencies
2012-2013		Scholarship from Grant under
2013-2014		Various scheme college centralized
2014-2015		Data sheet attached
2015-2016		

32. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Yes, In NSS, Seminar, H.R. Workshop

33. Teaching methods adopted to improve student learning:

Seminars, Group discussion. quiz, remedial, introduction Feedback etc.

34. Participation in Institutional Social responsibility (ISR) and extension activities:

In all activities organized by college or other Govt. Dept Blood donation camp, Plantation, drug awareness, awareness champagne through NSS, NCC and Ranger Rover.

35. SWOC analysis of the department and future Plans:

Strength	Student interest in subject. Subject highly knowledgeable for student in all sphere of life
Weakness	Student teaching ratio 1:250
Opportunities	In civilization, leadership, journalism, teaching etc.
Challenges	Yes, to empowers rural students for new global world

FUTURE PLANS

Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

37. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1.	Refresher	-	2
2.	Seminar	-	3
3.	Orientation	-	1

Evaluative Report of the Departments

1. Name of the Department: Public Administration

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc):

Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Semester/CBCS

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts:

	Sanctioned	Filled
Professor	-	-
Associate Professor	01	01
Assistant Professor	-	-

10. Faculty profile with name, qualification,specialization,(B.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualifi-cation	Desig-nation	Speciali -zation	No of Years of experience	No of Ph.D students guided for the last 4 years
Dr.Gopal Dutt. Sharma	M.A./ M.Phill./ PHD	Associate Professor	-	18 years	01

11. List of the Senior Visiting Faculty:

Senior faculty members from other institutions do visit our department.

12. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	10	01	Nil	60	71
	B.A.II	11	01	NIL	39	51
	B.A.III	11	Nil	Nil	24	35
2013-2014	B.A.I semester	5	Nil	Nil	14	19
	B.A.II. year	11	Nil	Nil	48	59
	B.A.III year	08	Nil	Nil	30	38
2014-2015	B.A.1 semester	10	Nil	Nil	24	34
	B.A.III semester	03	Nil	Nil	14	17
	B.A. III year	08	Nil	Nil	42	50
2015-2016	B.A.I semester	11	Nil	Nil	39	50
	B.A.III semester	09	Nil	Nil	21	30
	B.A.5th semester	03	Nil	Nil	12	15

13. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	157	1:157
2013-14	116	1:116
2014-15	101	1:101
2015-16	95	1:95

14. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appread	Pass	Fail	Dropout %	Class	appeared	Pass	Fail	Dropout %
1	B.A-I sem.	18	18	Nil	Nil	B.A.1st sem.	31	31	Nil	Nil
2	B.A-II sem.	16	16	Nil	Nil	B.A-II sem.	15	15	Nil	Nil
3	B.A-II year	44	44	Nil	Nil	B.A.III sem	15	15	Nil	Nil
4	B.A-III year	35	35	Nil	Nil	BA II year	41	41	Nil	Nil

15. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Tech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	-	-	-	01	-	-

16. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes X No: √

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes 01 No: X

18. Research Center/Facility recognized by University: Yes

19. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as member in
a) National Committees b) International Committees c) Editorial Boards
d) Advisory committee
If yes number of faculty: 01

22. Student Projects
a) Percentage of Students who have done in house projects including inter-departmental/ programme:

Senior students are involved in projects/assignments based on their svllabus.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

23. Awards./Recognition received by Faculty and students: 5th Position in HPU B.A.III Final Year

24. List of eminent academician and scientists/visitors to the department: Yes

25. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

26. Students profile programme/course wise:

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA- 1	71	71	21	50	100%
	BA-2	51	51	19	32	100%
	BA -3	35	35	16	19	100%
2013-2014	BA- 1	19	19	07	12	100%
	BA-2	59	59	16	43	100%
	BA -3	38	38	14	24	100%
2014-2015	BA -1	34	34	15	19	100%
	BA -3 Sem.	17	17	05	12	100%
	BA-3 Year	50	50	14	36	100%
2015-2016	BA -1 Sem.	50	50	24	24	R/A
	BA-3 Sem.	30	30	14	16	R/A
	BA -5 Sem.	15	15	04	11	R/A

27. Diversity of the Students:

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/BCA/PG-1	100%	Nil	Nil

28. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

29. Students Progression

Students Progression	Against % Enrolled
UG to PG	20%
P.G. to M.Phil	05%
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	05%
Entrepreneurship/Self Employment	70%

30. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: No

31. Number of students receiving financial assistance from College/ University/ Government/ Other agencies

Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

32. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts:

Yes , Coaching, career guidance, NSS, HRE,

33. Teaching methods adopted to improve student learning:

Seminar, Workshop, Quiz, Interaction Presentation

34. Participation in Institutional Social responsibility (ISR) and extension activities:

The Students are motivated for participation in various college activities eg. NSS, Sports, Youth Festival, NCC, Scout Guide, Seminar, Discussion, Quiz competitions,. Especially from activities and all college function and achievement in inaugurated the year/session

35. SWOC analysis of the department and future Plans:

Strength	Emphasis on subject knowledge enhancement & tribal values & libel personality development.
Weakness	High attended Teacher ratio due to CBCS
Opportunities	For progression to civil services post graduation, Polities, Banking, Journalism teaching ,Law, Self-employment & other profession
Challenges	To prepare student capable of competition with their Connect part in Urban & IT based Knowledge

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

36. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

Annexure-I

ii) Research Experience & Training:

Research Stage	Title of Work/Thesis/Researcher	University where the work was carried out
M.Phil	PROBLEMS OF ADMINISTRATION OF CHAILY PANCHAYAT IN DISTRICT SHIMLA(H.P)	H.P.UNIVERSITY
Ph.D	IMPLEMENTATION OF POVERTY ALLEVIATION PROGRAMMES IN HIMAC HAL PRADESH : A STUDY OF SHIMLA DISTRICT	H.P.UNIVERSITY
Research Guidance	**Acted as Supervisor**	
M.A.Rural Development	Ravinder Kumar(Deptt. of Panchayati nRaj &Rural Development) **Title of Dissertation**: A CASE STUDY OF MGNREGA IN GRAM PANCHAYAT ANTI DEVELOPMENT BLOCK JUBBAL TEHSIL JUBBAL,DISTRICT SHIMLA,HIMACHAL PRADESH	IGNOU,New Delhi
M.Phil	Satnam Khagta (Lecturer, English, GSSS,Jangla) Title of Dissertation: ADMINISTRATION OF SARVA SHIKSHA ABHIYAN IN EDUCATION AL BLOCK ROHRU,DISTRICT SHIMLA(H,P)	H.P.UNIVERSITY
Ph.D	Satnam Khagta (Lecturer, English, GSSS,jangla) RTI AS A TOOL OF GOOD GOVERANANCE : A STUDY OF SELECT DEPARTMENTS OF	H.P.UNIVERSITY

	HIMACHAL PRADESH	

B) Research Projects Carried Out:

Title of the Project	Name of the Funding Agency	Duration	Remarks
Unwillingness Among Teachers to Serve Rural Areas: A Study of Chamba Disrtict	Mission Director (DPEP)cum Director ,Primary Education, Himachal Pradesh ,Shimla	6 months	Worked as Co-Principal Investigator
A Study of Grade Repetition at Primary Level of Education in Himachal Prqadesh	Mission Director (DPEP)cum Director ,Primary Education, Himachal Pradesh ,Shimla	One year	Worked as Principal Investigator

C) Seminars, Conferences, Symposia, Workshops etc Attended.

- Attended National Level Workshop on Voluntary Blood Donation organized by NACO & Maharashtra AIDS Control Society at Mumbai on 26-27th May,2012.
- Attended National Seminar on "Role of Teachers in Quality Higher Education" on World Teachers" Day organized by IQAC, HPU, Shimla on 5th October,2012.
- Delivered a guest lecture on 'Role of Communication Skills in Personality Development" in the Department of Electronics, Goa University, Goa on 18th April, 2013.
- He was nominated as Member of the Working Group for under graduate syllabi -forming Committee under Choice Based Credit System (CBCS) in Public Administration by the Department of Public Administration, H. P. University Shimla during May, 2013.Attended one day Dissemination Workshop for finalization of syllabus under CBCS(RUSA),organized by the Department of Public Administration, H. P. University, Shimla on 4th June,2013.
- Also attended one week' Training Orientation Programme for NSS Programme Officers organized by the NSS Training Orientation &Research Centre (TORC), Ministry of Youth Affairs & Sports, Regional Centre Chandigarh at H.P.University Shimla from 11th to 17th June, 2013.
- participated as one of the delegates of the North Zone Workshop on "Considering NSS as Elective Subject and various Youth Programmes to promote National Integration," being sponsored by Association of Indian Universities and Ministry of Youth Affairs &Sports, Govt. of India organized by Department of Youth Welfare and NSS of Punjab University, Chandigarh w.e.f May 27th & 28th May, 2014.
- Nominated as one of the Contingent in charge of 10 days NSS Adventure Camp held at Hatkoti - Kharapather (Giriganga) organized by Atal Bihari Vajpayee Institute of Mountaineering& Allied Sports, Manali, Govt. of H.P. from 25th August, 2014 to 3rd September, 2014.
- Participated in National Conference on "Issues and Challenges in Higher Education" organized by HGCTA sponsored by UGC at Peterhoff, Shimla on18th September, 2015.

(Dr. Gopal Dutt Sharma)
Associate Professor (Pub. Admn.)

Evaluative Report of the Departments

1. Name of the Department: Sociology

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): Under Graduate

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester/CBC

6. Participation of the department in the courses offered by the others department:

Yes, students have flexibility in opting some subjects/courses from other departments under choice based credit system. Teachers also participate

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	One	One

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Bhart Singh	M.A	Assistt Prof.	Rural Sociology	3 months	Nil

11. List of the Senior Visiting Faculty:

Senior faculty members from nearby institutions do visit our department occasionally.

12. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	14	1	Nil	61	76
	B.A.II	07	1	NIL	21	29
	B.A.III	05	Nil	Nil	27	32
2013-2014	B.A.I semester	03	Nil	Nil	09	12
	B.A.II. year	12	Nil	1	49	32
	B.A.III year	04	Nil	Nil	11	15
2014-2015	B.A.1 semester	11	Nil	Nil	23	34
	B.A.III semester	03	Nil	Nil	08	11
	B.A. year	07	Nil	Nil	38	45
2015-2016	B.A.I semester	20	Nil	Nil	31	51
	B.A.III semester	11	Nil	Nil	23	34
	B.A.Vth semester	03	Nil	Nil	09	12

14. Student-Teacher Ratio:

Session	Total Strength	Student-Teacher Ratio
2012-13	137	1:137
2013-14	89	1:89
2014-15	90	1:90
2015-16	97	1:97

15. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015				
		Appeared	Pass	Fail	Dropout %	Class	Appeared	Pass	Fail	Dropout %
1	B.A-I sem.	11	11	Nl l	8.3	B.A.1st sem.	34	34	0	Nil
2	B.A-II year	42	32	10	32.25	B.A.III sem	11	11	0	Nil
3	B.A-III year	14	8	6	6.6	BA II year	32	12	20	28%

16. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	MTech	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	01	Nil	Nil	Nil	Nil	Nil

17. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [√]

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [√]

19. Research Center/Facility recognized by University: Nil

20. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: Nil
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): Nil
  - Monographs: Nil
  - Chapter in Books: Nil
  - Books edited: Nil
  - Books with ISBN/ISSN numbers with details of publishers: Nil
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil

21. Area of consultancy and income generated: Nil

22. Faculty as member in

a) National Committees b) International Committees c) Editorial Boards
If yes number of faculty: Nil

23. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme:

Senior students are involved in projects/assignments based on social issues.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency:

Nil

24. Awards./Recognition received by Faculty and students: Nil

25. List of eminent academician and scientists/visitors to the department: Nil

26. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

27. Students profile programme/course wise:

Year/ Session	Name of the Course /Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA/B.SC/B.Com/PG-1	76	All	28	48	38%
	BA/B.SC/B.Com/PG-2	29	All	16	23	100%
	BA/B.SC/B.Com/PG-3	32	All	11	21	77%
2013-2014	BA/B.SC/B.Com/PG-1	12	All	5	07	100%
	BA/B.SC/B.Com/PG-2	62	All	20	42	76%
	BA/B.SC/B.Com/PG-3	15	All	06	09	77%
2014-2015	BA/B.SC/B.Com/PG-1	34	All	09	25	100%
	BA/B.SC/B.Com/PG-2	11	All	04	67	100%
	BA/B.SC/B.Com/PG-3	28	All	10	34	37%
2015-2016	BA/B.SC/B.Com/PG-1	48	All	14	34	N.A
	BA/B.SC/B.Com/PG-2	34	All	10	24	N.A
	BA/B.SC/B.Com/PG-3	12	All	05	07	N.A

28. Diversity of the Students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/B.SC/B.Com/PG-1	100	Nil	Nil

29. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Services/Defense Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

30. Students Progression

Students Progression	Against % Enrolled
UG to PG	20-30%
P.G. to M.Phil	N.A
PG. to Ph.D	N.A
Ph.D to Post Doctoral	N.A
Employed • Campus Selection • Other than campus recruitment	5-10%
Entrepreneurship/Self Employment	40-60%

31. Details of Infrastructural facilities

a)	library:	YES
b)	Internet facilities for Staff and students:	YES
c)	Class rooms with ICT facilities:	YES
d)	Laboratories:	N.A

32. Number of students receiving financial assistance from College/ University/ Government/ Other agencies

Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

33. Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Dr. Gopal Dutt Sharma delivered a lecture on emerging social issues.

34. Teaching methods adopted to improve student learning:

Latest gadgets like LCD Projector and Visualizer, are used while teaching. Discussion, seminars, class test and debates are also organized. Class tests and house tests are regularly taken.

35. Participation in Institutional Social responsibility (ISR) and extension activities:

Realizing the Institutional Social Responsibility the college has been establishing close linkage with neighborhood villages and other organizations. The students of our department are also involved in the extension activities that are linked with the community. Community is sensitized, helped and involved in various programmes. These include repair of rural paths and roads, water bodies' conservation, tree plantation, sanitation arrangements, creation of the pollution free environment, awakening of health consciousness among the rural masses, giving advice regarding various social issues and promoting mass literacy campaigns etc.

37. SWOC analysis of the department and future Plans:

Strength	Dedicated disciplined and well educated faculty . Excellent teacher-taught relationship,personal mentoring,excellent ICT facilities, etc.
Weakness	Insufficient faculty, heavy work load, low caliber of students at entry level etc
Opportunities	In public and private sector , especially in NGO,UNO, Companies & different UN agencies
Challenges	Lack of research work especially in HP, To make students efficient to face the competitions.

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

38. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

Since the faculty teacher is a fresh appointee the mentioned courses and programmes will be attended in future.

Evaluative Report of the Departments

1. Name of the Department: Sanskrit

2. Year of Establishment: 1988

3. Name of the Programme/Courses Offered(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): UG

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Students opt interdisciplinary courses in the form of some minor, skill based compulsory and General Interest & Hobby courses offered by the college.

5. Annual/ Semester/ Choice Based Credit system (Programme wise): Semester (CBCS)

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL

8. Details of courses/programmes discontinued (if any) with reasons: NIL

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	01	01

10. Faculty profile with name, qualification, specialization(D.Sc./D.Lit/Ph.D./M.Phil. etc):

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D students guided for the last 4 years
Dr. J.R.Kashyap	Ph.D.	Associate Professor	Sanskrit Literature	20 years	NIL

11. List of the Senior Visiting Faculty:

Yes, senior faculty members from other institutions visit department.

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty NIL

13. Students Profile and Socio – Economic Status

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.A.I	02	NIL	NIL	06	08
	B.A.II	01	NIL	NIL	04	05
	B.A.III	01	NIL	NIL	05	06
2013-2014	B.A.I(Maj.)	01	NIL	NIL	02	03
	B.A.I(Minor)	06	NIL	NIL	43	49
	B.A.II	02	NIL	NIL	06	08
	B.A.III	01	NIL	NIL	04	05
2014-2015	B.A.I (Maj.)	01	NIL	NIL	01	02
	B.I (Minor)	03	NIL	NIL	30	33
	B.A.III (Maj.)	01	NIL	NIL	01	02
	B.A.III (Minor)	05	NIL	NIL	35	40
	B.A.III	02	NIL	NIL	06	08
2015-2016	B.A.I (Maj.)	01	NIL	NIL	02	03
	B.I (Minor)	05	NIL	NIL	13	18
	B.A.III (Maj.)	01	NIL	NIL	01	02
	B.III(Minor)	03	NIL	NIL	27	30
	B.A.V (Maj.)	01	NIL	NIL	01	02
	B.V (Minor)	04	NIL	NIL	31	35

14. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	19	19:1
2013-14	65	65:1
2014-15	85	85:1
2015-16	90	90:1

15. Trends in Success and Dropout rates of Students during the past two years

Sr No	Class	2013-2014				2014- 2015			
		Appeared	Pass	Fail	Dropout %	Appeared	Pass	Fail	Dropout %
	B.A.I(Maj.)	03	03	NIL	NIL	02	02		NIL
	B.A.I(Minor)	49	49	NIL	NIL	32	31	01	3.1
	B.A.II	08	08	NIL	NIL	40	40		18.3
	B.A.III	05	05	NIL	NIL	08	08		NIL
	B.A.III(Maj.)	-----	----			02	02		33

16. Number of academic support staff (technical staff) and administrative staff

NIL

17. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M.Phil.	Ph.D.	D.Litt.	D.Sc.
01	NIL	NIL	01	NIL	NIL

18. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No: [✓]

19. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No: [✓]

20. Research Center/Facility recognized by University: NIL

21. Publications:

- A) Publication per faculty
  - Number of paper published in peer reviewed journals(national/International) by the faculty and students: 01
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.): NIL

- Monographs: NIL
- Chapter in Books: NIL
- Books edited: NIL
- Books with ISBN/ISSN numbers with details of publishers: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

22. Area of consultancy and income generated: NIL

23. Faculty as member in
a) National Committees b) International Committees c) Editorial Boards
If yes number of faculty: NIL

24. Student Projects
a) Percentage of Students who have done in house projects including inter-departmental/ programme:
Senior students are involved in small projects/ assignments.

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: NIL

25. Awards./Recognition received by Faculty and students: NIL

26. List of eminent academician and scientists/visitors to the department: NIL

27. Seminars/Conferences/Workshops organized and the source of funding: NIL
a) National
b) International

28. Students profile programme/course wise

Year/ Session	Name of the Course/ Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	BA 1st year	08	08	02	06	100
	BA 2nd year	05	05	02	03	100
	BA III year	06	06	02	04	100

2013-2014	BA 1st Semester (Maj.)	02	02		02	100
	B.A.I(Minor)	49	49	06	43	100
	B.A.II	08	08	02	06	100
	B.A.III	05	05	02	03	100
2014-2015	B.A 1st Maj.	02	02		02	100
	B.A.I Minor	33	33	07	26	100
	B.A.III Maj.	02	02		02	100
	B.A.III Minor	43	43	07	36	100
	BA III	08	08	02	06	100
2015-2016	B.A 1st Maj.	03	03		03	R/A
	B.A.I Minor	18	18	05	13	R/A
	B.A.III Maj.	02	02		02	R/A
	B.A.III Minor	29	29	05	24	R/A
	B.A.V Maj.	02	02		02	R/A
	B.A.V Minor	35	35	02	33	R/A

29. Diversity of the Students

Year/ Session	Name of the Course/Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	BA/BSc/B.Com/BCA/PG-1	100	NIL	NIL

30. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/Defence Services, etc. :

Numerous students have passed some or the other exams, however exact figure is not available.

31. Students Progression

Students Progression	Against % Enrolled
UG to PG	15-30%
P.G. to M.Phil	NA
PG. to Ph.D	NA
Ph.D to Post Doctoral	NA
Employed • Campus Selection • Other than campus recruitment	 NA NA
Entrepreneurship/Self Employment	60-70%

32. Details of Infrastructural facilities

a)	library:	✓
b)	Internet facilities for Staff and students:	✓
c)	Class rooms with ICT facilities:	Yes
d)	Laboratories:	N/A

33 Details on students enrichment programme(special lectures/ workshops/seminar) with external experts :

Special lecture was delivered by Dr. Parmod Chauhan, Principal of the college on the importance of ancient languages.

34 Teaching methods adopted to improve student learning:

Lecture Method, Assignments, Presentation, Question Answer
To make teaching learning more effective, discussion and demonstration methods are also used. Class tests and house tests are regularly taken.

35 Participation in Institutional Social responsibility (ISR) and extension activities:

The students take active part in NSS, NCC, Sports and Extra-Curricular activities such as social campaigns like afforestation, cleanliness, conservation of local environment, drive against drug abuse etc.

36 SWOC analysis of the department and future Plans:

Strength	The Courses offered by the department are useful in character building and in inculcating Moral values among the students. Pass percentage is very high and student teacher ratio is also good
Weakness	The students lack in basics
Opportunities	Sanskrit is considered to be a most suitable language for the computer. Adequate opportunities in teaching and being a scoring subject assist in scoring high in competitive exams.
Challenges	Decreasing trends in admission.

FUTURE PLANS

Starting PG Classes, Applying for Research Project, Publishing Research paper, Planning some extension activity, plan for working on some research theme, educational tour etc.

37 Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

1. Published a paper in an International Journal “Nav Gavesana” ISBN No. 0976-9455

Vol.-3, Issue 3&4, July-December-2012 page 84-88 entitling “Vartman parivesh mein Shuknasopdesh ki Prasangikta”.

2. Attended an International Conference on “Yoga and Psychotherapy” at Jawaharlal Nehru University” Delhi in 2012.

3. Attended a short term programme in “Disaster Management” at Himachal Pradesh University, Shimla in 2012.

4. Guided One M.Phil Stufent Under the subject entitled “Ramayam par aadharit Parshu Ram ki Vartman Manyata” in 2007.

Evaluative Report of the Departments

1. Name of the Department: Zoology

2. Year of Establishment: 1989

3. Name of the Programme/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc): U.G.

4. Name of the Interdisciplinary Courses and the departments/ units involved:

Botany, Chemistry, Compulsory, Hobby and Skill based courses.

5. Annual/ Semester/ Choice Based Credit system (Programme wise):

Annual/RUSA (CBCS) Semester system since 2013

6. Participation of the department in the courses offered by the others department:

Faculty members of different departments regularly interact in various seminars, quizzes, and debates etc. CBCS has given an opportunity to students to acquire interdisciplinary knowledge.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	----	----
Assistant Professor	**02**	**02**

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Lit/Ph.D./ M.Phil. etc):

Name	Qualification	Designation	Specialization	No of Years of experience	No. of Ph.D. students guided for the last 4 years
Rajesh Azad	M.Phil.	Asst. Prof.	Parasitology	10	Nil
Dr.Ravi Kiran	Ph. D.	Asst. Prof.	Cytogenetics	7	Nil

11. List of the Senior Visiting Faculty

Dr. Parmod Chauhan, Principal Govt. College Haripurdhar (2014)

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: N/A

13. Students Profile and Socio – Economic Status:

Session	Class	Socio Economic Status				Total
		SC	ST	OBC	Gen	
2012-2013	B.Sc.I Year	5	-	1	22	28
	B.Sc.IInd Year	12	-	1	13	26
	B.Sc.IIIrd Year	1	-	-	5	6
2013-2014	B.Sc.Sem-I	5	-	-	27	32
	B.Sc.II Year	5	-	-	17	22
	B.Sc.IIIrd Year	9	-	-	13	22
2014-2015	B.Sc. Sem-I	5	-	-	15	20
	B.Sc. Sem-III	3	-	-	19	22
	B.Sc.IIIrd Year	5	-	-	17	22
2015-2016	B.Sc. Sem-I	7	-	-	11	18
	B.Sc. Sem-III	4	-	-	14	18
	B.Sc. Sem.-V	2	-	-	20	22

14. Student-Teacher Ratio

Session	Total Strength	Student-Teacher Ratio
2012-13	60	30:1
2013-14	76	38:1
2014-15	64	32:1
2015-16	58	29:1

15. Trends in Success and Dropout rates of Students during the past two years

Sr. No.	Class	2013-2014				2014- 2015			
		Appeared	Pass	Fail	Dropout %	Appeared	Pass	Fail	Dropout %
1.	B.Sc.Sem-I	23	23	Nil	Nil	25	25	Nil	Nil
2.	B.Sc.II Year/Sem.	21	18	3	8.69	22	22	Nil	4.34
3	B.Sc.IIIrd Year	20	20	Nil	9.09	20	18	2	4.76

16. Number of academic support staff (technical staff) and administrative staff

Session	Technical Staff		Administrative Staff	
	Sanctioned	Filled	Sanctioned	Filled
2012-13	01	01	Nil	NIL
2013-14	01	01	Nil	Nil
2014-15	01	01	Nil	Nil
2015-16	01	01	Nil	Nil

17. Qualifications of teaching faculty with PG/M.Phil./Ph.D./D. Litt./D.Sc.

Number of Teaching Staff	P.G.	M. Phil	Ph.D.	D.Litt.	D.Sc.
2		1	1	Nil	Nil

18. Number of Faculty with ongoing projects from a) National b) International funding agencies and grant received Yes [ ] No. [Nil]

19. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grant received Yes [ ] No. [Nil]

20. Research Center/Facility recognized by University: [Nil]

21. Publications:

- A) Publication per faculty [2]
  - Number of paper published in peer reviewed journals (national/International) by the faculty and students: [1]
  - Number of publication listed in international data base e.g. web of science, humanities international Complete, dare database- International Social Sciences Directory, EBSCO host, etc.):
  - Monographs: [Nil]
  - Chapter in Books: [1]
  - Books edited: [Nil]
  - Books with ISBN/ISSN numbers with details of publishers: [Nil]
  - Citation Index: [Nil]
  - SNIP: [Nil]

- SJR: Nil
- Impact factor: Nil
- h-index: Nil

22. Area of consultancy and income generated: Nil

23. Faculty as member in

a) National Committees b)International Committees c)Editorial Boards

If yes number of faculty:

- Member Indian Science Congress Association.
- Member International Society of Zoological Sciences

24. Student Projects

a) Percentage of Students who have done in house projects including inter-departmental/ programme: 85%

b) Percentage of students place for the projects in organization outside the institution i.e. in research laboratories/ Industries/ Other Agency: Nil

25. Awards./Recognition received by Faculty and students: Nil

26. List of eminent academician and scientists/visitors to the department:

Dr. Vaneet Jistu (HFRI) Shimla and Dr. Arti Gupta(WWF)

27. Seminars/Conferences/Workshops organized and the source of funding: Nil

a) National
b) International

28. Students profile programme/course wise

Year/ Session	Name of the Course /Programme	Application Received	Selected	Enrolled		Pass %
				Male	Female	
2012-2013	B.Sc. Ist Year	28	28	7	21	82.6
	B.Sc. IInd Year	26	26	14	12	90.9
	B.Sc. IIIrd Year	6	16	1	5	100
2013-2014	B.Sc. Ist Sem.	32	32	12	20	100
	B.Sc. IInd Year	22	22	4	18	85.71
	B.Sc. IIIrd Year	22	22	11	11	100
2014-2015	B.Sc. Ist Sem.	20	20	6	14	100
	B.Sc. IIIrd Sem.	22	22	7	15	100
	B.Sc. IIIrd Year	22	22	4	18	90
2015-2016	B.Sc. Ist Sem.	18	18	5	13	R/A
	B.Sc. III rd Sem.	18	18	6	12	R/A
	B.Sc. Vth Sem.	22	22	7	15	R/A

29. Diversity of the students

Year/ Session	Name of the Course/ Programme	% of the students from same state	% of the students from the other States	% of the students from abroad
	B.Sc. Ist Year	100%	Nil	Nil

30. How many students have cleared national/ state competitive examination such as NET/SLET/GATE/Civil Servises/Defence Services, etc. :

Many of our students have cleared such exams, however exact data is not available.

31. Students Progression

The college is now devising mechanism to track the old students. The following information is based on feedback from the outgoing students and other sources.

Students Progression	Against % Enrolled
UG to PG	30-40%
P.G. to M.Phil	N/A
PG. to Ph.D	N/A
Ph.D to Post Doctoral	N/A
Employed • Campus Selection • Other than campus recruitment	3-5%
Entrepreneurship/Self Employment	45-55%

32. Details of Infrastructural facilities

a) library: YES

b) Internet facilities for Staff and students: YES

c) Class rooms with ICT facilities: YES

d) Laboratories: YES

33. Number of students receiving financial assistance from college/University/ Government / Other agencies:
Yes, the students do receive financial assistance, the consolidated data of which is provided in SSR.

34. Details on students enrichment programme (special lectures/ workshops/seminar) with external experts :

- The Department of Zoology in collaboration with Department of Botany organized two events :
  1. A lecture by Dr. Vaneet Jistu, Eminant Scientist from HFRI, Shimla on the topic "Biodiversity and Ecology" in August 2013.

  2. On the occasion of "International Mountain Day"2013 Dr. Arti Gupta State Director WWF delivered a lecture on " Impact of Global Warming on Earth.

35. Teaching methods adopted to improve student learning:

- Besides lecture method, discussions sessions are held, modern teaching aids like OHP and LCD Projectors are frequently used to make lectures more effective and interesting.
- Class tests and house tests are regularly taken.

36. Participation in Institutional Social responsibility (ISR) and extension activities:

- Most of the students are members of NSS, NCC and Rangers and Rovers and they are actively involved with local community promoting various social campaigns such as cleanliness drives, tree plantation, repairing local paths and other social activities.
- Being the members of Red Ribbon Club the students are involved in campaigns like AIDS awareness and other health issues.
- Field visits are also organized to provide exposure and practical knowledge to the students.

37. SWOC analysis of the department and future Plans:

Strength	1. Well equipped Laboratory / Classroom with all modern teaching aids like LCD projectors and Overhead Projectors. 2. Practical learning by involving students in small projects. 3. Well qualified faculty with plenty of experience.
Weakness	1. Inadequacy of space.
Opportunities	1. Department provides guidance and academic support to outgoing students by providing them books and other study material. 2. Exposure to students through field visits where students can interact with experts of the respective fields. 3. Students have opportunity to study the local biodiversity.
Challenges	1. To attract more students to choose Life Sciences as career. 2. Due to remote location of the college it is tough to manage the visits to other institutes which are located in the cities.

FUTURE PLANS

Applying for Research Project, Publishing research papers, Planning some extension activity, plan for working on research theme based on biodiversity of area, educational tour etc.

38. Workshops/Seminars/Refresher/Orientation Course/Publications of the faculty of department:

RAJESH AZAD

- Attended Orientation Programme at ASC (H.P.U) Shimla from 02.04.2008-29.04.2008.
- Attended Refresher course in Life Sciences at ASC (H.P.U) Shimla from 28.04.2011-18.05.2011
- Attended Refresher Course in Environmental Sciences at ASC (J.N.U.) Delhi from 10.02.2014-07.03.2014
- Attended Induction training Programme at S.C.E.R.T Solan from 20.02.2015-03.03.2015
- Chapter entitled- "Application of oxygen vectors in improving the performance of submerged aerobic fermentation for products of industrially important molecules in bioreactors" published as co-author in a Book –Biotechnology-An Overview , ISBN-978-93-5124-333-5 in 2014

DR. RAVIKIRAN

- Attended Orientation Programme (OP-99) at ASC (H.P.U) Shimla from 21.02.2011-19.03. 2011.
- Attended one week National Workshop on " The Role of Taxonomic Keys and Molecular Tools in Identification of Flora and Fauna" organized by UCOST at GKV Haridwar, Uttrakhand from 3.3.2014-8.3. 2014
- Attended three weeks First special Winter School on "Important Issues in Higher Education" organized by Human Resource Development Centre, H.P.U from23.2.2015-14.3.2015.
- Participated in MHRD Workshop on "ICT" in Education at NIT Hamirpur, H.P. held on 12 July 2014.
- Attended Short term course on disaster management from19.12.2011-21.12.2011at ASC H.P.U. Shimla.
- Attended UGC sponsored workshop on " Capacity building for women managers in higher education" organized by Centre for Women Studies and Development at HPU Shimla from20.3.2012 -24.3. 2012.
- Attended first special summer school on "Environment Sciences" from 27.5.2013-15.6.2013 at ASC H.P.U. Shimla.
- Attended one week short term course on human values from14.12.2015 to 19.12. 2015 at HRD centre H.P.U.
- Presented a research paper entitled " Morphogenetic variation among three endogamous groups of Shimla Hills" in First Himachal Pradesh Science Congress organized by HIMCOST at Peterhoff, Shimla on 15-16 Oct. 2014.
- Presented a research paper entitled " Serogenetic variation among three endogamous groups of Shimla Hills" at 13th international conference IAPS(CONIPAS) at UPES Dehradun on 14-16 June 2011.
- Presented a paper entitled "Challenges in Higher education" at two day National conference on higher Education:Issues and challenges organized by HGCTA at PeterHoff Shimla on 18-19 Sept., 2015.
- Presented a paper entitled "Genetic variability of mythical Kinnoura Tribe" at Paramhansa Yogananda International Conference organized by HP University on 25-27 Sept.,2015.
- Presented paper on CBCS-a case study of HPU at national conference on transforming higher education organized by directorate of higher Education Shimla on 15Dec.2015.
- Contributed article titled "learners Paradise" to ACEDEME ISSN 2229-658 published by ASC, HPU Shimla.

Post Accreditation Initiatives

Introduction

Beginning its humble journey in 1988 with a meager strength of just 16 students, this beautiful college with attractive infrastructure and excellent academic environment after travelling 27 years of glorious journey has made progress by leaps and bounds and the present student strength has reached to the figure of 1863. Govt. College Seema all along its journey, has striven towards excellence with the unified commitment and wonderful efforts of all the concerned, namely faculty, non-teaching staff, parents, leaders, students and alumni. Much of the credit also should go to National Assessment and Accreditation Council [NAAC], Bangalore for sensitizing and guiding us about various provisions of quality improvement and sustenance which we followed with sincerity and enthusiasm. This co-educational institution has been serving the cause of higher education with a fair measure of distinction to the people hailing from hilly, rural, disadvantaged, and backward, minority and BPL families of hundreds of villages of the border area of district Shimla. Govt.College Seema is a sincere believer of the philosophy that knowledge alone can liberate, transform and elevate mankind. This college aims primarily at higher education and training of young students equipping them with the knowledge, competence, confidence and skills. The college is committed to achieve academic excellence, development of skills and character formation. Our college believes in responding to the needs in the changing context of globalization, professionalism, and competitive world without compromising with the basic human values. Our institution stands committed to dedicate itself to the all round development of students of the college. There will be a continuous effort on defining the new areas of study and work on them. Our aim is also to create an environment for freedom of thought, cultivate vision, encourage growth, and develop personality and self discipline for pursuit of excellence. We have been continuously striving to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence. Since the area where this college is located is socially, economically and educationally a little backward, Govt. College Seema will surely continue to play a very big role in the field of higher education, by seeding new ideas and providing/creating knowledge, by imparting high level of training with values and social commitment, by fulfilling our ideals and goals also and ultimately bringing transformation in the area through education, awareness and knowledge. The college which is poised for a huge leap forward and stands for academic excellence has energetic, dedicated, committed and competent faculty supported by a motivated and cooperative non-teaching staff. With each passing day the college is trying hard to add more gems in the arena of education and college can boast of producing several leaders in various fields like administration, engineering, medicines, teaching, armed forces, industries, banking, business, research, politics, art, culture, theater, sports, agriculture and horticulture etc. Flexibility, dynamism, constant improvement

and innovation, and drive towards excellence are inherent in the functioning of the college.

Post Accreditation Initiatives

The First Cycle of Accreditation of Govt.College Seema was carried out in 2006. The Peer Team visited the college and made valuable recommendations for the Quality enhancement of the college by pinpointing certain areas where it was desirable to take initiatives to either enhance quality or to maintain the existing standards by further strengthening it. College addressed almost all the issues related to Library, ground, hostel, staff quarters, computer lab, PG classes, Add on courses, research, journals and magazines and documentation etc. Library was shifted to a spacious complex having best facilities. Number of new books/journals/magazines and news papers are added for the benefit of readers. Excellent ICT facilities are also provided. Library is also registered with INFLIBNET. Good sports facilities are provided to students and play ground is being expanded. Huge indoor and outdoor sports complexes under the control of Youth and Sports Department, Govt.of Himachal at Rohru are made available for the sports activities of the college students. Two hostels [Boys and Girls] were constructed and made functional. Additional staff quarters are being provided to the staff of the college by constructing a building having provision of eight staff quarters. On the recommendations of NAAC Peer Team, Post Graduate classes in English, History and Political Science and some add-on courses were also started. Computer lab and other ICT facilities were extensively made available in the college keeping in view the changing trends in the field of teaching and learning. Office of the college is also provided with computers and other ICT facilities for improving the working and efficiency. Process of documentation is going on since the last accreditation. Efforts for digitization of the records are also going on. Research activities are now compulsorily practiced by almost all the departments of the college. Teachers are now taking interest in research activities and attending and presenting research papers in the seminars and conferences at National and International levels. Students are also involved in research and extension activities.

In addition to the recommendations of the Peer Team, the college has undertaken certain quality sustaining and enhancement measures. Institution has been constantly and consistently trying to enhance the quality as per the requirements and working very hard to improve the academic environment of the college so as to achieve excellence. Eversince the last accreditation in 2006, Govt. College Seema has been passionately working on the following few broad goals and trying its level best to fulfill them with SMART efforts.

Broad Goals and Initiatives for their Fulfillment

Success for all students is ensured by effective teaching and learning in the college supported by the equipment and facilities essential for student success. Quality services are provided to support all students. Good infrastructures is created and provided for the benefit of students. Students are nicely mentored, guided and encouraged to achieve success and excellence. Every section and every student is taken care of. College has a firm BELIEF that “Students are valuable assets, the

higher they go; the higher goes their Alma-mater". Because of this belief student welfare is the centre of our world here. Student focus, strong work ethics, striving for excellence, respect for all and social development are core values of our institution.

Diverse, inclusive and supportive community that embraces equity for all is being created by implementing proven interventions to reduce the opportunity and achievement gaps between student groups. A safe, welcoming and respectful environment is provided in the college. This is achieved by expanding access and deepening the College's engagement with local communities.

A culture of excellence and innovation is being created by championing the currency of knowledge, skills, and scholarship of faculty to ensure excellence in curriculum delivery and pedagogy. Student learning is assessed to improve teaching, learning and student success. The college is fortunate enough to have outstanding and increasingly diverse faculty, staff and administrators with current knowledge, professional skills and cultural competence to educate students. Institution always encourages, acknowledges and rewards innovation and good practices that supports student success and improves college operations. College leadership believes in developing and supporting a culture of evidence, data informed decision-making and effective communication.

Ensuring an Holistic Development of students and Striving hard to materialize a "quantum jump" in achieving the triple objectives of access and expansion, equity and inclusion, and quality and excellence All necessary efforts are being made to make our students Capable and Competent, Creative and Committed, Courageous and Confident, Profound and Complete.
In the perspective of vast changing scenario of Globalization, varied knowledge enhancing activities such as Quizes,Debates,Declamations,Seminars,Discussions,Lectures,various types of Interclass Competitions etc. are regular features here. Different societies and associations like NSS, Rangers and Rovers, Nature-Club, Red Ribbon Club, Young Speakers' Club, Art and Culture Society etc. inculcate not only the love for social service, discipline, compassion for nature, agility and awareness for one's rights and duties, pride for Indian culture and tradition; but also make students good human beings and confident leaders. Subject specific cells and associations also guide the students in their particular field. So far as the interdisciplinary programmes are concerned, the college has gone for the same in a big way. At present, in all the programmes the some interdisciplinary courses have been introduced. All necessary academic, sports, cultural, social and extension activities are enhanced to ensure holistic development of students and staff.

Outreach, strategic partnerships and community relationships are strengthened through various means and programmes to effectively manage enrollment and enhance the institution's image and value to the community. College's engagement is deepened and access is expanded with local communities through various organs and extension activities. A process to create, prioritize, maintain and evaluate external partnerships is developed. NSS, Clubs/Associations/ Societies and OSA are actively

involved in various outreach activities and thus help in reaching to the community and building healthy relationships.

Expanding ICT facilities, career building /workforce education and training so that individuals develop the knowledge, skills and abilities needed for gainful employment. Modern teaching aids [Podiums, projectors, visualizers, interactive boards, and interactive pads] and ICT facilities are expanded which are bringing catalytic changes in teaching learning processes. College website and web pages are constituted for effective communication and disseminating information. Career guidance, counseling and placement cell is established for the purpose. English communication language/Career guidance/Aptitude labs are established in the college for the benefit of students. Choice Based Credit System is introduced which will help in gaining knowledge, skills and abilities. ICT training is provided to students and staff to improve the technological skills. Personality development and skill improvement courses are conducted for the benefit of the students. Partnerships with organizations, businesses, workforce centers, institutions and others is developed and enhanced to meet workforce needs

Expansion of Good Infrastructural Facilities for delivering best results. With the growth of the college, good infrastructural facilities were gradually expanded and added. Sprawling Auditorium cum College Library building was constructed for academic and co-academic activities. Fine Seminar Hall well equipped with all modern ICT facilities was constructed and is being used for Seminars/Workshops and Interactions. Well equipped IT lab along with English/Career Guidance/ and Aptitude labs are established for the benefit of students. Hostel buildings for boarders and staff quarters were also constructed after the accreditation. Several smart class rooms are established so as to provide good teaching learning facilities. Foundation stone of a huge building "Administrative cum academic block" costing around ₹ 8crores has been laid. All these facilities are fully and optimally used by the students and staff of the college for excellent academic and co-academic results.

Affordability of our College education is maintained by promoting responsible stewardship of our human, physical, technological and financial resources to support the success of the students. College services and processes are systematically reviewed, assessed and accordingly improved. Sustainability and conservation are encouraged and supported in the college. Public advocacy, fund-raising and grant development efforts are expanded for the purpose of affordability of the college education. Budget processes are effectively aligned with planning processes to meet the priorities.

Quality Enhancement Initiatives

Following are some of the other* Quality Enhancement Initiatives *with respect to different aspects taken by the institution after accreditation:

CRITERION-I: Curricular Aspects

- In order to provide access to higher education at the door step three postgraduate courses were started in English, History and Political Science in the year 2007. Besides, this various add on courses were also started such as Fashion Designing, Tourism, Marketing, Communicative English etc.
- Realizing the importance of computer education the self financing course in BCA was started in the year 2009.
- The PGDCA was introduced in the year 2011 and a certificate course in Human Rights Education was started in 2013. In the same year Journalism and Mass communication course were introduced in the college.
- Environment education is made compulsory for all the students.
- The choice based credit and semester system has been introduced with effect from the year 2013 to match with international education pattern. This is also an internationally acknowledged system. There is a learner centric approach in the entire education delivery mechanism. There is flexibility for the students to study subjects/courses of their choice and mobility to different institutions. Students depending upon their interests, aims and learning needs can choose inter disciplinary and intra disciplinary courses and skill based courses. Credits can be earned by unique combinations. The choice based credit system not only offers opportunities and avenues to learn core subjects but also explore additional avenues of learning beyond the core subjects for the holistic development of the students.
- The student feedback as evaluation of the performance of teachers is introduced and is in operation
- Moral or value education is provided to students in order to inculcate the Value System
- A series of special seminar- lectures were held for providing man-making education in order to supplement the curriculum
- Some members of our staff are members of Board of Studies and many act as paper setters, examiners, co-coordinators and head examiners.

CRITERION II: Teaching, Learning and Evaluation

- The College has Constituted IQAC which provides guidance for preparing plan of action for the various activities and also takes feedback from the students so that further improvements can be made. Since its inception, the IQAC has been proactive in assuring quality enhancement in the college.
- In order to supplement the traditional methods of teaching the modern teaching aids like OHP,LCD projectors, podiums, visualizers, interactive boards, interactive pads, charts, maps etc. are used. Smart class rooms are prepared and ICT tools are aggressively used
- To make teaching learning more effective, discussion and demonstration methods are used. Class tests and house tests are regularly taken.
- Seminars/Workshops/Special lectures and interactive sessions are regularly organized for making teaching learning more effective.
- Continuous Comprehensive Assessment [CCA]system has been introduced to assess and evaluate the students

- Transparency is maintained in the process of evaluation
- The well equipped and spacious library with thousands of books/journals/magazines and INFLIBNET facility for teachers and students is now available.
- At present five labs, several classrooms and one conference hall have been equipped with modern ICT facilities.
- Internet and Wi-fi facilities are made available for the benefit of the students and staff
- Self learning and project oriented learning is encouraged
- Many a time special and motivational lectures are also organized to provide exposure to the students.
- In addition to NSS and NCC units, several clubs/ societies/associations are constituted for the holistic development of the students and staff.
- Teachers are encouraged to attend refresher and orientation programmes so as to update themselves and their performance is regularly evaluated on the basis of ACR.
- The college also arranges remedial classes for socially and economically disadvantaged students.
- College secured UGC and RUSA grants besides grant from Govt.of Himachal Pradesh. It will definitely help in improving the quality in every aspect especially in the teaching, learning and evaluation process.
- Review meetings are regularly held to know the status and progress with respect to teaching, learning and evaluation
- A good number of teachers have attended National and International level seminar/conference etc
- Some initiative was taken for communicative English and computer training in collaboration with our English Department

CRITERION III -Research, Consultancy and Extension:

- Efforts have been made to involve teachers and students in research activities. All the departments of the college have been provided with various topics for research, based on local area and themes.
- Many teachers of the college have completed their Ph.D. and published many research papers in national and international journals. Various conferences and seminars have also been attended by the faculty members.
- Field visits are regularly arranged to the students so as to provide them the on the spot experience about various processes undergoing in the different projects.
- Seminars/Workshops/Presentations are organized in the departments as well as in the Seminar Hall of the college.
- Teachers are encouraged to consult research journals and other resources available in the library. Many new research journals are subscribed from time to time depending on the needs of students and staff.

- College library is registered with INFLIBNET. A lot of e-recourse can be accessed which can help in promoting research environment in the college.
- Realizing the Institutional Social Responsibility the college has been establishing close linkage with neighborhood villages and other organizations. Almost all the extension activities are linked with the community that sends their children to the college. Community is sensitized, helped and involved in various programmes.
- Extension activities are carried out in the field of AIDS awareness, family planning, health and hygiene, blood donation, tree plantation, water conservation, biodiversity conservation, environment protection, wildlife protection, voter awareness, disaster management and consumer awareness campaigns by NSS, NCC, Scouts & Guides and other organs of the college.
- NSS units of the college every year organize winter camps and render various types of social services in the neighboring villages. These include repair of rural paths and roads, water bodies' conservation, sanitation arrangements, creation of the pollution free environment, awakening of health consciousness among the illiterate & half literate rural masses, giving advice regarding various social issues and promoting mass literacy campaigns.

CRITERION IV- Infrastructure and Learning Resources:

- Huge Complex comprising of Auditorium cum Library building with best facilities has been made fully functional. The number of text books and reference books in library has increased from 13058 in 2007-08 to 17853 in the year 2014-15 respectively. The subscription of journals and magazines has increased from 12 in 2007-08 to 51 in 2014-15.The college library is registered with INFLIBNET. A lot of e-recourse in the form of free e-books and e-journals can be easily accessed. This helps in improving teaching, learning and research environment in the college.
- The college has started fully functional IT labs. Total number of computers has been increased from 14 computers in 2007-08 to about 90 in 2015-16.
- To enhance the learning experience of students several LCD projectors, visualizers, interactive boards, interactive pads, podiums have been arranged in the college for the benefit of students and to enhance teaching and learning environment.
- Internet and wi-fi facilities are provided for the benefit of staff and students for enhancing technology enabled education.
- A Jubilee Seminar Hall equipped with latest info-technological facilities is constructed for organizing seminars/workshops/meetings/interactive sessions and special lectures.
- In the span of last five years the construction of one boys and one girls' hostel has been completed. Now both the hostels are occupied by the boarders.
- New type four quarters is under construction for the faculty members.
- Automation of library is in progress.

- To keep overall vigil in the campus CCTV cameras have been installed in the entire campus.
- A gym, boxing Ring and several other sports infrastructural facilities are created in the college.
- Good recreational and student activity oriented and other basic facilities are arranged for the benefit of staff and students.
- Adequate furniture [including benches, chairs, almirahs etc.], lab equipments and other logistics were arranged for proper functioning of the college.
- Solar geysers, energy backup equipments, efficient communication system like CCTV, Inter com and digital display notice boards and several other facilities are provided in the college

CRITERION V- Student Support and Progression:

- The college along with the IQAC provides all kind of guidance and relevant material for students to make them capable of combating the competitive world.
- Career guidance, counseling and placement cell is established in the college.
- Several clubs/societies/associations are established in the college for holistic development of the students. Students are always encouraged to participate in various co-curricular and extracurricular activities.
- CSCA [College Students' Central Association] is formed every year in the college to address various issues related to the students.
- The career counseling, grievances Redressal cell and women cell has also been constituted and is very effectively functioning.
- The college continues to support students from all the background especially students from the poor socio-economic and demographic conditions.
- We continue to assist the students in availing the Government scholarships and other privileged scholarships from different sectors. There are many scholarship schemes available to IRDP and the SC/ST students.
- English language, Career and Aptitude labs are being established in the college which help the students in communication and other skills.
- Old Students' Association is established for better coordination with and co-operation from the alumni.
- Special classes are organized whenever required.
- The poor students who are unable to pay their fees are helped by the college.

CRITERION VI- Governance, leadership and management:

- College administration remains in constant touch with the higher authorities so as to plan and execute various programmes timely and effectively.
- Various committees and cells including advisory committee and IQAC are constituted for effective administration. Offices of Dean of Student Welfare and Dean of Studies are formed to help the college administration related to the

matters of student welfare and academic matters of the college. Almost all the faculty and staff are involved in effective functioning of the college.

- Staff council meets regularly and takes decisions related to over all administration, infrastructural development, academic, non-academic and other important matters.
- All the stakeholders are involved in planning, decision making and execution. Democratic and participatory approach is applied.
- Various clubs and societies are constituted which function under the leadership of the Principal.
- Decision making made quite transparent and democratic by inviting suggestions from all the faculty members and other stake holders.
- Cafeteria approach for interaction and discussing various matters.
- Student charter is prepared and implemented that defines and confers rights, responsibilities and privileges of students in the College with the aim of achieving excellence in pursuit of education and learning through quality assurance.
- The college office has been fully automated with all modern facilities.
- Te website of the college is made fully functional which provide complete information about each and every aspect of the college.
- An efficient communication system like CCTV, Inter com, website, web pages, Bulk SMSs and digital display notice boards and several other facilities are provided in the college for better functioning and efficient administration. Biometric machine is also being installed
- The various stakeholders such as PTA body, OSA and the students of the college provide regular feedback and suggestions for the improvement of the college.

CRITERION VII- Innovation and Best practices:

- Student Charter as mentioned Criterion VII is prepared and implemented with the efforts of all the stakeholders that defines and confers rights, responsibilities and privileges of students in the College with the aim of achieving excellence in pursuit of education and learning through quality assurance.
- Technology is aggressively used for improving every aspect especially teaching, learning , governance and administration .It is also being used to increase the efficiency and enhancing the quality
- College NSS volunteers are actively involved and they are playing pivotal role in realization of the vision and mission of the college through activities at campus and initiatives through Campus-Community-Continuum
- ICT training is provided to teachers and office staff.
- Seminars, workshops, interactive sessions and cafeteria approach of interaction used for faculty enrichment
- The college introduced dress code (hood/ Coat with logo of the college) to inculcate sense of uniformity amongst all students.

- Adoption of local panchayat Seema–Rantari by NSS unit of the college for rendering various social services and campaigns such as cleanliness drive, drug abuse and afforestation.
- Use of latest modern leaching aids and efforts are on to make official work paperless by making use of e-mails and sms.
- Good and technology based communication system is being developed in the college for best communication and effective working.
- For common goal and in order to achieve excellence, faculty and staff even work overtime or beyond normal working hours
- Cafeteria type of approach of interaction is generally used for fruitful interaction and widening mental horizon.
- Collective or participatory and democratic approach is used for planning and execution
- All the departments of the college are being involved in research activities working on local issues.

To sum up, the institution has grown by leaps and bounds since its accreditation by NAAC and is constantly poised for huge leap forward to scale new heights. Government College, Seema shall manifest the highest standards of academic excellence and it shall be the harbinger of a new era in the domain of higher education.

PHOTO GALLARY

Front view of Principal's Office

Science block

Arts block

Girls hostel

Boys Hostel

Auditorium cum Library	**Inside View of the Auditorium**
Library	**Conference Hall**
BCA IT LAB-1	**BCA IT LAB-2**

Zoology Lab	**Music Lab**
NCC cadets during National integration camp	**Rangers/Rovers**
NSS Volunteers during a special cleanliness camp	**Swachh Bharat Abhiyan**

NSS Volunteers with the local community during an annual camp	**Van Mahotsava**
Candle March by the Nss to show Solidarity with Damini Delhi based rape victim	**NSS Volunteers at the fire gutted village Chinchwari (Rohal)**
Fashion Show by the Fashion Designing Students	**Fresher's Day Celebration**

Inter College Kabaddi (Women)	**Gathering of the students before athletic meet**
Highly Commended Folk Dance Team with the Incharge	**Highly Commended Group IV Theatre Team with the Chief Guest**
Folk dance team performing in an international competition at the Gaiety Theatre Shimla and secured 3rd position	**NDRF Team demonstrating various equipments of rescue**

Winning team of Group IV with the Principal 2015

Winning team of Group III with the Principal and staff 2015

Glimpses of Youth Festival Group – III organised by the College 2015

Brief profile of the Faculty with responsibilities

Head of the Institution : Principal			
Sr. No.	**Name**	**Qualification**	**Adminstrative and other Assighments**
1	Dr. Parmod Chauhan	Ph. D. (Zoology)	Principal of the College Chairman (NAAC) Patron of PTA and OSA Executive member Ethological Society of India. Member Indian Solidarity Council Former Secretary,Himachal Govt.College Teachers' Association[HGCTA]

Department of Economics				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Chander Rangta	M.A., M.Phil	Asstt. Professor	Bursar of the College Member of Library Committee

Deptt. of English				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. Poonam Kimta Chauhan	Ph.D	Asstt. Professor	Hostel Wardon Member of Women Cell
2	Deepika	M.A., M.Phil	Asstt. Professor	Member of NAAC steering committee Member of co-curricular Committee
3	Vandana Bhandari	M.A., M.Phil	Asstt. Professor	Member of Library Committee Member of Women Cell
4	Snjeev	M.A., M.Phil	Asstt. Professor	Member of Discipline Committee M ember of tobacco Control Committee
5	Seema	M.A., M.Phil	Asstt. Professor	Member of Refreshment Committee Member campus beautification Committee

Department of Geography				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. Naresh Chauhan	Ph.D	Asstt. Professor	Member of Anti Ragging Squad Member of sports Committee

Department of History				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Harish Sanjta	M.A., M.Phil	Associate Professor	Co-ordinator BCA Incharge NCC

Department of Hindi				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. Yogita Bandta	Ph. D.	Asstt. Professor	Editor Hindi Section Member of Co-curricular Committee
2	Nisha Chauhan	M.A.M.Phil	Asstt. Professor	Member of Discipline Committee Member College Beautification Committee

Department of JMC				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Chetan Chauhan	M.Phil.	Asstt. Professor	Member of Discipline Committee Member Diisaster Management Committee

Department of Mathematics				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr.Mahinder Singh	Ph.D	Asstt. Professor	Member of the NAAC Steering Committee Incharge AISHE
2	Virender Singh	M.Phil.	Asstt. Professor	Member of Tobaco Control Cmmittee Anti Ragging Squad

Department of Music				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Chanchal Thakur	M.P hil	Asstt. Professor	Member of Co-Curricular Committee Incharge College Folk Dance Team
2	Dr. Sumitra Chauhan	Ph.D	Asstt. Professor	Member College Beautification Committee Member Anti Ragging Squad

Department of Physical Education				
Sr. No.	**Name**	**Qualification**	**Designation**	**Administrative and other Assignments**
1	Chander Sen Chauhan	M.P.Ed.	Asstt. Professor	Incharge Discipline Committee Incharge Sports Committee

Department of Political Science				
Sr. No.	**Name**	**Qualification**	**Designation**	**Administrative and other Assignments**
1	P.D.Jagithta	M.Phil	Associate Professor	Co-ordinator RUSA Member NAAC steering Committee
2	Dr. Jai Prakash	Ph.D.	Asstt. Professor	Member Hostel Committee Member Canteen Committee

Department of Public Administration				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. Gopal Sharma	Ph.D	Associate Professor	Progrmme Officer NSS Incharge Career &Counselling Cell Member of NAAC steering committee

Department of Sanskrit				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. J.R.Kashyap	Ph.D.	Associate Professor	Co-Ordinator of NAAC Steering Committee Controller of House Examination Incharge College Group-IV Team

Department of Sociology				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Bharat Khepan	M.A.	Asstt. Professor	Member of Anti Ragging Squad Member of tobacco control Committee

Department of BCA				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Sanjay Basingta	MCA PGDCA	Asstt. Professor	Member Discipline Committee
2	Renu Chauhan	MCA, M.Phil	Asstt. Prfofessor	Member of NAAC steering Committee
3	Sandeep Jhamta	M.Tech.	Asstt. Professor	Member Discipline Committee

Department of Botany				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Dr. Umesh Narta	Ph.D	Asstt. Professor	Member of NAAC steering Committee Member IQAC
2	Ritika	M.Sc.	Asstt. Professor	Member Result Compilation Committee

Department of Commerce				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	B.S.Pirta	M.Com., M.Phil.	Assocate Professor	DSW Co-ordinator IQAC Co-ordinator IGNOU
2	Dr. Nitika Dhawan	Ph.D	Asstt. Professor	Member of NAAC steering committee Member Co-curricular Activities
3	Promila Kaith	M.Com., M.Phil.	Asstt. Prfessor	Member College Beautification Committee

Department of Chemistry				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Ashwani Sharma	M.Sc. M. Phil	Asstt. Professor	Member of NAAC steering Committee Member Co-curricular Committee
2	Shalu Dulta	M.Sc.	Asstt. Professor	Hostel Warden Member Bus pass attestation Committee

Department of Physics				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Mukesh Kumar	M.Sc. M.Phil	Associate Professor	Member Co-curricular Committee Member of Anti Ragging Squad
2	Yash Desh Dulta	M.Sc., M.Phil.	Asstt. Professor	Member NAAC steering Committee Member House Examination Committee

Department of Zoology				
Sr. No.	**Name**	**Qualification**	**Designation**	**Adminstrative and other Assighments**
1	Rajesh Azad	M.Sc., M.Phil.	Asstt. Professor	Member of the NAAC steering committee Incharge Disaster Management Committee
2	Dr. Ravi Kiran	Ph.D.	Asstt. Professor	Incharge Scouts and Guides Member Disaster Management Committee

Item No 4 (IV) (b)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No. F.8-53/91 (OPP-I)

April, 1994

18 APR 1994

The Registrar
Himachal Pradesh University
Shimla (H.P.).

Sub:-List of colleges prepared under Section 2 (f) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No. 3-1/90-HPU (Acad)/vol. 11-685 dated 18th February, 1994 on the above subject and to say that the name of the following college has been included in the above list under Govt. Colleges teaching upto Bachelor's Degree :-

Name of the College	Year of Estt.	Remarks
Govt. College, Seema (Rohru) Distt. Shimla (Shri Chamanlal)	1988	The college is eligible to receive central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.

Yours faithfully,

(R L SOHONI)
UNDER SECRETARY

Copy forwarded to :-

1. The Principal, Govt. College, Seema (Rohru) Distt. Shimla.
2. The Secretary, Govt. of India, Ministry of Human Resource Development (Deptt. of Education, T-14 Section) New Delhi.
3. All Officers/Section in the UGC Office.
4. S.O., FD-III/CD-III UGC Office.
5. Incharge Computer Cell.
6. Guard file.

(D D MEHTA)
SECTION OFFICER

Principal
P.G. College Seema
Distt. Shimla (H.P.)

No. 1/21-188- HPU (Acad)Vol-II

Dated - 5-8-2015

TO WHOM IT MAY CONCERN

This is to certify that Govt College Seema (Rohru), Distt. Shimla (H.P) is affiliated to H.P.University Shimla since 1988 and recognised by the University Grants Commission and the following course(s) are being taught in the said Co llege as per approval of the University.

Sr. No.	Name of the Course(s) and Duration	Academic Session
1	B.A. Three year	w.e.f. 1988-89
2	B.Com. Three year	w.e.f. 1994-1995
3	B.Sc Three Year	w.e.f. 1988-19889
4	BBA & PGDCA	w.e.f. 2012-2013
5	BCA	w.e.f. 2008-2009
6	MA History, Political & English	w.e.f. 2007-2008
7	MA HIndi	w.e.f 2001-2002

Registrar
H.P.University, Shimla-5

Principal
P.G. College Seema
Distt. Shimla (H.P.)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Team is pleased to declare the

Government College

Seema (Rohru), Dist. Shimla, affiliated to Himachal Pradesh University, Himachal Pradesh

Accredited

at the B level.

Date : October 17, 2006

Director

Principal
P.G. College Seema
Distt. Shimla (H.P.)

- This certification is valid for a period of Five years with effect from October 17, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade.

Quality Profile

Name of the Institution : Government College
Place : Seema (Rohru), Dist. Shimla, Himachal Pradesh

Criterion	*Criterion Score (Ci)*	*Weightage (Wi)*	*Criterion X Weightage (Cix Wi)*
I. Curricular Aspects	65	10	650
II. Teaching-learning and Evaluation	75	40	3000
III. Research, Consultancy and Extension	55	05	275
IV. Infrastructure and Learning Resources	75	15	1125
V. Student Support and Progression	70	10	700
VI. Organisation and Management	70	10	700
VII.Healthy Practices	70	10	700
		100	$\Sigma C_i W_i =$ **7150**

$$\textit{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{7150}{100} = 71.50$$

Director

Principal
P.G. College Seema
Distt. Shimla (H.P.)

UNIVERSITY GRANTS COMMISSION
35, FEROZESHAH ROAD
NEW DELHI

College Code: 56021

NAME OF THE SECTION: - NRCB

GRANT-IN-AID-BILL

1.	Name of the beneficiary institution (University/College/Institution)	Govt. College, SEEMA(ROHRU), DIST.:Shimla, HIMACHAL PRADESH	
2.	Sanction No. and dated	No. F. 1-6/2012 (Policy/NRCB) Dated : June, 2015 F.D. Dy. No. 1393 Dated 19-06-2015	
3.	(a) Amount sanctioned	Rs. 680,000/-	
	(b) Adjusted	nil	
	(c) Net Release	Rs. 680,000/- *(Rupees Six Lakh Eighty Thousand Only)*	
4.	Purpose of grant-in-aid	General Development Assistance to Colleges	
5.	Head of the account	Category	Head	Amount
		General 76%	3.A (2) 35	516,800.00
		SC 16%	3 (B) 35	108,800.00
		ST 8%	3 (C) 35	54,400.00
		TOTAL		680,000.00
6.	Designation and Address of the Authorized Officer	The Principal, Govt. College, SEEMA(ROHRU), DIST.:Shimla, HIMACHAL PRADESH		
7.	Payment Details			
a.	Bank Name & Address of Branch	*H.P. State Co.-op. Bank Ltd., Ex. Counter Seema, PO Seema Tehsil Rohru, Dist. Shimla - 171 207*		
b.	Account No.	*43610100411*		
c.	Type of Account: SB/Current/Cash Credit	SB		
d.	IFSC Code	*YESBOHPB436*		
e.	MICR Code of Branch			
f.	Whether Bank Branch in RTGS or NEFT enabled: RTGS/NEFT/Both	*RTGS/NEFT*		
g.	Name & Address of Account Holder	*Principal, Govt. College, SEEMA(ROHRU), DIST.:Shimla, HIMACHAL PRADESH*		

Received a sum of **Rs. 680,000/-** ***(Rupees Six Lakh Eighty Thousand Only)*** being the amounts sanctioned vide sanction No. F. 1-6/2012 (Policy/NRCB) dated ____ June, 2015 (copy enclosed) for disbursement to the Principal, **Govt. College, SEEMA(ROHRU), DIST.:Shimla, HIMACHAL PRADESH**

Certified that the condition of the grant has been accepted by the grantee. Necessary entries in Grant-in-Aid/Budget Control Register have been made.

(Ajay Kumar)
Education Officer

Principal
P.G. College Seema
Distt. Shimla (H.P.)

BANK OF INDIA

Relationship beyond banking...

From :
The Branch Manager,
BAHADURSHAH ZAFAR MARG BRANCH
"Hans Bhawan"
Bahadurshah Zafar Marg
Tilak Bridge, New Delhi Pin-110002

Tel.: 23370617
23370534

Ref.: BSZ/UGC/ 1347-49 dt 30/11/15

To,
The Registrar/Principal
Govt. College Seema (Rohru)
dist. Shimla
Himachal Pradesh

RTGS

Subject : TRANSFER OF FUNDS BY WAY OF NEFT
DEMAND DRAFT/RTGS/TRANSFER

As per instruction of University Grant Commission, we have transferred a sum of Rs. 6,80,000/- by way of Transfer/NEFT/RTGS/DD No. for credit of your SB A/C No./DD No. 42610200000 at our Div. Counter Service Branch Branch IFSC Code VESB0042626

RTGS UTR No. BKIDN15234405406

Details of which are given below : No. F. 1-6/2012 (Policy/NECS) dt. June 15

1. UGC Sanction letter No. and Date : F.D. Dy. No. 1393 dated 16/06/15
2. Amount of the Grant : 6,80,000/-
3. Purpose of the Grant : Financial development assistance to College.
4. Financial year : 2015-16

Yours Faithfully

Asstt. General Manager

Copy for information to :
1. Two copies for information to University Grant Commission
2. The Branch Manager
3. UGC Contact No. 23237721, 23234116, 23239437, 23236351

Principal
P.G. College Seema
Distt. Shimla (H.P.)

Mastre Plan of Government College Seema [Rohru] Dist.Shimla, H.P.

Govt. College Seema (Rohru) Distt. Shimla (H.P)
Declaration by the Head of the Institution

I certify that the data included in this Self Study Report (SSR) are true to the best of my knowledge. The SSR is prepared by the Institution after internal discussions, and no part thereof has been outsourced. I am aware that Peer Team will validate the information provided in this SSR during the peer team visit.

Principal
Govt. College Seema (Rohru)
District Shimla (H.P)

Principal
Govt. College Seema
Distt. Shimla (H.P.)