The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2014-15

1. Details of the Institution

1.1 Name of the Institution

Government College Seema(Rohru)

1.2 Address Line 1

P.O. Seema(Rohru)

Address Line 2

Tehsil Rohru

City/Town

Shimla

State

Himachal Pradesh

Pin Code

171207

Institution e-mail address

gcseema-hp@nic.in

Contact Nos.

01781-240167

Name of the Head of the Institution:

Dr. Pramod Chauhan

Tel. No. with STD Code:

01781-240167

Mobile:

094180-02021

Name of the IQAC Co-ordinator:

Prof B.S. Pirta

Mobile:

08628892234

IQAC e-mail address:

gcseema-hp@nic.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

HPCOGN12843

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/40/06 dated 17-10-2006

www.gpgcseema.edu.in

1.5 Website address:

Web-link of the AQAR:

www.gpgcseema.edu.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.50	2006	5 years
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

07-02-2007

1.8: Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
      Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   NIL(After NAAC Accreditation in 2007)

1.9 Institutional Status

University	State	☐	Central	☐	Deemed	☐	Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)

- Three add-on courses
- PG in English, Political Science and History
- BCA, PGDCA
- HRE (Certificate Course)

1.11 Name of the Affiliating University *(for the Colleges)*

Himachal Pradesh University Summer-Hill Shimla-05

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NIL

University with Potential for Excellence   NIL   UGC-CPE   NIL

DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	NIL	Any other (*Specify*)	NIL
UGC-COP Programmes	NIL		

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   06

2.4 No. of Management representatives   NIL

2.5 No. of Alumni   04

2. 6 No. of any other stakeholder and

   community representatives   02

2.7 No. of Employers/ Industrialists   NIL

2.8 No. of other External Experts   02

2.9 Total No. of members   21

2.10 No. of IQAC meetings held   07

2.11 No. of meetings with various stakeholders: No.   07   Faculty   03

          Non-Teaching Staff Students   01   Alumni   02   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No · [✓]

If yes, mention the amount   [NIL]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [3] International [Nil] National [Nil] State [Nil] Institution Level [3]

(ii) Themes

1. Seminar on 'Human Rights' 2. Importance of ICT in Modern Teaching and Learning Process 3. Economics of the College 'Optimum use of Resources and Facilities'.

2.14 Significant Activities and contributions made by IQAC

Special Sessions were Organized to sensitize the students regarding: (1): Anti-Ragging (2): Importance of discipline (3): Awareness regarding different type of scholarships and ICT facilities available.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To improve the infrastructure in the College campus, hostel and classes	• The Auditorium- cum Library was inaugurated and became functional during this session. • New computer lab with 24 computers along with internet connection became functional. • Boys Hostel has become fully functional. • Conference Hall got equipped with digital podium, interactive board, projector, LED Screen. • All science labs were equipped with LCD projector, visualiser and labs equipments. • Three old patterned class rooms were converted into smart class rooms. • A foundation stone of multipurpose administrative block was laid down. • Land has been selected for construction of the multipurpose play ground.

Academic Excellence	- Our student secured **"Fifth Rank"** in Himachal Pradesh University merit list in B.A. IIIrd Year Annual examination. - All annual results of under graduate courses, post graduate courses, diploma and certificate courses are better than the university results in term of pass percentage and showing upward trend each year.
Students representation through CSCA and inculcation of social Values among the students through NSS, NCC, Ranger and Rover	- Representatives to the college CSCA were nominated on the basis of merit. - The NSS Unit of the College did commendable job for campus beautification, Tree plantation, and spread awareness about Cleanliness, Sanitation, Health and Hygiene, AIDS, literacy and Environment during its annual 07 days camp held at Bijouri Seema village under the theme **'SWACHHTA ABHIYAN'**. - Blood donation camp was organised in college campus in which 38 units of blood was donated by student staff and volunteers. - NCC cadets of the College participated in National Integration camp, Army attachment course and community preparedness programme. - Rover's of Bharat Scout and Guide unit attended basic water sports camp at Pong Dam Kangra district.
To encourage students for participation in co-curricular and extra-curricular activities	- The college organised, Communal Harmony Week, Hindi Diwas, Science Day, Literacy Day, World AIDS Day, Fresher's Day and farewell function. During these celebrations special lecturers were delivered by the faculty members. Many students shared their views on various topics. - The College group-I (Creativity) team participated in Inter-College Youth Festival and secured **'Commended'** position in Clay Modelling. - The College group-IV (Theatre) team participated in Inter-College Youth Festival held at Govt.Sanskrit College Solan. The team secured **"Commended"** position in One-Act Play and "Commended" in "Mime." In the year 2015 the college Group-IV team won**"First"** position in one Act Play and also won Best Actress Award in comic role in Skits. - The College group-III (folk dance) team participated in Inter-College Youth Festival in 2014 and was adjudged **"Commended"**. In the year 2015 too the college got **"First"** position in Folk dance. - The College Boxing team men and women participated in inter college Boxing championship and secured runners-up positions in both the categories. In the boys category

	the college team won one gold and two silver medals. And in girls category the team of the college won three gold and three bronze medals. One Boxer (Men) and three Boxers (Women) represented HPU in Inter University Boxing Championship. • The College Judo team participated in Inter College Championship and bagged one Silver and three Bronze in Men and Women category. • One student participated in Sr. National Taikwando. • One plyer of Volleyball (men), one from Kabaddi (Men), One from Football and one from TT (Women) represented HPU in their respective games. • Educational tour of the college was organised in which they visited Lovely Professional University, Science City Jalandhar, Golden Temple and International Bagha border. • In Annual Athletic Meet of the college about 60% students participated in various sports activities.
To host and organized Inter-College events in our college	• The inter-college volleyball championship (men) was organized in this session(2015). • Group-III Youth Festival was organised in this session(2015).
To Encourage the faculty members to attend refresher Courses, Orientation Programmes, workshops and seminars	**a)Mrs. Rajni Bhardwaj (Librarian)** attended an **International Convention** named "Caliber 2015" based on the theme of "Innovative Librarianship Adapting to Digital Reality" organized by Indian Institute of Advanced Studies, at Peterhoff Shimla H.P.. She also underwent In-Service Training Programme for "Professional, Managerial and Behavioral Competency and Library Automation" at SCERT Solan, **b) Assistant Professor Rajesh Azad** attended two weeks Induction training program organized by SCERT at Solan. **C)** Dr. nitika Dhawan attended two weeks Induction training programme organized by SCERT at Solan . **d) Assistant Professor Chanchal Thakur, Dr. Sumitra Chauhan, and Prof. Shalu Dulta** also attended two weeks Induction training programme organized by SCERT at Solan. **e) Assistant Professor Prashant Thakur** attended 4 weeks Orientation Programme from at Academic Staff College H.P. University and was awarded "A" grade. **f) Assistant Professor Ashwani Kumar Sharma and Dr. Ravi Kiran Sharma** attended one week National Workshop

	on " The Role of Taxonomic Keys and Molecular Tools in Identification of Flora and Fauna" organized by UCOST at GKV Haridwar, Uttrakhand.
	They also attended three weeks First special Winter School on "Important Issues in Higher Education" organized by Human Resource Development Centre, H.P.U
	Besides this they participated in MHRD Workshop on "ICT" in Education at NIT Hamirpur, H.P.
	g) Dr. Ravi Kiran Sharma also presented a research paper entitled " Serogenetic Variation among three Endogamous Groups of Shimla Hills" in First Himachal Pradesh Science Congress organized by HIMCOST at Peterhoff, Shimla H.P.
	h) Assistant Professor Ashwani Kumar Sharma also presented a research paper entitled "Scientific Role of Bhoonda Mahayajna in Sustainable Development" in First Himachal Pradesh Science Congress organized by HIMCOST at Peterhoff Shimla H.P.
	i) Dr.Mahinder Singh participated in Short term Course on "Modeling and Simulation using Finite Element Method for Engineering applications", at IIT Mandi. He too attended One day workshop on *"Research and Innovation under RUSA"* under State Project Director (RUSA), at Directorate Higher Education of HP, Shimla, A one day workshop on *"SHEP under RUSA"* under State Project Director (RUSA), Directorate Higher Education of HP, Shimla, was also attended by him.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

NA

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented

				programmes
PhD	NIL	NIL	NIL	NIL
	NIL	NIL	NIL	NIL
PG	03	NIL	NIL	NIL
UG	03	NIL	01	NIL
PG Diploma	NIL	NIL	01	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	04
Others	NIL	NIL	NIL	NIL
Total	06	NIL	01	04
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*   Alumni [ ] Parents [✓] Employers [ ] Students [✓]

   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details. NO

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors/ Lecturer	Associate Professors	Professors	Others
27	21	06	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	7	06	NIL	NIL	NIL	NIL	NIL	27	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil		Nil		01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	nil	nil	nil
Presented papers	nil	02	nil
Resource Persons	nil	nil	nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Modern teaching gadgets such as Computer, LCD and OHP Projector as well as Lecture Method; Discussion; Demonstration; Class Test; Assignment; House- Test were adopted for effective teaching and learning process.
> 2. Function were organized to create awareness regarding AIDS , Literacy, Human rights, Science and technology, Environmental Degradation and protection.

2.7 Total No. of actual teaching days
during this academic year

180

2.8   Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9   No. of faculty members involved in curriculum
       restructuring/revision/syllabus development
       as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil

2.10 Average percentage of attendance of students

88%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-I Semester	506	NA	63.4	0	36.6	100
BA-II Semester	337	NA	72.4	0.2	27.4	100
BA III Year	245	NA	19.7	33.0	47.3	82.85
B.Sc-I Semester	93	NA	72.04	0	27.96	100
B.Sc-II Semester	83	NA	79.51	0	20.49	100
B.Sc-III Semester	79	NA	54.43	0	45.57	100
B.Sc IIIrd Year	39	Nil	67.56	29.74	02.70	94.9
B.Com-I Semester	62	NA	74.19	0	25.81	100
B.Com-II Semester	83	NA	84.33	0	15.67	100
B.Com III rd Year	59	Nil	38.98	40.67	20.35	100
BCA-II Year	10	Nil	90	0	10	100
BCA-III Year	8	Nil	62.50	25	12.50	100
MA Pol. Sc.	15	nil	93.33	6.77	0	100
MA Eng	11	nil	00	63.6	37.4	100
MA Hist	15	nil	86.6	13.4	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:
   (1) Principal regularly visits the teaching blocks during teaching hours to inquire and ensure
        smooth teaching.
   (2) Annual result are complied, discussed and considered while filling ACR of teachers.

2.13 Initiatives undertaken towards faculty development   Yes

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	04
Others	27

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	NIL	NIL	NIL
Technical Staff	04	02	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Held meeting with all departments to make teacher aware regarding importance of research, availability research funds, funding agency like UGC/DST/DBT etc ., procedure and guidelines for receiving grants. Procedure to participate in conferences, workshop and symposia and also how to organize a conference and workshop in a department or institute .

i) During this session **Dr. Mahinder Singh** published research paper entitled 'Hydrodynamic and Hydromagnetic Stability of Superposed Rivlin- Erickson Elastico Viscous Fluid of Different Permeability with Porous Medium' in Journal of Bioinformatics and Biological Engineering (World Academy Publishing Hong Kong), 2(1), 13-19, 2014.

He also published research paper entitled 'On Elastico-Viscous Fluids Heated and Soluted from Below in Presence of Compressible and Suspended Particles,' in Proceeding by Academy of Punjab physical Sciences in Science Technology and Environment: Perspectives and Trends, 199-209, 2014.

A research paper entitled 'Hydrodynamic and Hydromagnetic Stability of Two Superposed Elastico – Viscous Fluid of Different Permeability with Dust through porous Medium,' was also published by him in an International Journal of Applied Mathematics and Engineering (Poland), 20(2), 2015.

A book entitled *Magnetohydrodynamic Problem with Hall Current in non-Newtonian fluids*, has also been published by lap-Lambert academic publishing bearing trademark of Omni Scriptum GmbH & Co. KG (Germany), ISBN 978-3-659- 36781-6, 2014.

ii) Dr. Nitika Dhawan contributed a chapter on technological advancement in Indian Banking sector for a book entitled "Visualisation of Research in Social Sciences.

3.2 Details regarding major projects: **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects **:**   **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications: **YES**

	International	National	Others
Peer Review Journals	03	1	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications: **NA**

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: **NIL**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   978-3-659- 36781-6

Chapters in Edited Books   03

ii) Without ISBN No.   NIL

3.8 No. of University Departments receiving funds from: **NA**

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [nil]   CPE [nil]   DBT Star Scheme [nil]

INSPIRE [nil]   CE [nil]   Any Other (specify) [nil]

3.10 Revenue generated through consultancy   [nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons   01

3.13 No. of collaborations   International   nil   National   nil   Any other   nil

3.14 No. of linkages created during this year   nil

3.15 Total budget for research for current year in lakhs : nil

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   02
    and students registered under them   1 each

3.19 No. of Ph.D. awarded by faculty from the Institution   NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NIL   SRF   NIL   Project Fellows   NIL   Any other   NIL

3.21 No. of students Participated in NSS events:

02   08

University level   State level

National level | 03 | International level | NIL |

3.22 No. of students participated in NCC events:

University level | NIL | State level | 02 |

National level | 01 | International level | NIL |

3.23 No. of Awards won in NSS:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.24 No. of Awards won in NCC:

University level | NIL | State level | NIL |

National level | NIL | International level | NIL |

3.25 No. of Extension activities organized

University forum | NIL | College forum | 22 |

NCC | 8 | NSS | 10 | Scout & Guide | 04 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation, Awareness programmes about AIDS (RED Ribbon Club), Literacy, Environment protection, Sanitation, Health and hygiene, blood donation etc.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.5 Acr	NIL		9.5 Acr
Class rooms	13	NIL		13
Laboratories	06	NIL		06
Seminar Halls	NIL	NIL		NIL
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	NIL	NIL		NIL

Value of the equipment purchased during the year (Rs. in Lakhs)	₹1364779	₹360133	College Fund	₹1724922
Others	₹22061	₹ 2575557	College Fund	₹2597618

4.2 Computerization of administration and library

NIL

4.3 Library services:

Note: Upto 2005 total no of Reference/ Text Books are **4430 Accession No**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3080	1022329	2330	673421	5410	1695750
Reference Books	118	105236	03	4689	121	109925
e-Books	nil	nil	nil	nil	nil	nil
Journals	24	NA	27	NA	51	65161
e-Journals	Nlist	5000	Nlist	5000	NLIST	10,000
Digital Database	nil	nil	nil	nil	nil	nil
CD & Video	nil	nil	nil	nil	nil	nil
Community Library Rohru Charge with GPGC Seema	7874	NA	18	NA	7892	NA

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	32	02	Yes	NIL	NIL	NIL	NIL	NIL
Added	24	01	Yes	NIL	NIL	NIL	NIL	NIL
Total	56	03	Yes	NIL	NIL	NIL	NIL	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Workshop was organized regarding utilization of ICT gadgets to teaching as well as technical staff of College by department of Computer Science.

4.6 Amount spent on maintenance in lakhs:

₹1066028

i)   ICT

ii) Campus Infrastructure and facilities   ₹ 917222

iii) Equipments   ₹ 360133

iv) Others   ₹2575557

Total :   ₹ 4918960

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IQAC helped, the Career Counseling and Guidance Cell and student welfare committee, to
2. Provide guidance to new comers about the process of admission and general orientation.
3. Net facilities, photocopying facilities were made available to all students.
4. Awareness about various scholarship schemes available in the college.

5.2 Efforts made by the institution for tracking the progression

1. All teachers provided guidance to the students about Higher Studies and opportunities of employment in the government and private sectors after graduation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1589	96	nil	nil

(b) No. of students outside the state   nil

(c) No. of international students   nil

No	%

686	40.7

Men

No	%
999	59.3

Women

	Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1227	349	03	02	nil	1581	1176	493	14	02	nil	1685

Demand ratio   1:1   Dropout 10.9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Counseling and Guidance Cell and Students welfare committee made best possible effort in this regard through different lectures assign for them.

No. of students beneficiaries   All

5.5 No. of students qualified in these examinations

NET   NIL   SET/SLET   NIL   GATE   NIL   CAT   NIL

IAS/IPS etc   NIL   State PSC   NIL   UPSC   NIL   Others   NIL

5.6 Details of student counselling and career guidance

1. Various information regarding the job opportunities in public and private sector were provided to the students.
2. Admission schedule of various universities was made available to students.

No. of students benefitted   All

5.7 Details of campus placement

	On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed		Number of Students Placed
NIL	NIL	NIL	NIL	

5.8 Details of gender sensitization programmes

Special lecture were held related to women empowerment by woman Cell of College.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [68] National level [10] International level [NIL]

No. of students participated in cultural events

State/ University level [35] National level [15] International level [NIL]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [16] National level [nil] International level [nil]

Cultural: State/ University level [04] National level [nil] International level [nil]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	149	824290
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level [Nil] National level [Nil] International level [Nil]

Exhibition: State/ University level [Nil] National level [Nil] International level [Nil]

5.12 No. of social initiatives undertaken by the students [12]

Tree Plantation, Cleanliness, Awareness programmes about AIDS, Literacy, social and gender equality, Environment protection, Sanitation, Health and hygiene, community work in local Panchayat.

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
- To be a leading institute of the region for academic excellence geared towards meeting societal needs and to produce globally competitive graduates of sound ethical standing.
- To be an institute capable of *Equipping students with Skill, Knowledge, Wisdom, Technology, Values,* a*nd Character to lead their lives in a righteous and responsible manner.*
- To contribute to the transformation of society through education, awareness, creativity, research and innovation and to provide an affordable, accessible, and accountable higher education.

MISSION
- To provide ideal environment for higher learning to the students belonging to the majority rural area which is a little socially, economically and educationally backward and falls in border area of Shimla district.

- Encourage co-curricular and extra-curricular activities to provide students a practical orientation and help them in developing a holistic and all-inclusive approach, with a widened outlook and broader understanding of life.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We do not have the freedom to frame the curriculum. The affiliating university frame the curriculum and we implement the same. Some of the teachers are active member of Board of Studies(BOS) of the university. They give their inputs for framing the curriculum.

6.3.2 Teaching and Learning

Conventional as well as ICT based modern methods of teaching and learning are adopted and it is basically student centric.

6.3.3 Examination and Evaluation

Examination and House Tests are conducted strictly as per the university norms and the performance of the students is evaluated on the basis marks obtained in house test, class test, assignment, attendance and the annual examination conducted by University.

6.3.4   Research and Development

Teachers are encouraged to carry out research activities as per their area of interest and local issues, they are also encouraged to participate in various conferences, seminars and symposiums etc. Orientations and refresher courses are also attended by the faculty members. Seminars/Interactive sessions are also organised in the college on various relevant topics and issues. Teacher gives assignments to students on diverse topics.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library has 17853 reference and text books on diverse topic and field. The college library has regular subscription of 24 magazine, 27 journals, one e- Journal Subscription and 7 news papers and subscription and assess to INFLIBNET. 56 computers with Internet facilities have strengthened the institutional development.

6.3.6   Human Resource Management

Students have enrolled in NSS and NCC to carry out various social service and extension activities. Trainings, workshops, seminars are conducted at regular interval including the ' Hands on Session' in ICT and computer application to teaching and non teaching staff.

6.3.7   Faculty and Staff recruitment

Recruitment of faculty is done by the Govt. of Himachal Pradesh through HP Public Service Commission. Recruitments are also made through PTA budget (Grant in aid)

6.3.8   Industry Interaction / Collaboration

The students of Commerce Department are engaged with local industries

6.3.9   Admission of Students

The students are admitted strictly as per the merit and norms laid down by the Department of Higher Education and affiliating University.

6.4 Welfare schemes for

Teaching	GPF, Medical leave and Reimbursement, Loan, Earned Leave, HBA, HRA, Maternity leave and paternity leave, pension, gratuity
Non teaching	GPF, Medical leave and Reimbursement, Loan, Earned Leave, HBA, HRA, Maternity leave and paternity leave, pension, gratuity
Students	There are various scholarship schemes available for the students belonging to SC/ST, OBC, IRDP and other weaker sections of the society in order to provide them financial assistance. Fee Concession is also granted for limited section of students, tuition fee of the girls is waived off, Age relaxation in admission for girls and SC/ST, reservation in admission for SC/ST/OBC and differently abled students is provided.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Principal
Administrative	Yes	Govt.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

75 % attendance is compulsory to be eligible to appear in annual examination along with securing of 20 % marks in aggregate in house examination is compulsory to qualify the eligibility criteria for appearing in the annual university examination. There exists provision of external paper setter, external examiner and external evaluator in the annual university examinations so as to ensure free and fair evaluation of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Our institution is a govt run institution so there is no scope for autonomy.

6.11 Activities and support from the Alumni Association

> Interaction sessions, suggestion and support in organising cultural programmes, help in the forms of sponsored books etc., social awareness and motivation.

6.12 Activities and support from the Parent – Teacher Association

> College Parent-teacher Association (PTA) is one of the most important components of the college. It plays a vital role in various developmental activities and in releasing funds for part-time faculty and infrastructure to create facilities to student's motivation and better learning.

6.13 Development programmes for support staff

> ICT based training in computer applications, general motivation, residential facilities, recreational and sports facilities are provided. They are oriented as per the norms of the Himachal Pradesh Government.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> To make the campus eco-friendly necessary initiatives like polythene free campus, tree plantation and proper waste disposal are taken. Smoking in the college premises is strictly prohibited and the seasonal flowers are grown for the campus beautification. Various ornamental indoor plants have also been planted in the corridors of the Science and Arts blocks and in the Botany department.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Internet facilities were made available to the students through newly established computer lab and up gradation of existing computer Lab. Students were encouraged to update their subject knowledge through ICT and internet recourses. They were also getting information regarding their opportunities through internet facilities. Group discussion, seminar were organised and extensive use of LCD projector, PPT etc. was introduced with smart class rooms.
>
> New dress code in the form of blazers with college logo was introduced and it was made compulsory to all the students twice in the week and during college functions.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Conference Hall was equipped with world class ICT facilities e.g. digital podium, LCD projector, interactive board. Auditorium cum library block with seating capacity of 1000 in Auditorium and spacious library was inaugurated. Computers have been installed in library and automation of Library is in progress. All laboratories have been equipped with projectors and visualiser and three rooms converted into smarts class rooms. Foundation stone of multi storey administrative block was laid down, land for multipurpose sports stadium has been selected and acquisition process is going on. Two inter college events viz. volleyball championship(Men) and youth festival group-III (folk dance) was organised successfully. A lot of initiatives were taken for campus beautification with plantation of trees and ornamental plants. In the Library 2350 new books/ references were added.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals*

1. Contribution of NSS in college functioning.

2. Use of Computer and ICT facilities in teaching and learning.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Institute is committed to the protection of the fragile ecology and environment of this Himalayan region. under tree plantation 500 trees were planted in local panchyat Seema(Rantari)during block level 'Van Mahotsav' organised by forest department in which 300 students including NSS volunteers, NCC cadets, rangers and rovers participated.

7.5 Whether environmental audit was conducted?   Yes [✓]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Well qualified and experienced faculty. Eco Friendly, peaceful environment suitable for higher education and batter results. Well furnished Science Block and well equipped laboratories. Extra ordinary achievements in sports and cultural activities.
Weakness: Lack of transportation and hostel facility for student from remote area. Lack of class rooms as per the new CBCS requirements.
Opportunities: Wide scope to start the courses like management, Tourism, Computer Application, IT and other career oriented Add-on courses.
Challenges: Majority of the students hail from remote and rural area who lack exposure to the modern and latest trends in education. Their elementary /secondary education is not of good quality so extra efforts have to be made by teacher to clear their doubts. Students spare find minimum time for self study as they have to travel from far flung areas and moreover they remain occupied in domestic affairs.

8. **Plans of institution for next year**

Plan to convert maximum number of rooms into smart class rooms with advanced ICT facilities like Digital Podium, Projector, Visualizer, interactive board, LED screen, computers   and increase number of text as well as reference books and journals in library. We intend to provide computer with Wi-Fi facilities and separate cabin to each faculties. In order to provide batter facilities to our students we intend to negotiate local people to acquire land for multipurpose stadium. In order to encourage our students and establish linkage with community, we intend that the local people of the area sponsor some prize in annual prize distribution function.   Carrier oriented programmers/ seminars would continue in bigger way in the campus for the students. Plan to organized youth festival as well as inter college sports championship. Plan to install solar geyser and solar light in the college and hostel.

Name _____

Name _____

_____

Signature of the Coordinator, IQAC

_____

Signature of the Chairperson, IQAC

Principal

Govt. P.G. College Seema, Rohru

Distt. Shimla H.P. D.D.O.-215

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Annexure –II

Best Practice No.1. Contribution of College National Service Scheme (NSS)
Best Practice No.2. Use of ICT and other teaching aids in teaching & learning

Practice#1
1. Title of the Practice

Contribution of College NSS in accomplishment of various programmes of the college

2. Goal

To involvement of the NSS volunteers in almost all activities of the college and to inculcate the sense of participation, responsibility and respect for the community work amongst students for college development and nation building.

3. The Context

A number of functions were organized throughout the year in the campus and outside the campus as extension activities for campus and community development. The successful accomplishment of such programmes requires a workforce full of dedication, devotion and discipline and the first name that comes to the mind is none other than NSS. The volunteers of NSS are versatile workers and are capable of working under any committee formed by the college authority. Besides two mega events of inter-college volley ball(Men) and inter-college group III (folk dance), a number of inauguration programmes and Block level tree plantation programmes were organized by the college wherein the services of NSS were sought.

4. The Practice

A strong team of 300 NSS volunteers enrolled in Unit –I & Unit-II led by two Programme officers who in turn are supported by office bearers of two units and group leaders executes the goals of the college for the year. Different groups led by a boy and a girl leader are assigned different duties under different committees comprising of teaching and non-teaching members of the college e.g. discipline committee, refreshment committee, stage decoration committee, reception committee, accommodation committee, prize distribution commitee etc. Working of each volunteer is overseen by their group leaders whereas those of the group leader and whole group by the Presidents and same is conveyed to the respective Programme officer of the unit. All volunteer also work in coordination with the respective committee for the successful accomplishment of the task assigned to each committee.

5. Evidence of Success
- Successful accomplishment of two mega events of the college wherein the NSS played crucial role the same was acknowledged by the different committees incharges.
- Leading role played in Block level-Van Mohotsav in which 500 trees of *deodar* were planted in forest land the same was appreciated by the local MLA and DFO.
- Awareness activities on diverse issues and community work in the adopted villages was also appreciated by the Local Panchayat President.
-

6. Problems Encountered and Resources Required
- Lack of Funds as only two units are accommodating the strength of 300 volunteers against the provision of 200.

Practice#2

1. Title of the Practice

Extensive use of ICT and other teaching aids in teaching & learning methodology.

2. Goal

To ensure the successful implementation of newly introduced CBCS under RUSA wherein a number of new courses are opted by the students and the technological intervention has become unavoidable for making teaching & learning interesting and effective as well.

3. The Context

The use of ICT and computer based teaching aid has become the need of the hour. But due to the introduction of CBCS under RUSA it assumes a paramount importance. This not only has eased the burden of the teachers but has also maintained the interest of the students where they have to attend a number of lectures daily. So the introduction of such practice in teaching and learning has become indispensable and the need was being felt since last two years.

4. The Practice
Three class rooms and five laboratories have been upgraded and made as effective smart class rooms and labs equipped with LCD & OHP projectors, digital podiums, interactive boards & pads and visualiser. Conference Hall has also been upgraded with the mentioned facilities to fill the gap which was there for two three years. The teacher are making best possible use of the facilities wherever required.

5. Evidence of Success
- Students find teaching more interesting
- Teachers feel relaxed at bit
- More results are awaited in sessions to come

6. Problems Encountered and Resources Required
- Lack of staff and fund for maintenance and up keep of such facilities

8. Contact Details

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